

1995 No. 123

PUBLIC RECORD OFFICE

Public Use of the Records (Amendment) Rules
(Northern Ireland) 1995

Made 23rd March 1995

Coming into operation 3rd April 1995

The Department of the Environment, in exercise of the powers conferred by section 9 of the Public Records Act (Northern Ireland) 1923(a) and paragraph 2(1) of Schedule 1 to the Northern Ireland Act 1974(b) and now vested in it(c) and of every other power enabling it in that behalf, hereby makes the following Rules:—

Citation and commencement

1. These Rules may be cited as the Public Use of the Records (Amendment) Rules (Northern Ireland) 1995 and shall come into operation on 3rd April 1995.

Amendment of the Public Record Office (Public Use of the Records) (Management and Fees) Rules (Northern Ireland) 1992

2. For the Schedule to the Public Record Office (Public Use of the Records) (Management and Fees) Rules (Northern Ireland) 1992(d) there shall be substituted the following Schedule:

SCHEDULE

Scale of fees payable for the inspection, search or copying of certain public records and for the handling and certification of such copies

Note: Previous fees are shown in brackets

Column 1 <i>No. of Fee</i>	Column 2 <i>Item</i>	Column 3 <i>Amount of Fee</i>
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Inspection Fees

- | | | |
|----|------------------------------------------|------------------|
| 1. | For inspection of any records, per day | £4.35 (£4.00) |
| 2. | For inspection of any records, per annum | £100.00 (£75.00) |

(a) 1923 c. 20 (N.I.)

(b) 1974 c. 28

(c) See S.I. 1982/338 (N.I. 6) Art. 5

(d) S.R. 1992 No. 72

Column 1
No. of FeeColumn 2
ItemColumn 3
Amount of Fee

- | | | |
|----|---------------------------------------------------------------------------------|-------|
| 3. | Business fee for written requests (from legal firms) regarding wills and grants | £4.35 |
|----|---------------------------------------------------------------------------------|-------|

Reprographic Fees

Reprographic Fees 1 (which are inclusive of any handling fees but to which shall be added as appropriate business fees and certification fees)

- | | | | |
|----|---------------------------------------------------------------------------------------------------|-------|---------|
| 4. | Photocopies of wills | £5.20 | (£4.80) |
| 5. | Photocopies of testamentary grants | £5.00 | (£4.60) |
| 6. | Combined fee where a photocopy of both a will and the associated testamentary grant are requested | £6.25 | (£5.75) |
| 7. | Photocopies of Inland Revenue Affidavits | £5.15 | (£4.75) |

Reprographic Fee 2 (to which shall be added as appropriate, reprographic handling and certification fees)

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|------|---------------------------------------|-------|---------|
| 8. | Photocopies per sheet A4 size | £0.30 | (£0.30) |
| 9. | Photocopies per sheet A3 size | £0.40 | (£0.30) |
| *10. | Photocopies per sheet A2; A1, A0 size | £5.25 | (£4.85) |

Positive silver microfilm copies, where no master negative exists:

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|-----|----------------|--------|----------|
| 11. | per frame | £0.20 | (£0.18) |
| 12. | minimum charge | £19.55 | (£18.00) |

Diazo microfilm copies, where no master negative exists:

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|-----|----------------|--------|----------|
| 13. | per frame | £0.18 | (£0.17) |
| 14. | minimum charge | £18.45 | (£17.00) |

Duplicate silver microfilm copies of existing microfilm:

- | | | | |
|-----|----------------------|--------|----------|
| 15. | per reel of 100 feet | £21.70 | (£20.00) |
| 16. | per foot | £0.22 | (£0.20) |
| 17. | minimum charge | £2.70 | (£2.50) |

Duplicate diazo copies of:

- | | | | |
|-----|--------------------------|--------|----------|
| 18. | existing microfilm | £13.00 | (£12.00) |
| 19. | per foot | £0.13 | (£0.12) |
| 20. | minimum charge | £2.70 | (£2.50) |
| 21. | Printouts from microfilm | £0.95 | (£0.90) |

*The PRONI reserves the right to amend these fees in line with increases made by the Ordnance Survey of Northern Ireland

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Certification Fee

- | | | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 22. | For certification of each page (in addition to any reprographic, handling or search fees payable thereon) | £0.55 (£0.50)
per copy |
| | Reprographic Handling Fee: | |
| 23. | For handling reprographic orders which require 15 minutes or more of staff time, a handling fee per order (in addition to any reprographic fee payable thereon) shall be charged at the hourly rate (or part thereof) | £10.85 (£10.00) |
| | Search Fee: | |
| 24. | For a search of records a search fee per order shall be charged at the hourly rate (or part thereof) | £13.00 (£12.00) |
| | Television and Film Companies: | |
| 25. | For the use of records a fee shall be charged for each half day (or part thereof) | £27.00 |

Sealed with the Official Seal of the Department of the Environment on
23rd March 1995.

(L.S.)

W. E. C. Ford

Under Secretary

EXPLANATORY NOTE

(This note is not part of the Rules.)

These Rules amend the Public Record Office (Public Use of the Records) Rules (Northern Ireland) 1953 by substituting a new schedule setting out the fees payable for the inspection, search or copying of certain public records and for the handling and certification of such copies. These Rules provide for increases in the fees charged by the Public Record Office of Northern Ireland and introduce a new business fee for searching and handling in response to written requests from legal firms regarding wills and grants.