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STATUTORY RULES OF NORTHERN IRELAND

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**2016 No. 98**

**PUBLIC HEALTH**

**The Tobacco Retailer (Fixed Penalty)  
(General) Regulations (Northern Ireland) 2016**

*Made - - - - 2nd March 2016*  
*Coming into operation 1st July 2016*

The Department of Health, Social Services and Public Safety makes the following Regulations, in exercise of the powers conferred by sections 12(7) and 24(3) of the Tobacco Retailers Act (Northern Ireland) 2014(1).

**Citation and commencement**

1.—(1) These Regulations may be cited as the Tobacco Retailer (Fixed Penalty) (General) Regulations (Northern Ireland) 2016 and shall come into operation on 1st July 2016.

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**Commencement Information**

**I1** [Reg. 1](#) in operation at 1.7.2016, see [reg. 1\(1\)](#)

**Form of fixed penalty notice**

2. A fixed penalty notice shall be in the form set out in the Schedule.

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**Commencement Information**

**I2** [Reg. 2](#) in operation at 1.7.2016, see [reg. 1\(1\)](#)

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**Changes to legislation:** There are currently no known outstanding effects for the The Tobacco Retailer  
(Fixed Penalty) (General) Regulations (Northern Ireland) 2016. (See end of Document for details)

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Sealed with the Official Seal of the Department of Health, Social Services and Public Safety on  
2nd March 2016.



*Dr Gerard Mulligan*  
A senior officer of the  
Department of Health, Social Services and  
Public Safety

F1F2 SCHEDULE

Regulation 2

The Tobacco Retailers Act (Northern Ireland) 2014

**Textual Amendments**

- F1** Sch.: in Form Pt 2 the words “the Health (Miscellaneous Provisions) Act (Northern Ireland) 2016” inserted after “Children and Young Persons (Protection from Tobacco) (Northern Ireland) Order 1991” (1.1.2022) by [The Tobacco Retailer \(Fixed Penalty\) \(General\) \(Amendment\) Regulations \(Northern Ireland\) 2021 \(S.R. 2021/326\)](#), regs. 1, **2(2)**
- F2** Sch.: in Form Pt 3 the words “Acceptable methods of payment are cash, cheque, postal order or money order.” substituted for “Acceptable methods of payment may include cash, cheque, postal order or money order.” (1.1.2022) by [The Tobacco Retailer \(Fixed Penalty\) \(General\) \(Amendment\) Regulations \(Northern Ireland\) 2021 \(S.R. 2021/326\)](#), regs. 1, **2(3)**

**Commencement Information**

- I3** Sch. in operation at 1.7.2016, see [reg. 1\(1\)](#)

**FIXED PENALTY NOTICE**

[NAME OF DISTRICT COUNCIL]

[ADDRESS OF DISTRICT COUNCIL]

**PART 1**

**RECIPIENT COPY**

**Penalty Notice**

**Number:** \_\_\_\_\_

**Full name and address of alleged offender:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_

**Date of birth (if known):** \_\_\_\_\_

I, \_\_\_\_\_ (name), an authorised officer of the [name of District Council], have reason to believe that you committed the following offence under section/Article \_\_\_\_\_ of the Tobacco Retailers Act (Northern Ireland) 2014/the Health and Personal Social Services (Northern Ireland) Order 1978/the Children and Young Persons (Protection from Tobacco) (Northern Ireland) Order 1991 [F3/the Health (Miscellaneous Provisions) Act (Northern Ireland) 2016] . (Delete those statutes which do not apply.)

**Alleged offence:** The circumstances alleged to constitute the offence are that at \_\_\_\_\_ (time)

on \_\_\_\_\_ (date) you, at/on the following premises (where alleged offence took

**Changes to legislation:** There are currently no known outstanding effects for the The Tobacco Retailer (Fixed Penalty) (General) Regulations (Northern Ireland) 2016. (See end of Document for details)

any) \_\_\_\_\_  
place, including address, if

\_\_\_\_\_ allegedly (details of  
offence): \_\_\_\_\_

This fixed penalty notice, “notice”, offers you the opportunity of discharging any liability for conviction for that offence by the payment of a fixed penalty, “penalty”, of \_\_\_\_\_ (insert the amount of fixed penalty in figures and words). No proceedings will be taken for this offence before the expiration of 28 days beginning \_\_\_\_\_ (insert the date on which this notice is given). You will not be liable to conviction for the offence if you pay the penalty within that period. In this notice this period is referred to as the 28 day period.

**You can pay a discounted amount of \_\_\_\_\_ (insert the amount of the fixed penalty discounted by 25% in figures and words) if you pay within the period of 14 days beginning with \_\_\_\_\_. (Insert date on which this notice is given). If the 14<sup>th</sup> is not a working day, you may pay on the next working day. “Working day” means any day which is not Saturday, Sunday, Christmas Day, Good Friday or a day which is a bank holiday. In this Form this period is referred to as the 14 day period.**

Information for the immediate attention of the person who has been issued with this notice is at Part 2. Details of how to pay this fixed penalty are at Part 3.

**Signature Date**

**Textual Amendments**

**F3** Sch.: words in Form Pt 1 inserted (1.1.2022) by [The Tobacco Retailer \(Fixed Penalty\) \(General\) \(Amendment\) Regulations \(Northern Ireland\) 2021 \(S.R. 2021/326\)](#), regs. 1, **2(2)**

If you have any questions or any representations about this notice, please contact [name of District Council and contact details].

**Changes to legislation:** There are currently no known outstanding effects for the The Tobacco Retailer (Fixed Penalty) (General) Regulations (Northern Ireland) 2016. (See end of Document for details)

## PART 2

### INFORMATION FOR THE IMMEDIATE ATTENTION OF THE PERSON WHO HAS BEEN ISSUED WITH THIS PENALTY NOTICE

You have received this notice because the authorised officer of [*name of District Council*] named in Part 1 has reason to believe that you have committed an offence under the Tobacco Retailers Act (Northern Ireland) 2014/ the Health and Personal Social Services (Northern Ireland) Order 1978/the Children and Young Persons (Protection from Tobacco) (Northern Ireland) Order 1991. (*Delete those statutes which do not apply.*)

If you fail to pay the penalty within the 28 day period, [*name of District Council*] may pursue this matter in court. A person found guilty of the offence is liable on summary conviction to a fine not exceeding level \_\_\_\_\_ [*insert level*] on the standard scale, as specified in section/Article \_\_\_\_\_ of the Tobacco Retailers Act (Northern Ireland) 2014/ the Health and Personal Social Services (Northern Ireland) Order 1978/the Children and Young Persons (Protection from Tobacco) (Northern Ireland) Order 1991. (*Delete those statutes which do not apply.*)

## PART 3

### PAYING THE FIXED PENALTY

The amount of the fixed penalty is \_\_\_\_\_ (*insert the amount of the penalty in figures and words*) which must be paid within 28 days of the date of issue of this notice, as shown in Part 1.

You can pay a discounted amount of \_\_\_\_\_ (*insert the amount of the penalty in figures and words*) if you pay within the 14 day period as specified in Part 1.

If you pay this penalty, no further action will be taken in respect to the alleged offence described at Part 1. The payment of the penalty involves no admission of guilt and will not result in a record of criminal conviction being made against you.

Payment may be made by completing and returning Part 3A below, with payment, to [*name of District Council*] at the address stated on Part 3A. Alternatively you can complete Part 3A below and pay in person at that address.

Acceptable methods of payment are cash, cheque, postal order or money order. Cheques, postal orders or money orders should be made payable to [*name of District Council*]. If you require a receipt, you must ask for one at the time of payment. If paying by post and you require a receipt you must provide a stamped, self-addressed envelope.

**WARNING: IF YOU PAY LATE OR IF A BANK REFUSES A CHEQUE YOU WILL BE TREATED AS NOT HAVING PAID THE FIXED PENALTY. YOU WILL NOT BE SENT A REMINDER.**

**Changes to legislation:** *There are currently no known outstanding effects for the The Tobacco Retailer (Fixed Penalty) (General) Regulations (Northern Ireland) 2016. (See end of Document for details)*

**PART 3A**

**PAYMENT OF FIXED PENALTY**

*This slip must accompany all payments*

**To:** [Name and address of District Council where payment should be remitted]

**Penalty Notice number:** \_\_\_\_\_

I enclose the amount of \_\_\_\_\_

**Full name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Postcode:** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

**Date**

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**EXPLANATORY NOTE**

*(This note is not part of the Regulations)*

These Regulations provide the form of fixed penalty notice which may be issued in respect of particular offences as listed under section 12(1) of the Tobacco Retailers Act (Northern Ireland) 2014.

**Changes to legislation:**

There are currently no known outstanding effects for the The Tobacco Retailer (Fixed Penalty) (General) Regulations (Northern Ireland) 2016.