

SCHEDULE 4

Licence Conditions

Condition 12: Record keeping requirements

12.—(1) The licence holder shall maintain a record in relation to each breeding bitch kept on the premises setting out her—

- (a) Name/number (if any);
- (b) date of birth;
- (c) breed;
- (d) health status;
- (e) microchip number;
- (f) mating details including—
 - (i) breed and unique microchip number of the sire; and
 - (ii) details of each puppy born including—
 - (aa) date of birth;
 - (bb) sex;
 - (cc) microchip number of each puppy; and
 - (dd) date when ownership is transferred.

(2) The licence holder shall maintain a record in relation to each other dog setting out the details as required by sub-paragraph (1)(a) to (e).

(3) The record may be kept in manual or computerised form so long as the record is capable of being reproduced in a legible form for inspection by an inspector.

(4) The record shall be available for inspection by an inspector and retained by the licence holder for 3 years from the date the breeding bitch or other dog dies or is transferred to a new owner.

(5) When a breeding bitch or other dog is transferred the date of transfer and the name, address and contact telephone number of the new owner shall be recorded on the record referred to in paragraph (1). When a breeding bitch or other dog dies, the date of death shall be recorded on the record referred to in paragraph (1). As a minimum the licence holder shall provide to the new owner of the bitch the record in respect of sub-paragraph (1)(a) to (e) and the number of litters produced by the bitch.

(6) When ownership of a puppy is transferred the name, address and contact telephone number of the new owner shall be recorded on the record referred to in paragraph (1). As a minimum the licence holder shall provide to the new owner of the puppy the date of birth and microchip number of the puppy.