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STATUTORY RULES OF NORTHERN IRELAND

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**1997 No. 315**

**Special Educational Needs Tribunal  
Regulations (Northern Ireland) 1997**

**Part II**

**Making an Appeal to the Tribunal and Reply by the Board**

*(A)*

*The Parent*

**Notice of appeal**

7.—(1) An appeal to the Tribunal shall be instituted by notice which—

(a) shall state—

- (i) the name and address of the parent instituting the appeal and if more than one address is given, the address to which the Tribunal should send replies or notices concerning the appeal;
- (ii) the name of the child;
- (iii) that the notice is a notice of appeal;
- (iv) the name of the board which made the disputed decision and the date on which the parent was notified of it;
- (v) the grounds of the appeal;
- (vi) if the parent seeks an order that a school (other than one already specified in the statement of special educational needs relating to the child) be specified in that statement, the name and address of that school;

(b) shall be accompanied by—

- (i) a copy of the notice of the disputed decision;
- (ii) where the appeal is made under Article 18 of, or paragraph 8 of Schedule 2 to, the 1996 Order, a copy of the statement of special educational needs relating to the child; and

(c) may state the name, address and profession of any representative of the parent to whom the Tribunal should (subject to any notice under regulation 42(2)(a)) send replies or notices concerning the appeal instead of the parent.

(2) The parent shall sign the notice of appeal.

(3) The parent shall deliver the notice of appeal to the Secretary of the Tribunal so that it is received no later than the first working day after the expiry of 2 months from the date on which the board gave him notice under Part II of the 1996 Order that he had a right of appeal.