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STATUTORY INSTRUMENTS

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**2014 No. 813**

**ECCLESIASTICAL LAW, ENGLAND**

**The Parochial Fees and Scheduled  
Matters Amending Order 2014**

<i>Made</i>	- - - -	<i>20th March 2014</i>
<i>Laid before Parliament</i>		<i>27th March 2014</i>
<i>Coming into force</i>	- -	<i>1st January 2015</i>

In accordance with section 2(1) of the Ecclesiastical Fees Measure 1986<sup>(1)</sup> (“the Measure”) a draft of this Order has been laid before, and approved by, the General Synod.

The Archbishops’ Council, in exercise of the powers conferred by sections 1(1), (2), (3) and (6) and 2 of the Measure, makes the following Order:

**PART 1**

**Citation, commencement and interpretation**

**Citation, commencement and interpretation**

1.—(1) This Order may be cited as the Parochial Fees and Scheduled Matters Amending Order 2014.

(2) It comes into operation on 1st January 2015.

(3) In this Order “the Measure” means the Ecclesiastical Fees Measure 1986.

**PART 2**

**Amendment of Scheduled Matters**

**Amendment of Part 1 of Schedule A 1 to the Measure**

2.—(1) Part 1 of Schedule A1 to the Measure is amended as follows.

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(1) 1986 No. 2; relevant amendments were made by S.I. 1998/1715, S.I. 2012/993 and the Ecclesiastical Fees (Amendment) Measure 2011 (2011 No. 2).

(2) For “Burial in churchyard immediately preceding or following on from service in church” substitute—

“Burial of body in churchyard immediately preceding or following on from service in church  
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church”.

(3) For “Burial in cemetery immediately preceding or following on from service in church” substitute—

“Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church”.

(4) For “Burial in cemetery on separate occasion” substitute—

“Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion”.

(5) For “Service at graveside” substitute—

“Funeral service (including burial of body) at graveside in churchyard  
Funeral service (including burial or other lawful disposal of cremated remains) in churchyard”.

(6) For “Service in crematorium or cemetery” substitute—

“Funeral service in crematorium or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery”.

(7) After “Burial of body in churchyard” insert “(committal only)”.

(8) After “Burial of cremated remains in churchyard or other lawful disposal of remains” insert “(committal only)”.

### **Amendment of Part 2 of Schedule A1 to the Measure**

3.—(1) Part 2 of Schedule A1 to the Measure is amended as follows.

(2) In paragraph 6, after the definition of “Chancellor” insert the following definition—

““lawful disposal”, in respect of cremated remains, means disposal in a manner permitted by canon;”.

## **PART 3**

### **Parochial Fees**

#### **Period for which fees are prescribed**

4. The following provisions of this Part apply for the purpose of prescribing parochial fees for the period 1<sup>st</sup> January 2015 to 31<sup>st</sup> December 2019.

#### **Base figures**

5. In this Part “the base figure” for a matter listed in the table in Schedule 1 is the amount specified for that matter in the table for the diocesan board of finance or (as the case may be) the parochial church council.

### **Prescribed fees**

6.—(1) The parochial fees payable to a parochial church council and to a diocesan board of finance in respect of the period mentioned in article 4 are prescribed as follows.

(2) The fee payable in the calendar year 1st January to 31st December 2015 for a matter specified in the table in Schedule 1 is the base figure for that matter increased by the percentage by which the Retail Prices Index for September 2014 is greater than that for September 2013.

(3) The fee payable in each subsequent calendar year for a matter in the table in Schedule 1 is the fee payable for that matter in the preceding calendar year (“Year A”) increased by the percentage by which the Retail Prices Index for September in Year A is greater than that for September in the calendar year preceding Year A.

(4) But where there is no increase in the Retail Prices Index, the percentage for the purposes of paragraph (2) or (3) is to be treated as zero.

### **Supplementary**

7.—(1) Schedule 2 contains incidental provisions that apply in relation to the parochial fees prescribed by article 6.

(2) Article 6 is subject to section 1(8) of the Measure (which provides that where the relevant parish is a parish of which a cathedral is the parish church, any fees which would, apart from that subsection, be payable to the parochial church council or to the diocesan board of finance, are instead payable to the corporate body of the cathedral).

The draft of this Order was approved by the General Synod on 11th February 2014

Church House, Westminster

*J. Philips*  
Clerk to the Synod

The Common Seal of the Archbishops’ Council was affixed on 20th March 2014



Church House, Westminster

*D.P. White*  
*R. Norval*

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## SCHEDULES

### SCHEDULE 1

Article 5

#### Parochial Fees: base figures

<i>Matter</i>	<i>Diocesan board of finance £.p</i>	<i>Parochial of church council £.p</i>	<i>Total £.p</i>
<b>BAPTISMS</b>			
Certificate issued at time of baptism	0	13.00	13.00
Short certificate of baptism given under Section 2 Baptismal Registers Measure 1961	0	13.00	13.00
<b>MARRIAGES</b>			
Publication of banns of marriage	0	27.00	27.00
Certificate of banns issued at time of publication	0	13.00	13.00
Marriage service in church (*)	184.00	220.00	404.00
<b>FUNERALS AND BURIALS OF PERSONS AGED 16 YEARS OR MORE</b>			
<i>A. Service in church</i>			
Funeral service in church, whether taking place before or after burial or cremation (*)	94.00	80.00	174.00
Burial of body in churchyard immediately preceding or following on from service in church	12.00	266.00	278.00
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church	12.00	108.00	120.00
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church	25.00	0	25.00
Cremation immediately preceding or following on from service in church	25.00	0	25.00

<i>Matter</i>	<i>Diocesan board of finance £.p</i>	<i>Parochial of church council £.p</i>	<i>Total £.p</i>
Burial of body in churchyard on separate occasion	37.00	266.00	303.00
Burial of cremated remains in churchyard or other lawful disposal of remains on separate occasion	37.00	108.00	145.00
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion	49.00	13.00	62.00
<i>B. No service in church</i>			
Funeral service (including burial of body) at graveside in churchyard	94.00	266.00	360.00
Funeral service (including burial or other lawful disposal of cremated remains) in churchyard	94.00	108.00	202.00
Funeral service in crematorium or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery	147.00	27.00	174.00
Burial of body in churchyard (committal only)	37.00	266.00	303.00
Burial of cremated remains in churchyard or other lawful disposal of remains (committal only)	37.00	108.00	145.00
<i>C. Certificate issued at time of burial</i>	0	13.00	13.00

#### MONUMENTS IN CHURCHYARDS

Permitted in accordance with rules, regulations or directions made by the Chancellor including those relating to a particular churchyard or part of a churchyard (but excluding a monument authorised by a particular faculty) including inscription on existing monument—

Small cross of wood (†)	12.00	28.00	40.00
Small vase not exceeding 305mm x 203mm x 203mm or tablet, plaque or other marker commemorating a person whose remains have been cremated (†)	12.00	54.00	66.00

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<i>Matter</i>	<i>Diocesan board of finance £.p</i>	<i>Parochial of church council £.p</i>	<i>Total £.p</i>
Any other monument (†)	12.00	113.00	125.00
Additional inscription on existing monument	12.00	13.00	25.00

#### SEARCHES IN CHURCH REGISTERS ETC.

Searching registers of marriages for period  
before 1st July 1837—

for up to one hour	0	27.00	27.00
for each subsequent hour or part of an hour	0	27.00	27.00

Searching registers of baptisms or burials  
(including provision of one copy of any entry  
therein)—

for up to one hour	0	27.00	27.00
for each subsequent hour or part of an hour	0	27.00	27.00
Each additional copy of an entry in a register of baptisms or burials	0	13.00	13.00

Inspection of instrument of apportionment or  
agreement for exchange of land for tithes  
deposited under Tithe Act 1836

Furnishing copies of above (for every 72 words)	0	13.00	13.00
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#### SCHEDULE 2

Article 7(1)

#### Incidental provisions

##### **Certificates and certified copies**

1.—(1) The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms giving the particulars required in Form No 1 in Schedule 1 to the Parochial Registers and Records Measure 1978(2).

(2) The fees payable for a certified copy of an entry in a register book of baptisms issued at any other time are the fees prescribed for searching registers of baptisms or burials and, if applicable, for each additional copy of an entry in a register of baptisms or burials.

(3) Any fee prescribed under the heading “SEARCHES IN CHURCH REGISTERS ETC.” for a copy of an entry in a register or of an instrument or other document, is for a certified copy; and where

(2) 1978 No. 2.

provision of a copy is included in the fee for searching a register, that fee includes the provision of a certified copy.

#### **Costs and expenses included in prescribed fees**

2. Where a matter is marked (\*) in the table in Schedule 1, any costs and expenses incurred in relation to that matter in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the parochial church council.

#### **Parish church cathedrals**

3. Where section 1(8) of the Measure applies, paragraph 2 applies as if the reference to the parochial church council were to the corporate body of the cathedral.

#### **Approval of inscriptions**

4. The fees prescribed for matters marked (†) in the table in Schedule 1 include fees in respect of the approval of the original inscription by the incumbent.

#### **Burial Laws Amendment Act 1880**

5. In the case of a burial under the Burial Laws Amendment Act 1880(3), the fees payable are those prescribed in respect of a funeral service (including burial of body) at graveside in churchyard.

#### **Banns published by layman**

6. Where a layman publishes banns under section 9(2) of the Marriage Act 1949(4), the fees prescribed in respect of the publication of banns of marriage are payable.

#### **Registers in custody of churchwardens**

7. Where a churchwarden allows a search to be made in a register of baptisms or burials or gives a copy of an entry in such a register under section 20(1) of the Parochial Registers and Records Measure 1978, the fees prescribed in respect of such searches and to the giving of such copies are payable.

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### **EXPLANATORY NOTE**

*(This note is not part of the Order)*

The Order amends Schedule A1 to the Ecclesiastical Fees Measure 1986 (which sets out the matters in respect of which parochial fees may be prescribed).

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(3) 43 & 44 Vict. c.41.

(4) 12, 13 & 14 Geo. 6 c. 76.

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The Order goes on to prescribe the parochial fees payable for the period 1st January 2015 to 31st December 2019 in connection with marriages, funerals and burials and the erection of monuments in churchyards and in respect of other, miscellaneous matters.