



2011 CHAPTER 24

PART 6

ALTERNATIVES TO PROSECUTION

CHAPTER 1

PENALTY NOTICES

Penalty notices

Form of penalty notice

- 61.** A penalty notice must—
- (a) state the alleged offence;
 - (b) give such particulars of the circumstances alleged to constitute the offence as are necessary to provide reasonable information about it;
 - (c) specify the suspended enforcement period (as to which see section 63) and explain its effect;
 - (d) state the amount of the penalty;
 - (e) state the fixed penalty clerk to whom, and the address at which, the penalty may be paid; and
 - (f) inform the person to whom it is given of the right to ask to be tried for the alleged offence and explain how that right may be exercised.