STATUTORY INSTRUMENTS

2005 No. 40

LICENCES AND LICENSING

The Licensing Act 2003 (Transitional provisions) Order 2005

Made - - - - 12th January 2005
Laid before Parliament 13th January 2005
Coming into force - - 7th February 2005

The Secretary of State, in exercise of the powers conferred upon her by paragraphs 2(4), (6) and (7), 6(8), 11(1), 12(1), 14(3), (5) and (6), 18(5) and 23(3) and (4) of Schedule 8 to the Licensing Act 2003(1), hereby makes the following Order:

PART 1

GENERAL

Citation, commencement and interpretation

- 1.—(1) This Order may be cited as the Licensing Act 2003 (Transitional provisions) Order 2005 and shall come into force on 7th February 2005.
 - (2) In this Order—
 - "the Act" means the Licensing Act 2003;
 - "alternative scale plan" means a plan in a scale other than the standard scale;
 - "fire and other safety equipment" includes fire extinguishers, fire doors, fire alarms and other similar equipment;
 - "person of standing in the community" includes a bank or building society official, a police officer, a civil servant or a minister of religion;
 - "Schedule 8" means Schedule 8 to the Act;
 - "specified fee" in relation to an application, shall be the fee for such application calculated in accordance with an order made by the Secretary of State under paragraph 2(5)(b) or 14(4)(b) of Schedule 8 as the case may require;
 - "standard scale" means that 1 millimetre represents 100 millimetres.

Application for conversion of existing licence in respect of premises under paragraph 2 of Schedule 8

- **2.**—(1) An application under paragraph 2 of Schedule 8 shall be in the form and (in addition to the information specified in paragraph 2(4)(a) of Schedule 8) shall contain the information set out in Part A of Schedule 1 to this Order and shall be accompanied by the specified fee.
- (2) Where a person making an application in accordance with paragraph (1) in pursuance of paragraph 7(1) of Schedule 8 at the same time makes an application under section 34 or 37 of the Act, Part B of Schedule 1 to this Order incorporates the form of application for such purposes.
- (3) Where paragraph 2(4)(b) of Schedule 8 applies (any relevant existing licence authorises the supply of alcohol), the application must state the name and address of the person whom the applicant wishes to be the premises supervisor.
- (4) The form of consent which, in accordance with paragraphs 2(5)(a) and (6)(d) of Schedule 8, must (where applicable) accompany the application shall be in the form specified in Schedule 2 to this Order.
- (5) The form of consent which, in accordance with paragraphs 2(5)(a) and (6)(e) of Schedule 8, must (where applicable) accompany the application shall be in the form specified in Schedule 3 to this Order
- **3.**—(1) The plan of the premises which, in accordance with paragraphs 2(5)(a) and (6)(b) of Schedule 8, must accompany the application shall comply with the remaining paragraphs of this article.
- (2) Unless the relevant licensing authority has previously agreed in writing with the applicant following a request by the applicant that an alternative scale plan is acceptable to it, in which case the plan shall be drawn to that alternative scale, the plan shall be drawn in standard scale.
 - (3) The plan shall show—
 - (a) the extent of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter of the premises;
 - (b) the location of points of access to and egress from the premises;
 - (c) if different from paragraph (3)(b), the location of escape routes from the premises;
 - (d) in a case where the premises is used for more than one existing licensable activity, the area within the premises used for each activity;
 - (e) in a case where an existing licensable activity relates to the supply of alcohol, the location or locations on the premises which is or are used for consumption of alcohol;
 - (f) fixed structures (including furniture) or similar objects temporarily in a fixed location (but not furniture) which may impact on the ability of individuals on the premises to use exits or escape routes without impediment;
 - (g) in a case where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor;
 - (h) in a case where the premises includes any steps, stairs, elevators or lifts, the location of the steps, stairs, elevators or lifts;
 - (i) in a case where the premises includes any room or rooms containing public conveniences, the location of the room or rooms;
 - (j) the location and type of any fire safety and any other safety equipment; and
 - (k) the location of a kitchen, if any, on the premises.
- (4) The plan may include a legend through which the matters mentioned or referred to in paragraph (3) are sufficiently illustrated by the use of symbols on the plan.

Enactments specified under paragraph 6(8) of Schedule 8

- **4.** The following enactments are specified under paragraph 6(8) of Schedule 8 for the purposes of Part 1 of Schedule 8, namely—
 - (a) Children and Young Persons Act 1933(2);
 - (b) Cinematograph (Safety) Regulations 1955(3);
 - (c) Licensing Act 1964(4);
 - (d) Sporting Events (Control of Alcohol Etc) Act 1985(5).

Specified periods during which particular provisions apply to an application for the grant of a premises licence

- 5. The period specified for the purposes of paragraph 11(1)(a) of Schedule 8 (special provision about opening hours where the holder of a justices' licence applies for the grant of a premises licence) shall be the period commencing on 7th February 2005 and ending on the second appointed day(6).
- **6.** The period specified for the purposes of paragraph 12(1)(a) of Schedule 8 (special provision about an application for the grant of a premises licence where a provisional grant of a justices' licence has been made) shall be the period commencing on 7th February 2005 and ending on the day which is the first anniversary of the second appointed day.

Application for conversion of existing club certificate under paragraph 14 of Schedule 8

- 7.—(1) An application under paragraph 14 of Schedule 8 shall be in the form and (in addition to the information specified in paragraph 14(3) of Schedule 8) shall contain the information set out in Part A of Schedule 4 to this Order and shall be accompanied by the specified fee.
- (2) Where a club making an application in accordance with paragraph (1) in pursuance of paragraph 19(1) of Schedule 8 at the same time makes an application under section 84 of the Act, Part B of Schedule 4 to this Order incorporates the form of application for such purposes.
- (3) The other document which, in accordance with paragraph 14(4)(a) and (5)(c) of Schedule 8, must accompany the application is a copy of the rules of the club.
- **8.**—(1) The plan of the premises which, in accordance with paragraphs 14(4)(a) and (5)(b) of Schedule 8, must accompany the application shall comply with the remaining paragraphs of this article.
- (2) Unless the relevant licensing authority has previously agreed in writing with the club following a request by the club that an alternative scale plan is acceptable to it, in which case the plan shall be drawn to that alternative scale, the plan shall be drawn in standard scale.
 - (3) The plan shall show—
 - (a) the extent of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter of the premises;
 - (b) the location of points of access to and egress from the premises;
 - (c) if different from paragraph (3)(b), the location of escape routes from the premises;
 - (d) in a case where the premises is used for more than one existing qualifying club activity, the area within the premises used for each activity;

^{(2) 1933} c. 12.

⁽³⁾ S.I 1955/1129.

^{(4) 1964} c. 26.

^{(5) 1985} c. 57.

⁽⁶⁾ paragraph 1(1) of Schedule 8 to 2003 c. 17 contains a definition of "second appointed day".

- (e) in a case where the existing qualifying club activity relates to the supply of alcohol, the location or locations on the premises which is or are used for consumption of alcohol;
- (f) fixed structures (including furniture) or similar objects temporarily in a fixed location (but not furniture) which may impact on the ability of individuals on the premises to use exit or escape routes without impediment;
- (g) in a case where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor;
- (h) in a case where the premises includes any steps, stairs, elevators or lifts, the location of the steps, stairs, elevators or lifts;
- (i) in a case where the premises includes any room or rooms containing public conveniences, the location of the room or rooms;
- (j) the location and type of any fire safety and any other safety equipment; and
- (k) the location of a kitchen, if any, on the premises.
- (4) The plan may include a legend through which the matters mentioned or referred to in paragraph (3) are sufficiently illustrated by the use of symbols on the plan.

Enactments specified under paragraph 18(5) of Schedule 8

- **9.** The following enactments are specified under paragraph 18(5) of Schedule 8 for the purposes of Part 2 of Schedule 8, namely—
 - (a) Children and Young Persons Act 1933;
 - (b) Cinematograph (Safety) Regulations 1955;
 - (c) Licensing Act 1964;
 - (d) Sporting Events (Control of Alcohol Etc) Act 1985.

Photograph of the applicant accompanying the application for the grant of a personal licence

- **10.** The photograph of the applicant which, in accordance with paragraphs 23(1)(b) and (3)(b) of Schedule 8, must accompany the application for the grant of a personal licence shall be—
 - (a) taken against a light background so that the applicant's features are distinguishable and contrast against the background,
 - (b) 45 millimetres by 35 millimetres,
 - (c) full face uncovered and without sunglasses and, unless the applicant wears a head covering due to his religious beliefs, without a head covering,
 - (d) on photographic paper, and
 - (e) endorsed, as referred to in paragraph 23(3)(b) of Schedule 8, by—
 - (i) the chief executive of the licensing justices for the relevant licensing authority,
 - (ii) a solicitor or notary,
 - (iii) a person of standing in the community; or
 - (iv) an individual with a professional qualification.

Provision of forms etc.

- 11. The relevant licensing authority—
 - (a) must provide on request the forms listed in the Schedules printed on paper; or

(b) in a case where the relevant licensing authority maintains a website, it may provide electronic copies of the forms listed in the Schedules on its website.

Validity of forms etc.

12. A relevant licensing authority shall not reject any application or other document by reason only of the fact that it is given on a form provided otherwise than from the relevant licensing authority but which complies with the requirements of this Order.

Richard Caborn
Minister of State
Department for Culture, Media and Sport

12th January 2005

article 2

SCHEDULE 1

[insert name and address of relevant licensing authority and its reference number, optional]

(Part A) Application for an existing licence to be converted to a premises licence under the Licensing Act 2003 and (Part B) application to vary the premises licence simultaneously

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We [] apply to convert an existing licence to a premises licence under Schedule 8 to the Licensing Act 2003 for the premises described in Part A1 below

Part A1 - Premises Details

ļ	ostal address of premises or, if none, ordnance survey r	nap refe	rence or description
P	ost town	Post co	de
Te	lephone number of premises (if any)		
No	on-domestic rateable value of premises		£
Рā	rt A2 - Applicant Details		
Ple	ease state the capacity in which you are applying to conve	-	×isting license e tick ✓
a)	An individual or individuals		please complete section (A)
b)	a person other than an individual		
	i. as a limited company		please complete section (B)
	ii. as a partnership		please complete section (B)
	Ni. as an unincorporated association or		please complete section (B)
	iv. other (for example a statutory corporation)		please complete section (B)
c}	a recognised club		please complete section (8)
d)	a charity		please complete section (8)
e)	the proprietor of an educational establishment		please complete section (B)
ŋ	a health service body		please complete section (B)

	egistered under Part 2 of 2000 (c14) in respect of at			please complete :	section (B)	
h) the chief officer in England and	r of police of a police for Wales	C e		please complete :	section (B)	
(A) INDIVIDUAL AF	PLICANTS (fill in as app	licable)				
MrSurname	Mrs	1iss	First (Ms	Other title (for example, Rev)	
I am 18 years old o	r over				Flease tick ♥	Yes
Current postal address if different from premises address						
Post Town Daytime contact to	elechane number			Postcode		
E-mail address (optional)				·		
SECOND INDIVIDU	IAL APPLICANT (IF APPLI	ICABLE)				
Mr Surname	Mrs N	1iss	First	Ms	Other title (for example, Rev)	
					Please tick	Yes
I am 18 years old o	rover					
Current postal address if different from premises address						
Past Town	[Postcode		<u></u>
Daytime contact to	elephone number					
E-mail address {optional}						

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part A3 - Operating Schedule

Genera: description of premises (please read guidance note 1)	
	1
If 5,000 or more people attend the premises at any one time, please state the numb	er (
is spool of more people decertains the premises at any one time, premise state the manual	
tifface existing Beaugable political are existented by your existing Beauga (*)?	Please tick Yes
What existing licensable activities are authorised by your existing licence(s)?	Please tick - fes
Provision of regulated entertainment	
a} plays	
b) films	
c) indoor sporting events	
d) boxing or wrestling entertainment	
e) live music	
f) recorded music	
g) performances of dance	
h) anything of a similar description to that falling within (e) (f) or (g)	
Provision of entertainment facilities for:	
1) traking music	
j) dancing	
k) entertainment of a similar description to that falling within (i) or (j)	
Provision of late night refreshment	
Sale by retail of alcohol	
a) for consumption on the premises	
b) for consumption off the premises	
Please state who you wish to be specified to be the premises supervisor under the n	ew licence
Name	
Address	
Personal Licence number, if known, engagement of the control of th	

· · · · · · · · · · · · · · · · · · ·	

State any limitations on the hours during which you are permitted by your licence(s) or any additional

rescribe the conditions subject to which your existing licence(s) has/have been granted (please read guidance note):						
) General – all four licensing objectives (b,c,d,e)						
The prevention of crime and disorder						
Public safety						
rublic safety						
The prevention of public nuisance						
The protection of children from harm						

	Please tick 🗸	Ye.
 I have made or enclosed payment of the fee I have enclosed my existing licence(s) or a certified cop I have enclosed a plan of the premises I have sent copies of this application to the chief office I have enclosed the consent form completed by the pro I have enclosed the consent of the justices' licence hole I understand that If I do not comply with the above rec 	r of police (please read guldance note 3) posee premises supervisor, if relevant fer to my application, if relevant	
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE U SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A E THIS APPLICATION		
Part A4 – Signatures (please read guidance note 4)		
Signature of applicant or applicant's solicitor or other du 5). If signing on behalf of the applicant please state in w		ote
Signature		
Date		
Capacity		.,
For joint applications signature of 2 nd applicant or 2 nd applicant or 2 nd applicant of the a	plicant's solicitor or other authorised agent applicant please state in what capacity.	
Signature		
Date	1e1 d1 ld1 b1ee1 ld1 : 1e: ldb1 1 .e1 .e1 .1e1 1 been fe: 1ee	
Capacity		·
Contact name (where not previously given) and address application (please read guidance note 7)	For correspondence associated with this	
Past tawn	Post code	
Telephone number		1
E-mail address (optional)		

IF YOU WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE PREMISES LICENCE IF IT IS CONVERTED FROM YOUR EXISTING LICENCE(S) UNDER SECTION 34 OR 37 OF THE LICENSING ACT 2003, NOW COMPLETE PART B OF THIS FORM.

IF YOU DO NOT WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE PREMISES LICENCE IF IT IS CONVERTED FROM YOUR EXISTING LICENCE(S), YOU SHOULD LEAVE PART B BEANK.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any

one time, please state the number expected to attend

Part BZ - Operating Schedule

Figure complete those parts of the operating schedule which would be subject to change if this application to vary were six excelut.

What licensable activities do you now intend to conduct on the premises and/or-at what varied times do you intend to conduct them 7

	(please :	see secl	tlan 1 of the	<u>- Livensing Act 2003 and Schedule 1 to the Licensing Act 20</u> 03)		
	Provisio	un of re	<u>Please tick Y.</u> Yes			
	a)	plays (□			
	ь)	films (if tildding ye	is, fill in box B)		
	c)	incosti	sporting ev	Ц		
	dJ	boxing	ς ο · wmestlin	ng entertainment (if ticking yes fill in box D)		
	e)	live m	usic (ifticki	ng yes, fill in box E'		
	f)	record	led music (il	(tlaking yes, fil. in box ")		
	g)	perfor	mances of c	dance ("Fricking yes, lift in box G)		
	h;	anythi	ing of a simi	ilar description to that falling within (e), (f) or (g)		
		(if tick	ing yes, fil.	in pox H',		
	Provisio	n of en	ıtertalr <u>ı</u> mei	nt facilities:	==	
	l)	maklo	g music (if t	doking yes, fill in box !)	<u> </u>	
	J)	dancin	ng (If ticking	(yes, flli. In box J)		
	k)	entert	ajproent of	a similar description to that falling within (i) or (j)	! !	
		(if tick	ing yes, fill	in box K)		
	Provisio	n of la	<u>te night ref</u>	freshment (if ticking yes, fi.t in box L)	L.J	
	Sale by	ye <u>t</u> ail ç	of alcohol (i	if ticking yes, fill in box M)	П	
					11	
	: Plensi	وتقليتها	hete Bari B	¢òm;th'sifρrig;		
A			hete Bari Ba 			
Plays	i			Will the performance of a play take place Indoors or outdoors	Indeors	
Plays Standa (bleas	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or	Indeors Outdoors	
Plays Stands (bleas Day	i and days a	and tim	 Ings	Will the performance of a play take place Indoors or outdoors or outdoors or both – please tick (* (please readiguidance note 9)	Indeors Outdoors Bath	
Plays Standa (bleas	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors	Indeors Outdoors Bath	
Plays Stands (bleas Day	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or outdoors or both – please tick (* (please readiguidance note 9)	Indeors Outdoors Bath	
Plays Stands (bleas Day	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or outdoors or both – please tick (* (please readiguidance note 9)	Indeors Outdoors Bath	
Plays Stand: (bleas Day Mon	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or outdoors or both – please tick (* (please readiguidance note 9)	Indeors Outdoors Bath	
Plays Stand: (bleas Day Mon	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or outdoors or both – please tick (* (please readiguidance note 9)	Indeors Outdoors Bath	
Plays Standi (nleas Day Mon	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or outdoors or both – please tick (* (please read guidance note 9) Please give further details here (please read guidance note 1)	Indeors Outdoors Bath	:
Plays Standi (nleas Day Mon	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or outdoors or both – please tick (* (please read guidance note 9) Please give further details here (please read guidance note 1)	Indeors Outdoors Bath)
Plays Stands (bleas Dey Mon Life Wed	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or outdoors or both – please tick (* (please read guidance note 9) Please give further details here (please read guidance note 1)	Indeors Outdoors Bath	
Plays Standi (heas Dey Mon Hae Wed	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or both – please tick [* (please read guidance note 9) Please give further details bene please read guidance note 10 State any seasonal variations for performing plays (please read guidance note 1)	Indeors Outdoors Both O) ead guidance note 11	nce of
Plays Stands (bleas Dey Mon Life Wed	i ard days a e read gu	and tim	Ings note 8)	Will the performance of a play take place Indoors or outdoors or both – please tick [* (please read guidance note 9) Please give further details bere please read guidance note 10 State any seasonal variations for performing plays (please read guidance note 1) Non standard timings. Where you intend to use the premise plays at different times to those listed in the column on the	Indeors Outdoors Both O) ead guidance note 11	nce of
Plays Standi (bleas Day Mon Lie Wed Thur	i ard days a e read gu	and tim	Ings note 8) Fluiss	Will the performance of a play take place Indoors or outdoors or both – please tick [* (please read guidance note 9) Please give further details bene please read guidance note 10 State any seasonal variations for performing plays (please read guidance note 1)	Indeors Outdoors Both O) ead guidance note 11	nce of
Plays Standi (heas Dey Mon Hae Wed	i ard days a e read gu	and tim	Ings note 8) Fluiss	Will the performance of a play take place Indoors or outdoors or both – please tick [* (please read guidance note 9) Please give further details bere please read guidance note 10 State any seasonal variations for performing plays (please read guidance note 1) Non standard timings. Where you intend to use the premise plays at different times to those listed in the column on the	Indeors Outdoors Both O) ead guidance note 11	nce of
Plays Standi (bleas Day Mon Lise Wad Thur Sat	i ard days a e read gu	and tim	Ings note 8) Fluiss	Will the performance of a play take place Indoors or outdoors or both – please tick [* (please read guidance note 9) Please give further details bere please read guidance note 10 State any seasonal variations for performing plays (please read guidance note 1) Non standard timings. Where you intend to use the premise plays at different times to those listed in the column on the	Indeors Outdoors Both O) ead guidance note 11	nce of
Plays Standi (bleas Day Mon Lie Wed Thur	i ard days a e read gu	and tim	Ings note 8) Fluiss	Will the performance of a play take place Indoors or outdoors or both – please tick [* (please read guidance note 9) Please give further details bere please read guidance note 10 State any seasonal variations for performing plays (please read guidance note 1) Non standard timings. Where you intend to use the premise plays at different times to those listed in the column on the	Indeors Outdoors Both O) ead guidance note 11	nce of

В				
Films			Will the exhibition of films take place indoors or outdoors	Indoors
Standard Volesce i	d days and ti read guidanc	mings Lacte 8)	or both – please tick 💌](please read guidance note 9)	Cutdoors
Day	Start	Finish		Both
Моп	 		Please give further details here 'p.case read guidance note 10	,
	-	—	1	
			· ·	
Tue				
Wed			State any seasonal variations for the exhibition of films (ple	ase read guidance note 11)
	h	 		
Thu:	+			
žrl	L	L 1	Non standard timings. Where you intend to use the premis films at different times to those listed in the column on the	es for the ex <u>hibition of</u> Soft, plasse list (plasse
	[read guidance note 12)	said brans (the (brease
Sat				
		-		
Sun	·	<u> </u>	-	
30	 			
c				
	sporting (Please give further details (please read guidance note 10)	
Standard	d days and ti	mings	Treate give farence details (presseres go as es note a)	
(please r	read guidano	e note 8)		
Cary	Start	Finish		
Mon	L			
Tue			State any seasonal variations for Indoor sporting events (pla	ease road guidance note 11)
ļ				
Wed				
Men	ļ	l — —		
Таыг			Non standard climings. Where you intend to use the premis	es for indoor sporting
	.	· · · · · · · · · · · · · · · · · · ·	events at different times to those listed in the column on the read guidance note 12)	ie tert, prease tist įpieose
Fri	┪		,	
	- -			
]	
Sat			İ	
j				
Suri			1	

	Boxing or wrestling		Will the boxing or wrestling entertainment take place	ndcors
entertainment			indoors or outdoors or both – please tick [*](please read	Outdoors
Standard da	rys and Iti	rings	guidance note 9)	
(please read	i guldanos	enate 8)		
Day S	Start	Finish		3oth
Мор –			Ptease give further details here (please road guidance note 10	2)
Tue				
Wed -			State any seasonal <u>variations for boxing or wrestling entert</u> guidance note 11)	alnment (please read
Thur .				
Fri			Non standard timings. Where you intend to use the premisentertainment at different times to those listed in the column (please read guidance note 12)	es for buxing or wrestling nn on the left, please list
Sel				
Sun				

Е

Live music Standard days and timings (Sease tead guidance note 8)			Will the performance of live music take place indoors or	ndoors
			outdoors or both − please tick [*](please read guidance note 9)	Outdoors
Day	Start	Finish	1	3oth
Mon			Please give further details here (please read guidance note 1	ic)
lue	·		-	
Wed			State any seasonal variations for the performance of live a note 11)	nusic (please read guidance
Titlur			_	
Frő			Non standard timings. Where you intend to <u>use the premill</u> live music at different times to those listed in the column (please read guidance nute 12)	
Sat			7	
Sun	-		1	

F

Recorded music			Will the playing of recorded music take place indoors or	Indoars	
Standard days and timings (please read guidance note 8)			outdoors or both = please tirk [*] (please mad guidance note 9)	Оитфеога	
Day	Star:	Minish	7	Both	
Men			Please give further details here (please read guidance note	10)	
Trie		<u>.</u>	†		
Wec			State any seasonal variations for playing recorded music (please read gu dance note11	
Thur		1	1		
Γ-i			Non standard timings. Where you intend to use the prem- recorded music entertainment at different times to those left, please list (clease read guidance note 12)	ises for the playing of listed in the column on the	
Sat					
5 in	<u> </u>		1		

G

Performances of dance			Indoors
Standard days and timings (please read guidance hold 8.)		outdoors or both – please tick [Y] (please read guidance note 9)	Outdoors
ŝtert	Flnish	1 '	Both
		Please give further details here iplease read guidance note	10)
 			
		State any seasonal variations for the performance of dana 11)	<u>ce (please read guidance note</u>
	l days and ti cao guidanc	days and timings ead guidance note 8 } Start Finish	days and timings outdoors or both = please tick

H

Anything of a similar description to that falling within (e). (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing			
Day	Starl	Finish	Will this entertainment take place indoors or outdoors	Indaors		
		or both – please tick ▼ [(please read guidance note 9)		Outdoors		
Man		<u> </u>		Both		
Tuo		<u> </u>	Please give further details here please read guidance note 10)		
Wed	<u> </u>					
Thur		 	State any seasonal variations for entertainment of a similar within (e), (f) or (g) (please read guidanch no le 11)	description to that falling		
Frī		<u> </u>				
গো	 		Non standard timings. Where you intend to use the premise of similar description to that falling within (e), (f) or (g) at d listed in the column on the left, please list (please read guidalist).	lifferent times to those		
Sun	<u> </u>					

Provision of facilities for making music Standard days and timings (please read guidance note 8)		mings	Please give a description of the facilities for making music w	ou will be providing	•
			Will the facilities for making music be indoors or outdoors or both – please tick [*] (please read guidance note 9) Outdoors		
Die	Fired	1 Cincia la	terood personal personal graduates of sy	Outdoors	
	Start	! Finish		30th	
Mon			Please give further details <u>here</u> (please read guidance note 10	,	
Tue					
Wed			State any seasonal variations for the provision of facilities in read guidance note 11)	or making music (p.	casc
Thur					
Irl			Non standard simings. Where you intend to use the premise facilities for making music entertainment at different times column on the Left, please list (please read guidance note 12)	es for provision of to those listed in th	he
Şat		<u> </u>	:		
5uh					
J					
dancing Standard			Will the facilities for dancing be indoors or outdoors or both – please tick [*] (see guidance note 9)	Indoors Outdoors	
<u> </u>	STAIL	71111511	None for feature describe transfer and existence and a side of the second section of the section of the second section of the section of the second section of the section of	<u> </u>	
Моп			Please give further details here (please read guidance note 10	,	
Tuz		 			
Wes		<u> </u>	State any seasonal yar <u>iations for providing dancing facilities</u> note 11)	<u>(</u> please read guidan	IC B
Thui					
Fri :			Non <u>standard timings</u> . Where you intend to use the premise facilities for dancing onto tainment at different times to the <u>on the left, please list</u> (please read guidance note 12)		
5at					
Sun			_		

Provision of facilities for			Please give a description of the type of entertainment facility you will be providing			
entertainment of a						
similar description to						
	ling withi					
Standard	days and th	mings *				
	ad guidanc					
Day	Start	Finish	Will the entertainment facility be indoors or outdoors	Indoor		
			or both – please tick [*] (please read guidance note 9)	Cutdoor		
Mon				Both		
	— –					
Tue			Please give further details here (please read guidance note 10)			
	— –	<u> </u>				
Wed						
Thur			State any seasonal variations for the provision of facilities for similar description to that falling within i or [(please read guid	entertainment of ance note 11)	<u>fa</u>	
				•		
F-i						
Sat			Non standard timings. Where you intend to use the premises t	or the provision	of.	
	<u> </u>	ļ — .—	facilities for entertainment of a similar description to that falli	ng within I or Jai	t	
			different times to those listed in the column on the left, please	<u>llst (</u> please read		
Sun			guidance note 12)			
Ļ	L		l			
L						
	ht refres			.deors	Γ	
Standard	days and ti	mings _	Indoors or outdoors or both – please tick [*] (please read = -)utdoors		
	ad guidare		guidance note 9)		— —	
Day	· Start	Finish		oth		
Mon			Please give further details here (please read guidance note 16)			
	Γ –	[
Tue	 	-	1			
""	<u>L</u>	└ — -				
	ļ	1				
Wed		1	State any seasonal variations for the provision of late night rel	reshment (p.easc	read	
•	<u> </u>	⊢	guidance note 11)	L		
Thur						
						
<u> </u>			<u> </u>			
Fri			Non standard timings. Where you intend to use the premises night refreshment at different times, to those listed in the colu	tor the provision	of late	
			right remessarent at armerent times, to those bated in the cold	Truni bui Zine Sent' I	ViE076	
Sat						
1 ~~.		—	I			
1						
Sun		··· -···	1			
	·	- ··				

М

Supply	of alcoho		Will the supply of alcohol be for On the premises	
Stencerd days and timings			consumption	Off the premises
' (please i	read gu danc		(Please tick box *) (please read guidance	
Day	Start	Halsh	note 13)	Beth
Men.			State any seasonal variations for the supply	of alcohol (please read guidance note 13)
Tue	-		∱	
	<u> </u>	ļ —— -	_}	
			j	
Wed		,	1	
		Į.		
Thur	+	1	Non-standard thinkngs. Where you intend to	a use the arrayless for the supply of
11101		<u> </u>	alcohol at different times to those listed in	
			read guidance note 12)	
F-i			1	
		·	1	
	<u> </u>	ļ <u>.</u> .	_]	
Saf				
			1	
Sun	+		┪	
			1	
			1	

IN ALL CASES PLEASE COMPLETE BOXES N, O, P and Q below

I	١	ı
r	P	i

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 14)					
allegate insessional give time to content in respect of chitaten please read go dance note 149					

0			
open to Standard	premises a to the public d days and ti- read guidance	lic imines	State any seasonal variations (please read guidance note 11)
Day	Slart	Finish	1
Man			
Tue			
Wed			
Thur	į		Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 17)
сц	ļ	<u>!</u> 	· -
Sat	<u> </u>	;	
Sun			<u></u>
P			
Please id could be	lentify any o removed as	if the condi a consequi	itions, terms or restrictions currently imposed on the converted license waich yeu believe sence of the proposed variation you are seeking

Q Please of the proposed of	describe any additional steps that you intend to take in order to promote the four licensing objectives if variation is granted:
a) Genera	l – all four Reansing objectives (b, c, d, e) (please road guidance note 35)
	·
!	
:	
: !	
b) The preven	Rion of crime and disorder
i	
: !	
:	
İ	
c) Public safe	h _a
C) Fubile sale	4
	·
d) The prever	ation of public nuisance
, ·	
i	-
e) The protec	tion of children from harm
į	

Part B3 – Premises Supervisor			
Full name of proposed designated premises super	Visor		
Address of proposed designated premises supervi	50r		
Annual lives of the state of th			
Personal licence number of proposed designated personal licence, if applicable	premises supervisor. I	rany, and issuing author	ority of the
			I

	Please tick 🕶 Yes
 I enclose the consent form completed by the proposed pile will give a copy of Part B3 of this application to the chie the Licensing Act 2003) I have sent copies of this application to vary (except Part others where applicable (section 34 of the Licensing Act 1 understand that I must now advertise my application to Act 2003) I understand that if I do not comply with the above requirejected Part B4 – Signatures (please read guidance note 16)	ef officer of police (section 37 of
Signature of applicant (the proposed current premises licence I duly authorised agent. (See guidence note 17). If signing on beh capacity.	
Signature .	
Date	
Capacity Where the premises licence is jointly held signature of 2 nd appl	
Where the premises ticence is jointly held signature of 2 rd applicant's solicitor or other authorised a signing on behalf of the applicant please state in what capacity	gent. (please read guidance note 18) If
Signature	
Date	
Capacity	
Contact name (where not previously given) and address for or application (please read guidance note 19)	orrespondence associated with this
Post town Post	t code

Notes for Guidance

PART A

- Describe the premises. For example the type of premises, its general situation and layout and any other
 information which would be relevant to the licensing objectives. Where your application includes offsupplies of alcohol and you provide a place for consumption of these off-supplies you must include a
 description of where the place is and its proximity to the premises.
- Where the conditions to which your existing licence(s) is granted do not relate solely to any one of the four licensing objectives, please describe such conditions in the general box.
- The law requires you to send a mandatory copy of this application to the chief officer of police for that
 area at the same time as sending to the relevant licensing authority.
- 4. The application form must be signed.

- 5. An applicant's agent (for example solleitor) may sign the form on their behalf provided that they have actual authority to do so,
- Where there is more than one applicant, both applicants or their respective agents most sign the application form,
- This is the acdress we shall use to correspond with you about this application.

PART 8

This application cannot be used to vary the licence to vary substantially the premises to which it relates. If you wish to make that type of change to the premises ficence you should make a new premises licence application under section 17 of the Licensing Act.

- 8. Please give timings in 24 hour clock and only give details for days of the week when you intend the premises to be used for the activity.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- 10. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 11. For example (but not exclusively), where the activity will occur on additional days during the summer.

 12. For example (but not exclusively), where you wish the activity to go on longer on a part cular day e.g. Christmas Eve.
- 13. If you wish people to be able to consume alcohol on the premises please tick on. If you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
- 14. Please give information about anything to occur at the premises or ancilliary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) hudity or seminudity, films for restricted age groups, the presence of gambling machines.
- 15. Please list here steps you will take to promote all four licensing objectives together,
- 16. The application form must be signed.
- 17. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actua: authority to do sc.
- 18. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- This is the address which we shall use to correspond with you about this application,

SCHEDULE 2

article 2

FORM OF CONSENT GIVEN BY THE PERSON WHOM THE APPLICANT WISHES TO BE THE PREMISES SUPERVISOR

I, [insert first names and surname of prospective premises supervisor] hereby consents to being named as the premises supervisor in a new licence granted under paragraph 4 of Schedule 8 to the Licensing Act 2003 to [insert full name of applicant] in respect of the application to convert an existing justices' licence held by the applicant/where the holder of the licence has consented to the application being made by the applicant [delete as applicable] for [insert name and address of existing licensed premises] if that application is successful.

Signed	 	 	 	 	 	 	 	 	 	 	 	
Dated.		 	 	 	 	 				 		

SCHEDULE 3

article 2

FORM OF CONSENT GIVEN BY THE PERSON WHO HOLDS THE EXISTING LICENCE

I/We, [insert full name(s) of existing licence holder(s)], being the holder of an existing licence/existing licences [insert name of licence(s), the date of grant of the licence(s) and by whom the grant(s) was/were made] hereby consent(s) to the application by [insert full name or names of applicant] under paragraph 2 of Schedule 8 to the Licensing Act 2003 for the grant of a new licence under paragraph 4 of that Schedule to succeed the said existing licence(s) held by me in respect of [insert name and address of premises].

Signed	 	 	 	 	 	 •••	 	 	
Dated									

SCHEDULE 4

article 5

(Part A) Application for an existing club certificate to be converted to a club premises certificate under the Licensing Act 2003 and (Part B) application to vary the club premises certificate simultaneously

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes If you are completing this form by hand please write legibly answers are inside the boxes and written in black ink. Use a You may wish to keep a copy of the completed form for you	in block capitals. In all cases ensure that your additional sheets if necessary.
Weapply to convert an exi [insert name of club] certificate under Schedule 8 to the Licensing Ac in Part A1 below	•
Part A1 – Premises Details	
Postal address of club premises or, if none, ordnance sur	vey map reference or description
Post town	Post code
Name of person performing duties of a secretary to the	club
Address of person performing duties of a secretary to the	
Address of person performing duties of a secretary to d	
Post town	Post code
Daytime contact telephone number (if any)	
E-mail address (optional)	
Telephone number of premises (if any)	
Non-domestic rateable value of club premises	£

Par	t AZ – Club Operating Schedule	
Gen	neral description of club premises (please read guidance note 1)	
Whi	ere 5,000 or more people attend the club premises at the same time, please state th	he number
	at existing qualifying club activities are authorised by your existing o certificate(s)?	Please tick ✓ Ye
Prov	vision of entertainment	
a)	plays	
b)	Films	
c)	indoor sporting events	
d)	boxing or wrestling entertainment	. Б
e)	live music	
f)	recorded music	
g)	a performance of dance	
h)	anything of a similar description to that falling within (e), (f) or (g)	
-	vision of entertainment facilities for:	
i)	making music	
])	dancing	
k)	entertainment of a similar description to that falling within () or ()	Ц
	ply of alcohol for members and guests	
a)	for consumption on the premises	
ь}	far consumption off the premises	
Stat auth	te any limitations on the hours during which you are permitted by your certificate(s horisations to conduct club qualifying activities, including the supply of alcohol.) or any additional
	•	

Describe the conditions subject to which your existing certificate(s) has/have gu/dance note Z):	been granted (please read
General – all four licensing objectives (b,c,d,e)	
The prevention of crime and disorder	
	TENTONE
Public safety	
<u> </u>	
The prevention of public nuisance	
the prevention of public huisance	
The protection of children from harm	

Please tick ♥ Ye
 I have made or enclosed payment of the fee I have enclosed the existing certificate(s) or a certified copy of each certificate I have enclosed a plan of the club premises I have enclosed a copy of the club rules I have sent copies of this application to the chief officer of police (please read guidance note 3) I understand that if I do not comply with the above requirements my application will be rejected
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 156 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION
Part A3 — Signatures (please read guidance note 4)
Signature for and on behalf of [Insert name of club]. (Please read guidance note 5)
Signature
Date
Capacity
Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 16)
Post town Post code

IF YOU WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE CLUB PREMISES CERTIFICATE IF IT IS CONVERTED FROM YOUR EXISTING CLUB CERTIFICATE(S) UNDER SECTION 84 OF THE LICENSING ACT 2003, NOW COMPLETE PART B OF THIS FORM.

IF YOU DO NOT WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE CLUB PREMISES CERTIFICATE IF IT IS CONVERTED FROM YOUR EXISTING CLUB CERTIFICATE(S), YOU SHOULD LEAVE PART B BLANK.

xisti ct 2	insert name of cl ng club certif 003 apply to ibed in Part A	ub/ icate to be vary it und	converted	under the te	erms of Sc	hedule 8	to the Licer	nsing
art B	i - Variation							
טסע פי	wast the propo	sed variation	to have effect	from the seco	nd appointed	day?	Please tick *	
not v	vhen ca you war	nt the variatio	n to take effec	t from	D	ay Mar	ith Year	·
Pleas	e describe brief	ly the nature	of the propos	sed variation (please read	guldance no	ste 1)	

Part B2 - Club Operating Schedule

Please complete those parts of the club operating schedule which would be subject to change if this application to vary were successful.

What club qualifying activities do you now intend to conduct on the club premises and/or at what varied times do you intend to conduct them?

(please	see section 1 of the Licensing Act 2003 and Schedule 1 to the Licensing Act 200	<u>3)</u> Please tick ✓	
Provisio	on of regulated entertainment	Yes	
a)	plays (if ticking yes, fill in box A)		
ь)	films (if ticking yes, fill in box 8)		
c)	Indoor sporting events (If ticking yes, fill in box C)		
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)		Ш
e)	live music (if ticking yes, fill in box E)		
f)	recorded music (if ticking yes, fill in box F)		
g)	performances of dance (if ticking yes, fill in box G)		
h)	anything of a similar description to that falling within (e), (f) or (g)		
·	(If ticking yes, fill in box H)		
Provisio	on of entertainment facilities;		
i)	making music (if ticking yes, fill in box ()		· 🗆
j)	dancing (if ticking yes, fill in box J)		
k)	entertainment of a similar description to that failing within (i) or (j) $% \left(\left(1\right) \right) =\left(1\right) \left(\left(1\right) \right) \left(1\right) \left($		
	(if ticking yes, fill in box K)		
Supply	of alcohol (if ticking yes, fill in box L)		
a)	the supply of alcohol by or on behalf of a club to, or to the order of, a member	of the club	
b)	the sale by retail of alcohol by or on behalf of a club to a guest of a member of	the club for	Γ.
	consumption on the premises where the sale takes place		

IN ALL CASES PLEASE COMPLETE BOXES M, N AND O

Plays Standard days and itimings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [*] (please read guidance note 7)	Outdoors Outdoors		
Day	Start	Finish	7	Beth I		
Mon			Please give further details here (please read guidance note	8)		
Tue		 	-			
Wed			State any seasonal variations for performing plays (please	e read guidance note 9)		
Thur			-			
F-i			Non standard timings. Where you intend to use the pren plays at different times to those listed in the column on t read guidance note 10)	nises for the performance of the loft, please list (please		
Set			- -			
Sun		-	-			

В

Films			Will the exhibition of films take place indoors or outdoors	Indoors
	didays and th		or both – please tick [Y](please read guidance note 7)	Outdoors
	ead guidance			
Day	j Start	Finish		Joth
Мол			Please give further details here (blease read guidance note B)	
Tue				
Wed			State any seasonal variations for the exhibition of films (plo	rase read guidance note 9)
1 hur				
Fri			Non standard timings. Where you intend to use the premis films at different times to those listed in the column on the read guidance note 10)	
₹at		-· —		
Sun		:		

$\boldsymbol{\Gamma}$	

Standar	r sporting d days and i read goldan	timings	Please give further details (please read guidance note 8)
Day	Start	Finisn	
Mon			
Tue		 	State any seasonal variations for indoor sporting events (please read guidance note 9)
Wed			
Thur		 	Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 10)
191		 _	- -
Sat		 	
Sun		 	_
Ĺ	L	. L	<u> </u>

D

entert. Standard	, or wrestl ainment d days and ci read guidanc	Imings	Will the boxing or wrestling entertainment take place indoors or out doors or both – please tick [*](please read gaidance note 7)	Outskors
Day	Start	Finish		3otia
Mon		ļ	<u>Please give further details here (</u> please read guidance note B)
Tue				
Wtó		-	State any seasonal variations for boxing or wrestling entering guidance note 9)	tainment (pleast reso
Thur				
FrI			Non standard timings. Where you intend to use the premisentertainment at different times to those listed in the columbiase read guidance note 10)	ses for boxing or wrestling mn on the left, please list
Sat			1	
Suri	ļ. 		 	

Ε			
_			

Live m			Will the performance of live music take place indoors or	Induors	
	ditimings (pla einote 6)	ease read	outdoors or both - please Lick [*](please reac guidance note Y)	Öutdoors	
Day	Start	Finish	T	Doth	
Mon	-		Please give further details here (please read guidance note)	3)	
Tu:			- 		
Wed			State any seasonal variations for the performance of live range 9)	nusic (please read g	uidance
Thui —			†		
Fri	-		Non standard timings. Where you intend to use the premiable times at different times to those listed in the column (please read guidance note 10)	ses for the perform on the left, please (iance of Ist
Sat	-				
Sun			1		
			·		

		ying of recorded music take place indoors or both – please tick [**] (please read guidance	Incoors	
	days and timings outdoors or ad guidance note 6) note 7)	ootn – broase tick [ibrease Lega Snigatice	Cutdoors	
Day	Starc Firish		Both	
Mon	Pease give	further details here (please read guidance note 8))	
Tua				
Wed	State any se	exonal variations for playing recorded music (xease read guidance note 9	
Thur				
Fir	recorded ma	rd timings. Where you intend to use the premiusic at different times to those listed in the col guidance note 10)		
Sat				
Sun				
Sat Sun	recorded ma	usic at different times to those listed in the col		

	_
,	
٠.	7

	mance of		Will the parformance of dance take place indoors or	Indoors
	d days and ci read guidanc		outdoors or both please tick [*] (please read guidance note 7)	Dutdoors
Day	Slárt	Finlsh	1	Buth
Mon			Please give further details here (please read guidence note	घ
Tue				
Wed	 		State any seasonal variations for the performance of dar 9)	ice (please read guidance note
Thur	·— —	<u> </u>	-	
FrI			Non standard timings. Where you intend to use the preparation of the p	
Sat				
Suh	 			

н

descrip within Standan	ing of a sir ption to th (e), (f) or didays and it read guidand	at falling (g) Imings e note 6)	Pioase give a description of the type of entertainment you w	
Day	' Start I	Finish 	Will this entertainment take place indoors or outdoors or both - please tick [*] (please read guidance note 7)	Tadoors
	!	l		Outdoors
Men				Both
Tue		1	Please give further details here (please fear guidance note 9)	
Wed				
Thur		_ · ·	State any seasonal variations for entertainment of a similar within (e), (f) or (g) (please read guidance note 9)	description to that falling
[ri	Ţ <u>-</u> -			
Sat			Non standard timings. Where you intend to use the promise of similar description to that falling within (e), (f) or (g) at d in the column on the left, please list (please read guidal).	ifferent times to those
Sun	<u> </u>			

making Standars	on of facilities for g music d days and timings read guidance note 6)	Please give a description of the facilities for making music y Will the facilities for making music be indoors or outdoors	you will be providing
		or both – please tick [*] (please read guildance note 7)	Outdoors
Зау	Start Enish		Roth
Моп		Please give further details here (please read guidence note 8))
Tur			
Wed		State any seasonal variations for the provision of facilities read guidance note 9)	for making music (p.ease
7hur			
FrI	-	Non standard timings. Where you intend to use the premis facilities for making music entertainment at different times column on the left, please list (please read guidance note 10)	s to those listed in the
Sat			
Sun	· · · · · · · · · · · · · · · · · · ·		
		•	
	on of facilities for		Indcors
dancin Standar	g d days and tirbings	o nboth – please tick $[Y]$ (see guidance note 7)	Outdoors
	read guicance note fi)		
Day	Start Finish	· 7	Both 1
Mah		Please give further details here (please read guidance note 8) —)
Tue			
Wed		State any seasonal variations for providing dancing facilitie noin 9)	s (pł.zase rezd guidance
Mai	ļ — ļ ·		
Fri		Non standard timings. Where you intend to use the premise facilities for dancing entertainment at different times to the on the left, please list (please read guidance note 10)	ses for the provision of lose listed in the column
Sat			
Sun			

	,	

	inment o		Program a procelebrone or the type of allegranting the recently be	ou wax be providing
	description			
that fall	ling with	in i or j		
	days and ti- ad guidanc			
Day	Start	Finlsh	Will the entertainment facility be indoors or outdoors	Indoors
			or both - please tick ["] (please read guidance note 7)	Outdoors
Mon				had:
Tue			Please give further dotalls here (please read guidance note B)	
		— ···		
Wed				
ļ			•	
Thur			State any seasonal variations for the provision of facilities for er	ntertainment of a
			similar description to that falling within i or j (please read guidan	
14		· · · - · · · · · · · · · · · · · · · ·		
Sat			Non standard timings. Where you intend to use the premises fo	r the provision of
			facilities for entertainment of a similar description to that fallin different times to those listed in the column on the left, please l	ist (blease tead 8 mituju i duli ai t
Sun			guidance note 10)	**
		I .		
L				
L Supply of	of alcoho	ndnes	Will the supply of aloxios be for consumption	On the premises
Standard	of alcoho days and ti ad guidanc	mings		On the premises
Standard	days and ti	mings	Will the supply of alcohor be for consumption (please tick 1 box Please read guidance note 11)	
Standard (picase re	days and ti ad guidand	mings c note 6)	(please tick 1 box	Off the premises
Standard	days and ti	mings	(please tick 1 box	Off the premises
Standard (picase re Day	days and ti ad guidand	mings c note 6)	(please tick [1 box Please read guidance note 11)	Off the premises.
Standard (picase re	days and ti ad guidand	mings c note 6)	(please tick 1 box	Off the premises.
Standard (picase re Day	days and ti ad guidand	mings c note 6)	(please tick [" box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol	Off the premises.
Standard (picase re Day	days and ti ad guidand	mings c note 6)	(please tick [" box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol	Off the premises.
Standard (picase re Day	days and ti ad guidand	mings c note 6)	(please tick [" box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol	Off the premises.
Standard (picase re Day Mon	days and ti ad guidand	mings c note 6)	(please tick [" box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol	Off the premises.
Standard (picase re Day Mon	days and ti ad guidand	mings c note 6)	(please tick 1 box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol note 9;	Off the premises. Both (please read guidance
Standard (picase re Day Mon Tue	days and ti ad guidand	mings c note 6)	(please tick ' box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol note 9; Non-standard timings. Where you intend to use the premises for alcohol at different times to those listed in the column on the re	Off the premises. Both (please read guidance
Standard (picase re Day Mon Tue	days and ti ad guidand	mings c note 6)	(please tick ' box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol note 9; Non-standard timings. Where you intend to use the premises for	Off the premises. Both (please read guidance
Standard (picase re Day Mon Tue Woo	days and ti ad guidand	mings c note 6)	(please tick ' box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol note 9; Non-standard timings. Where you intend to use the premises for alcohol at different times to those listed in the column on the re	Off the premises. Both (please read guidance
Standard (picase re Day Mon Tue Woo	days and ti ad guidand	mings c note 6)	(please tick ' box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol note 9; Non-standard timings. Where you intend to use the premises for alcohol at different times to those listed in the column on the re	Off the premises. Both (please read guidance
Standard (picase re Day Mon Tue Wta Thur	days and ti ad guidand	mings c note 6)	(please tick ' box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol note 9; Non-standard timings. Where you intend to use the premises for alcohol at different times to those listed in the column on the re	Off the premises. Both (please read guidance
Standard (picase re Day Mon Tue Weg Thur FrI Sat	days and ti ad guidand	mings c note 6)	(please tick ' box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol note 9; Non-standard timings. Where you intend to use the premises for alcohol at different times to those listed in the column on the re	Off the premises. Both (please read guidance
Standard (picase re Day Mon Tue Wta Thur	days and ti ad guidand	mings c note 6)	(please tick ' box Please read guidance note 11) State any proposed seasonal variations for the supply of alcohol note 9; Non-standard timings. Where you intend to use the premises for alcohol at different times to those listed in the column on the re	Off the premises. Both (please read guidance

M	
Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the upon the club premises that may give rise to concern in respect of children (please feed guidance note 12)	13 0
•	
N	
Please identify any of the conditions, terms or restrictions currently imposed on the converted certificate which club believes could be removed as a consequence of the proposed variation it is seeking	the

j General – all four liber	t) General – all four licensing objectives (b,c,d,e) (blease read guidance note 13)						
			···				
The prevention of arin	ne and disorder						
Public safety							
rabde safety							
The prevention of put	olic nuisance						
··. ':::							
The protection of chil	dren from harm						

		Pleasa tick 💆	Yes
•	I have sent copies of this application to vary to respons I understand that I must now advertise my application t I understand that if I do not comply with the above req- rejected	o vary	
Par	t 83 – Signatures (please read guidance note 4)		
Şig	nature for and on behalf of [insert name of club]. (See	guidance note 15)	
Sigi	aature		
Đat	E		
Cap	acity		
	entact name (where not previously given) and address oplication (please read guidance note 16)	for correspondence associated with this	
Po	st town	Post code	7
ட			

Notes for Guidance

PART A

- Describe the premises. For example the type of premises, its general situation and layout and any other
 information which could be relevant to the licensing objectives. Where your application includes offsupplies of alcohol and you intend to provide place for consumption of these off-supplies you must
 include a description of where the place is and its proximity to the premises.
- Where the conditions to which your existing certificate(s) is granted do not relate solely to any one of the four licensing objectives, please describe such conditions in the general box.
- The law requires you to send a mandatory copy of this application to the chief officer of police for that area at the same time as sending to the local licensing authority.
- The application form must be signed.
- A club's agent (for example, solicitor) may sign the form on its behalf provided that they have actual authority to do so.

PART B

This application cannot be used to vary the club premises certificate to vary substantially the premises to which it relates. If you wish to make that type of change to the club premises certificate you should make a new club premises certificate application under the Licensing Act 2003.

- Please give timings in 24 hour clock.
- Where taking place in a building or other structure, please tick as appropriate. Indoors may include a cent.
- Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 13. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
- 12. Please give information about enything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or seminudity, films for restricted age groups, the presence of gambling machines.

- 13. Please list here steps you will take to promote all four licensing objectives together.
- 14. The application form must be signed,
- A club's agent (for example solicitor) may sign the form on their behalf provided that they have actual
 authority to do so.
- This is the address which we shall use to correspond with you about this application.

EXPLANATORY NOTE

(This note is not part of the Order)

This Order makes provision for the detailed requirements to be fulfilled by applicants to convert existing authorisations to use premises for the sale and supply of alcohol, the provision of regulated entertainment and the provision of late night refreshment to new premises licences under Schedule 8 to the Licensing Act 2003 (c. 17) (the Act). Also, it makes provision for the detailed requirements to be fulfilled by a registered club under the Licensing Act 1964 (c. 26) (the 1964 Act) to convert authorisations under its existing registration certificate to a new club premises certificate under Schedule 8 to the Act. In both cases the Order prescribes the application form to be used by the applicant or club, the information to be supplied and the plan to accompany the application. Further it prescribes the form to be used in relation to a simultaneous application to vary any existing authorisations (articles 2, 3, 7 and 8). The Order requires the relevant licensing authority to provide application forms etc. for applicants and clubs on request and provides a discretion to provide these on its website (article 11).

Further, for the purposes of paragraphs 6(8) and 18(5) of Schedule 8 to the Act, this Order specifies the Children and Young Persons Act 1933 (c. 12), the Cinematograph (Safety) Regulations 1955 (S.I.1955/1129), the Licensing Act 1964 (c. 26) and the Sporting Events (Control of Alcohol Etc) Act 1985 (c. 57) as enactments containing restrictions affecting existing authorisations which must be imposed as conditions on the new premises licence and the new club premises certificate (articles 4 and 9).

Further, for the purposes of paragraph 11 of Schedule 8 to the Act in respect of opening hours of premises, the Order specifies the period commencing on 7th February 2005 and ending on the second appointed day as the period during which a relevant licensing authority may not grant a premises licence subject to conditions which prevent the sale of alcohol on the premises during the permitted hours (subject to a minor disapplication); such hours being the hours during which the holder of a justices' licence is permitted to sell alcohol on the premises under Part 3 of the 1964 Act (article 5). In addition, for the purposes of paragraph 12 of Schedule 8 to the Act in respect of a provisional grant of a justices' licence under the 1964 Act, this Order specifies the period commencing on 7th February 2005 and ending on the first anniversary of the second appointed day as the period during which the relevant licensing authority must have regard to that provisional grant when determining an application for the grant of a premises licence under Part 3 of the Act (article 6).

Finally, for the purposes of an application for a personal licence under Part 6 of the Act made by the holder of a justices' licence and for the purposes of paragraph 23 of Schedule 8 to the Act, the Order details the requirements in respect of a photograph to accompany the application (article 10).

Regulatory Impact Assessment in relation to this Order has been placed in the libraries of both Houses of Parliament and copies may be obtained from the Alcohol and Entertainment Licensing Branch of the Department for Culture, Media and Sport, 3rd Floor, 2-4 Cockspur Street, London SW1Y 5DH or viewed on the Department's website, www.culture.gov.uk.

Document Generated: 2024-02-13

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.