

2007 No. 343

INDUSTRIAL TRAINING

**The Industrial Training Levy (Construction Industry) Order
(Northern Ireland) 2007**

Made - - - - - *18th July 2007*

Coming into operation *31st August 2007*

This Order is made to give effect to levy proposals submitted by the Construction Industry Training Board (“the Board”) to the Department for Employment and Learning^(a) (“the Department”) pursuant to Article 23(1) of the Industrial Training (Northern Ireland) Order 1984^(b) (“the Order of 1984”).

As required by Article 23(3) of the Order of 1984, the levy proposals include proposals for exempting from the levy any employer who, in view of the small amount of the relevant emoluments, ought in the opinion of the Department to be exempted.

The levy proposals include proposals that no remission be given to employers in the construction industry. Accordingly, Article 23(6) of the Order of 1984 applies to this Order.

In relation to the requirements set out in Article 23(6) of the Order of 1984, the Department is satisfied that the levy proposals are necessary to encourage adequate training in the industry and the condition in Article 23(7)(a) is satisfied.

The Department estimates that the levy to be paid by any employer in the industry does not exceed an amount which the Department estimates is equal to one per cent of the relevant emoluments. Accordingly, this Order does not fall within Article 23(8) of the Order of 1984.

The Department makes the following Order in exercise of the powers conferred by Articles 23(2) and 24(3) and (4) of the Order of 1984 and now vested^(c) in it.

Citation, commencement and interpretation

1.—(1) This Order may be cited as the Industrial Training Levy (Construction Industry) Order (Northern Ireland) 2007 and shall come into operation on 31st August 2007.

(2) In this Order—

“assessment” means an assessment of an employer to the levy;

“the Board” means the Construction Industry Training Board^(d);

(a) Formerly known as the Department of Higher and Further Education, Training and Employment; renamed the Department for Employment and Learning by the Department for Employment and Learning Act (Northern Ireland) 2001 c.15 (N.I.)

(b) S.I. 1984/1159 (N.I. 9)

(c) Functions under the Industrial Training (Northern Ireland) Order 1984 were transferred to the Department of Higher and Further Education, Training and Employment by S.R. 1999 No. 481 Article 4(b) and Schedule 2 Part II

(d) Established under the Construction Board Order

“business” means any activities of industry or commerce;

“Construction Board Order” means the Industrial Training (Construction Board) Order (Northern Ireland) 1964(a);

“construction establishment” means an establishment in Northern Ireland engaged wholly or mainly in the construction industry—

- (a) for a total of twenty-seven or more weeks in the forty-third levy period; or
- (b) in the case of an establishment that commenced to carry on business in the forty-third base period, for a total number of weeks exceeding one-half of the number of weeks in the part of the said base period commencing on the day on which business commenced and ending on the last day of the base period; or
- (c) where an election is made, in any part of the alternative forty-third base period.

“construction industry” means any one or more of the activities which, subject to the provisions of paragraph 2 of Schedule 1 to the Construction Board Order are specified in paragraph 1 of that Schedule as the activities of the construction industry;

“election” means an election made in accordance with the provisions of Article 2(4), by an employer to pay the levy in respect of the relevant emoluments of persons employed at or from a construction establishment during the alternative forty-third base period;

“emoluments” means—

- (a) earnings within the meaning of section 62 of the Income Tax (Earnings and Pensions) Act 2003(b) which are chargeable to tax under Part 2 of that Act; and
- (b) all other payments under a contract for service or otherwise than under a contract;

“employer” means a person who is an employer in the construction industry at any time in the forty-third levy period;

“the levy” means the levy imposed by the Board in respect of the forty-third levy period;

“notice” means a notice in writing;

“forty-third base period” means the year that commenced on 6th April 2006 and the “alternative forty-third base period” means the year commencing on 6th April 2007; and

“forty-third levy period” means the year commencing on 1st September 2007.

(3) Any reference in this Order to an establishment that commences to carry on business or that ceases to carry on business shall not be taken to apply where the location of the establishment is changed but its business is continued wholly or mainly at or from the new location, or where the suspension of activities is of a temporary or seasonal nature.

Imposition and assessment of the levy for the forty-third levy period

2.—(1) The levy to be imposed on employers shall be assessed in accordance with the provisions of this Article.

(2) The levy shall be assessed by the Board separately in respect of each construction establishment of an employer, but in agreement with the employer one assessment may be made in respect of any number of such establishments in which case those establishments shall be deemed for the purposes of that assessment to constitute one establishment.

(3) Subject to the following provisions of this Article, the amount of the levy imposed on an employer in respect of a construction establishment shall be equal to 0.65 per cent. of the relevant emoluments paid and payable to or in respect of all persons employed by the employer at or from that establishment—

- (a) in the forty-third base period; or
- (b) where an election is made in accordance with the provisions of paragraph (4) in the alternative forty-third base period,

and no remission of the levy shall be given to an employer.

(a) S.R. & O. (N.I.) 1964 No. 145 as amended by S.R. & O. (N.I.) 1967 No. 236, S.R. 1994 No. 312 and S.R. 1997 No. 45
(b) 2003 c. 1

(4) An election shall be made in writing and shall be in such form and made within such period as the Board may with the approval of the Department determine.

(5) There shall be exempt from the levy—

(a) an employer in relation to whom the relevant emoluments paid or payable to or in respect of all persons in his employment in the forty-third base period are less than £15,000 or in the case of two or more construction establishments where the relevant emoluments of all the persons employed in all such establishments are less than £15,000; or

(b) an employer who has made an election in accordance with the provisions of paragraph (4) in relation to whom the relevant emoluments paid or payable to or in respect of all persons in his employment in the alternative forty-third base period are less than £15,000 or in the case of two or more construction establishments where the relevant emoluments of all the persons employed in all such establishments are less than £15,000.

(6) The amount of the levy imposed in respect of a construction establishment that ceases to carry on business in the forty-third levy period shall be in the same proportion to the amount that would otherwise be due under paragraph (3) as the number of days between the commencement of the said levy period and the date of cessation of business (both dates inclusive) bears to the number of days in the said levy period.

(7) In reckoning the amount of the relevant emoluments for the purposes of this Article no regard shall be had to the emoluments of any person engaged wholly in the supply of food or drink for immediate consumption.

Assessment notices

3.—(1) The Board shall serve an assessment notice on every employer assessed to the levy but one notice may comprise two or more assessments.

(2) Where an election has been made, the Board may serve two or more assessment notices in respect of any establishment but—

(a) the interval between such assessment notices shall be not less than four months; and

(b) the amount of the assessment included in each such notice shall not exceed the portion of the levy which has accrued at the date of the notice, and each notice shall specify the period to which the assessment included therein relates.

(3) The amount of any assessment payable under an assessment notice shall be rounded down to the nearest £1.

(4) An assessment notice shall state the Board's address for the service of a notice of appeal or of an application for an extension of time for appealing.

(5) An assessment notice may be served on the person assessed to the levy either by delivering it to him personally or by leaving it, or sending it to him by post, at his last known address or place of business in the United Kingdom, or, if that person is a corporation, by leaving it, or sending it by post to the corporation, at such address or place of business or at its registered or principal office.

Payment of the levy

4.—(1) Subject to the provisions of this Article and of Articles 5 and 6 the amount of each assessment appearing in an assessment notice served by the Board shall be due and payable to the Board in two instalments and the said instalments shall be due respectively on 1st October 2007 and 1st February 2008.

(2) Where an election has been made the amount of the assessment appearing in each assessment notice shall be payable to the Board in one instalment due one month after the date of the notice.

(3) An instalment of an assessment shall not be recoverable by the Board until there has expired the time allowed for appealing against the assessment by Article 6(1) and any further period of time that the Board or an industrial tribunal may have allowed for appealing under Article 6(2) or (3) or, where an appeal is brought, until the appeal is decided or withdrawn.

Withdrawal of assessment

5.—(1) The Board may, by a notice served on the person assessed to the levy in the same manner as an assessment notice, withdraw an assessment if that person has appealed against that assessment under the provisions of Article 6 and the appeal has not been entered in the Register kept under the regulations specified in Article 6(5).

(2) The withdrawal of an assessment shall be without prejudice to the power of the Board to serve a further assessment notice in respect of any establishment to which that assessment related and where the withdrawal is made by reason of the fact that an establishment has ceased to carry on business in the forty-third levy period, the said notice may provide that the whole amount payable thereunder shall be due one month after the date of the notice.

Appeals

6.—(1) A person assessed to the levy may appeal to an industrial tribunal against the assessment within one month from the date of the service of the assessment notice or within any further period of time that may be allowed by the Board or an industrial tribunal under the following provisions of this Article.

(2) The Board for good cause may, by notice, extend the time within which an appeal may be made by such further period as the Board may allow in any case where an application for such extension is made within a period of four months from the date of the service of the relevant notice of assessment or, where an extension has already been granted, before the period of such extension has expired.

(3) If the Board does not allow an application for extension of time for appealing, an industrial tribunal shall, upon application to the tribunal by the person assessed to the levy within the period of fourteen days from the date of receipt of the decision of the Board refusing such an application, have the like powers as the Board under paragraph (2).

(4) In the case of an establishment that ceases to carry on business in the forty-third levy period on any day after the date of the service of the relevant assessment notice the foregoing provisions of this Article shall have effect as if for the period of four months from the date of the service of the assessment notice mentioned in paragraph (2) there were substituted the period of six months from the date of the cessation of business.

(5) An appeal or an application to an industrial tribunal under this Article shall be made in accordance with the Industrial Tribunals (Constitution and Rules of Procedure) Regulations (Northern Ireland) 2005(a).

Evidence of payment of the levy

7. Upon the discharge by a person assessed to the levy of his liability under an assessment the Board shall if so requested issue to him a certificate to that effect.

Sealed with the Official Seal of the Department for Employment and Learning on 18th July 2007.

(L.S.)

Nuala Kerr

A senior officer of the Department for Employment and Learning

(a) S.R. 2005 No. 150; relevant amending Regulations are SR 2005 No. 578

EXPLANATORY NOTE

(This note is not part of the Order.)

This Order gives effect to proposals submitted by the Construction Industry Training Board to the Department for Employment and Learning for the imposition of a further levy upon employers in the construction industry for the purpose of raising money towards the expenses of the Board.

The levy is to be imposed in respect of the forty-third levy period, commencing on 1st September 2007 and ending on 31st August 2008. The levy will be assessed by the Board and will be payable in two instalments. There will be a right of appeal against an assessment to an industrial tribunal.

The levy rate of 0.65% in respect of relevant emoluments is the same as the rate operating during the preceding levy period which expires on 31st August 2007 (see Industrial Training Levy (Construction Industry) Order (Northern Ireland) 2006 S.R. 2005 No. 277).

As in the previous levy period there will be no remission of levy given to employers in the industry.

An employer will be exempt from levy in the forty-third levy period where the relevant emoluments are less than £15,000.