

1986 No. 137

**CREDIT UNIONS****Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986**

*Made* . . . . . 3rd June 1986

*Coming into operation* . . . . . 1st July 1986

The Department of Economic Development, in exercise of the powers conferred on it by Articles 4(2), 10(4), 31(2) to (4) and 78(1) of the Credit Unions (Northern Ireland) Order 1985(a) and of every other power enabling it in that behalf, hereby makes the following regulations:

*Citation and commencement*

1. These regulations may be cited as the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986 and shall come into operation on 1st July 1986.

*Interpretation*

2. In these regulations "the Order" means the Credit Unions (Northern Ireland) Order 1985.

*Forms*

3. The forms contained in the Schedule shall be used for the appropriate matters to which the forms relate.

*Change of name*

4. An application for approval of a change of name under Article 7 of the Order shall be made to the registrar in Form CU3.

*Amendment of rules*

5. Every application in Form CU4 or Form CU5 to register an amendment of the rules of a credit union shall be accompanied by a statutory declaration in Form CU6.

*Special resolutions*

6. Every application in Form CU22 to register a special resolution of a credit union for its amalgamation with another credit union shall be made in duplicate and be accompanied by a statutory declaration in Form CU24 and such a special resolution shall not be registered until an application to register a special resolution in like terms has been made by the other credit union.

7. Every application in Form CU23 to register a special resolution of a credit union for the transfer of its engagements to another credit union shall be made in duplicate and be accompanied by statutory declarations in Form CU24 and Form CU25.

*Instrument of dissolution*

8. Every instrument of dissolution in Form CU27 shall be submitted in duplicate and be accompanied by a statutory declaration in Form CU28 and by a sum of money sufficient to defray the expense of publishing notice of the dissolution as required by Article 70(6) of the Order.

*Disputes*

9. Reference of a dispute to the registrar under Article 72 of the Order shall be made in Form CU34.

*Charges under Article 31*

10.—(1) Every application to record a charge for the purposes of Article 31 of the Order shall be made to the registrar in Form CU35 and a copy of the instrument which creates or is evidence of the charge shall be annexed to the application which shall be signed by an officer of the credit union which executed the charge, or a person interested in the charge otherwise than on behalf of the credit union, or a solicitor acting on behalf of the credit union or of some person so interested, and shall state the capacity in which he has signed it.

(2) Every copy of an instrument annexed to the application referred to in paragraph (1) shall be authenticated by a certificate endorsed thereon that it is a true copy, which certificate shall be signed by the signatory to the said application.

(3) The acknowledgement of an application to record a charge shall be in Form CU36.

(4) Notice may be given to the registrar of any release relating to or of any partial or complete satisfaction of a charge in respect of which an application has been made for the purposes of Article 31 of the Order, and such notice shall be in Form CU37 or CU38.

(5) A statutory declaration in Form CU39 shall be annexed to every such notice in Form CU37 or Form CU38.

*Statutory declarations*

11. Where a document is appended or annexed to a statutory declaration submitted in accordance with these regulations, the statutory declaration shall identify with a distinguishing mark or letter the document so appended or annexed.

*Public files*

12.—(1) The registrar shall keep for each credit union a file of documents relating to the credit union and shall make it available for inspection during office hours by the public on payment of the appropriate fee.

(2) The file referred to in paragraph (1) shall consist of the registered rules of the credit union, annual returns of the credit union submitted under Article 49 of the Order, documents required to be filed for the purposes of Article 31 of the Order (relating to charges on the assets of a credit union) and such other classes of document submitted under the Order as the registrar shall direct in accordance with Article 80(1) of the Order to be kept on the file.

Sealed with the Official Seal of the Department of Economic Development on 3rd June 1986.

(L.S.)

W. T. McCrory

Assistant Secretary

## SCHEDULE

In this Schedule are set out the following forms to be used in connection with registration and procedure under the Credit Unions (Northern Ireland) Order 1985:

- CU1. Application for the registration of a credit union.
- CU2. Acknowledgement of registration of a credit union.
- CU3. Application for approval of a change of name.
- CU4. Application to register a complete amendment of rules.
- CU5. Application to register a partial amendment of rules.
- CU6. Declaration in support of an amendment of rules.
- CU7. Acknowledgement of registration of amendment of rules.
- CU8. Notice of change in situation of registered office.
- CU9. Acknowledgement of registration of change in situation of registered office.
- CU10. Acknowledgement of registration of change of name.
- CU11. Request to cancel registration.
- CU12. Notice before cancellation of registration.
- CU13. Notice before suspension of registration.
- CU14. Cancellation of registration.
- CU15. Suspension or renewal of suspension of registration.
- CU16. Notice of cancellation.
- CU17. Notice of suspension.
- CU18. Notice of appointment of a receiver or manager.
- CU19. Notice of ceasing to act as receiver or manager.
- CU20. Application for inspection of books.
- CU21. Application for inspection or special meeting.
- CU22. Application for registration of a special resolution for amalgamation.
- CU23. Application for registration of a special resolution for transfer of engagements.
- CU24. Declaration to accompany application for registration of a special resolution.
- CU25. Declaration by officer of credit union accepting transfer of engagements.
- CU26. Acknowledgement of registration of copy of special resolution.
- CU27. Instrument of dissolution.
- CU28. Declaration to accompany instrument of dissolution.
- CU29. Acknowledgement of registration of instrument of dissolution.
- CU30. Notice of dissolution by instrument.
- CU31. Notice of proceedings to set aside dissolution.
- CU32. Notice of order to set aside dissolution.
- CU33. Certificate (of conveyance of property).
- CU34. Reference of a dispute to the registrar.
- CU35. Application to record a charge.
- CU36. Acknowledgement of application to record a charge.
- CU37. Notice of release relating to a charge.
- CU38. Notice of partial or complete satisfaction of a charge.
- CU39. Statutory declaration (in support of a notice of release, partial or complete satisfaction of a charge).

## FORM CU1

## CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Application for the registration of a credit union pursuant to Article 3 of the above Order**

To the Registrar.

1. We, the undersigned, being twenty-one members and the secretary of a society formed for the purpose of registering a credit union hereby apply for registration of the society as a credit union under the Credit Unions (Northern Ireland) Order 1985 under the name ..... Credit Union Limited and herewith send two printed copies of its rules, both of which copies are signed at the end thereof by each of us.

2. The rules contain provision in respect of various matters but include in particular the following matters which are mentioned in Schedule 1 to the above Order:

<i>Matters to be provided for in Rules of Credit Union</i>	<i>Number of Rule</i>
(a) The name of the credit union.	(a)
(b) The objects of the credit union.	(b)
(c) The place which is to be the registered office of the credit union to which all communications and notices to the credit union may be addressed.	(c)
(d) The qualifications required for, and the terms of, admission to membership of the credit union, including any special provision for the insurance of members in relation to their shares.	(d)
(e) The mode of holding meetings, including provision as to the quorum necessary for the transaction of any description of business, and the mode of making, altering or rescinding rules.	(e)
(f) The appointment and removal of board of directors and functional committees by whatever name, and of managers or other officers and their respective powers and remuneration.	(f)
(g) Determination of the maximum amount of the interest in the shares of the credit union which may be held by any member.	(g)
(h) Provision for the mode of withdrawal of shares and for payment of the balance due on shares on withdrawing from the credit union.	(h)
(i) The mode and circumstances in which loans to members are to be made and repaid, including any special provision for the insurance of members in relation to loans made to them.	(i)
(j) Provision for the custody and use of the credit union's seal.	(j)
(k) Provision for the audit of accounts by one or more auditors appointed by the credit union.	(k)
(l) Provision for the withdrawal of members from the credit union and for the claims of the representatives of deceased members or the assignees or trustees of the property of bankrupt members and for the payment of nominees.	(l)
(m) Provision for terminating the membership of members in order to comply with—	(m)
(i) the limit on the number of members of a credit union for the time being provided for in Article 13(2) of the above Order or, if a conditional exemption has been granted under paragraph (4) of that Article any other limit which may be specified as a condition of that exemption; and	
(ii) the limit provided for in Article 14(6) of the above Order on the number of non-qualifying members of a credit union;	

and for the repayment of the shares held by, and of any loans made to, a member whose membership is terminated for such a purpose.

- (n) Provision for the dissolution of the credit union, including provision requiring any assets remaining after the payment of debts, repayment of share capital and discharge of other liabilities—
  - (i) to be transferred to another credit union; or
  - (ii) if not so transferred, to be applied for charitable purposes.

Signatures of Applicants  
(twenty-one)

Full Names  
[BLOCK LETTERS]

Addresses  
[BLOCK LETTERS]

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.
- 21.

Full Name .....

..... { Signature of Secretary. Address .....

.....

Date .....

Name and address to which communications are to be sent:—

.....

FORM CU2

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Acknowledgement of registration of credit union

Register No. ....

..... Credit Union Limited,

is registered under Article 3 of the Credit Unions (Northern Ireland) Order 1985 this

..... day of ..... 19 .....

.....  
Signature of Registrar or  
Assistant Registrar.

FORM CU3

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Application for approval of change of name pursuant to Article 7 of the above Order

Name already registered ..... Credit Union Limited.

Register No. ....

To the Registrar.

1. By a resolution passed at a general meeting of the credit union held on ....., of which notice of the intention to propose the resolution was duly given in accordance with Article 7 of the above Order, it was resolved that the name of the credit union be changed to ..... Credit Union Limited.

2. Application is hereby made for approval of the said change of name.

Signed on behalf of the Credit Union

Date .....

.....  
Secretary.

FORM CU4

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Application to register a complete amendment of rules pursuant to Article 10 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

1. Application is hereby made for the registration of an amendment of rules, being a substitution of an entire set of rules for the existing set of rules.

2. The rules contain provision in respect of various matters but include in particular the following matters which are mentioned in Schedule 1 to the above Order:—

<i>Matters to be provided for in Rules of Credit Union</i>	<i>Number of Rule</i>
(a) The name of the credit union.	(a)
(b) The objects of the credit union.	(b)
(c) The place which is to be the registered office of the credit union to which all communications and notices to the credit union may be addressed.	(c)
(d) The qualifications required for, and the terms of, admission to membership of the credit union, including any special provision for the insurance of members in relation to their shares.	(d)
(e) The mode of holding meetings, including provision as to the quorum necessary for the transaction of any description of business, and the mode of making, altering or rescinding rules.	(e)
(f) The appointment and removal of board of directors and functional committees, by whatever name, and of managers or other officers and their respective powers and remuneration.	(f)
(g) Determination of the maximum amount of the interest in the shares of the credit union which may be held by any member.	(g)
(h) Provision for the mode of withdrawal of shares and for payment of the balance due on shares on withdrawing from the credit union.	(h)
(i) The mode and circumstances in which loans to members are to be made and repaid, including any special provision for the insurance of members in relation to loans made to them.	(i)
(j) Provision for the custody and use of the credit union's seal.	(j)
(k) Provision for the audit of accounts by one or more auditors appointed by the credit union.	(k)
(l) Provision for the withdrawal of members from the credit union and for the claims of the representatives of deceased members or the assignees or trustees of the property of bankrupt members and for the payment of nominees.	(l)
(m) Provision for terminating the membership of members in order to comply with—	(m)
(i) the limit on the number of members of a credit union for the time being provided for in Article 13(2) of the above Order or, if a conditional exemption has been granted under paragraph (4) of that Article any other limit which may be specified as a condition of that exemption; and	

(ii) the limit provided for in Article 14(6) of the above Order on the number of non-qualifying members of a credit union; and for the repayment of the shares held by, and of any loans made to, a member whose membership is terminated for such a purpose.

- (n) Provision for the dissolution of the credit union, including provision requiring any assets remaining after the payment of debts, repayment of share capital and discharge of other liabilities—
- (i) to be transferred to another credit union; or
  - (ii) if not so transferred, to be applied for charitable purposes.

3. There accompany this application:—

- (a) two printed copies of the amendment of rules, one marked ..... and each headed "All previous rules rescinded" and signed at the end by three members and the secretary of the credit union;
- (b) a statutory declaration of an officer of the credit union that the amendment now submitted for registration has been duly made by the credit union.

Signed on behalf of the Credit Union

Date ..... Secretary.

FORM CU5

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Application to register a partial amendment of rules pursuant to Article 10 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

1. Application is hereby made for the registration of an amendment of rules, not being a substitution of an entire set of rules for the existing set of rules.

2. There accompany this application:—

- (a) two printed copies of the amendment of rules, one marked ..... and each signed by three members and the secretary of the credit union;
- (b) a printed copy of the existing set of rules, marked to show where each amendment occurs, and what it is;
- (c) a statutory declaration of an officer of the credit union that the amendment now submitted for registration has been duly made by the credit union.

Signed on behalf of the Credit Union

Date ..... Secretary.



FORM CU6

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Declaration in support of an amendment of rules pursuant to Regulation 5 of the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

I, .....

of .....

an officer of the above-named credit union, do solemnly and sincerely declare that the amendment of the rules of the said credit union, a copy of which is appended hereto and marked ....., has been duly made by the credit union in the manner provided in the rules of the credit union for the making, altering or rescinding of rules.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835(a).

Signature of Declarant .....

Declared at .....

.....  
the ..... day of ..... one  
thousand nine hundred and ..... before  
me

.....

A Solicitor\*

\*or Commissioner for Oaths,  
Notary Public or Justice of the Peace.

FORM CU7

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Acknowledgement of registration of amendment of rules**

Register No. ....

The amendment of the rules of the ..... Credit Union Limited, to which this acknowledgement is attached, is registered under Article 10 of the Credit Unions (Northern Ireland) Order 1985 this ..... day of ..... 19 .....

.....  
Signature of Registrar or  
Assistant Registrar.

FORM CU8

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Notice of change in situation of registered office pursuant to Article 10 of the above Order

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

Notice is hereby given that the above-named credit union on .....  
changed the situation of its registered office from .....

.....

(Full postal address)

to .....

.....

Signed on behalf of the Credit Union

Date .....

Secretary.

FORM CU9

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Acknowledgement of registration of change in situation of registered office

Register No. ....

The change in the situation of the registered office of .....

Credit Union Limited to .....

is registered as an amendment of rules under Article 10 of the Credit Unions (Northern Ireland)  
Order 1985 this ..... day of ..... 19 .....

.....  
Signature of Registrar or  
Assistant Registrar.

FORM CU10

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Acknowledgement of registration of change of name

Register No. ....

The change of the name of ..... Credit Union Limited

to ..... Credit Union Limited is hereby approved

under Article 7 and has been registered as an amendment of rules under Article 10 of the Credit  
Unions (Northern Ireland) Order 1985 this ..... day of ..... 19 .....

.....  
Signature of Registrar or  
Assistant Registrar.

FORM CU11

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Request to cancel registration pursuant to Article 60 of the above Order

Name of Credit Union ..... Credit Union Limited.

Register No. ....

\*If not at a general meeting, state in what manner the request has been determined upon.

To the Registrar.

1. At a general meeting of the credit union\* ..... , the following resolution was passed:—

“That the Registrar be requested to cancel the registration of the Credit Union.”

2. This request is made accordingly, the grounds of the request being as follows:—

3. It is desired that notice of the cancellation be published in the (name the newspaper) ..... which circulates in the locality of the credit union’s registered office as well as in the Belfast Gazette.

Signed on behalf of the Credit Union

.....

Date .....

Secretary.

FORM CU12

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Notice before cancellation of registration pursuant to Article 60 of the above Order

Name of Credit Union ..... Credit Union Limited.

Register No. ....

Notice is hereby given to the above-named credit union that it is the intention of the Registrar to proceed on ..... to cancel the registration of the credit union, unless an appeal to the High Court is lodged by the credit union in the meantime.

The ground of such proposed cancellation is as follows:—

- (i) membership has been reduced to less than 21;
(ii) acknowledgement of registration has been obtained by fraud or mistake;
(iii) the credit union has ceased to exist;
(iv) the credit union exists for an illegal purpose;
(v) the credit union has wilfully and after notice from me violated the provisions of the above Order or of the Industrial and Provident Societies Act (Northern Ireland) 1969(a);
(vi) it appears to me that there is no longer a common bond between the members.

Signature of Registrar or Assistant Registrar.

Date .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Notice before suspension of registration pursuant to Article 61(1)(a) of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

Notice is hereby given to the above-named credit union that it is the intention of the Registrar to proceed on ..... to suspend for ..... months the registration of the credit union.

The ground of such proposed suspension is as follows:—

- (i) the credit union exists for an illegal purpose;
- (ii) the credit union has wilfully and after notice from me violated the provisions of the above Order or of the Industrial and Provident Societies Act (Northern Ireland) 1969;
- (iii) it appears to me that there is no longer a common bond between the members.

.....  
Signature of Registrar or  
Assistant Registrar.

Date .....

FORM CU14

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Cancellation of registration pursuant to Article 60 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

The registration of the above-named credit union is hereby cancelled on the following ground:—

- (i) membership has been reduced to less than 21;
- (ii) acknowledgement of registration has been obtained by fraud or mistake;
- (iii) the credit union has ceased to exist;
- (iv) the credit union has so requested;
- (v) the credit union exists for an illegal purpose;
- (vi) the credit union has wilfully and after notice from me violated the provisions of the above Order or of the Industrial and Provident Societies Act (Northern Ireland) 1969;
- (vii) it appears to me that there is no longer a common bond between the members.

.....  
Signature of Registrar or  
Assistant Registrar

Date .....

FORM CU15

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Suspension or renewal of suspension of registration pursuant to Article 61(1) of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

The registration of the above-named credit union is hereby suspended for ..... months from this date on the ground that:—

- (i) the credit union exists for an illegal purpose;
- (ii) the credit union has wilfully and after notice from me violated the provisions of the above Order or of the Industrial and Provident Societies Act (Northern Ireland) 1969;
- (iii) it appears to me that there is no longer a common bond between the members.

.....  
Signature of Registrar or  
Assistant Registrar

Date .....

FORM CU16

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Notice of cancellation pursuant to Article 60 of the above Order**

Notice is hereby given that the Registrar has, pursuant to Article 60 of the Credit Unions (Northern Ireland) Order 1985, this day cancelled the registration of ..... Credit Union Limited (Register No. ....) the registered office of which is at .....

.....

on the ground that:—

The credit union ceases to be entitled to any of the privileges of the above Order as a credit union, but without prejudice to any liability incurred by the credit union, which may be enforced against it as if such cancellation had not taken place.

.....  
Signature of Registrar or  
Assistant Registrar

Date .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Notice of suspension pursuant to Article 61 of the above Order**

Notice is hereby given that the Registrar has, pursuant to Article 61 of the Credit Unions (Northern Ireland) Order 1985, this day suspended for ..... the registration of ..... Credit Union Limited (Register No. ....) the registered office of which is at .....

on the ground that:—

The credit union ceases to be entitled during such suspension to any of the privileges of the above Order as a credit union, but without prejudice to any liability incurred by the credit union, which may be enforced against it as if such suspension had not taken place.

.....  
Signature of Registrar or  
Assistant Registrar

Date .....

FORM CU18

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Notice of appointment of a receiver or manager pursuant to Article 53 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

I, .....  
of .....

hereby give notice that on ..... I was appointed  
manager/receiver\*—

\*Delete as  
necessary

\*of the whole or substantially the whole of the property of the above-named credit union

\*of part of the property of the above-named credit union

\*of the income arising from the property or part of the property of the above-named credit union

under the powers contained in an instrument dated .....

Signature .....

Date .....

FORM CU19

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Notice of ceasing to act as receiver or manager pursuant to Article 53 of the above Order

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

I, .....  
of .....  
hereby give notice that I ceased to act as receiver or manager of .....  
..... Credit Union Limited  
on ..... I attach the return required by Article 53(c) of the above  
Order.

Date .....

Signature .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Application for inspection of books pursuant to Article 56 of the above Order

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

1. Application for the appointment of an Accountant or Actuary to inspect the books of the above-named credit union, and to report thereon, is hereby made by the ten signatories hereof, being members of the credit union, each of whom has been a member for not less than twelve months immediately preceding the date of the application.

2. The grounds of the application are set out in the attached sheet(s) identified by the following mark ".....".

3. The applicants are prepared to deposit with the Registrar the sum of £ ..... as security for the costs of the proposed inspection.

4. Any communication to the applicants should be sent to ..... at the following address:—

.....

Signatures of applicants	Membership No.	Names and Addresses (BLOCK LETTERS)
1. ....	.....	.....
2. ....	.....	.....
3. ....	.....	.....
4. ....	.....	.....
5. ....	.....	.....
6. ....	.....	.....
7. ....	.....	.....
8. ....	.....	.....



9. ....  
 .....  
 .....  
 10. ....  
 .....  
 .....

Date .....

FORM CU21

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Application for inspection or special meeting pursuant to Article 58 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

1. We, the undersigned, being members of the above-named credit union hereby apply for:—

- \*(i) the appointment of an inspector to investigate and report on the affairs of the credit union or
- \*(ii) the calling of a special meeting of the credit union.

2. The above-named credit union has ..... members and this application is signed by one-tenth of the members (or by 100 members if the whole number exceeds 1,000).

3. The grounds of the application are as set out in the attached sheet(s) identified by the following mark “.....”. Also attached are the requisite number of signatures, together with the membership numbers and addresses, of those entitled to make application pursuant to Article 58.

4. We are able to support the application by evidence which shows that we have good reason for making it, and are not actuated by malicious motives in doing so.

5. We are prepared, if required, to give security for costs to the extent of £ .....

6. Name and address to which communications are to be sent:

.....

\*Delete as necessary.

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Application for registration of special resolution for amalgamation of credit unions pursuant to Article 65 of the above Order and in accordance with Regulation 6 of the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986

..... Credit Union Limited.

Register No. ....

..... Credit Union Limited.

Register No. ....

(And so on, if more than two credit unions are amalgamating.)

To the Registrar.

1. Application for registration of a special resolution for the amalgamation of the above-named credit unions is made by ..... Credit Union Limited, whose seal is affixed hereto.

2. The following is a copy of a special resolution passed by a majority of not less than two-thirds of such members for the time being entitled under the rules to vote as voted in person (or by proxy\*) at a general meeting of the said credit union, of which notice specifying the intention to propose the resolution was duly given according to the rules, held on ..... and confirmed by a majority of such members for the time being entitled under the rules to vote as voted in person (or by proxy\*) at a subsequent general meeting, of which notice was duly given, held on †..... pursuant to Article 65 of the above Order:—

\*The words in brackets must be struck out if the rules do not allow proxies.

†The second meeting must be held not less than 14 days nor more than one month after the first.

(The resolution to be copied at length.

The name, registered office and rules to be used by the amalgamated credit union must be clearly stated.)

(The seal should be attested as required by the rules of the credit union.)

(Seal of the applicant Credit Union.)

..... } Signature of Chairman of Meeting at which resolution was confirmed.

Signature of Secretary .....

Date .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Application for registration of a special resolution for transfer of engagements of one credit union to another credit union pursuant to Article 66 of the above Order and in accordance with Regulation 7 of the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986

Name of transferor  
Credit Union ..... Credit Union Limited.

Register No. ....

Name of transferee  
Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

1. Application for registration of a special resolution for transfer of engagements is made by .....  
..... Credit Union Limited, whose seal is affixed hereto.

2. The following is a copy of a special resolution passed by a majority of not less than two-thirds of such members for the time being entitled under the rules to vote as voted in person (or by proxy\*) at a general meeting of the said credit union, of which notice specifying the intention to propose the resolution was duly given according to the rules, held on .....  
and confirmed by a majority of such members for the time being entitled under the rules to vote as voted in person (or by proxy\*) at a subsequent general meeting, of which notice was duly given, held on ..... † pursuant to Article 66 of the above Order:—

\*The words in brackets must be struck out if the rules do not allow proxies.

†The second meeting must be held not less than 14 days nor more than one month after the first.

(The resolution to be copied at length.)

(The seal should be attested as required by the rules of the credit union.)

(Seal of the transferor Credit Union)

.....

Signature of Chairman of Meeting of the transferor Credit Union at which resolution confirmed.

.....

Signature of Secretary of the transferor Credit Union

Date .....

3. ....  
Credit Union Limited, has (state in what manner)

undertaken to fulfil the said engagements, as testified by its common seal to this application, and by the declaration of one of its officers sent with this application.

(The seal should be attested as required by the rules of the credit union.)

(Seal of the transferee Credit Union)

Date .....

FORM CU24

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Declaration to accompany application for registration of a special resolution for amalgamation of credit unions or for transfer of engagements of one credit union to another pursuant to Regulations 6 and 7 of the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

I, .....,  
of .....  
an officer of the above-named credit union, do solemnly and sincerely declare that in passing the special resolution, application for registration of which is appended to this declaration and marked ....., the provisions of the Credit Unions (Northern Ireland) Order 1985 have been duly complied with.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant .....

Declared at .....

.....

the ..... day of

..... one thousand

nine hundred and .....

before me

.....

A Solicitor\*

\*or Commissioner for Oaths,  
Notary Public or Justice of the Peace.

FORM CU25

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Declaration by officer of credit union accepting transfer of engagements pursuant to Regulation 7 of the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

I, .....  
of .....

†Before making the declaration delete whichever does not apply

an officer of the above-named credit union, do solemnly and sincerely declare that by a resolution of a meeting of the credit union† [or of the Board of Directors†] held on ..... the said credit union has undertaken to fulfil the engagements of ..... Credit Union Limited (Register No. ....)

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant .....

Declared at .....  
.....  
the ..... day of  
..... one thousand  
nine hundred and .....  
before me

.....  
A Solicitor\*  
\*or Commissioner for Oaths,  
Notary Public or Justice of the Peace.

FORM CU26

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Acknowledgement of registration of copy of special resolution**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

The copy of the special resolution appended hereto is registered under the Credit Unions (Northern Ireland) Order 1985 this ..... day of ..... 19 .....

.....  
Signature of Registrar or  
Assistant Registrar.

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Instrument of dissolution pursuant to Articles 68(b) and 70 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

Instrument of dissolution of .....  
Credit Union Limited made on .....  
pursuant to Articles 68(b) and 70 of the above Order.

It is agreed and declared as follows:—

1. The liabilities and assets of the credit union are the following:—

LIABILITIES	£	ASSETS	£

2. The number of members is ..... and the nature of their interests in the credit union respectively is as follows:—

3. The sum of £ ..... is due to creditors and the following provision is made for their payment:—

*or*

The credit union has no creditors.

4. The funds and property of the credit union shall be appropriated and divided in the following manner:—

5. It is desired that notice of the dissolution be advertised in the *(name the newspaper)* ..... which circulates in the locality of the credit union's registered office as well as in the *Belfast Gazette* and the cost of such advertisements is herewith transmitted.

*(Here insert any other provisions which the credit union desires to make as to the dissolution.)*

6. Signatures of members:

SCHEDULE

List of members who have not signed the foregoing instrument:—

Name and address to which communications are to be sent: .....

FORM CU28

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Declaration to accompany instrument of dissolution pursuant to Article 70 of the above Order

Name of Credit Union ..... Credit Union Limited.

Register No. ....

We, ..... and ..... three members and ..... the secretary of the above-named credit union do solemnly and sincerely declare that in making the instrument of dissolution appended to this declaration and marked ..... all the relevant provisions of the Credit Unions (Northern Ireland) Order 1985 have been complied with.

And we make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signatures of Declarants } .....

Declared at ..... the ..... day of ..... one thousand nine hundred and ..... before me ..... A Solicitor\*

\*or Commissioner for Oaths, Notary Public or Justice of the Peace.

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Acknowledgement of registration of instrument of Dissolution**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

The foregoing instrument of dissolution is registered under the Credit Unions (Northern Ireland) Order 1985 this ..... day of ..... 19 .....

.....  
Signature of Registrar  
or Assistant Registrar.

FORM CU30

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Notice of dissolution by instrument pursuant to Article 70 of the above Order**

Notice is hereby given that the instrument of dissolution of .....  
..... Credit Union Limited (Register No. ....), the registered office of which is  
at .....  
....., was registered on  
..... A member or other person interested in or having any claim  
on the funds of the credit union may, within three months from the date of the *Belfast Gazette* in  
which this advertisement appears, commence proceedings to set aside the dissolution.

.....  
Signature of Registrar or  
Assistant Registrar.

Date .....



CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Notice of proceedings to set aside dissolution pursuant to Article 70 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

Whereas on ..... the instrument of dissolution of the above-named credit union was registered, I hereby give you notice that on ..... I commenced proceedings in the County Court for the division of ..... to set aside the said dissolution.

Signature .....

Address .....

.....

Date .....

FORM CU32

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Notice of order to set aside dissolution pursuant to Article 70 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

Whereas on ..... the instrument of dissolution of the above-named credit union was registered, the above-named credit union hereby gives you notice that by an order of the County Court for the division of ..... dated ..... a copy whereof is hereby annexed, the dissolution of the said credit union was set aside.

(Seal of the Credit Union)

(The seal should be attested as required by the rules of the credit union.)

Date .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Certificate under Article 71 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

I hereby certify that all property vested in the above-named credit union has been duly conveyed or transferred by the credit union to the persons entitled.

Signature .....  
Liquidator (or Secretary)

Date .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Reference of a dispute to the registrar pursuant to Article 72 of the above Order

Dispute between .....
and (..... an officer of)
..... Credit Union Limited (Register No. ....).

The above-named parties, by consent, refer the dispute between them to the registrar.

..... (Claimant)
..... (Officer of
Credit Union)

The said ..... states as follows:—

- 1. That he is (or has within six months been) a member (or claims through a member or person aggrieved who within six months has been a member, or under the rules) of the said credit union.
2. That he claims to be entitled as set out in the attached sheet(s) identified by the following mark ".....".
3. That the claim is proposed to be supported by the evidence of the witnesses and by the production of the books and documents as set out in the attached sheet(s) identified by the following mark ".....".

Signature .....
Address .....
Date .....

The said credit union (or the said ..... as an officer of the said credit union) states as follows:—

- 1. That the credit union (or he) disputes the claim of the said ..... on the grounds set out in the attached sheet(s) identified by the following mark ".....".
2. That the case of the credit union (or his case) is proposed to be supported by the evidence of the witnesses and by the production of the books and documents as set out in the attached sheet(s) identified by the following mark ".....".

(The seal should be attested as required by the rules of the credit union.)

Seal of Credit Union }
or signature of the officer } .....

Date .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Application to record a charge for the purposes of Article 31 of the above Order  
and in accordance with Regulation 10(1) of the Credit Unions (Forms and  
Procedures) Regulations (Northern Ireland) 1986**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

Application is hereby made to record the charge on assets of the above-named credit union  
which is created or is evidenced by an instrument dated ..... and made between:

.....

and the credit union a certified true copy of which is annexed hereto.

Signature (\*) .....

Full name and address of signatory .....

.....

Capacity in which signatory signs .....

Date .....

---

\*This application is required to be signed by an officer of the credit union or by a person interested in the charge otherwise than on behalf of the credit union or by a solicitor acting on behalf of the credit union or of some person so interested.

FORM CU36

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Acknowledgement of application to record a charge for the purposes of Article 31 of the above Order**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

The application dated ..... to record the charge on assets of the above-named credit union which was created or evidenced by an instrument dated ..... and made between ..... and the credit union a certified true copy of which was annexed thereto, was delivered to the Registrar on .....

Signature of Registrar or Assistant Registrar

Date .....

FORM CU37

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Notice of release relating to a charge pursuant to Regulation 10(4) of the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

The above-named credit union hereby gives notice that the property of which short particulars are set out below has been released from the charge of which application to record was delivered to the Registrar on .....

(Short particulars of the property no longer charged.)

Signed on behalf of the Credit Union

Secretary

Date .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

Notice of partial or complete satisfaction of a charge pursuant to Regulation 10(4) of the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986

Name of Credit Union ..... Credit Union Limited.

Register No. ....

To the Registrar.

The above-named credit union hereby gives notice that the charge for which application to record was delivered to the Registrar on ..... was

\*delete as necessary.

\*satisfied on ..... to the extent of £ ....., the debt for which the charge was given having been partly paid or satisfied.

\*wholly satisfied on ..... , the debt for which the charge was given having been paid or satisfied.

Signed on behalf of the Credit Union

.....  
Secretary

Date .....

CREDIT UNIONS (NORTHERN IRELAND) ORDER 1985

**Statutory declaration pursuant to Regulation 10(5) of the Credit Unions (Forms and Procedures) Regulations (Northern Ireland) 1986**

Name of Credit Union ..... Credit Union Limited.

Register No. ....

We, ..... of .....  
a member of the Board of Directors of ..... Limited,  
and ..... of .....  
the secretary thereof, do solemnly and sincerely declare that the particulars contained in the Notice annexed hereto are true to the best of our knowledge, information and belief.

And we make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signatures of Declarants { .....  
.....

Declared at .....  
.....  
the ..... day of  
..... one thousand  
nine hundred and .....  
before me  
.....

A Solicitor\*  
\*or Commissioner for Oaths,  
Notary Public or Justice of the Peace.

## EXPLANATORY NOTE

*(This note is not part of the Regulations.)*

These regulations prescribe the forms to be used and the procedures to be followed in matters affecting credit unions under the Credit Unions (Northern Ireland) Order 1985 ("the Order"). They also make provision for the keeping of documents by the registrar of friendly societies and the inspection of such documents by the public.

The Order repeals the Industrial and Provident Societies (Credit Unions) Regulations (Northern Ireland) 1969 (S.R. & O. 1969 No. 354). Those regulations prescribed in addition to procedures and forms, fees payable in connection with the functions of the registrar. Such fees are now prescribed in separate regulations (Credit Unions (Fees) Regulations (Northern Ireland) 1986 (S.R. 1986 No. 138)).