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## ANNEX

## PART 2

**Notes for the completion of the model official certificate****General**

To positively indicate any option, please tick or mark the relevant box with a cross (X).

“ISO code” refers to the international standard two-letter code used to refer to a country, in accordance with the international standard ISO 3166 alpha-2<sup>(1)</sup>.

Whenever a box allows for the choice of one or more options, only those options will be displayed in the electronic version of the official certificate.

**Part I: Details of the dispatched consignment**

Box I.1.	Border control post/Competent authority: indicate the name of the border control post (BCP) or of the competent authority issuing the official certificate, as appropriate, and their TRACES reference number.
Box I.2.	Certificate reference number: the unique mandatory code assigned by the competent authority issuing the official certificate in accordance with its own classification. This box is compulsory for all certificates not submitted in IMSOC.
Box I.2.a	IMSOC reference number: the unique reference code automatically assigned by IMSOC if the certificate is registered in IMSOC. Do not complete this box if the certificate is not submitted in IMSOC.
Box I.3.	Consignor: in the case of dispatch from a warehouse, indicate the name and address (street, city and region, province or state, registration/approval No, as appropriate) of the warehouse from which the consignment is dispatched. Do not complete this box if the consignment is dispatched directly from a border control post.
Box I.4.	Operator responsible for the consignment: the name and address (street, city and region, province or state, registration/approval No, as appropriate) of the natural or legal person who is responsible in the Union for the

<sup>a</sup> Council Regulation (EEC) No 2658/87 of 23 July 1987 on the tariff and statistical nomenclature and on the Common Customs Tariff (OJ L 256, 7.9.1987, p. 1).

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	delivery of the consignment to the place of destination.
Box I.5.	Place of destination (vessel): indicate the name of the vessel for which the consignment is intended, vessel International Maritime Organisation (IMO) number, name of port, name and ISO code of the Member State of destination of goods. Do not complete this box if the official certificate is issued for delivery of the consignment to the NATO or United States' military base located in the Union territory or in a third country.
Box I.6.	Place of destination (NATO/United States' military base): indicate the name of the NATO/United States' military base of destination situated in the Union territory, the name and ISO code of the Member State where the NATO or United States' military base of destination is located. If the destination is a NATO/United States' military base located in a third country, only the border control post of exit from the Union must be indicated in this box. Do not complete this box if the official certificate is issued for delivery to vessels leaving the Union.
Box I.7.	Means of transport: Identification number(s): for aeroplanes; indicate the flight number, for vessels; the ship name(s), for railways; the train identity and wagon number, for road transports; the registration number plate with the trailer number plate if appropriate. For containerized consignments, the trailer number plate is not obligatory if the container number has been indicated. In the case of transport by ferry, indicate the identification of the road vehicle, the registration number plate with trailer number plate if appropriate, and the name of the scheduled ferry.
Container No:	if applicable, corresponding numbers. The container number must be indicated if the goods are transported in closed containers.
Seal No:	Only the official seal number must be stated. An official seal applies if a seal is affixed to the container, truck or rail wagon under

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	the supervision of the competent authority issuing the certificate.
Box I.8.	<p>Description of goods: Description of goods and product type: indicate the relevant Combined Nomenclature (CN) code, and the title as referred to in Council Regulation (EEC) No 2658/87 of 23 July 1987 on the tariff and statistical nomenclature and on the Common Customs Tariff<sup>a</sup>. Country of origin: indicate the country of origin of the goods. Reference of CHED of origin: indicate the reference of the CHED for the consignment from which the relevant number of boxes of the product are derived. The information under this box may also be provided in a supporting document to be attached to the official certificate. In such a case, the box 'Supporting document' must be filled in, including the reference number of the supporting document(s).</p>
Box I.9.	<p>Total number of packages: indicate the number of boxes or of packages of goods. In the case of bulk consignments, this box is optional.</p>
Box I.10.	<p>Total net weight in kilogrammes: this is defined as the mass of the goods themselves without immediate containers or any packaging.</p>
Box I.11.	<p>Date and time of departure: indicate the date and time of the intended departure of the means of transport from the border control post or warehouse.</p>

<sup>a</sup> Council Regulation (EEC) No 2658/87 of 23 July 1987 on the tariff and statistical nomenclature and on the Common Customs Tariff (OJ L 256, 7.9.1987, p. 1).

## Part II: Declaration

This part must be completed by an official veterinarian or an official inspector of the competent authority at the border control post or at the warehouse.

## Part III: Confirmation of arrival of consignment

This part must be completed by:

- in case the destination is a vessel leaving the Union; the competent authority at the port of destination or by the official representative of the master of the vessel;

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- in case the destination is a NATO/United States' military base situated in the Union territory; the competent authority responsible for controls at the NATO/United States' military base;
- in case the destination is a NATO/United States' military base located in a third country; the competent authority at the border control post of exit.

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- (1) List of country names and code elements under: [http://www.iso.org/iso/country\\_codes/iso-3166-1\\_decoding\\_table.htm](http://www.iso.org/iso/country_codes/iso-3166-1_decoding_table.htm)

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**Changes and effects yet to be applied to the whole legislation item and associated provisions**

- blanket amendment words substituted by [S.I. 2020/1631 reg. 29\(2\)](#)
- Signature words omitted by [S.I. 2020/1631 reg. 29\(7\)](#)
- Art. 2(1)(a) words substituted by [S.I. 2020/1631 reg. 29\(4\)\(b\)](#)
- Art. 2(1)(b) substituted by [S.I. 2020/1631 reg. 29\(4\)\(c\)](#)