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STATUTORY INSTRUMENTS

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**1988 No. 1082**

**CLERK OF THE CROWN IN CHANCERY**

**The Crown Office (Forms and Proclamations Rules) Order 1988**

*Made* - - - - - *22nd June 1988*  
*Laid before Parliament* *6th July 1988*  
*Coming into force* - - - *1st September 1988*

At the Court at Buckingham Palace, the 22nd day of June 1988

Present,

The Queen's Most Excellent Majesty in Council

Her Majesty, in exercise of the powers conferred on Her by section 3 of the Crown Office Act 1877((1)), is pleased, by and with the advice of Her Privy Council, to order, and it is hereby ordered, as follows:

**Citation, commencement and interpretation**

1.—(1) This Order may be cited as the Crown Office (Forms and Proclamations Rules) Order 1988 and shall come into force on 1st September 1988.

(2) References in this Order to a Schedule are references to a Schedule to this Order.

**Forms of Writs of Summons, Commissions, Letters Patent and Royal Assents**

2.—(1) For any document to which this Rule applies the form of words to be used shall be that set out in Schedule 1, subject only to such variations as are specified in that Schedule.

(2) This Rule applies to the documents under the Great Seal described in the following Table.

**Table**

Documents	Form in Schedule 1
Writs of Summons and Dissolution	Forms A to C in Part I
Commissions of the Peace	Forms A to D in Part II
Letters Patent	Forms A to I in Part III

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(1) 1877 c. 41.

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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Documents	Form in Schedule 1
Royal Assents	Forms A to C in Part IV

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### **Publication of Royal Proclamations**

3. It shall be sufficient for Royal Proclamations to be published in the London, Edinburgh and Belfast Gazettes; but if the Lord President of the Council, thinking it expedient, directs that copies of such proclamations shall in addition be sent to such High Sheriffs, Sheriffs, Lord Mayors and Mayors in England and Wales and to such Sheriffs Principal in Scotland as he thinks fit, the contents of such proclamations shall thereupon be made known in the manner accustomed.

### **Revocations**

4. The Rules set out in the instruments specified in Schedule 2 are hereby revoked.

*G. I. de Deney*  
Clerk of the Privy Council

SCHEDULE 1

Rule 2

FORMS OF DOCUMENTS

PART I. WRITS OF SUMMONS AND DISSOLUTION

**A. Writs of summons issued to Lords Spiritual**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To *[here insert the name of the Archbishop or Bishop]* Greeting WHEREAS by the advice and assent of Our Council for certain arduous and urgent affairs concerning Us the state and defence of Our United Kingdom and the Church We have ordered a certain Parliament to be holden at Our City of Westminster on the                    day of                    next ensuing and there to treat and have conference with the Prelates Great Men and Peers of Our Realm We strictly enjoining COMMAND you upon the faith and love by which you are bound to Us that the weightiness of the said affairs and imminent perils considered (waiving all excuses) you be at the said day and place personally present with Us and with the said Prelates Great Men and Peers to treat and give your counsel upon the affairs aforesaid And this as you regard Us and Our honour and the safety and defence of the said Kingdom and Church and dispatch of the said affairs in nowise do you omit

WITNESS Ourselves at Westminster the                    day of                    in the                    year  
of Our Reign ”

**B. Writs for Dissolving the Convocation of Canterbury or York**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To the Most Reverend Father in God Our right trusty and well beloved Counsellor *[here insert the name of the Archbishop of Canterbury or York]*, by the same Grace Archbishop of *[here insert “Canterbury, Primate of All England” or “York, Primate of England”]* and Metropolitan Greeting: Whereas the present Convocation of your Province of *[here insert “Canterbury” or “York”]* was by Our Writ called together on the                    day of                    and is still continued; And Whereas We have this day ordered, by and with the advice of Our Privy Council, that the said Convocation be dissolved on the                    day of                    : Therefore We Command you to dissolve the said Convocation on the said day and to signify such dissolution to all Bishops, Deans, Archdeacons and other Clergy whom it does concern

WITNESS Ourselves at Westminster the                    day of                    in the                    year  
of Our Reign ”

**C. Writs for Summoning a New Convocation of Canterbury or York**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To the Most Reverend Father in God Our right trusty and well beloved Counsellor *[here insert the name of the Archbishop of Canterbury or York]*, by the same Grace Archbishop of *[here insert “Canterbury, Primate of All England” or “York, Primate of England”]* and Metropolitan Greeting: Whereas We have ordered, by and with the advice of Our Privy Council, that writs be issued for dissolving the Convocations of the Provinces of Canterbury and York and for calling together new Convocations of the said Provinces and for electing new members of those Convocations: Therefore We Command you on such dissolution to call together a new Convocation of your Province comprising the Bishops of all the dioceses of your Province, together with such of the Suffragan Bishops of your Province as may be elected members of the Upper House of that Convocation in accordance with the Canon relating to the Constitution of the Upper Houses of the Convocations, and such of the Deans, Archdeacons and Clergy of your Province as may be elected or otherwise become members of that Convocation in accordance with the Canon for the Representation of the Clergy in the Convocation of *[here insert “Canterbury” or “York”]*, to appear before you in *[here insert the place where the Convocation is to meet]* or elsewhere as it shall seem most expedient on the                    day of                    : And this as you love Us, the state of Our Kingdom and the honour and good of the Church of England, by no means omit

WITNESS Ourselves at Westminster the                    day of                    in the                    year  
of Our Reign ”

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PART II. COMMISSIONS OF THE PEACE

A. Commissions of the Peace: Counties of England and Wales

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all such persons as may from time to time hold office as justices of the peace for Our County of GREETING Know Ye that you are and each of you is by these Presents assigned to keep Our peace in Our said county and to keep and cause to be kept in all points in Our said county the rules of law and enactments from time to time obtaining for the good of Our peace and for the preservation of the same and for the quiet rule and government of Our people And to deal according to law with all persons that offend against any of those rules of law or enactments And also to cause to come before you and to deal according to law with all persons against whom anything is alleged giving just cause under any rule of law or enactment for the time being in force why they should find security to keep the peace or be of good behaviour towards Us and Our people And to exercise all such other jurisdiction and powers as by any rule of law or enactment may from time to time belong to justices of the peace And therefore We command you and each of you that you diligently apply yourselves in Our said county to the keeping of Our peace and of the rules of law and enactments aforesaid and to the other matters hereinbefore mentioned doing therein what to justice appertains according to law

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign ”

B. Commissions of the Peace: Areas of Greater London

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all such persons as may from time to time hold office as justices of the peace for the area of Greater London GREETING Know Ye that you are and each of you is by these Presents assigned to keep Our peace in the said area and to keep and cause to be kept in all points in the said area the rules of law and enactments from time to time obtaining for the good of Our peace and for the preservation of the same and for the quiet rule and government of Our people And to deal according to law with all persons that offend against any of those rules of law or enactments And also to cause to come before you and to deal according to law with all persons against whom anything is alleged giving just cause under any rule of law or enactment for the time being in force why they should find security to keep the peace or be of good behaviour towards Us and Our people And to exercise all such other jurisdiction and powers as by any rule of law or enactment may from time to time belong to justices of the peace And therefore We command you and each of you that you diligently apply yourselves in the said area to the keeping of Our peace and of the rules of law and enactments aforesaid and to the other matters hereinbefore mentioned doing therein what to justice appertains according to law

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign ”

C. Commissions of the Peace: City of London

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To the Lord Mayor and Aldermen of the City of London now and for the time being who are by virtue of the Charter granted by his late Majesty King George the Second dated the twenty-fifth day of August 1741 a justice and justices of the peace within the City and to all such other persons as may from time to time hold office as justices of the peace for the City of London GREETING Know Ye that you are and each of you is by these Presents assigned to keep Our peace in Our said City and to keep and cause to be kept in all points in Our said City the rules of law and enactments from time to time obtaining for the good of Our peace and for the preservation of the same and for the quiet rule and government of Our people And to deal according to law with all persons that offend against any of those rules of law or enactments And also to cause to come before you and to deal according to law with all persons against whom anything is alleged giving just cause under any rule of law or enactment for the time being in force why they should find security to keep the peace or be of good behaviour towards Us and Our people And to exercise all such other jurisdiction and powers as by any rule of law or enactment may from time to time belong to justices of the peace And therefore We command you and each of you that you diligently apply yourselves in Our said City to the keeping of Our peace and of the rules of law and enactments aforesaid and to the other matters hereinbefore mentioned doing therein what to justice appertains according to law

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign ”

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**D. Commissions of the Peace: Scotland<sup>(1)</sup>**

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all such persons as may from time to time hold office as justices of the peace for Our District of GREETING Know Ye that you are and each of you is by these Presents assigned to keep Our peace in Our said district and to keep and cause to be kept in all points in Our said district the rules of law and enactments from time to time obtaining for the good of Our peace and for the preservation of the same and for the quiet rule and government of Our people And to deal according to law with all persons that offend against any of those rules of law or enactments And also to cause to come before you and to deal according to law with all persons against whom anything is alleged giving just cause under any rule of law or enactment for the time being in force why they should find security to keep the peace or be of good behaviour towards Us and Our people And to exercise all such other jurisdiction and powers as by any rule of law or enactment may from time to time belong to justices of the peace And therefore We command you and each of you that you diligently apply yourselves in Our said district to the keeping of Our peace and of the rules of law and enactments aforesaid and to the other matters hereinbefore mentioned doing therein what to justice appertains according to law

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the                    day of                    in the                    year  
of Our Reign ”

**PART III. LETTERS PATENT**

**A. Letters Patent creating Dukes<sup>(2)</sup>**

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all Lords Spiritual and Temporal and all other Our Subjects whatsoever to whom these Presents shall come Greeting Know Ye that We of Our especial grace certain knowledge and mere motion do by these Presents advance create and prefer Our to the state degree style dignity title and honour of DUKE OF

And for Us Our heirs and successors do appoint give and grant unto him the said name state degree style dignity title and honour of Duke of                    and by these Presents do dignify invest and ennoble him by girding him with a sword and putting a cap of honour and a coronet of gold on his head and by giving into his hand a rod of gold to have and to hold the said name state degree style dignity title and honour of Duke of                    unto him and the heirs male of his body lawfully begotten and to be begotten

Willing and by these Presents granting for Us Our heirs and successors that he and his heirs male aforesaid and every of them successively may have hold and possess a seat place and voice in the Parliaments and Public Assemblies and Councils of Us Our heirs and successors within Our United Kingdom amongst the Dukes And also that he and his heirs male aforesaid successively may enjoy and use all the rights privileges pre-eminences immunities and advantages to the degree of a Duke duly and of right belonging which Dukes of Our United Kingdom have heretofore used and enjoyed or as they do at present use and enjoy

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the                    day of                    in the                    year  
of Our Reign ”

<sup>(1)</sup> For islands areas in Scotland this form of words shall be altered by substituting for any reference to a district a reference to the islands area.

<sup>(2)</sup> This form may be varied as required for the insertion of special remainders or any special grants directed by Her Majesty's commands.

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**B. Letters Patent creating Marquesses<sup>(1)</sup>**

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all Lords Spiritual and Temporal and all other Our Subjects whatsoever to whom these Presents shall come Greeting Know Ye that We of Our especial grace certain knowledge and mere motion do by these Presents advance create and prefer Our to the state degree style dignity title and honour of MARQUESS OF

And for Us Our heirs and successors do appoint give and grant unto him the said name state degree style dignity title and honour of Marquess of and by these Presents do dignify invest and ennoble him by girding him with a sword and putting a cap of honour and a coronet of gold on his head and by giving into his hand a rod of gold to have and to hold the said name state degree style dignity title and honour of Marquess of unto him and the heirs male of his body lawfully begotten and to be begotten

Willing and by these Presents granting for Us Our heirs and successors that he and his heirs male aforesaid and every of them successively may have hold and possess a seat place and voice in the Parliaments and Public Assemblies and Councils of Us Our heirs and successors within Our United Kingdom amongst the Marquesses And also that he and his heirs male aforesaid successively may enjoy and use all the rights privileges pre-eminences immunities and advantages to the degree of a Marquess duly and of right belonging which Marquesses of Our United Kingdom have heretofore used and enjoyed or as they do at present use and enjoy

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign ”

**C. Letters Patent creating Earls<sup>(1)</sup>**

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all Lords Spiritual and Temporal and all other Our Subjects whatsoever to whom these Presents shall come Greeting Know Ye that We of Our especial grace certain knowledge and mere motion do by these Presents advance create and prefer Our to the state degree style dignity title and honour of EARL

And for Us Our heirs and successors do appoint give and grant unto him the said name state degree style dignity title and honour of Earl and by these Presents do dignify invest and ennoble him by girding him with a sword and putting a cap of honour and a coronet of gold on his head to have and to hold the said name state degree style dignity title and honour of Earl unto him and the heirs male of his body lawfully begotten and to be begotten

Willing and by these Presents granting for Us Our heirs and successors that he and his heirs male aforesaid and every of them successively may have hold and possess a seat place and voice in the Parliaments and Public Assemblies and Councils of Us Our heirs and successors within Our United Kingdom amongst the Earls And also that he and his heirs male aforesaid successively may enjoy and use all the rights privileges pre-eminences immunities and advantages to the degree of an Earl duly and of right belonging which Earls of Our United Kingdom have heretofore used and enjoyed or as they do at present use and enjoy

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign ”

<sup>(1)</sup> This form may be varied as required for the insertion of special remainders or any special grants directed by Her Majesty's commands.

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**D. Letters Patent creating Viscounts<sup>(1)</sup>**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all Lords Spiritual and Temporal and all other Our Subjects whatsoever to whom these Presents shall come Greeting Know Ye that We of Our especial grace certain knowledge and mere motion do by these Presents advance create and prefer Our to the state degree style dignity title and honour of VISCOUNT of in

And for Us Our heirs and successors do appoint give and grant unto him the said name state degree style dignity title and honour of Viscount to have and to hold unto him and the heirs male of his body lawfully begotten and to be begotten

Willing and by these Presents granting for Us Our heirs and successors that he and his heirs male aforesaid and every of them successively may have hold and possess a seat place and voice in the Parliaments and Public Assemblies and Councils of Us Our heirs and successors within Our United Kingdom amongst the Viscounts And also that he and his heirs male aforesaid successively may enjoy and use all the rights privileges pre-eminences immunities and advantages to the degree of a Viscount duly and of right belonging which Viscounts of Our United Kingdom have heretofore used and enjoyed or as they do at present use and enjoy

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign”

**E. Letters Patent creating Barons<sup>(1)</sup>**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all Lords Spiritual and Temporal and all other Our Subjects whatsoever to whom these Presents shall come Greeting Know Ye that We of Our especial grace certain knowledge and mere motion do by these Presents advance create and prefer Our to the state degree style dignity title and honour of BARON of in

And for Us Our heirs and successors do appoint give and grant unto him the said name state degree style dignity title and honour of Baron to have and to hold unto him and the heirs male of his body lawfully begotten and to be begotten

Willing and by these Presents granting for Us Our heirs and successors that he and his heirs male aforesaid and every of them successively may have hold and possess a seat place and voice in the Parliaments and Public Assemblies and Councils of Us Our heirs and successors within Our United Kingdom amongst the Barons And also that he and his heirs male aforesaid successively may enjoy and use all the rights privileges pre-eminences immunities and advantages to the degree of a Baron duly and of right belonging which Barons of Our United Kingdom have heretofore used and enjoyed or as they do at present use and enjoy

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign”

<sup>(1)</sup> This form may be varied as required for the insertion of special remainders or any special grants directed by Her Majesty's commands.

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**F. Letters Patent creating Life Barons**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all Lords Spiritual and Temporal and all other Our Subjects whatsoever to whom these Presents shall come Greeting Know Ye that We of Our especial grace certain knowledge and mere motion in pursuance of the Life Peerages Act 1958 and of all other powers in that behalf Us enabling do by these Presents advance create and prefer Our to the state degree style dignity title and honour of BARON of in

And for Us Our heirs and successors do appoint give and grant unto him the said name state degree style dignity title and honour of Baron to have and to hold unto him for his life

Willing and by these Presents granting for Us Our heirs and successors that he may have hold and possess a seat place and voice in the Parliaments and Public Assemblies and Councils of Us Our heirs and successors within Our United Kingdom amongst the Barons And also that he may enjoy and use all the rights privileges pre-eminences immunities and advantages to the degree of a Baron duly and of right belonging which Barons of Our United Kingdom have heretofore used and enjoyed or as they do at present use and enjoy

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign”

**G. Letters Patent creating Life Baronesses**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all Lords Spiritual and Temporal and all other Our Subjects whatsoever to whom these Presents shall come Greeting Know Ye that We of Our especial grace certain knowledge and mere motion in pursuance of the Life Peerages Act 1958 and of all other powers in that behalf Us enabling do by these Presents advance create and prefer Our to the state degree style dignity title and honour of BARONESS of in

And for Us Our heirs and successors do appoint give and grant unto her the said name state degree style dignity title and honour of Baroness to have and to hold unto her for her life

Willing and by these Presents granting for Us Our heirs and successors that she may have hold and possess a seat place and voice in the Parliaments and Public Assemblies and Councils of Us Our heirs and successors within Our United Kingdom amongst the Barons And also that she may enjoy and use all the rights privileges pre-eminences immunities and advantages to the degree of a Baron duly and of right belonging which Barons of Our United Kingdom have heretofore used and enjoyed or as they do at present use and enjoy

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign”

**H. Letters Patent creating Lords of Appeal in Ordinary**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all to whom these Presents shall come Greeting [Whereas Our has resigned his Office of a Lord of Appeal in Ordinary and the same is now vacant Now\*] Know Ye that We of Our especial grace have in pursuance of the Appellate Jurisdiction Act 1876 as amended by subsequent enactments nominated and appointed and by these Presents Do nominate and appoint Our to be a LORD OF APPEAL IN ORDINARY by the style of BARON To hold the said Office so long as he shall well behave himself therein subject to the provisions in the said Act mentioned with all wages profits privileges rank and precedence whatsoever to the said Office belonging or in anywise appertaining and to hold the said style of Baron unto him the said during his life

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the day of in the year of Our Reign”

\*This recital is to be omitted unless the vacancy results from the resignation of a Lord of Appeal in Ordinary.

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**I. Letters Patent creating Baronets<sup>(1)</sup>**

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To all to whom these Presents shall come Greeting Know Ye that We of Our especial grace certain knowledge and mere motion do by these Presents erect appoint and create Our successors do appoint give and grant unto him the name dignity state degree style and title of Baronet to have and to hold unto him and the heirs male of his body lawfully begotten and to be begotten Willing and by these Presents granting for Us Our heirs and successors that he and his heirs male aforesaid may enjoy and use all the rights privileges precedences and advantages to the degree of a Baronet duly and of right belonging which Baronets of Our United Kingdom have heretofore used and enjoyed or as they do at present use and enjoy

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the                      day of                      in the                      year  
of Our Reign ”

**PART IV. ROYAL ASSENTS**

**A. For signifying the Royal Assent when it is to be pronounced in the presence of both Houses of Parliament in the House of Lords<sup>(2)</sup>**

“ ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To Our right trusty and right well beloved the Lords Spiritual and Temporal and to Our trusty and well beloved the Knights Citizens and Burgesses of the House of Commons in this present Parliament assembled GREETING:

FORASMUCH as in Our said Parliament divers Acts have been agreed upon by you Our loving Subjects the Lords Spiritual and Temporal and the Commons the short Titles of which are set forth in the Schedule hereto but the said Acts are not of force and effect in the Law without Our Royal Assent [AND WHEREAS in pursuance of the Church of England Assembly (Powers) Act 1919 certain Measures the short Titles of which are set forth in the said Schedule have been presented to Us in the form laid before Parliament] AND forasmuch as We cannot at this time be present in the Higher House of Our said Parliament being the accustomed place for giving Our Royal Assent to such Acts as have been agreed upon by you Our said Subjects the Lords and Commons We have therefore caused these Our Letters Patent to be made and have signed them and by them do give Our Royal Assent to the said Acts [and Measures] WILLING that the said Acts [and Measures] shall be of the same strength force and effect as if We had been personally present in the said Higher House and had publicly and in the presence of you all assented to the same COMMANDING ALSO [*here insert the name of the Lord Chancellor*] Chancellor of Great Britain to seal these Our Letters with the Great Seal of Our Realm AND ALSO COMMANDING [*here insert the names of the Commissioners, for example Our most dear and entirely beloved Son and most faithful Counsellor Charles Philip Arthur George Prince of Wales The Most Reverend Father in God and Our faithful Counsellor Robert Alexander Kennedy Archbishop of Canterbury Primate of All England and Metropolitan followed by the names of the Lord Chancellor and at least two other Lords of the Privy Council*] or any three or more of them to declare this Our Royal Assent in the said Higher House in the presence of you the said Lords and Commons and the Clerk of Our Parliaments to endorse the said Acts [and Measures] in Our name as is requisite and to record these Our Letters Patent and the said Acts [and Measures] in manner accustomed AND FINALLY WE do declare that after this Our Royal Assent given and declared as is aforesaid then and immediately the said Acts [and Measures] shall be taken and accepted as good and perfect Acts of Parliament [and good and perfect Measures] and be put in due execution accordingly

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the                      day of                      in the                      year  
of Our Reign

By The Queen Herself                      Signed with Her Own Hand ”

<sup>(1)</sup> This form may be varied as required for the insertion of special remainders or any special grants directed by Her Majesty's commands.

<sup>(2)</sup> Where the Royal Assent is given to one or more Acts but to no Measure, or to one Act and one or more Measures, or to several Acts and one Measure, or to one or more Measures but to no Act this form shall be modified accordingly.

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**B. For signifying the Royal Assent when it is to be pronounced in the presence of both Houses of Parliament in the House of Lords and at the same time Parliament is to be prorogued<sup>(1)</sup>**

“ELIZABETH THE SECOND by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith To Our right trusty and right well beloved the Lords Spiritual and Temporal and to Our trusty and well beloved the Knights Citizens and Burgesses of the House of Commons in this present Parliament assembled GREETING:

FORASMUCH as in Our said Parliament divers Acts have been agreed upon by you Our loving Subjects the Lords Spiritual and Temporal and the Commons the short Titles of which are set forth in the Schedule hereto but the said Acts are not of force and effect in the Law without Our Royal Assent [AND WHEREAS in pursuance of the Church of England Assembly (Powers) Act 1919 certain Measures the short Titles of which are set forth in the said Schedule have been presented to Us in the form laid before Parliament] AND forasmuch as We cannot at this time be present in the Higher House of Our said Parliament being the accustomed place for giving Our Royal Assent to such Acts as have been agreed upon by you Our said Subjects the Lords and Commons We have therefore caused these Our Letters Patent to be made and have signed them and by them do give Our Royal Assent to the said Acts [and Measures] WILLING that the said Acts [and Measures] shall be of the same strength force and effect as if We had been personally present in the said Higher House and had publicly and in the presence of you all assented to the same COMMANDING ALSO [here insert the name of the Lord Chancellor] Chancellor of Great Britain to seal these Our Letters with the Great Seal of Our Realm AND ALSO COMMANDING [here insert the names of the Commissioners, for example Our most dear and entirely beloved Son and most faithful Counsellor Charles Philip Arthur George Prince of Wales The Most Reverend Father in God and Our faithful Counsellor Robert Alexander Kennedy Archbishop of Canterbury Primate of All England and Metropolitan followed by the names of the Lord Chancellor and at least two other Lords of the Privy Council] or any three or more of them to declare this Our Royal Assent in the said Higher House in the presence of you the said Lords and Commons and the Clerk of Our Parliaments to endorse the said Acts [and Measures] in Our name as is requisite and to record these Our Letters Patent and the said Acts [and Measures] in manner accustomed AND WE do declare that after this Our Royal Assent given and declared as is aforesaid then and immediately the said Acts [and Measures] shall be taken and accepted as good and perfect Acts of Parliament [and good and perfect Measures] and be put in due execution accordingly

AND WHEREAS We did lately for divers difficult and pressing affairs concerning Us the State and defence of Our United Kingdom and Church ordain this Our present Parliament to begin and be holden at Our City of Westminster the                    day of                    in the year of Our Reign on which day Our said Parliament was begun and holden and is there now holden Know Ye that for certain pressing causes and considerations Us especially moving We have thought fit to prorogue Our said Parliament

WE THEREFORE confiding very much in the fidelity prudence and circumspection of you Our Commissioners aforesaid have by the advice and consent of Our Council assigned you Our Commissioners giving to you or any three or more of you by virtue of these Presents full power and authority in Our name to prorogue and continue Our present Parliament at Our City of Westminster aforesaid from                    the                    day of                    instant until and unto                    the                    day of                    there then to be holden AND WE COMMAND you that you diligently attend the premises and effectually fulfil them in manner aforesaid We also strictly Command all and singular Our Archbishops Dukes Marquesses Earls Viscounts Bishops Barons Baronets Knights Citizens and Burgesses and all others whom it concerns to meet at Our said Parliament by virtue of these Presents that they observe obey and assist you in executing the premises as they ought to do

In Witness whereof We have caused these Our Letters to be made Patent

WITNESS Ourselves at Westminster the                    day of                    in the                    year of Our Reign

By The Queen Herself                    Signed with Her Own Hand ”

<sup>(1)</sup> Where the Royal Assent is given to one or more Acts but to no Measure, or to one Act and one or more Measures, or to several Acts and one Measure, or to one or more Measures but to no Act this form shall be modified accordingly.



**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

## SCHEDULE 2

Rule 4

## REVOCATIONS

Description or Title	Reference
Order in Council making Rules in pursuance of the Crown Office Act 1877, on 22nd February 1878	S.R. & O. (Rev.III) p.1009
The Crown Office Rules (No. 1) Order 1927	S.R. & O. 1927 No. 425
The Crown Office Rules (No. 2) Order 1927	S.R. & O. 1927 No. 625
The Crown Office Rules Order 1958	S.I. 1958 No. 1250
The Crown Office Rules Order 1967	S.I. 1967 No. 802
The Crown Office (Writs of Summons) Rules 1969	S.I. 1969 No. 1071
The Crown Office (Writs for Dissolving and Summoning Convocations) Rules 1970	<a href="#">S.I. 1970 No. 821</a>
The Crown Office (Commissions of the Peace) Rules 1973	<a href="#">S.I. 1973 No. 2099</a>
The Crown Office (Commissions of the Peace and Royal Proclamations) Rules 1975	<a href="#">S.I. 1975 No. 622</a>
The Crown Office (Writs for Dissolving and Summoning Convocations) (Amendment) Rules 1975	<a href="#">S.I. 1975 No. 802</a>

**EXPLANATORY NOTE**

*(This note is not part of the Order)*

This Order in Council makes Rules which consolidate, with minor modifications, previous Rules made between 1878 and 1975. It prescribes the form of words to be used in certain writs of summons, Commissions of the Peace, Letters Patent and Royal Assent Commissions. It also provides for the publication of Royal Proclamations to take account of changes made in the organisation of local government.