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STATUTORY RULES OF NORTHERN IRELAND

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**2010 No. 289**

**HEALTH AND PERSONAL SOCIAL SERVICES**

The Voluntary Adoption Agencies  
Regulations (Northern Ireland) 2010

*Made - - - - 3rd September 2010*

*Coming into operation 29th October 2010*

THE VOLUNTARY ADOPTION AGENCIES  
REGULATIONS (NORTHERN IRELAND) 2010

PART I

1. Citation and commencement
2. Interpretation
3. Application for registration under Part III of the Order
4. Statement of Purpose
5. Review of statement of purpose

PART II

6. Fitness of registered provider
7. Appointment of manager
8. Fitness of manager
9. Registered provider and manager – general requirements
10. Notification of offences

PART III

11. Arrangements for the protection of children
12. Complaints
13. Complaints – further requirements
14. Staffing of agency
15. Fitness of workers
16. Employment of staff
17. Staff disciplinary procedure
18. Records with respect to staff
19. Fitness of premises

**Changes to legislation:** There are currently no known outstanding effects for the The Voluntary Adoption Agencies Regulations (Northern Ireland) 2010. (See end of Document for details)

## PART IV

20. Notifiable events
21. Financial position
22. Notice of absence
23. Notice of changes
24. Appointment of liquidators etc.
25. Transfer of case records.
26. Compliance with regulations
27. Amendment of the Adoption Agencies Regulations (Northern Ireland) 1989
28. Revocation  
Signature

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- SCHEDULE 1 INFORMATION TO BE INCLUDED IN THE STATEMENT OF PURPOSE
1. A statement of the overall aims and objectives of the...
  2. The name and address of the registered provider, the responsible...
  3. Any conditions for the time being in force in relation...
  4. The relevant qualifications and experience of the manager.
  5. The relevant qualifications and experience of the staff working for...
  6. The organisational structure of the agency.
  7. The system in place to monitor and evaluate the provision...
  8. The procedures for recruiting, preparing, assessing and approving prospective adopters....
  9. The arrangements for dealing with complaints.
  10. The name, address and telephone number of the RQIA.
- SCHEDULE 2 INFORMATION REQUIRED IN RESPECT OF THE RESPONSIBLE INDIVIDUAL OR PERSONS SEEKING TO MANAGE OR WORK FOR THE PURPOSES OF AN AGENCY
1. Proof of identity including a recent photograph.
  2. Either — where the certificate is required for a position...
  3. Two written references, including a reference from the person's most...
  4. Where a person has previously worked in a position whose...
  5. Dates and documentary evidence of any relevant qualifications or accredited...
  6. A full employment history, together with a satisfactory written explanation...
  7. Evidence that the person is physically and mentally fit for...
- SCHEDULE 3 RECORDS TO BE KEPT IN RELATION TO EACH PERSON WORKING FOR THE PURPOSES OF THE AGENCY
1. Proof of the persons identity including a recent photograph.
  2. In respect of each person working for the purposes of...
  3. Two written references relating to the person, including a reference...
  4. Dates and documentary evidence of qualifications relevant to, and experience...
  5. The dates on which he commences and ceases to be...
  6. Whether he is employed by the registered provider under a...
  7. His job description and whether he works full-time or part-time...

**Changes to legislation:** There are currently no known outstanding effects for the The Voluntary Adoption Agencies Regulations (Northern Ireland) 2010. (See end of Document for details)

8. Training undertaken by him, supervision, appraisal, disciplinary action (if any)...

SCHEDULE EVENTS AND NOTIFICATIONS

4

Explanatory Note

**Changes to legislation:**

There are currently no known outstanding effects for the The Voluntary Adoption Agencies Regulations (Northern Ireland) 2010.