## SCHEDULE 1

Regulation 4(1)(b)(i)

## FACTORS TO WHICH THE EMPLOYER MUST HAVE REGARD AND QUESTIONS HE MUST CONSIDER WHEN MAKING AN ASSESSMENT OF MANUAL HANDLING OPERATIONS

Column 1	Column 2
Factors	Questions
1. The tasks	Do they involve:  — holding or manipulating loads at distance from trunk?  — unsatisfactory bodily movement or posture, especially:  — twisting the trunk?  — stooping?  — reaching upwards?  — excessive movement of loads, especially:  — excessive lifting or lowering distances?  — excessive carrying distances?  — excessive pushing or pulling of loads?  — risk of sudden movement of loads?  — frequent or prolonged physical effort?  — insufficient rest or recovery periods?  — a rate of work imposed by a process?
2. The loads	<ul> <li>Are they:</li> <li>heavy?</li> <li>bulky or unwieldy?</li> <li>difficult to grasp?</li> <li>unstable, or with contents likely to shift?</li> <li>sharp, hot or otherwise potentially damaging?</li> </ul>
3. The working environment	<ul> <li>Are there:</li> <li>— space constraints preventing good posture?</li> <li>— uneven, slippery or unstable floors?</li> <li>— variations in level of floors or work surfaces?</li> <li>— extremes of temperature or humidity?</li> <li>— conditions causing ventilation problems or gusts of wind?</li> <li>— poor lighting conditions?</li> </ul>
4. Individual capability	<ul> <li>Does the job:</li> <li>require unusual strength, height, etc?</li> <li>create a hazard to those who might reasonably be considered to be pregnant or to have a health problem?</li> <li>require special information or training for its safe performance?</li> </ul>

Column 1	Column 2
Factors	Questions
<b>5.</b> Other factors	Is movement or posture hindered by personal protective equipment or by clothing?