

SCHEDULES

SCHEDULE 5

Form of undertaking

All individuals working on the 2021 Census are subject to confidentiality requirements set out in the Statistics and Registration Service Act 2007, the Census Act (Northern Ireland) 1969 and Data Protection Legislation (including the General Data Protection Regulation and the Data Protection Act 2018). This includes personal information from the 2021 Census and any other previous censuses as well as data from administrative and survey sources.

Breaching the provisions of this legislation is a criminal offence and could result in prosecution which, if found guilty, would mean that you would have a criminal record and be liable to a fine and/or up to two years imprisonment.

I being a person employed by, or appointed as an approved contractor or service provider undertake to fully and honestly perform the duties assigned to me in accordance with all relevant legal provisions, and I understand that failure to comply fully with these obligations may result in a criminal record and a fine or term of imprisonment.

I will not, except in the performance of my census work, disclose or make known, now or at any subsequent time, any matter which comes to my knowledge as a result of this work relating to any person, family, household or business. I acknowledge that this applies to all information that is not already a matter of public knowledge and that it applies to all electronic, written and oral information.

At the termination of my engagement I shall return all information provided to me, or acquired by me, in the course of my work and confirm in writing that no copies of any such information have been retained. I will use any access materials that I am given, such as a security pass, personal identification material, passwords, keys to secure safes or other information repositories, only to perform agreed duties. I will not lend, transfer, or otherwise disclose such material to others and will take appropriate measures to safeguard the confidentiality of such materials. In all cases such materials will be returned at the termination of my engagement or upon request by the Office for National Statistics for England and Wales or the Northern Ireland Statistics and Research Agency for Northern Ireland.

I will report any significant concerns I have about the confidentiality of personal information collected or held for the purposes of the census and related research, whether arising from my own duties or from my actions or those of others, directly to the Office for National Statistics at Census.Confidentiality@ons.gov.uk for England and Wales, or Census.Confidentiality@nisra.gov.uk for Northern Ireland.

Signed:

Date:

Print Full Name:

Position:

Organisation/Agency name: