

SCHEDULE

Regulation 10

Form to be substituted

SCOTTISH LOCAL GOVERNMENT ELECTION STATEMENT ON ABSENT VOTERS			
Council/Ward	<i>[Name of Council and ward]</i>	Date of poll:	<i>[Date of poll]</i>
A	Issue of postal ballot packs		Number
1	Number of original postal ballot packs issued		
2	Number of postal ballot packs replaced due to the original pack being lost or not received		
3	Number of postal ballot packs replaced due to the original being spoiled		
4	Number of postal ballot packs replaced due to the elector requesting the pack be sent to a different address (i.e. ballot packs issued but then cancelled and reissued due to elector changing their registered address)		
5	Total number of postal ballot packs issued (i.e. Total of A1 to A4)		
B	Receipt of postal ballot packs		Number
1	Number of complete postal ballot packs received by the close of the poll (excluding those returned in B3 to B6)(i.e. PVS and matching ballot paper returned)		
2a	Number of postal voting statements received by close of poll without the corresponding ballot paper		
2b	Number of ballot papers received by close of poll without the corresponding postal voting statements		
3	Number of postal ballot packs cancelled on request of elector by 5pm on the eleventh working day before the poll		
4	Number of postal ballot packs cancelled as spoiled by close of poll		
5	Number of postal ballot packs cancelled as lost or not received by close of poll		
6	Number of postal ballot packs returned as undeliverable by the seventh calendar day after the poll		
7	Number of postal ballot packs received between the close of poll and the seventh calendar day after the poll		
8	Total number of postal ballot packs not returned (including empty envelopes and any ballot packs received more than seven calendar days after the poll)		
9	Total postal ballot packs (i.e. Total of B1-B8) (Should equal A5)		
C	Checks on personal identifiers		Number
1	Number of postal voting statements checked against the personal identifier record		
2	Number of postal voting statements where required personal identifiers were verified as valid		
3a	Number of postal voting statements rejected because there was no signature		
3b	Number of postal voting statements rejected because there was no date of birth		
3c	Number of postal voting statements rejected because there was no signature and no date of birth		

Draft Legislation: This is a draft item of legislation. This draft has since been made as a Scottish Statutory Instrument: The Representation of the People (Postal Voting for Local Government Elections) (Scotland) Amendment Regulations 2016 No. 353

4a	Number of postal voting statements rejected due to a mismatched signature	
4b	Number of postal voting statements rejected due to a mismatched date of birth	
4c	Number of postal voting statements rejected due to a mismatch of both identifiers	
5	Total checks on personal identifiers (i.e. Total of C2-C4, should equal C1)	
D	Waivers	Number
1	Number of signature waivers granted (as per the personal identifiers record)	
E	Summary of postal ballot packs	
1	Number of postal ballot packs rejected due to missing ballot paper or PVS (Should equal B2a plus B2b)	
2	Number of postal voting statements rejected due to absence or mismatch of personal identifiers (Should equal C3a to C4c)	
3	Number of postal ballot papers sent to the count (Should equal C2)	
F	Proxies	Number
1	Number of standard proxies (excluding postal proxies) granted	
2	Number of standard proxies with postal votes granted	
3	Number of emergency proxies granted	
4	Total number of proxies (i.e. Total of F1 to F3)	

Signed:
Local Authority Returning Officer

The completed statement must be sent to the Electoral Commission.