

Status: Point in time view as at 11/11/2005.

Changes to legislation: There are currently no known outstanding effects for the Commission Regulation(EEC) No 2807/83 (repealed), ANNEX IV. (See end of Document for details)

ANNEX IV

INSTRUCTIONS TO MASTERS REQUIRED TO KEEP A LOG-BOOK AS AT ANNEX I^[F1][^{X1}OR ANNEX IIA]] AND TO MAKE A LANDING/TRANSHIPMENT DECLARATION AS AT ANNEX I^[F1][^{X1}OR ANNEX IIA]] OR ANNEX III

Editorial Information

- X1** Substituted by [Corrigendum to Commission Regulation \(EC\) No 2737/1999 of 21 December 1999 amending Regulation \(EEC\) No 2807/83 laying down detailed rules for recording information on Member States' catches of fish \(Official Journal of the European Communities L 328 of 22 December 1999\)](#).

Textual Amendments

- F1** Inserted by [Commission Regulation \(EC\) No 2737/1999 of 21 December 1999 amending Regulation \(EEC\) No 2807/83 laying down detailed rules for recording information on Member States' catches of fish](#).

1. PRELIMINARY REMARK

These instructions are for masters of vessels who are required by the rules of the European Economic Community to keep a log-book during a fishing voyage and/or to produce a landing/transhipment declaration on return to port.

2. INSTRUCTIONS CONCERNING THE LOG-BOOK

2.1. General rule

[^{F2}2.1.1. Vessels required to keep a logbook

Masters of Community fishing vessels whose overall length is equal to or more than 10 metres shall keep a logbook.

Masters of Community fishing vessels whose overall length is less than 10 metres shall also keep a logbook if the Member State under whose flag the vessel operates or in which it is registered so requires.]

Textual Amendments

- F2** Substituted by [Commission Regulation \(EC\) No 1965/2001 of 8 October 2001 amending Regulation \(EEC\) No 2807/83 laying down detailed rules for recording Member States' catches of fish](#).

2.1.2. How to complete the log-book

- The log-book shall be completed daily by not later than 24.00 hours and at the time of arrival in port.
- The log-book shall also be completed at the time of any inspection at sea.
- All the compulsory information shall be given.
- Rules considered optional at Community level may be made mandatory if a Member State so wishes, in respect of vessels flying its flag or registered therein. In such cases the relevant authorities will issue additional instructions.

2.1.3. Procedure for voyages in the waters of non-member countries

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- If the non-member country in question has no specific requirements, the Community log-book shall be used.
- If the non-member country in question specifies a different kind of log-book, that shall be used instead of the Community log-book.
- If the non-member country in question does not specify a particular log-book but does prescribe entries different from those required by the Community, such entries shall be made.

2.2. Information concerning the vessel

The following general information on the vessel or vessels, as the case may be, is to be filled in (against the corresponding numbers) at the top of each page of the log-book:

- Reference No in : name of vessel and radio call signal if any,
log-book (1)
- Reference No in : external identification,
log-book (2)
- Reference No in : name and address of master,
log-book (3)
- Reference No in : day, month, hour and port of departure,
log-book (4)
- Reference No in : day, month, hour and port of return,
log-book (5)
- Reference No in : date and place of landing if different from (5),
log-book (6)
- Reference No in : in the case of transshipment date, name, radio call sign if any, nationality
log-book (7) and external identification of recipient vessel.

In the case of pair-fishing the name of the second vessel, the name of its master and its external identification should be entered below those of the vessel in respect of which the log-book is being kept.

The master(s) of the other vessel(s) shall also keep a log-book indicating the quantities caught and kept on board in such a way that there is no double counting of catches.

2.3. Information on the gear

- Reference No in : fishing gear — the type of gear should be indicated using the code in
log-book (8) column 1 of Annex VI,
- Reference No in : mesh size in millimetres,
log-book (9)
- Reference No in : capacity of the gear in accordance with the specifications in column 2
log-book (10) of Annex VI (optional).

2.4. Information on fishing operations

2.4.1. Type of information

The information required on fishing operations is to be filled in against the corresponding numbers on the page of the log-book, as follows:

- Reference No in : date — this shall correspond to each day at sea,
log-book (11)
- Reference No in : number of fishing operations in accordance with the specifications in
log-book (12) column 3 of Annex VI (optional),
- Reference No in : fishing time (optional entry) equals the number of hours spent at sea,
log-book (13) minus the time spent in transit to, between and returning from the fishing

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grounds, dodging, inactive or waiting for repair; however, the number of hours taken up searching for fish (e.g. using sonar) will be considered as fishing time,

Reference No in : position.
log-book (14)

Examples:

— ‘ICES division or NAFO sub-area’: refer to the ICES divisions as shown on the maps inside the cover of the log-book and indicate the code of each division.

e.g.: IV a), VI b), VII g).

— ‘Statistical rectangle’: refer to the ICES statistical rectangle on the charts inside the cover of the log-book. These rectangles are bounded by latitudes and longitudes corresponding to whole figures of degree or whole figures of degree plus 30’ for the latitudes and whole figures of degree for the longitudes. Using a combination of figures and a letter indicate the statistical rectangle in which most of the catches were made (e.g. the area between 56° and 56°30’ latitude North and between 6° and 7° longitude East = ICES code 41/F6).

However, optional entries may be made in respect of all the statistical rectangles in which the vessel has fished during the day.

— ‘Non-member country fishing zone’: indicate where appropriate the fishing zone(s) of non-member countries or the waters outside the sovereignty or jurisdiction of any State using the following codes as stated on the maps inside the cover of the log-book:

N	=	Norway
	=	
FR	=	Faroe
	=	
CDN	=	Canada
IS	=	Iceland
A	=	High seas

Textual Amendments

F3 Deleted by [Decision of the Council of the European Union of 1 January 1995 adjusting the instruments concerning the accession of new Member States to the European Union \(95/1/EC, Euratom, ECSC\)](#).

F4 Deleted by [Act concerning the conditions of accession of the Kingdom of Spain and the Portuguese Republic and the adjustments to the Treaties](#).

[^{F5}[^{X1}2.4. Quantities caught and retained on board (reference No in logbook: (15))

Catches of an amount greater than 50 kg of live-weight equivalent of any species retained on board must be recorded in the logbook. However, for fisheries operations in the Mediterranean Sea, only the species indicated on the list contained in Annex VII must be recorded in the logbook.

If the number of columns is insufficient, use a new page.

Give the unit used (basket, box, etc.) and the net weight in kilograms live weight of the unit used.]]

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Textual Amendments

- F5** Substituted by [Commission Regulation \(EC\) No 2737/1999 of 21 December 1999 amending Regulation \(EEC\) No 2807/83 laying down detailed rules for recording information on Member States' catches of fish.](#)

2.4.3. Optional estimates of discards (reference No in log-book: (16))

Specify the quantity of fish discarded, preferably in kilograms live weight, or in another unit such as defined in (15) above.

This information is provided for scientific purposes only and is not taken into account for the calculation of quotas.

2.5. Spacing of log-book entries

- A new line should be filled in for each day at sea.
- A new line should also be filled in when fishing in a new ICES division the same day.
- A new line should be filled in when fishing in another fishing zone on the same day.
- A new page should be filled in:
 - when using different gear or a net with a mesh size different from that of the previous net used,
 - for any fishing done after a transshipment or an intermediate landing.

3. INSTRUCTIONS CONCERNING THE LANDING/TRANSHIPMENT DECLARATION

General rule

On entering port after each voyage, masters of all fishing vessels more than 10 metres in length and flying the flag of, or registered in, a Member State, or their agents, shall submit a landing declaration to the authorities at the place of landing. In the case of transshipment or landings outside the territory of the Community, the master shall immediately transmit to the State whose flag his vessel is flying or in which it is registered, the information given on the landing or transshipment declaration. In the case of transshipment the master of the fishing vessel shall enter the quantities on the transshipment declaration. A copy of the transshipment declaration shall be handed to the master of the recipient vessel. The original of the customs document T 2 M completed by the master of the fishing vessel shall also be handed to the master of the recipient vessel.

Information to be provided

The actual quantities landed or estimates of the quantities transhipped are to be indicated on the declaration for each species but only on the last page used, as follows:

- Presentation of fish (reference No in log-book: (17))

‘Presentation’ means the way fish has been processed. Indicate the nature of this processing if any: GUT for gutting, HEAD for heading, FILLET for filleting, etc. Where no processing has taken place, WHOLE for whole fish.
- Measurement unit for landed quantities (reference No in log-book: (18))

Give the unit of weight used (e.g. basket, box, etc.) for landing fish and the weight of the unit in kilograms. This unit may be different from that used in the log-book.
- Total weight by species landed/transhipped (reference No in log-book: (19))

[^{F5}[^{X1}Give the weight or quantities actually landed or transhipped for all species.]]

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The weight should correspond to the weight of fish as landed, i.e. after any processing on board. Conversion coefficients will be applied subsequently by the appropriate authorities in the Member State to calculate the corresponding live weight.

- ICES division/NAFO^[F6]/CECAF^[F1]^[X1]GFCM^[X1] sub-area and non-member country fishing zone (reference No in log-book: (22))

This is an optional entry for those vessels obliged to keep a log-book: indicate the ICES division or NAFO/CECAF^[F1]^[X1]GFCM^[X1] sub-area in which the catches were taken.

Textual Amendments

F6 Inserted by [Act concerning the conditions of accession of the Kingdom of Spain and the Portuguese Republic and the adjustments to the Treaties.](#)

4. GENERAL PROVISIONS RELATING TO THE LOG-BOOK AND THE LANDING/TRANSHIPMENT DECLARATION
 - 4.1. Procedure for completion
 - 4.1.1. Entries in the log-book and on the landing/transshipment declaration shall be legible and indelible.
 - 4.1.2. No entry in the log-book or on the landing/transshipment declaration may be erased or altered. If a mistake is made, the incorrect entry shall be struck out with a line and followed by a new entry initialled by the master or his agent.
 - 4.1.3. At least one landing declaration should be completed per vessel. One transshipment declaration should be completed for each transshipment operation.
 - 4.1.4. Each line in the log-book shall be initialled by the master. Each page of the log-book and the transshipment declaration, if relevant, shall be signed by the master. The landing declaration shall be signed by the master or his agent.
 - 4.2. Procedure for transmission
 - 4.2.1. In the case of landings in a port in the Member State whose flag the vessel is flying or in which it is registered the original(s) of the log-book and of the landing declaration shall be handed over or dispatched to the authorities of the Member State in question within 48 hours of completion of landing.
 - 4.2.2. ^[F7]In the case of landings in a Member State other than the Member State whose flag the vessel is flying or in which it is registered the first copy of the landing declaration shall be handed over or dispatched to the authorities of the Member State of landing within 48 hours of completion of landing.] The original(s) of the log-book and the original of the landing declaration shall be handed over or dispatched to the authorities of the Member States whose flag the vessel is flying or in which it is registered within 48 hours of completion of landing.

Textual Amendments

F7 Substituted by [Commission Regulation \(EEC\) No 473/89 of 24 February 1989 amending Regulation \(EEC\) No 2807/83 laying down detailed rules for recording information on Member States' catches of fish.](#)

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- 4.2.3. In the case of landings in a non-member country, the original(s) of the log-book and of the landing declaration shall be dispatched to the authorities of the Member State whose flag the vessel is flying or in which it is registered within 48 hours of completion of landing.
- 4.2.4. In cases where quantities received by transshipment are landed in a Community port, the copy of the transshipment declaration completed pursuant to paragraph 3 shall be handed over or dispatched to the relevant authorities.
- 4.2.5. In the case of transshipments to a vessel flying the flag of a Member State or registered in a Member State, the first copy of the transshipment declaration shall be handed over to the master of the recipient vessel. The original shall be handed over on demand or dispatched, as the case may be, to the authorities of the Member State whose flag the vessel is flying or in which it is registered, within 48 hours of completion of landing or on arrival in port.
- 4.2.6. In the case of a transshipment of a vessel flying the flag of a non-member country, the original document shall be handed over or sent, as the case may be, as soon as possible to the Member State whose flag the fishing vessel is flying or in which it is registered.
- 4.2.7. In cases where it is impossible for the master to dispatch the original(s) of the log-book and of the landing/transshipment declarations to the authorities of the Member State whose flag the vessel is flying or in which it is registered within the time limits specified, the information required by Annex I or Annex III in respect of the landing declaration shall be transmitted by radio or by other means to the authorities concerned.
- 4.3. Responsibilities of the master in respect of the log-book, the landing declaration and the transshipment declaration
 - 4.3.1. The master of the vessel shall certify with his initials and signature that the estimated quantities entered in the log-book and on the transshipment declaration are reasonable.
 - 4.3.2. The master of the vessel shall certify with his initials and signature that the non-quantitative entries in the log-book and on the transshipment declaration, together with all entries on the landing declaration, are true.
- 4.4. The copies of the log-book must be kept for one year.

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