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STATUTORY RULES OF NORTHERN IRELAND

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**2008 No. 23**

**SUPREME COURT, NORTHERN IRELAND  
PROCEDURE**

**The Criminal Appeal (Offenders Assisting Investigations  
and Prosecutions) Rules (Northern Ireland) 2008**

*Made - - - - 21st January 2008*

*To be laid before Parliament*

*Coming into operation 25th February 2008*

The Northern Ireland Supreme Court Rules Committee makes the following Rules in exercise of the powers conferred by sections 55 and 55A of the Judicature (Northern Ireland) Act 1978(1).

**Citation and commencement and interpretation**

1.—(1) These Rules may be cited as the Criminal Appeal (Offenders Assisting Investigations and Prosecutions) Rules (Northern Ireland) 2008 and shall come into operation on 25th February 2008.

(2) In these Rules—

“Court” means the Court of Appeal of Northern Ireland;

“the 2005 Act” means the Serious Organised Crime and Police Act 2005(2);

“the 2006 Order” means the Serious Organised Crime and Police Act 2005 (Appeals under Section 74) Order 2006(3);

“appeal” means an appeal under section 74(8) of the 2005 Act against a decision of the Crown Court and “application for leave to appeal” shall be construed accordingly;

“appellant” means an appellant under section 74(8) of the 2005 Act, including a person who has given notice of application for leave to appeal;

“chief clerk” means the chief clerk of the Crown Court before which the offender was tried;

“Master” means the Master (High Court);

“offender” means a person whose case has been referred to the Crown Court under section 74(3) of the 2005 Act; and

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(1) [1978 c.23](#) to which the most recent relevant amendment was made by the Constitutional Reform Act [2005 \(c.4\)](#).

(2) [2005 c.15](#)

(3) [S.I. 2006/2135](#)

“specified prosecutor” means a person specified in section 71(4) of the 2005 Act.

## **Forms**

2. Any reference in these Rules to a Form means a form set out in the Schedule or a form to the same effect.

## **Application for leave to appeal**

3.—(1) An application by an offender or specified prosecutor for leave to appeal to the Court shall be in Form 1 which shall specify the grounds of the application.

(2) Notice of the application for leave to appeal shall be given within 28 days from the date of the decision of the Crown Court under section 74 of the 2005 Act and shall be served, by the appellant, on—

- (a) the Master;
- (b) the chief clerk; and
- (c) the other party to the appeal.

(3) The Court may, on application by the appellant, extend the time within which notice of an application for leave to appeal shall be given either before or after that period expires.

(4) The notice under paragraph (1) shall be accompanied by any documents necessary for the proper determination of the appeal or application for leave to appeal including—

- (a) a transcript of the decision which is the subject of the appeal;
- (b) any skeleton arguments provided to the judge of the Crown Court by the parties; and
- (c) a copy of the relevant written agreement entered into by the offender to give assistance to the prosecutor or investigator of an offence.

(5) In the case of an appellant who is given leave to appeal, a notice of application for leave to appeal shall be treated as notice of appeal.

## **Notes and report of trial judge**

4. The Master may request the trial judge to furnish to him a certified copy of his notes of the trial together with a report in writing giving his opinion upon the case or any point arising in it.

## **Bail or custody orders in the Court of Appeal**

5. Rules 5 to 13 of Order 79 of the Rules of the Supreme Court (Northern Ireland) 1980(4) shall apply to bail or custody orders made in the Court of Appeal under Article 25 of the 2006 Order.

## **Application by offender to be present**

6. Except where made orally to the Court, an application by the offender to be present at proceedings for which leave is required under Article 27 of the 2006 Order shall be in Form 2 and shall, as soon as reasonably practicable, be served on the Master and on the other party to the appeal.

## **Examination of witnesses or evidence by the court**

7.—(1) Prior to the hearing of an appeal or an application for leave to appeal, a party may apply to the Court for an order under Article 28 of the 2006 Order for—

- (a) the production of any document, exhibit or other thing connected with the proceedings;
- (b) a witness to attend for examination and be examined by the Court; or
- (c) the reception of evidence which was not adduced in the proceedings under section 74 of the 2005 Act.

(2) Except where made orally to the Court, an application under paragraph (1) shall be in Form 3 and shall, as soon as reasonably practicable, be served on the Master and on the other party to the appeal.

(3) Where the Court makes an order under Article 28 of the 2006 Order of its own motion or on the application of a party, the Master shall notify every party to the appeal of the order and the reasons for it.

### **Supply of documentary and other exhibits**

8.—(1) The Master shall, on request, supply to a party to the appeal copies of documents or other exhibits required for the appeal or application for leave to appeal and in such case may make charges in accordance with scales and charges fixed for the time being by the Treasury.

(2) The Master shall, on request, make arrangements for a party to the appeal to inspect any document or other exhibit required for the appeal.

(3) This rule shall not apply to the supply of transcripts of any proceedings or part thereof.

### **Applications which may be heard by a single judge**

9.—(1) A single judge of the Court shall, for the purpose of hearing any of the applications referred to in Article 31 of the 2006 Order, sit in such place as he may appoint and he may sit otherwise than in open court.

(2) As soon as practicable after a single judge of the Court determines such an application, the Master shall serve notice of the Judge's decision in Form 4 on the every party to the appeal.

(3) Where a single judge of the Court has determined an application referred to in Article 31 of the 2006 Order, a party aggrieved may have the application determined by the Court by serving notice in Form 4 on the Master within 14 days, or such longer period as the single judge of the Court may fix, from the date on which notice of the decision was served on him.

### **Notice of hearing and determination of the Court**

10.—(1) The Master shall, as far in advance as reasonably practicable, give notice of the date fixed for the hearing by the Court of an appeal or application to—

- (a) the specified prosecutor;
- (b) the offender; and
- (c) the chief clerk.

(2) As soon as reasonably practicable after the determination of an appeal or application for leave to appeal, the Master shall serve notice of the decision of the Court on those parties listed in paragraph (1).

(3) Where a party to whom notice is required to be given under this rule is in custody, notice shall instead be given to the person having custody of him.

### **Assistance from the Crown Court**

11. The Master may require the chief clerk to furnish the Court with any assistance or information which it may require for the purposes of exercising its jurisdiction under section 74 of the 2005 Act or these Rules.

### **Appeal to the House of Lords**

12. An application to the Court for leave to appeal to the House of Lords under Part V of the 2006 Order shall either be made—

- (a) orally immediately after the decision of the Court from which an appeal lies to the House of Lords; or
- (b) by serving notice in writing which shall include the grounds of the application on the Master within 28 days of the decision of the Court.

### **Abandonment of proceedings**

13. An appeal or an application for leave to appeal (including an application for leave to appeal to the House of Lords) may be abandoned before the hearing of the appeal or application by serving on the Master notice thereof in Form 5.

### **Service**

14.—(1) For the purposes of these Rules, service of a document on the Master may, unless otherwise directed by the Master, a single judge of the Court or the Court, be effected—

- (a) by an offender who is in custody, by delivering it to the person having custody of him;
- (b) by delivering it personally to the Master; or
- (c) by addressing it to the Master and leaving it at, or sending it by recorded delivery or by fax to, his office in the Royal Courts of Justice, Chichester Street, Belfast, BT1 3JF.

(2) For the purposes of these Rules, service of a document on the chief clerk may, unless otherwise directed by the Master, a single judge of the Court or the Court, be effected—

- (a) by an offender who is in custody, by delivering it to the person having custody of him;
- (b) by delivering it personally to the chief clerk;
- (c) by addressing it to the chief clerk and leaving it at, or sending it by recorded delivery or by fax to, the Crown Court at which the ruling appealed against was made.

(3) A person having custody of an offender to whom a document in pursuance of paragraph (1) (a) or (2)(a), shall endorse on it the date of delivery and send it forthwith to the Master or, as the case may be, the chief clerk.

(4) For the purposes of these Rules—

- (a) service of a document on any other person may, unless otherwise directed by the Master, a single judge of the Court or the Court, be effected—
  - (i) by delivering the document personally to the person to whom it is directed or his solicitor;
  - (ii) by leaving it for him with some person at his last known or usual place of abode;
  - (iii) by sending it by recorded delivery to that person's last known or usual place of abode or to his solicitor's business address; or
  - (iv) by sending it by fax in accordance with sub-paragraph (b);
- (b) service by fax under sub-paragraph (a)(iv) may be effected—

- (i) in the case of a offender or interested party who is represented by a solicitor, by sending it to that solicitor at a specified fax number where he has indicated in writing that he is willing to accept service by fax; or
- (ii) in the case of the specified prosecutor, by sending it to the prosecution at a fax number where he indicated in writing that he is willing to accept service by fax.

(5) A document sent by recorded delivery shall be deemed to be served at the time when it is delivered.

(6) Where a document is sent by fax before 5.00pm it shall, unless the contrary is shown, be deemed to be served on that day, and, in any other case, on the business day next following.

*Brian Kerr  
Patrick Coghlin  
Paul Girvan  
Anthony Campbell  
Tony Caher*

Dated 15th January 2008

Signed by the authority of the Lord Chancellor  
In exercise of the powers conferred by section 55A(3) of the Judicature (Northern Ireland) Act 1978, I allow these Rules.

*David Hanson  
Minister of State  
Ministry of Justice*

Dated 21st January 2008

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

SCHEDULE

Form 1

Rule 3(1)

**NOTICE OF APPLICATION BY [OFFENDER] [SPECIFIED PROSECUTOR]\* FOR LEAVE TO APPEAL**

(Section 74(8) of the Serious Organised Crime and Police Act 2005)  
 (Article 24 of the Serious Organised Crime and Police Act 2005 (Appeals under section 74) Order 2006)

**To the Master,  
 Court of Appeal,  
 Royal Courts of Justice,  
 Belfast  
 BT1 3JF**

<i>Details Required</i>	<i>Notes</i>
<p><b>Case Details</b></p> <p>Name of specified prosecutor:</p> <p>Address of specified prosecutor:</p> <p>Name of offender:</p> <p>Address of offender:</p> <p>Name of Crown Court where tried:</p> <p>Name of Judge:</p> <p>Details of indictment:</p>	<p><i>If in custody, give name and address where detained and prison number.</i></p> <p><i>Details of indictment should include the Bill number and the offences on the indictment which are the subject of the appeal.</i></p>
<p><b>Details of the decision of the Crown Court</b></p> <p>The decision(s) that is (are) the subject of this application for leave to appeal are:</p> <p>The date on which decision(s) made:</p> <p>Please attach a transcript of the decision(s) which is the subject of the appeal; any skeleton arguments provided to the judge of the Crown Court by the parties; and a copy of any relevant written agreement entered into by the offender to give assistance to the prosecutor or investigator of an offence.</p>	

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<p><b>Extension of time</b></p> <p>Are you applying for an extension of time in which to give notice of application for leave to appeal? (yes/no)</p> <p>If yes, please also state your reasons:</p>	<p><i>Rule 3(3)</i></p>
<p><b>Grounds of appeal</b></p> <p>Specify the grounds on which the appeal is brought (and where appropriate, such facts of the case as are necessary for the proper consideration of the appeal or application for leave).</p> <p>Summarise the arguments that you intend to put to the Court (specifying any authorities to be cited).</p>	





## Form 2

Rule 6

**APPLICATION BY OFFENDER FOR LEAVE TO BE PRESENT**  
 (Section 74(8) of the Serious Organised Crime and Police Act 2005)  
 (Article 27 of the Serious Organised Crime and Police Act 2005 (Appeals under section 74) Order 2006)

**To the Master,  
 Court of Appeal,  
 Royal Courts of Justice,  
 Belfast  
 BT1 3JF**

<i>Details Required</i>	<i>Notes</i>
<p><b>Details of the offender</b></p> <p>Name:</p> <p>Address:</p> <p>Date of Birth:</p> <p>Address of offender:</p>	<p><i>If you are in custody, give your prison number and the address of the establishment in which you are detained.</i></p>
<p><b>Case Details:</b></p> <p>Name of specified prosecutor:</p> <p>Address of specified prosecutor:</p> <p>Name of Crown Court where tried:</p> <p>Name of judge:</p> <p>Details of indictment:</p>	<p><i>Details of indictment should include the Bill number and the offences on the indictment which are the subject of the appeal.</i></p>
<p><b>Details of application</b></p> <p>The offender applies to be given leave by the Court of Appeal to be present at proceedings for which leave is required, namely –</p>	
<p><b>Grounds</b></p> <p>Summarise the grounds of the application</p>	



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### Form 3

Rule 7(2)

#### **APPLICATION FOR AN ORDER FOR THE EXAMINATION OF WITNESSES OR EVIDENCE BY THE COURT**

(Section 74(8) of the Serious Organised Crime and Police Act 2005)  
(Article 28 of the Serious Organised Crime and Police Act 2005 (Appeals under  
section 74) Order 2006)

**To the Master,  
Court of Appeal,  
Royal Courts of Justice,  
Belfast  
BT1 3JF**

<i>Details Required</i>	<i>Notes</i>
<b>Details of the applicant</b>  Name:  Address:	
<b>Case Details</b>  Name of specified prosecutor:  Address of specified prosecutor  Name of offender:  Address of offender:  Name of Crown Court where tried:  Name of Judge:  Details of indictment:	<i>If in custody, give name and address where detained and prison number.</i>  <i>Details of indictment should include the Bill number and the offences on the indictment which are the subject of the appeal.</i>
<b>Details of application</b>  Please indicate whether you are applying for an order for:  (a) the production of any document, exhibit or other thing connected to the proceedings, the production of which you consider necessary for the determination of the application and/or	<i>Article 28 of the 2006 Order.</i>



Form 4

Rule 9

**DETERMINATION BY A SINGLE JUDGE [AND APPLICATION FOR DETERMINATION BY COURT]**

(Section 74(8) of the Serious Organised Crime and Police Act 2005)  
(Article 31 of the Serious Organised Crime and Police Act 2005 (Appeals under section 74) Order 2006)

**To the Master,  
Court of Appeal,  
Royal Courts of Justice,  
Belfast  
BT1 3JF**

<i>Details Required</i>	<i>Notes</i>
<p><b>Details of the applicant</b></p> <p>Name:</p> <p>Address:</p>	<p><i>In the case of a defendant in custody, please give your prison number and the address of the establishment in which you are detained.</i></p>
<p><b>ORDER BY A SINGLE JUDGE</b></p> <p><input type="checkbox"/> Application for leave to appeal;</p> <p><input type="checkbox"/> Application for extension of time for service of notice of application for leave to appeal;</p> <p><input type="checkbox"/> Application for an order to allow the offender to be present at the proceedings;</p> <p><input type="checkbox"/> Application for an order that a witness attend for examination;</p> <p><input type="checkbox"/> Application to the Court to exercise powers conferred by Article 25 (bail);</p> <p><input type="checkbox"/> Application for an order for the production of documents etc under Article 28(1)(a);</p> <p><input type="checkbox"/> Application for directions under Article 30(1) (effect of appeal on sentence);</p> <p><input type="checkbox"/> Application to grant legal aid.</p> <p><i>(tick where appropriate)</i></p>	
<p><b>Decision</b></p>	<p><i>If an application has been determined by a Judge, an aggrieved party may have the application determined by the Court.</i></p> <p><i>The applicant must <u>fill in section 4 of this form and return it to the Master.</u></i></p>



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## Form 5

Rule 13

### NOTICE OF ABANDONMENT OF PROCEEDINGS (Section 74(8) of the Serious Organised Crime and Police Act 2005)

**To the Master,  
Court of Appeal,  
Royal Courts of Justice,  
Belfast  
BT1 3JF**

<i>Details Required</i>	<i>Notes</i>
<p><b>Case Details</b></p> <p>Name of specified prosecutor:</p> <p>Address of specified prosecutor:</p> <p>Name of offender:</p> <p>Address of offender:</p> <p>Name of Crown Court where tried:</p> <p>Name of Judge:</p> <p>Details of indictment:</p>	<p><i>In the case of a defendant in custody, please give your prison number and the address of the establishment in which you are detained.</i></p> <p><i>If in custody, give name and address where detained and prison number.</i></p> <p><i>Details of indictment should include the Bill number and the offences on the indictment which are the subject of the appeal.</i></p>
<p><b>Details of the decision of the Crown Court</b></p> <p>The decision(s) that is (are) the subject of this application for leave to appeal are:</p> <p>The date on which decision(s) made:</p> <p>Please attach a transcript of the decision(s) which is the subject of the appeal; any skeleton arguments provided to the judge of the Crown Court by the parties; and a copy of any relevant written agreement entered into by the offender to give assistance to the prosecutor or investigator of an offence.</p>	
<p><b>Abandonment of proceedings</b></p> <p>I, (insert name) of (insert address), abandon the appeal to the Court of Appeal against the decision (s) made by the Crown Court at the time, date and place set out above.</p>	





- make provision in relation to the right of an unrepresented appellant to be present at the hearing of his appeal;
- prescribe the procedure to be followed in relation to application for an order for the production of a document, exhibit or other thing, or for a witness to attend to be examined;
- make provision in relation to the supply of copies of documents and exhibits, excepting transcripts;
- make provision in relation to applications which may be heard by a single judge and in relation to applications by aggrieved parties for decisions of the judge to be determined by the Court;
- prescribe the procedure for making an application to the Court of Appeal for leave to appeal to the House of Lords under Part 5 of the 2006 Order; and
- prescribe procedure governing the abandonment of proceedings by the appellant.