

## SCHEDULE 5

Regulation 29(2), (3) and (4)

Particulars to accompany an application for registration as a registered children's home

### Part I

#### Particulars where applicant is an Individual

1. The name, date of birth, address and telephone number of the applicant.
2. The qualifications and experience (if any) held by the applicant which are relevant to his suitability to carry on a registered children's home.
3. The names and addresses of any person by whom the applicant is, or has at any time in the preceding 10 years been, employed.
4. The names and addresses of two persons, in addition to those referred to in paragraph 3, who are willing and able to give a reference as to the suitability of the applicant to carry on a registered children's home.
5. A report (where the registration authority considers it necessary) by a medical practitioner as to the physical and mental health of the applicant.

### Part II

#### Particulars where applicant is a corporate or unincorporate body

6. The address of the registered office or principal place of business of the applicant.
7. The names, dates of birth and addresses of the chairman and secretary of the applicant.
8. The qualifications and experience (if any) held by the person whom the applicant intends to be in charge of the registered children's home which are relevant to his suitability to be in charge of the home.
9. The names and addresses of two persons who are willing and able to give a reference as to the suitability of the person mentioned in paragraph 8.

### Part III

#### Particulars required in all cases

10. The name, address and telephone number of the premises in respect of which registration is sought.
11. A description of the premises and the area in which they are situated, and particulars of any comments made by the environmental health officer for the area or the Fire Authority.
12. The name and address of any other home within the scope of Part VIII or IX of the Order or Part II or III of the Registered Homes (Northern Ireland) Order 1992 in respect of which the applicant has or at any time had a financial interest, or in the case of an individual, at which he was employed, and details of the interest or employment.
13. The date on which the home was established or is to be established.
14. Particulars of any children in residence, including their name, sex and date of birth, and details of who was responsible for their placement in the home.

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

15. The name, sex and date of birth of the person in charge, or intended to be in charge, of the registered children's home and whether or not he resides, or is to reside, in the home, together with details of—

- (a) the name and address of each person by whom he is, or has been, employed in the past 10 years;
- (b) the names and addresses of two persons, in addition to those referred to in subparagraph (a), who are willing and able to give a reference as to his suitability to be in charge of a registered children's home;
- (c) his qualifications, insofar as they are relevant to his employment; and
- (d) particulars of his health and an undertaking to provide a report by a medical practitioner where the registration authority considers it necessary.

16. The name, sex and date of birth of every person working, or whom it is proposed should work, in the home (whether as an employee or otherwise), with particulars of—

- (a) whether they are or will be resident in the home;
- (b) whether they are full-time or part-time and, if part-time, the number of hours for which they are or will be employed;
- (c) the positions they hold or will hold; and
- (d) any relevant qualifications.

17. The scale of charges payable in respect of residents in the home.

18. Particulars of the equipment, facilities and services provided or to be provided in the home, and any special arrangements or services for any particular category of children.

19. The arrangements made or proposed for the education of the children and what contact there is with the education and library board for the area in which the home is, or is to be, situated.

20. Particulars of the accommodation provided for resident children and for others resident at the home.

21. The arrangements for the storage and administration of medical products.

22. The arrangements for medical and dental examinations and treatment.

23. The particulars set out in Part I of Schedule 1.

24. Particulars of any prospectus or advertisements relating to the home.

25. Particulars of any other business which is, or will be, carried on in, or from, the same premises as the home.

26. Where the person carrying on, or intending to carry on, the home is not also the person in charge, the particulars required by paragraphs 1 to 5 of Part I for the person in charge.