

2004 No. 398

PARTNERSHIP

**Limited Liability Partnerships (Forms) Regulations
(Northern Ireland) 2004**

Made - - - - - *16th September 2004*

Coming into operation *1st November 2004*

The Department of Enterprise, Trade and Investment(a), in exercise of the powers conferred on it by Articles 199(3), 233(1)(b), 252(3)(c), 371(2)(d), 399(2)(e), 402(1), 404(1), 405(4), 407(2), 409(1), 411(1), 413(3), 603A(2)(f), 603D(4)(f) and 681(1) and (2) of the Companies (Northern Ireland) Order 1986(g), as applied to limited liability partnerships by regulations 3 and 4 of, and Schedules 1 and 2 to, the Limited Liability Partnerships Regulations (Northern Ireland) 2004(h), and of every other power enabling it in that behalf, hereby makes the following Regulations:

Citation, commencement and interpretation

1.—(1) These Regulations may be cited as the Limited Liability Partnerships (Forms) Regulations (Northern Ireland) 2004 and shall come into operation on 1st November 2004.

(2) In these Regulations, references to an Article or to a numbered Article are to an Article of the Companies (Northern Ireland) Order 1986 as applied to limited liability partnerships by regulations 3 and 4 of, and Schedules 1 and 2 to, the Limited Liability Partnerships Regulations (Northern Ireland) 2004.

Prescribed forms

2. The forms which are listed in the first column of Part I of Schedule 1, and set out in Part II of that Schedule, are forms prescribed for the purposes of the Articles set out in the second column of Part I of that Schedule.

Prescribed particulars or information

3. The particulars or information contained in the forms listed in the first column of Part I of Schedule 2, which are either set out in Part II of Schedule 1 or in Part II of Schedule 2, are

(a) Formerly the Department of Economic Development: *see* S.I. 1999/283 (N.I. 1), Article 3(5)
(b) Article 233 was substituted by Article 5 of the Companies (Northern Ireland) Order 1990 (S.I. 1990/593 (N.I. 5)) and amended by S.R. 1997 No. 314
(c) Article 252 was substituted by Article 13 of the Companies (Northern Ireland) Order 1990
(d) Article 371 was substituted by Article 74(1) of the Companies (No. 2) (Northern Ireland) Order 1990 (S.I. 1990/1504 (N.I. 10))
(e) Article 399 was substituted by Article 57(1) of the Companies (No. 2) (Northern Ireland) Order 1990
(f) Articles 603A and 603D were inserted into the Companies (Northern Ireland) Order 1986 by section 13(2) of, and paragraphs 1 and 2 of Schedule 6 to, the Deregulation and Contracting Out Act 1994 (c. 40)
(g) S.I. 1986/1032 (N.I. 6)
(h) S.R. 2004 No. 307

the particulars or information prescribed for the purposes of the Articles of the Companies (Northern Ireland) Order 1986 which are referred to in the second column of Part I of Schedule 2.

Sealed with the Official Seal of the Department of Enterprise, Trade and Investment on 16th September 2004.

(L.S.)

M. Bohill

A senior officer of the Department of Enterprise, Trade and Investment

SCHEDULE 1

Regulations 2 and 3

PART I

PRESCRIBED FORMS

<i>Form</i>	<i>Article</i>	<i>Description of Nature of the Form</i>
LLP199	199	Location of register of debenture holders of a Limited Liability Partnership
LLP233	233	Change of accounting reference date of a Limited Liability Partnership
LLP252	252	Notice of extension of accounts delivery period of a Limited Liability Partnership
LLP371	371	Annual return of a Limited Liability Partnership
LLP399	399	Notice of removal of auditor from a Limited Liability Partnership
LLP404	404	Particulars for the registration of a charge to secure a series of debentures in respect of a Limited Liability Partnership
LLP404a	404	Particulars of an issue of secured debentures in a series in respect of a Limited Liability Partnership
LLP405	405	Limited Liability Partnership: Certificate of registration in Great Britain of a charge comprising property situated there
LLP409	409	Register of charges, memoranda of satisfaction and appointments and cessations of receivers
LLP411a	411	Limited Liability Partnership: Declaration of satisfaction in full or part of mortgage or charge
LLP411b	411	Declaration that part of the property or undertaking charged (a) has been released from the charge; (b) no longer forms part of the Limited Liability Partnership's property or undertaking
LLP413(1)	413	Notice of appointment of receiver or manager in respect of a Limited Liability Partnership
LLP413(2)	413	Notice of ceasing to act as receiver or manager in respect of a Limited Liability Partnership
LLP603a	603A	Application for striking off a Limited Liability Partnership
LLP603c	603D	Withdrawal of application for striking off a Limited Liability Partnership

Please complete in typescript,
or in bold black capitals

LLP 371 (cont)

ANNUAL RETURN (continuation sheet)

Members

Please list members in alphabetical order

In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.

Usual residential address must be given. In the case of a corporate or a Scottish firm, give the registered or principal office address.

Surname or Corporate Name

Forename(s)

Address

Details of new members must be notified on Form LLP 296

	Postcode

Tick box if designated member

Day Month Year

Date of Birth

--	--	--	--	--

Members

Please list members in alphabetical order

In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.

Usual residential address must be given. In the case of a corporate or a Scottish firm, give the registered or principal office address.

Surname or Corporate Name

Forename(s)

Address

Details of new members must be notified on Form LLP 296

	Postcode

Tick box if designated member

Day Month Year

Date of Birth

--	--	--	--	--

Please complete in typescript,
or in bold black capitals

LLP 371 (cont)

ANNUAL RETURN (continuation sheet)

Members

Please list members in alphabetical order

In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.

Usual residential address must be given. In the case of a corporate or a Scottish firm, give the registered or principal office address.

Surname or Corporate Name

Forename(s)

Address

Details of new members must be notified on Form LLP 296

	Postcode

Tick box if designated member

Day Month Year

Date of Birth

--	--	--	--	--	--

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Please list members in alphabetical order

In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.

Usual residential address must be given. In the case of a corporate or a Scottish firm, give the registered or principal office address.

Surname or Corporate Name

Forename(s)

Address

Details of new members must be notified on Form LLP 296

	Postcode

Tick box if designated member

Day Month Year

Date of Birth

--	--	--	--	--	--

Please complete in typescript,
or in bold black capitals

LLP 371 (cont)

ANNUAL RETURN (continuation sheet)

Members

Please list members in alphabetical order

In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.

Usual residential address must be given. In the case of a corporate or a Scottish firm, give the registered or principal office address.

Surname or Corporate Name

Forename(s)

Address

Details of new members must be notified on Form LLP 296

	Postcode	

Tick box if designated member

Day Month Year

Date of Birth

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Please list members in alphabetical order

In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.

Usual residential address must be given. In the case of a corporate or a Scottish firm, give the registered or principal office address.

Surname or Corporate Name

Forename(s)

Address

Details of new members must be notified on Form LLP 296

	Postcode	

Tick box if designated member

Day Month Year

Date of Birth

--	--	--	--	--	--

Companies Registry receipt
date barcode

M

LLP 404

Please complete in typescript,
or in bold black capitals

**PARTICULARS FOR THE REGISTRATION OF A CHARGE TO
SECURE A SERIES OF DEBENTURES IN RESPECT OF A LIMITED
LIABILITY PARTNERSHIP**

A fee of £25 is payable to Companies Registry in respect of
each register entry for a mortgage or charge

For official use

LLP Number

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Full Name of Limited
Liability Partnership

<input type="text"/>
<input type="text"/>

Date of covering
deed (if any)

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Total amount secured by
the whole series

Date of present
issue

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Amount of present issue
(if any) of debentures of
the series

Date(s) of determination(s)
authorising the issue of
the series

Names of the trustees
(if any) for the
debenture holders

<input type="text"/>
<input type="text"/>

General description
of the property charged
(continue overleaf if
necessary)

<input type="text"/>

Signed

Date

On behalf of (LLP) (mortgagee/chargee) (delete as
appropriate)

Please give the name, address, telephone number and e-mail (if available) of the person Companies Registry should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies Registry, 1st Floor, Waterfront Plaza,
8 Laganbank Road, Belfast BT1 3BS

General description of the property charged (continued)

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Particulars as to commission allowances or discount (Note 3)

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Notes

1. Particulars should be given on this form of a series of debentures containing (or giving by reference to any other instrument) any charge to the benefit of which the debenture holders of the series are entitled *pari passu*. This form is to be used for registration of particulars of the entire series, and may also be used when an issue of debentures is made at the same time as the series of debentures is created. All issues of debentures made after the registration of the series with the Registrar of Companies should be notified to the Registrar on Form No. LLP404a.
2. The date should be given of the covering deed (if any) by which the security is created or defined.
3. In this section there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the LLP to any person in consideration of his –
 - subscribing or agreeing to subscribe, whether absolute or conditionally, or
 - procuring or agreeing to procure subscriptions, whether absolute or conditional,for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.
4. The deed (if any) containing the charge must be delivered with those particulars correctly completed, to the Registrar within 21 days after its execution. If there is no such deed, one of the debentures must be so delivered within 21 days after the execution of any debenture of the series.
5. If the spaces in this form are insufficient, the particulars may be continued on a separate sheet.
6. Cheques and Postal Orders must be made payable to DETI No. 1 ACCOUNT.

Notes

- 1 This form is for use when an issue is made of debentures in a series; for registration of particulars of the entire series, Form No. LLP 404 should be used.
- 2 In this space there should be inserted the amount or rate percent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the LLP to any person in consideration of his –
 - (a) subscribing or agreeing to subscribe, whether absolutely or conditionally, or
 - (b) procuring or agreeing to procure subscriptions, whether absolute or conditionalfor any of the debentures included in this form. The rate of interest payable under the terms of the debenture should not be entered.

Companies Registry receipt
date barcode

M

LLP 405

Please complete in typescript,
or in bold black capitals

**LIMITED LIABILITY PARTNERSHIP: CERTIFICATE OF
REGISTRATION IN GREAT BRITAIN OF A CHARGE COMPRISING
PROPERTY SITUATED THERE**

LLP Number

Full Name of Limited
Liability Partnership

I, _____

of _____

*give date and parties to
charge

certify that the charge * _____

of which a true copy is annexed to this form was presented
for registration

Day Month Year

on in Great Britain

Signed

 Date

Please give the name, address,
telephone number and e-mail (if
available) of the person
Companies Registry should
contact if there is any query. (*DX
addresses are acceptable for this
purpose if you have one*).

 Tel
 E-mail

When you have completed and signed the form please send
it to the Registrar of Companies at:

Companies Registry, 1st Floor, Waterfront Plaza,
8 Laganbank Road, Belfast BT1 3BS

No. of Limited Liability Partnership

N.B. Searchers may find it helpful to refer to the mortgage documents for more detailed particulars

REGISTER
OF
Charges
Memoranda of Satisfaction
AND
Appointments and Cessations
of Receivers
OF

REGISTER of Charges,
Memoranda of Satisfaction and Receivers Details

N.B. Searchers should refer to the mortgage documents for more detailed particulars

(1) Date of Registration	Serial No of Document on File
--------------------------	-------------------------------

(2) Charge Number

(3) Date of Creation of the Charge and Description
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(4) Date of the Acquisition of the Property

(5) Amount secured by the Charge

(6) Short Particulars of the Property Charged

(7) Names of the Persons Entitled to the Charge

Particulars Relating to the issues of Debentures of a Series

(8) Total Amount Secured by a Series of Debentures	(9) Dates and Amounts of Each Issue of the Series	(10) Dates of the Resolutions Authorising the Issue of the Series	(11) Date of the Covering Deed
	Date Amount		

(12) General Description of the Property Charged
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(13) Names of the Trustees for the Debenture Holders
--

(14) Amount or Rate per cent of the Commission Allowance or Discount
--

(15) Memoranda of Satisfaction	Full/Partial	Date
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(16) Receiver(s) or Manager(s)	Name	Date of Appointment	Date of Ceasing to Act
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Companies Registry receipt
date barcode

M

LLP 411a

Please complete in typescript,
or in bold black capitals

**LIMITED LIABILITY PARTNERSHIP: DECLARATION OF
SATISFACTION IN FULL OR IN PART OF MORTGAGE OR CHARGE**

LLP Number

For official use

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Full Name of Limited
Liability Partnership

I, _____

of _____

[a designated member] [a member] [the administrator] [the
administrative receiver]† of the above LLP, do solemnly
and sincerely declare that the debt for which the charge
described below was given has been paid or satisfied in
[full] [part]†

Date and description of charge #

Date of registration ø

Name and address of [chargee] [trustee for the debenture
holder]†

Short particulars of property charged § _____

And I make this solemn declaration conscientiously
believing the same to be true and by virtue of the
provisions of the Statutory Declarations Act 1835.

Declarant's signature

Declared at

Day Month Year

on

--	--	--	--	--

before me

Signed

Date

† A Commissioner for Oaths or Notary Public or Justice of
the Peace or Solicitor having the powers conferred on a
Commissioner for Oaths

Please give the name, address, telephone number and e-mail (if available) of the person Companies Registry should contact if there is any query. *(DX addresses are acceptable for this purpose if you have one).*

Tel
E-mail

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies Registry, 1st Floor, Waterfront Plaza,
8 Laganbank Road, Belfast BT1 3BS

Companies Registry receipt
date barcode

M

LLP 411b

Please complete in typescript,
or in bold black capitals

**DECLARATION THAT PART OF THE PROPERTY OR UNDERTAKING
CHARGED (A) HAS BEEN RELEASED FROM THE CHARGE; (B) NO
LONGER FORMS PART OF THE LIMITED LIABILITY
PARTNERSHIP'S PROPERTY OR UNDERTAKING**

LLP Number

For official use

--	--	--

Full Name of Limited
Liability Partnership

I, _____
of _____

[a designated member] [a member] [the administrator] [the
administrative receiver]† of the above LLP, do solemnly
and sincerely declare that with respect to the charge
described below the part of the property or undertaking
described [has been released from the charge] [has
ceased to form part of the LLP's property or undertaking]†

Date and description of charge #

Date of registration ø

Name and address of [chargee] [trustee for the debenture
holder]†

Short particulars of property or undertaking released or no
longer part of the limited liability partnership's property or
undertaking § _____

And I make this solemn declaration conscientiously
believing the same to be true and by virtue of the
provisions of the Statutory Declarations Act 1835.

Declarant's signature

Declared at

Day Month Year

on

--	--	--	--	--	--

before me

Signed

Date

† A Commissioner for Oaths or Notary Public or Justice of
the Peace or Solicitor having the powers conferred on a
Commissioner for Oaths

Please give the name, address, telephone number and e-mail (if available) of the person Companies Registry should contact if there is any query. *(DX addresses are acceptable for this purpose if you have one).*

Tel
E-mail

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies Registry, 1st Floor, Waterfront Plaza,
8 Laganbank Road, Belfast BT1 3BS

Companies Registry receipt
date barcode

LLP 603a

Please complete in typescript,
or in bold black capitals

APPLICATION FOR STRIKING OFF A LIMITED LIABILITY PARTNERSHIP

LLP Number

Full Name of Limited
Liability Partnership

WARNING: TO ALL APPLICANTS

IT IS AN OFFENCE KNOWINGLY OR RECKLESSLY TO PROVIDE FALSE OR MISLEADING INFORMATION ON THIS APPLICATION. YOU ARE ADVISED TO READ THE NOTES OVERLEAF AND TO CONSULT THE GUIDANCE NOTES AVAILABLE FROM COMPANIES REGISTRY BEFORE COMPLETING THIS FORM. IF IN DOUBT, SEEK PROFESSIONAL ADVICE.

I/We as designated member(s) apply for this LLP to be struck off the register.

The LLP is not the subject of, nor the proposed subject of, insolvency proceedings or an Article 418 scheme and has not in the past three months:

- traded or otherwise carried on business, or changed its name;
- disposed of for value any property or rights which it would have disposed of for value in the normal course of trading or carrying on business; or
- engaged in any other activity except for the purpose of making this application, settling its affairs or meeting a statutory requirement.

WARNING: TO ALL INTERESTED PARTIES.

THIS IS AN IMPORTANT NOTICE AND SHOULD NOT BE IGNORED. THE LLP NAMED HAS APPLIED TO THE REGISTRAR TO BE STRUCK OFF THE REGISTER AND DISSOLVED. ON DISSOLUTION ANY REMAINING ASSETS WILL PASS TO THE CROWN. THE REGISTRAR WILL STRIKE THE LLP OFF THE REGISTER UNLESS HE HAS REASONABLE CAUSE NOT TO DO SO. GUIDANCE NOTES ARE AVAILABLE ON GROUNDS FOR OBJECTION. IF IN DOUBT, SEEK PROFESSIONAL ADVICE.

I/We enclose the fee of £10 (made payable to DETI No. 1 ACCOUNT).

Designated member signatures (use continuation sheet if necessary).

Name of Designated Member

Signed

Date

Name of Designated Member

Signed

Date

Name of Designated Member

Signed

Date

Please give the name, address, telephone number and e-mail (if available) of the person Companies Registry should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies Registry, 1st Floor, Waterfront Plaza,
8 Laganbank Road, Belfast BT1 3BS

Notes:

Guidance notes on all aspects of striking off are available from Companies Registry. You are advised to read them fully BEFORE completing and returning this form.

If the LLP ceases to be eligible for striking off at any time after the application is made, then the application must be withdrawn using Form LLP 603c. Failure to do so is an offence.

Copies of this application must be sent to all notifiable parties i.e. creditors, employees, pension managers or trustees and other members of the LLP within 7 days from the day on which the application is made. Copies must also be sent to anyone who later becomes a notifiable party within 7 days of becoming so. You should check the guidance notes which contain a full list of those who must be notified. Failure to notify interested parties is an offence. It is advisable to obtain and retain some proof of delivery or posting of copies to notifiable parties.

This form must be signed by both designated members if there are two, or by the majority if there are more than two. If more than three designated members' signatures are required, continuation sheets for this form are available from Companies Registry.

Please complete in typescript,
or in bold black capitals

LLP 603a (cont)

APPLICATION FOR STRIKING OFF A LIMITED LIABILITY PARTNERSHIP (continuation sheet)

LLP Number

Full Name of Limited
Liability Partnership

WARNING: TO ALL APPLICANTS

IT IS AN OFFENCE KNOWINGLY OR RECKLESSLY TO PROVIDE FALSE OR MISLEADING INFORMATION ON THIS APPLICATION. YOU ARE ADVISED TO READ THE NOTES OVERLEAF AND TO CONSULT THE GUIDANCE NOTES AVAILABLE FROM COMPANIES REGISTRY BEFORE COMPLETING THIS FORM. IF IN DOUBT, SEEK PROFESSIONAL ADVICE.

Name of Designated Member

Signed

 Date

Name of Designated Member

Signed

 Date

Name of Designated Member

Signed

 Date

Name of Designated Member

Signed

 Date

Name of Designated Member

Signed

 Date

Name of Designated Member

Signed

 Date

Name of Designated Member

Signed

 Date

Name of Designated Member

Signed

 Date

WARNING: TO ALL INTERESTED PARTIES.

THIS IS AN IMPORTANT NOTICE AND SHOULD NOT BE IGNORED. THE LLP NAMED HAS APPLIED TO THE REGISTRAR TO BE STRUCK OFF THE REGISTER AND DISSOLVED. ON DISSOLUTION ANY REMAINING ASSETS WILL PASS TO THE CROWN. THE REGISTRAR WILL STRIKE THE LLP OFF THE REGISTER UNLESS HE HAS REASONABLE CAUSE NOT TO DO SO. GUIDANCE NOTES ARE AVAILABLE ON GROUNDS FOR OBJECTION. IF IN DOUBT, SEEK PROFESSIONAL ADVICE.

SCHEDULE 2

Regulation 3

PART I

PRESCRIBED PARTICULARS OR INFORMATION

<i>Form</i>	<i>Article</i>
LLP402	402
LLP407	407
LLP603a	603A

Names and addresses
of the mortgagees or
persons entitled to
the charge

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Short particulars of
all the property
mortgaged or charged

--

Particulars as to
commission allowance or
discount (Note 3)

--

Notes

1. The original instrument (if any) creating or evidencing the charge, together with these prescribed particulars correctly completed must be delivered to the Registrar of Companies within 21 days after the day of creation of the charge (Article 402*). If the property is situated and the charge was created outside the United Kingdom delivery to the Registrar must be effected within 21 days after the date on which the instrument could in due course of post, and if despatched with due diligence, have been received in Northern Ireland (Article 405*). A copy of the instrument creating the charge will be accepted where the property charged is situated and the charge was created outside the United Kingdom (Article 405*) and in such cases the copy must be verified to be a correct copy either by the LLP or by the person who has delivered or sent the copy to the registrar. The verification must be signed by or on behalf of the person giving the verification and where this is given by a body corporate it must be signed by an officer of that body. A verified copy will also be accepted where Article 405(4)* applies (property situate in Great Britain) and Form LLP405 is submitted.
 2. A description of the instrument, eg "Trust Deed", "Debenture", "Mortgage", or "Legal Charge", etc, as the case may be should be given.
 3. In this section there should be inserted the amount or rate per cent, of the commission, allowance or discount (if any) paid or made either directly or indirectly by the LLP to any person in consideration of his:
 - (a) subscribing or agreeing to subscribe, whether absolutely or conditionally, or
 - (b) procuring or agreeing to procure subscriptions, whether absolute or conditional, for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.
 4. If any of the spaces in this form provide insufficient space the particulars must be entered on the Form LLP402 continuation sheet.
 5. Cheques and Postal Orders must be made payable to DETI No. 1 ACCOUNT
- * As applied to LLPs by Schedule 2 to the Limited Liability Partnerships Regulations (Northern Ireland) 2004

Please complete in typescript,
or in bold black capitals

LLP 402 (Cont'd)

PARTICULARS OF A MORTGAGE OR CHARGE (Cont'd)

Continuation Sheet No
to Form LLP 402

LLP Number

Full Name of Limited Liability Partnership

Description of the instrument creating or evidencing the mortgage or charge (continued)

Amount due or owing on the mortgage or charge (continued)

Please do not
write in this
margin

Please complete
in typescript,
or in bold
black capitals

--

Please do not write
in this margin

Names, addresses and descriptions of the mortgagees or persons
entitled to the charge (continued)

Please
complete in
typescript, or
in bold black
capitals

Short particulars of all the property mortgaged or charged (continued)

Please do not
write in this
margin

Please complete
in typescript, or
in bold black
capitals

Particulars as to commission allowance or discount

Companies Registry receipt
date barcode

M

LLP 407

Please complete in typescript,
or in bold black capitals

**PARTICULARS OF A MORTGAGE OR CHARGE ON A PROPERTY
THAT HAS BEEN ACQUIRED BY A LIMITED LIABILITY
PARTNERSHIP**

A fee of £25 is payable to Companies Registry in respect of
each register entry for a mortgage or charge.

LLP Number	<input type="text"/>	For official use	<input type="text"/>	<input type="text"/>	<input type="text"/>
Full Name of Limited Liability Partnership	<input type="text"/>				
Date and description of the instrument (if any) creating or evidencing the mortgage or charge (Note 1)	<input type="text"/> <input type="text"/> <input type="text"/>				
Amount secured by the mortgage or charge	<input type="text"/>				
Names and addresses of the mortgagee or persons entitled to the mortgage or charge	<input type="text"/> <input type="text"/> <input type="text"/>				
Short particulars of the property mortgaged or charged <i>(continue overleaf if necessary)</i>	<input type="text"/>				
Date of the acquisition of the property	Day	Month	Year		
	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Signed	<input type="text"/>	Date	<input type="text"/>		
Designated member/member/administrator/administrative receiver (delete as appropriate)					

Please give the name, address, telephone number and e-mail (if available) of the person Companies Registry should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies Registry, 1st Floor, Waterfront Plaza,
8 Laganbank Road, Belfast BT1 3BS

Short particulars of the property mortgaged or charged (continued)

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Notes

1. A description of the instrument, eg, "Trust Deed", "Debenture", etc, as the case may be, should be given.
2. A verified copy of the instrument must be delivered with these particulars correctly completed to the Registrar of Companies within 21 days after the date of the completion of the acquisition of the property which is subject to the charge. The copy must be verified to be a correct copy either by the LLP or by the person who has delivered or sent the copy to the registrar. The verification must be signed by or on behalf of the person giving the verification and where this is given by a body corporate it must be signed by an officer of that body. If the property is situated and the charge was created outside Northern Ireland, they must be delivered within 21 days after the date on which the copy of the instrument could in due course of post, and if despatched with due diligence have been received in Northern Ireland.
3. Cheques and Postal Orders must be made payable to DETI No. 1 ACCOUNT.

EXPLANATORY NOTE

(This note is not part of the Regulations.)

These Regulations prescribe forms and particulars for the purposes of Articles 199, 233, 252, 371, 399, 402, 404, 405, 407, 409, 411, 413, 603A and 603D of the Companies (Northern Ireland) Order 1986 as applied to limited liability partnerships, with appropriate modifications, by the Limited Liability Partnerships Regulations (Northern Ireland) 2004, (S.R. 2004 No. 307).

Regulation 2 provides for the forms set out in Part II of Schedule 1 to be the forms prescribed for the purposes of the provisions of the Companies (Northern Ireland) Order 1986 listed in the second column of Part I of that Schedule.

Regulation 3 provides that the particulars or information contained in the forms listed in the first column of Part I of Schedule 2, which are either set out in Part II of Schedule 1 or in Part II of Schedule 2, are the particulars or information prescribed for the purposes of the provisions of the Companies (Northern Ireland) Order 1986 referred to in the second column of Part I of Schedule 2.