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ANNEX VII

Template for emergency plan

General information

Name of the competent authority responsible for the preparation of the present plan⁽¹⁾

1. Definition of crisis levels

- (a) indicate the body responsible for the declaration of each crisis level and the procedures to follow in each case for such declarations;
- (b) where they exist, include here indicators or parameters used to consider whether an event may result in a significant deterioration of the supply situation and to decide upon the declaration of a certain crisis level.

2. Measures to be adopted per crisis level⁽²⁾

2.1. Early Warning

Describe the measures to be applied at this stage, indicating, per measure:

- (i) a brief description of the measure and main actors involved;
- (ii) describe the procedure to follow, if applicable;
- (iii) indicate the expected contribution of the measure to cope with the impact of any event or prepare ahead of its appearance;
- (iv) describe the flows of information among the actors involved.

2.2. Alert Level

(a) describe the measures to be applied at this stage, indicating, per measure:

- (i) a brief description of the measure and main actors involved;
- (ii) describe the procedure to follow, if applicable;
- (iii) indicate the expected contribution of the measure to cope with the situation at alert level;
- (iv) describe the flows of information among the actors involved;

(b) describe the reporting obligations imposed on natural gas undertakings at alert level.

2.3. Emergency Level

(a) establish a list of predefined actions on the supply and demand side to make gas available in the event of an emergency, including commercial agreements between the parties involved in such actions and the compensation mechanisms for natural gas undertakings where appropriate;

(b) describe the market-based measures to be applied at this stage, indicating, per measure:

- (i) a brief description of the measure and main actors involved;
- (ii) describe the procedure to follow;
- (iii) indicate the expected contribution of the measure to mitigate the situation at emergency level;

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- (iv) describe the flows of information among the actors involved;
- (c) describe the non-market-based measures planned or to be implemented for the emergency level, indicating, per measure:
 - (i) a brief description of the measure and main actors involved;
 - (ii) provide an assessment of the necessity of such measure in order to cope with a crisis, including the degree of its use;
 - (iii) describe in detail the procedure to implement the measure (e.g. what would trigger the introduction of this measure, who would take the decision);
 - (iv) indicate the expected contribution of the measure to mitigate the situation at emergency level as a complement to market-based measures;
 - (v) assess other effects of the measure;
 - (vi) justify the compliance of the measure with the conditions laid down in Article 11(6);
 - (vii) describe the flows of information among the actors involved;
- (d) describe reporting obligations imposed on natural gas undertakings.

3. **Specific measures for the electricity and district heating**

- (a) district heating
 - (i) briefly indicate the likely impact of a disruption of gas supply in the district heating sector;
 - (ii) indicate measures and actions to be taken to mitigate the potential impact of a disruption of gas supply on district heating. Alternatively, indicate why the adoption of specific measures is not appropriate;
- (b) supply of electricity generated from gas
 - (i) briefly indicate the likely impact of a disruption of gas supply in the electricity sector;
 - (ii) indicate measures and actions to be taken to mitigate the potential impact of a disruption of gas supply on the electricity sector. Alternatively, indicate why the adoption of specific measures is not appropriate;
 - (iii) indicate the mechanisms/existing provisions to ensure appropriate coordination, including exchange of information, between main actors in the gas and electricity sectors, in particular transmission system operators at different crisis levels.

4. **Crisis manager or team**

Indicate who the crisis manager is and define its role.

5. **Roles and responsibilities of different actors**

- (a) per crisis level, define the roles and responsibilities, including interactions with the competent authorities and, where appropriate, with the national regulatory authority, of:

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- (i) natural gas undertakings;
 - (ii) industrial customers;
 - (iii) relevant electricity producers;
- (b) per crisis level, define the role and responsibilities of the competent authorities and the bodies to which tasks have been delegated.

6. **Measures regarding undue consumption by customers who are not protected customers**

Describe measures in place to prevent to the extent possible and without endangering the safe and reliable operation of the gas system or creating unsafe situations, the consumption by customers who are not protected customers of gas supply intended for protected customers during an emergency. Indicate the nature of the measure (administrative, technical, etc.), main actors and the procedures to follow.

7. **Emergency tests**

- (a) indicate the calendar for the real time response simulations of emergency situations;
- (b) indicate actors involved, procedures and concrete high and medium impact scenarios simulated.

For the updates of the emergency plan: describe briefly the tests carried out since the last emergency plan was presented and the main results. Indicate which measures have been adopted as a result of those tests.

8. **Regional Dimension**

8.1. Measures to be adopted per crisis level:

8.1.1. Early Warning

Describe the measures to be applied at this stage, indicating, per measure:

- (i) brief description of the measure and main actors involved;
- (ii) describe the procedure to follow, if applicable;
- (iii) indicate the expected contribution of the measure to cope with the impact of any event or prepare ahead of its appearance;
- (iv) describe the flows of information among the actors involved.

8.1.2. Alert Level

- (a) describe the measures to be applied at this stage, indicating, per measure:
 - (i) brief description of the measure and main actors involved;
 - (ii) describe the procedure to follow, if applicable;
 - (iii) indicate the expected contribution of the measure to cope with the impact of any event or prepare ahead of its appearance;
 - (iv) describe the flows of information among the actors involved;
- (b) describe the reporting obligations imposed on natural gas undertakings at alert. level.

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8.1.3. Emergency Level

- (a) establish a list of predefined actions on the supply and demand side to make gas available in the event of an emergency, including commercial agreements between the parties involved in such actions and the compensation mechanisms for natural gas undertakings where appropriate;
- (b) describe the market-based measures to be applied at this stage, indicating, per measure:
 - (i) brief description of the measure and main actors involved;
 - (ii) describe the procedure to follow;
 - (iii) indicate the expected contribution of the measure to mitigate the situation at emergency level;
 - (iv) describe the flows of information among the actors involved;
- (c) describe the non-market-based measures planned or to be implemented for the emergency level, indicating, per measure:
 - (i) brief description of the measure and main actors involved;
 - (ii) provide an assessment of the necessity of such measure in order to cope with a crisis, including the degree of its use;
 - (iii) describe in detail the procedure to implement the measure (e.g. what would trigger the introduction of the measure, who would take the decision);
 - (iv) indicate the expected contribution of the measure to mitigate the situation at emergency level as a complement to market-based measures;
 - (v) assess other effects of the measure;
 - (vi) justify the compliance of the measure with the conditions established in Article 11(6);
 - (vii) describe the flows of information among the actors involved;
- (d) describe reporting obligations imposed on natural gas undertakings.

8.2. Cooperation mechanisms

- (a) describe the mechanisms in place to cooperate within each of the relevant risk groups and to ensure appropriate coordination for each crisis level. Describe, to the extent they exist and have not been covered in point 2, the decision-making procedures for appropriate reaction at regional level at each crisis level;
- (b) describe the mechanisms in place to cooperate with other Member States out of the risk groups and to coordinate actions for each crisis level.

8.3. Solidarity among Member States

- (a) describe the agreed arrangements among directly connected Member States to ensure the application of the solidarity principle referred to in Article 13;
- (b) if applicable, describe the agreed arrangements between Member States that are connected to each other via a third country to ensure the application of the solidarity principle referred to in Article 13.

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- (1) Where this task has been delegated by any competent authority, please indicate the name of the body/(ies) responsible for the preparation of this plan on its behalf.
- (2) Include regional and national measures.

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