

## SCHEDULE 1

Regulation 4(1)

### INFORMATION TO BE INCLUDED IN THE STATEMENT OF PURPOSE

1. The name and address of the registered provider and of any registered manager.
2. If the registered provider is not an organisation, his relevant qualifications and experience.
3. If the registered provider is an organisation, the name and address of the responsible individual and his qualifications and experience.
4. The relevant qualifications and experience of any registered manager.
5. The number, relevant qualifications and experience of the staff working for the purposes of the scheme.
6. The organisational structure of the scheme.
7. The age-range and sex of the service users in respect of whom the scheme may make placements.
8. The range of needs that the scheme intends to meet through the making of placements.
9. The arrangements made for consultation with service users about the operation of the scheme.
10. The arrangements made so as to ensure that service users whom the scheme has placed can enjoy appropriate contact with their relatives, friends and representatives.
11. The arrangements for dealing with complaints about the operation of the scheme.