## ELECTIONS AND FRANCHISE

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## Local Government Elections

Regulations, dated 10th. February, 1949, made by the Ministry of Home Affairs under sub-section (1) of Section fifty-one of the Elections and Franchise Act (Northern Ireland), 1946 (Reprint to 1948).

## 1949. No. 18.

## ARRANGEMENT OF REGULATIONS.

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The Ministry of Home Affairs (hereinafter referred to as "the Ministry ") in exercise of the powers vested in it by sub-section (1) of Section fifty-one of the Elections and Franchise Act (Northern Ireland), 1946 (Reprint to 1948) (hereinafter referred to as the "Act of 1946 ") and of every other power it thereunto enabling, hereby makes the following Regulations:-
1.-(1) These Regulations may be cited as the Electoral (Local Government Elections) Regulations (Northern Ireland), 1949.
(2) The Interpretation Act, 1921, applies to the interpretation of these Regulations as it applies to the interpretation of an Act of the Parliament of Northern Ireland.
(3) These Regulations shall come into force on the lst day of April, 1949.
2. These Regulations shall apply to the conduct of all ordinary Local Government Elections and save as otherwise provided in these Regulations, to elections specially held to fill casual vacancies in County Boroughs and Boroughs.

## Returning Officer.

3.-(1) The Returning Officer, being the officer designated in section twenty of the Act of 1946, in respect of the several Iocal authorities therein mentioned, shall carry out his duties in accordance with the provisions of these Regulations.
(2) The Returning Officer may, in writing, appoint a competent person or persons to be his deputy or deputies for all or any of the duties appertaining to his office subject to the following con-ditions:-
(a) In any County Electoral Division containing, or contained in, a Borough or an Urban District the Town Clerk of the Borough, or Clerk to the Urban District Council shall be the deputy.
(b) In any County Electoral Division wholly contained in a Rural District, the Clerk to the Rural District Council shall be the deputy.
(c) If the office of Town Clerk of a Borough or the Clerk to an Urban or a Rural District Council is vacant, or such Clerk, from illness, or other sufficient cause is, or becomes, unable to perform the duties of deputy; the Returning Officer may, if he thinks fit, appoint some other competent person to perform the duties of deputy or such of the said duties as remain to be performed in the County Electoral Division concerned.
(3) Where the position of Clerk to two or more Rural District Councils is held by the same officer, that officer shall act as Returning Officer for such one of the said Rural Districts as he may elect and
shall appoint some other competent person to act as Returning Officer in his stead in each of the other Rural Districts of the Council of which he is Clerk, and for the purposes of these Regulations the person so appointed shall be deemed to be the Returning Officer for all purposes in connection with the election of Rural District Councillors for the Rural District for which he is so appointed.

## Deputy Returning Officer.

4. A Deputy Returning Officer shall have all the rights, powers, duties and liabilities of the Returning Officer by whom he is appointed in relation to the matters in respect of which he is appointed as deputy.

## Place of Election and Offices for purpose of Election.

5.-(1) The Returning Officer shall appoint the place of election in accordance with the provisions of sub-section (3) of Section twentyseven of the Act of 1946.

Provided, however, that where a Direction of the Ministry is sought under the provisions of paragraph (c) of the said sub-section, the Returning Officer shall apply for such Direction not less than seven days before the day on which the Notice of Election required under Regulation 8 hereof is to be published under Regulation 6 hereof.
(2) The place so appointed as aforesaid shall be the principal office for the purpose of the election but the Returning Officer may, if he so desires, appoint such other place or places within the Local Government Electoral area as he considers necessary, to be subsidiary offices for the conduct of the election.

## Time-table.

6. The Returning Officer shall, in the conduct of an election, adhere to the appropriate time-table as set out in the First Schedule hereto for the local authority with which he is concerned.

## Publication of Notices.

7. Unless otherwise prescribed by these Regulations, any public notice required shall be given by:-
(a) advertisement in one or more newspapers circulating in the area to which the notice relates; or
(b) the exhibition of posters in suitable positions throughout the area; or
(c) both the foregoing methods; or
(d) any other method which is, in the opinion of the Returning Officer, desirable for the purpose of bringing the contents of the Notice to the attention of the persons interested.

## Notice of Election.

8. The Returning Officer shall give public notice of election in the form prescribed in the Second Schedule hereto.

## Nomination of Candidates.

9.-(1) Each candidate for election shall be nominated, and shall signify his consent to nomination, in writing in the form prescribed in the Second Schedule hereto, and the Instructions endorsed thereon shall be observed as though specifically set forth in this Regulation.
(2) The Returning Officer shall provide the nomination papers and any Local Government elector may obtain them free of charge from either the Returning Officer or his Deputy, provided that any such elector shall not be entitled so to obtain more nomination papers than there are vacancies to be filled in the Electoral Division or Ward in respect of which application is made.

## Time for sending in Nomination Papers.

10. Every nomination paper shall be delivered in person either by the candidate or by his proposer or seconder to the Returning Officer or his Deputy at his office for the purpose of the election between the hours of $10 \mathrm{a} . \mathrm{m}$. and $3 \mathrm{p} . \mathrm{m}$. on the statutory nomination day.

Provided that, in relation to County Council Elections, the Returning Officer shall have discretion to accept delivery of nomination papers by registered post during the period from the publication of Notice of Election to 3 p.m. on the statutory nomination day.

## Procedure on receipt of Nominations.

11.-(1) The Returning Officer shall sign, and note the time of receipt on, the first nomination paper received by him in respect of each candidate, and shall associate with it all further nomination papers received in respect of the same candidate, but shall not be under any obligation to sign, note the time of receipt of, or number any of the said further nomination papers. He shall also note on the first nomination paper so received that the statutory deposit has been duly lodged.
(2) The Returning Officer shall, as soon as practicable, examine the first nomination paper received in respect of each candidate and shall decide its validity.

Should it be found valid, he shall mark it to that effect and he shall not be under any obligation further to examine the nomination papers in respect of that candidate, but should it be found invalid, he shall further examine the other nomination papers in respect of that candidate until a valid one be discovered and shall mark it to that effect.
(3) In considering the validity of a nomination paper the Returning Officer shall declare it valid if:-
(i) it is in the prescribed form ;
(ii) all the instructions on the prescribed form have been strictly complied with ; and
(iii) it is not apparent from the particulars given of the candidate that he is ineligible to be nominated;
otherwise it shall be declared invalid.
(4) The decision of a Returning Officer that a nomination paper is valid shall be final and shall not be questioned in any proceeding whatever.

## Withdrawal of Candidate.

12. Any candidate may withdraw his candidature by delivering in person, or causing to be delivered by his proposer or seconder in person, not later than $3 \mathrm{p} . \mathrm{m}$. on the day following nomination day, to the Returning Officer at the principal office for the purpose of the election, a notice in writing of such withdrawal, signed by him.

## Notification to Candidates and publication of Statement of Persons Nominated.

13. As soon as practicable after the expiration of the time fixed for withdrawals the Returning Officer shall send, by post or otherwise, notice in the form prescribed in the Second Schedule hereto, to a candidate that he stands validly nominated. He shall also similarly notify any candidate whose nomination shall have been declared invalid, specifying the reason for such decision.
14. The Returning Officer shall also cause a statement, in the form prescribed in the Second Schedule hereto, of persons validly nominated to be prominently displayed at the office of the local authority to which the election relates in a position where it may be readily seen or read by any person interested in, or affected by, it.

## Relation of Nominations to Vacancies.

15.-(1) If after the expiration of the period for withdrawal no candidate stands validly nominated and there be a retiring member or members eligible for re-election the Returning Officer shall notify such member or members in the form prescribed in the Second Schedule hereto that he or they will be declared to be deemed to be re-elected; if having regard to the provisions of sub-section (2) of Section fifty of the Act of 1946 there be no, or an insufficient number of retiring members eligible for re-election, the vacancy or vacancies shall remain unfilled until the next ordinary election in the next election year.
(2) If the number of candidates standing validly nominated at the expiration of the period for withdrawal is less than the number of vacancies the Returning Officer shall notify such candidates in the form prescribed in the Second Schedule hereto that they
will be declared to be elected ; and also if there are more retiring members than there are vacancies to be filled, a sufficient number shall be deemed to be re-elected to fill the remaining vacancies. In making such election the Returning Officer shall select such of the members as polled the highest number of votes at their election, or if the poll was equall or if there was no poll, the Returning Officer shall select the members for re-election by lot.
(3) If the number of candidates standing validly nominated at the expiration of the period for withdrawal is equal to the number of vacancies the Returning Officer shall notify such candidates in the form prescribed in the Second Schedule hereto that they will be declared to be elected.
(4) If the number of candidates standing validly nominated at the expiration of the period for withdrawal is greater than the number of vacancies then a poll by ballot shall be held on the statutory election day, or, if the election be to fill casual vacancies for a County Borough or Borough, on the day prescribed for that purpose in the timetable set out in the First Schedule hereto.
16. If, at an election specially held to fill one or more casual vacancies in the office of Councillor in a Borough or County Borough, no candidate is nominated or the number of candidates. who stand validly nominated at the expiration of the period for withdrawal is less than the number of vacancies to be filled-
(a) no poll shail be taken and the candidate or candidates (if any) shall be declared to be elected; and
(b) the Returning Officer shall thereupon give notice of an election to fill the remaining vacancy or vacancies as if such vacancy or vacancies were freshly occurring and if no candidate is validly nominated, or if the number of candidates who stand validly nominated after the expiration of the period for withdrawals is less than the number of vacancies to be filled, any vacancy so remaining after the second election held pursuant to the provisions of this Regulation shall remain unfilled until the next ordinary election in the next election year.

## Death of Candidate.

17.-(1) If after 3 p.m. on the statutory nomination day and before the commencement of the poll, or, if no poll is to be taken, before the publication of the result of the election, a candidate, in respect of whom a valid nomination paper has been lodged, dies, the Returning Officer-
(a) if notice of poll has been given, shall forthwith publicly countermand such notice; and
(b) whether or not notice of poll has been given, shall forthwith publish a notice that all notices given and acts
done in connection with the election shall be deemed to be null and void and that a fresh election shall be held.
Provided that no fresh nomination shall be necessary in the case of any person who stood validly nominated at the date of the abandonment of the election.
(2) These regulations shall apply to any such fresh election so held as though it were the original election so abandoned as aforesaid, except that the time-table applicable thereto shall be as prescribed in the First Schedule hereto for the filling of casual vacancies in County Boroughs and Boroughs.

## Date of Poll.

18.-(1) A Poll shall be held on the statutory day of election or in the case of an election to fill a casual vacancy in a County Borough or Borough on the day prescribed therefor in the time-table set forth in the First Schedule hereto.
(2) Whenever an Alderman or Aldermen, and a Councillor or Councillors, are to be elected for any ward the polls for both elections shall be taken together.

## Polling Stations.

19.-(1). The elections of County Councillors and of Rural District Councillors in Counties and Rural Districts shall be held in the same poilling stations.
(2) The elections of Aldermen and Councillors in County Boroughs and Boroughs shall be held in the same polling stations.
(3) No premises licensed for the sale of intoxicating liquors shall be used as polling stations.
(4) The Returning Officer for thie election of Aldermen and Councillors to County Borough Councils shall determine the number and situation of the polling stations in the area of the Council to which he is Clerk.
(5) The Returning Officer for the election of County Councillors shall, after consultation with the Clerks to the various Borough and District Councils within the county to the Council of which he is Secretary, determine the number and situation of the polling stations for all elections held within the County.
(6). In determining the number of polling stations to be provided at a polling place, and in distributing such polling stations in relation to the electors entitled to vote at the various polling places, it shall be the duty of the Returning Officer to ensure that the number and distribution shall be such as to provide all the ellectors with adequate and convenient facilities for voting.
(7) (a) In execution of the duty imposed on them by the preceding paragraphs of this Regulation, the Returning Officers referred to therein shall, not later than 7 days after the publication of a Register in any publication year, prepare a List, in the form
prescribed in the Second Schedule hereto, of the polling stations to be provided for the holding of the poll at Local Government elections in their areas.
(b) Not later than the eighth day of April in each such publication year, the Returning Officer shall give public notice, in the form prescribed in the Second Schedule hereto, that the List will be open for inspection at the office of the Council during ordinary office hours during the seven days succeeding the date of the public notice and in the case of a County, that the relevant sections thereof will be open for inspection during the like hours and days at the offices of the Councils of the Boroughs, Urban and Rural Districts contained within the County.
(c) The Returning Officer shall exhibit the List at some convenient place in or outside the office of the Council and shall permit it to be inspected by any person registered as a Local Government elector in respect of a qualifying address in the Local Government electoral area. The Returning Officer for the election of County Councillors shall also cause the relevant extract from the List to be exhibited in like manner in each Local Government electoral area within the County.
(d) The Returning Officer shall take into account any representations made to him in writing about any inclusions in, or omissions from, the List by any Local Government elector or by any group of such electors and may, at his discretion, alter the List accordingly.
(e) Not later than 22nd April in the publication year, the Returning Officer shall submit to the Ministry a copy of the List as first exhibited, together with particulars of any amendments made therein and of any representations made to him by Local Government electors in regard to which he has decided not to amend the List, and the List, if approved by the Ministry, shall thereupon be the List of Polling Stations to be used at any Local Government election held in the Local Government electoral area while the register is in force.

Provided that if, at any election held during the period aforesaid, it is, in the opinion of the Returning Officer, inexpedient or inconvenient to provide any polling station included in the List, an alternative polling station may, with the approval of the Ministry, be substituted therefor.

## Notice of Poll.

20. The Returning Officer shall give public notice of poll in the form prescribed in the Third Schedule hereto.

## Appointment of Presiding Officers and Poll Clerks.

21.-(1) The Returning Officer shall appoint, in the form prescribed in the Third Schedule hereto, a competent person to preside
at each polling station, who shall be called the Presiding Officer ; he shall also similarly appoint a Poll Clerk or Clerks for each polling station.
(2) Where elections are being held simultaneously in accordance with the provisions of paragraphs (1) and (2) of Regulation 19 hereof, the Presiding Officer shall preside at both elections and the Poll Clerk or Clerks appointed as aforesaid shall also act in respect of both elections.
(3) Where the same polling station is being used for the election of County Councillors and of Rural District Councillors, the Presiding Officer and Poll Clenk or Clerks at that station shall be appointed by the Returning Officer for the election of County Councillors, after consultation with the Returning Officer for the election of Rural District Councillors.
(4) Where there are two or more polling stations in one room, the Returning Officer may appoint one of the Presiding Officers to act as Senior Presiding Officer who shall carry out such additional duties as are hereinafter specified.

## Attendance of Constables.

22. The Returning Officer shall arrange for the attendance of a sufficient number of Constables at the various polling stations within his area to maintain law and order, and to carry out the orders of the Presiding Officer to arrest: persons charged with personation or other offences within the polling station.

Duties and powers of a Presiding Officer.
23.-(1) The Presiding Officer shall keep order at his station and shall regulate the number of electors to be admitted at a time; he shall exclude all other persons, except the Returning Officer, his Deputy or Deputies; the Poll Clerks; the Candidates and their Agents, whether election or personation, and the Constables on duty.
(2) The Presiding Officer may order the removal from the polling station by any Constable in or near the station or by any other person authorised in writing by the Returning Officer of any person who misconducts himself in the polling station or who fails to obey his lawful order ; and the person so removed shall not, without the permission of the Presiding Officer, again be allowed to enter the polling station during the day.

Any person so. removed as aforesaid, if charged with the commission in such station of any offence, may be kept in custody until he can be brought before a Justice of the Peace; provided that the powers conferred by this Regulation shall not be exercised so as to prevent any elector, who is otherwise entitled to vote at any polling station, from having an opportunity of voting at such station.
(3) The Presiding Officer may do by the Poll Clerk or Clerks appointed to assist him any act which he is required or authorised to do by these Regulations at his polling station, and in the performance of any such act the Poll Clerk or Clerks shall have.all the powers and authority of the Presiding Officer.

## Equipment of Polling Stations.

24.-(1) The Returning Officer shall provide in each polling station a sufficient number of compartments to enable voters to mark their votes screened from observation.
(2) The Returning Officer shall provide in each of such compartments such materials as are necessary to enable the voters to mark their ballot papers.
(3) The Returning Officer shall also provide such furniture, stationery and other materials as may be necessary for the comfort and convenience of the officers and clerks conducting a poll.
(4) The Returning Officer shall make appropriate provision for the heating, lighting and cleaning of each polling station.

## Register of Electors.

25. The Returning Officer shall provide in each polling station a copy of so much of the Register of Electors as relates to that station.

Before providing such Register the Returning Officer shall-
(a) rule out with green ink the names of all persons not entitled to vote as Local Government electors;
(b) in the case of a poll for County and Rural District elections being held together, mark in green ink opposite the name of any person who is not qualified to vote as a voter in both elections the letter " $C$ " or " $R$ " according as the elector is qualified to vote at the County or Rural election.

## Stamping Instrument.

26. The Returning Officer shall provide each polling station with an instrument capable of marking the ballot paper with an official mark legible or decipherable on both sides of the paper. Such mark shall be kept secret and an interval of not less than seven years shall elapse between the use of the same official mark at a poll for the same electoral area.

## Ballot Papers.

27.-(1) The ballot of each voter shall consist of a paper capable of being folded called the " ballot paper," which shall be in the form prescribed in the Third Schedule hereto.
(2) Each bạllot paper shall have a number printed on the back thereof, and shall have attached thereto a counterfoil having the same number printed on the face thereof.
(3) Nothing shall be printed on the ballot paper save as in accordance with the preceding paragraph of this Regulation and with the directions set forth in the Third Schedule hereto.
(4) The colour of the ordinary ballot papers at elections for Alderman and County Councillors shall be green and at all other elections white.
(5) The colour of the tendered ballot papers at elections for Aldermen and County Councillors shall be yellow and at all other elections pink.
(6) The Returning Officer shall furnish each Presiding Officer with a sufficient number of the various types of ballot paper required by the preceding paragraphs of this Regulation for the effectual conduct of the poll.
(7) The ordinary ballot papers shall be made up into books of fifty or one hundred as the Returning Officer may determine. The books shall be so bound that, at the close of the poll, the unused portion of any book shall be detachable from the counterfoils of the used portion. The tendered ballot papers shall be made up in like manner but no book shall contain more than twenty-five ballot papers.
(8) The ballot papers of each colour shall be numbered consecutively for each election and the Returning Officer shall keep a record of the number of ballot papers of each colour supplied by him to each Presiding Officer.

## Ballot Boxes.

28.-(1) Every ballot box shall be so constructed with a lock that the ballot paper can be inserted therein, but cannot be withdrawn therefrom, without the box being unlocked.

It shall be of a capacity capable of receiving a number of ballot papers equal to the number of voters assigned to the polling station in which it is being used ; it shall also be of sufficient strength to stand the wear and tear of transit, and each box shall be marked with the number and name of the polling station in which it is being used. The lock, and the aperture through which the ballot papers are inserted, shall be capable of being sealed at the conclusion of the poll.
(2) The Returning Officer shall furnish each polling station in his electoral area with a separate ballot box for each election being held in that station.

Provided that in the County Boroughs the Returning Officer may, at his discretion, permit the ballot papers for the election for Aldermen and Councillors to be inserted in the same ballot box.
(3) The Returning Officer shall affix to each ballot box a distinctive label indicating for which election it is to be used, and such label shall be of the same colour as the ballot paper for the reception of which the ballot box is to be used.
(4) The Returning Officer may provide such additional printed directions for display at or near each ballot box as may, in his opinion, be necessary to ensure that only papers of the appropriate colour are deposited therein.

## Directions to Voters.

29.-(1) The Returning Officer shall provide, and the Presiding Officer shall display, outside each polling station and in each compartment of each polling station, directions in the form set out in the Third Schedule hereto.
(2) The Returning Officer shall further provide, and the Presiding Officer shall further display, in and around each polling station, adequate directions to the voters to enable them without difficulty to proceed to their proper polling stations.

## Opening of Poll.

30.-(1) The Presiding Officer, at any polling station, just before the commencement of the Poll, shall show the ballot box empty to such persons, if any, as may be present in such station, so that they may see that it is empty and shall then lock it up, and place his seal upon it in such manner as to prevent its being opened without breaking such seal, and shall place it in his view for the receipt of ballot papers and keep it so locked and sealed.
(2) The Presiding Officer shall cause the door of his polling station to be opened for the admittance of voters at the precise hour for the opening of the poll fixed by statute and no person shall be admitted to the polling station for the purpose of recording his vote before that hour.
(3) No person shall be admitted to any polling station for the purpose of voting except the one allotted to him.

## The Poll.

31. The procedure during the recording of his vote by an elector not being an elector to whom, by reason of any physical disability, the special procedure set forth in these Regulations shall apply, shall be as follows :-
(A) The elector shall approach the Presiding Officer's table and shall state to the Presiding Officer his surname and christian name or initials and the qualifying address in respect of which he claims to vote. He shall also state his number in the Register if known to him.
(B) The Presiding Officer shall verify the entry in the Register and shall request the elector to produce for his inspection a document of identity.
(C) A document of identity shall be any one of the following :-
(i) a National Registration Identity Card; or
(ii) a valid British Passport ; or
(iii) a Travel Identity Card; or
(iv) a motor driver's licence issued in Northern Ireland; or
(v) a document of identity issued by a Head or other Constable of the R.U.C. in charge of a station;
which bears a description or particulars of the holder sufficient to identify him with the entry in the Register in respect of which he is applying to vote.
(D) Notwithstanding the production of a document of identity mentioned in the immediately preceding paragraph, the Presiding Officer may, and if required by any polling agent present in the station shall, put to any person, at the time of his applying for a ballot paper, but not afterwards, one or more of the following questions, and no other :-
(a) Are you the person entered in the Local Government Register for this County [or District] Electoral Division [or Ward] (as the case may be) as follows (read the whole entry from the Register) ?
(b) Have you already voted at the present election of County [or County Borough or Borough] Councillors [or Alderman] in this or any other County Electoral Division [or Ward] of the County [or County Borough or Borough] (as the case may be) ?
(c) Have you already voted at the present election of Rural [or Urban] District Councillors in this or any other District Electoral Division [or Ward] of the Rural [or Urban] District [or at the present election of Town Commissioners] (as the case may be) ?
A person required to answer any one or more of these questions shall not receive a ballot paper or be permitted to vote until he has answered it, in the case of question (a), in the affirmative and in the case of questions (b) or (c), in the negative.
Provided that if the elector answers either (b) or (c) in the affirmative, he shall be given an opportunity of stating in what capacity he has so voted, and should he be seeking to vote in a capacity other than that in which he has already voted, he shall receive a ballot paper.
(E) On satisfying himself of the identity of the elector the Presiding Officer shall-
(i) Make a mark, in the form of a short horizontal line, opposite the entry in the Register to indicate that the elector has voted;
(ii) enter on the counterfoil of the first available ballot paper the elector's number in the Register ;
(iii) detach the ballot paper from the counterfoil;
(iv) mark the ballot paper with the official mark in such manner that the mark will be visible on the back of the paper when folded and will not occupy or interfere with the portion of the paper on which the elector will mark his vote;
(v) give the ballot paper to the elector.
(F) The elector will thereupon go alone to one of the compartments and there secretly mark the ballot paper by placing a mark in the form of an X opposite :-
(i) where only one vacancy is to be filled--the name of one candidate ; or
(ii) where two or more vacancies are to be filled-the names of a number of candidates not greater than the number of vacancies to be filled.
Should any other writing or symbol of such a kind as would enable the voter to be identified, or as would make doubtful the candidate for whom the elector intended to vote, or as would indicate that the elector voted or appeared to have voted for more candidates than there are vacancies, be made, the ballot paper so marked shall be void and of no effect.
(G) A voter who has inadvertently dealt with his ballot paper in such manner that its validity may be impaired may, on delivering to the Presiding Officer the ballot paper so inadvertently dealt with, and proving the fact of the inadvertence to the satisfaction of the Presiding Officer, obtain another ballot paper in the place of the ballot paper so delivered up (hereinafter referred to as a "spoilt ballot paper"), and the spoilt ballot paper shall be immediately cancelled.
(H) As soon as he has marked the ballot paper the elector shall fold it once so that the front of the paper is concealed and shall return to the Presiding Officer's table where, after exhibiting the folded paper to the Presiding Officer in such manner that the official mark can be seen on the back of the paper but no other mark is visible, he shall deposit the folded paper in the ballot box.
(I). The elector shall thereupon leave the station without delay.
(J) An elector shall not remove from the station the ballot paper given to him; the ballot paper shall be disposed of as provided in paragraphs (G) or (H) of this Regulation and in no other manner.

## Special procedure for Assisted Voters.

32. The following procedure shall apply to any elector who states to the Presiding Officer that by reason of total or partial blindness, defective vision or illiteracy he is unable to read, or that for one of the said reasons, or by reason of any other physical disability, he is unable himself to mark a ballot paper:-

The Presiding Officer shall :-
(a) verify the entry in the Register of Voters and establish the identity of the voter in accordance with the provisions of paragraphs (A), (B), (C) and (D) of the immediately preceding Regulation;
(b) enter particulars of the elector in the list of voters assisted by the Presiding Officer, in the form prescribed in the Third Schedule hereto and in compliance with the directions therein set forth;
(c) carry out the procedure set forth in sub-paragraphs (i), (ii), (iii) and (iv) of paragraph (E) of the immediately preceding regulation;
(d) in the presence of the polling agents, mark the ballot paper as instructed by the elector, taking: such steps as he considers necessary to ensure the secrecy of the ballot;
(e) deposit the ballot paper in the ballot box.

Provided that, in the case of a blind person, his guide or companion may be permitted to enter the polling station and, should the blind person so desire, he shall not be prohibited from remaining with the blind person whilst the vote is being recorded by the Presiding Officer.

Should the said guide or companion remain with the blind person. during the recording of the vote he shall, before such recording, make the Declaration of Secrecy in the form prescribed in the Fourth Schedule hereto and any infringement thereof shall be punishable under Regulation 74 (1) hereof as though it were an offence against Regulation 62 hereof.

## Tendered Votes.

33.-(1) If a person representing himself to be a particular elector named in the Register, applies for a ballot paper and it
would appear from the mark placed in the Register in accordance with Regulation 31 hereof that he has already voted, then that person shall, upon identifying himself in the manner prescribed by paragraph (C) of the said Regulation and upon answering satisfactorily the questions prescribed by paragraph (D) of that regulation, be entitled to mark a ballot paper (hereinafter referred to as a " tendered ballot paper ") in the same manner as an ordinary voter.
(2) A tendered ballot paper shall not be placed in the ballot box, but shall be given to the Presiding Officer; who shall endorse it with the name of the elector and his number in the Register, and place it in a separate packet.
(3) The Presiding Officer shall keep a list of tendered ballot papers in the form and manner prescribed in the Third Schedule hereto.

## Declaration re Personation.

34. The Declaration by a personation agent referred to in Section three of the Parliamentary and Local Government Elections Act (Northern Ireland), 1930, shall be in the form prescribed in the Third Schedule hereto.

## Close of Poll.

35.-(1) The Presiding Officer shall cease to issue ballot papers at the precise hour fixed by statute for the close of the poll.
(2) Any elector who has, before that hour, received a ballot paper, shall be permitted to record his vote.
(3) The Presiding Officer shall cause the polling station to be cleared of all persons other than those mentioned in Regulation 23 hereof and thereafter cause the doors of the polling station to be closed.
36. The Presiding Officer shall thereupon seal the ballot box or boxes so as to prevent the introduction of additional ballot papers, and the polling agents shall also affix their seals thereto if they so desire.
37. The Presiding Officer shall draw up a statement in the form prescribed in the Third Schedule hereto (hereinafter referred to as "the ballot paper account") showing the number of ballot-papers entrusted to him, and accounting for them under the heads of ballot papers used, unused, spoilt and tendered.
38. The Presiding Officer shall make up into separate packets, sealed with his seal:-
(i) the Ballot Paper Account;
(ii) the counterfoils of the ballot papers used, both ordinary and tendered; the tendered ballot papers used; and
the certificates required to be issued by the Returning Officer under sub-section (7) of Section twenty-three of the Act. of 1946 ;
(iii) the marked copy of the register ; the unused, ordinary and tendered ballot papers and the spoilt ballot papers ; the list of tendered votes ; the list of voters assisted by the Presiding Officer ; and the prescribed declarations of secrecy;
(iv) the stamping instrument, and the unused residue of the equipment provided by the Returning Officer for the conduct of the poll.
39. If any persons have been given into custody at his station, the Presiding Officer shall make out a statement in the form set out in the Third Schedule hereto, adding to it any remarks, facts or circumstances that he may deem useful or desirable.

He shall place this statement, together with the relevant declarations of the personation agents in relation to persons charged with personation, in an envelope, and shall carefully preserve the same in safe custody for production when required in connection with the hearing of the case by a court or tribunal.
40. The Presiding Officer shall, with one or more of the polling Clerks or Constables as he deems necessary, proceed to the place where the yotes are to be counted and there deliver to the Returning Officer the sealed ballot box or boxes, together with the packets referred to in Regulation 38 hereof.

## Duties of Senior Presiding Officer.

41. A Senior Presiding Officer appointed under paragraph (3) of Regulation 21 hereof shall, in addition to his duties as Presiding Officer in his own polling station, be responsible for the receipt of the ballot papers and boxes, their distribution to the various Presiding Officers in his room, the opening of the polling stations in his room at the hour fixed by statute, the closing of the polling stations in his room at the hotir fixed by statute, the collection of the ballot boxes and their delivery to the Returning Officer, together with all the packets referred to in Regulation 38 hereof in respect of all the polling stations in his room.

## The Count.

42. The Returning Officer shall :--
(1) provide a suitable room or hall in which the votes are to be counted which shall in the case of-
(a) an election of County Councillors be the offices of the County Council or some other convenient place appointed by the Returning Officer;
(b) an election of Rural District Councillors be the offices of the Rural District Council or some other convenient place appointed by the Returning Officer ;
(c) elections of Aldermen and Councillors of County Boroughs and Boroughs, Urban District Councillors and of Town Commissioners, be some place appointed by the Returning Officer within the Local Government Electoral Area;
(2) appoint a suitable number of competent persons as Counting Clerks to assist him in the count ;
(3) notify in writing the election agents of the candidates of the time and place of the count, such notice to be given at least 24 hours before the time fixed by the Returning Officer for the beginning of the count;
(4) make adequate arrangements for the safe custody of the ballot boxes and documents in connection with the poll during the period between their delivery to him and the beginning of the count.
43. No person shall be permitted to be present ai the count except:-
(a) the Returning Officer, his Deputy or Deputies and Counting Clerks ;
(b) each Candidate and his Election Agent;
(c) such number of Constables as the Returning Officer considers necessary:
(d) such other person or persons as the Returning Officer may, in his discretion, think proper. Provided that no such person or persons shall be permitted in any way to participate in, or interfere with, the proceedings at the count.
44. Before the Returning Officer proceeds to count the votes he shall, in the presence of the agents of the candidates, open each ballot box, and, taking out the papers therein shall count and record the number thereof and shall also simultaneously verify the ballot paper account. He may also, at his discretion, combine with this operation a scrutiny of the ballot papers for those liable to rejection and a preliminary sorting of the papers.
45. Where elections are being held simultaneously for the election of Aldermen and Councillors in any Ward of a County Borough or Borough, all the ballot boxes for both such elections shall be opened and the contents counted together, and should there be found ballot papers appropriate to one election in the
ballot box appropriate to the other, such papers shall be transferred by the Returning Officer to the proper election, and the ballot paper account verified after such transfer.
46. Where elections are being held simultaneousiy for the election of County Councillors and Rural District Councillors, and it is found on opening the ballot boxes for any County Electoral Division or District Electoral Division that ballot papers appropriate to one election are in the ballot box appropriate to the other, than it shall be the duty of the Returning Officer, without delay, to place such ballot papers in a packet, which he shall seal, and cause it to be transmitted by hand to the Returning Officer for the election to which the ballot papers therein contained are appropriate.
47. As soon as the ballot boxes for any Electoral Division or Ward have been opened and any ballot papers incorrectly deposited therein have been extracted and dealt with as provided in Regulation 45 or Regulation 46 hereof, the papers contained in each box shall be counted and the number found therein shall be compared with the number of papers issued for deposit in that box as shown by the ballot paper account.
48. The procedure to be carried out immediately after such comparison shall be as follows:-
(a) If the number of ballot papers found in each of the several boxes is the same as the number shown in the ballot paper accounts furnished by the several Presiding Officers in relation thereto, the Returning Officer shall proceed to count the votes as hereinafter provided.
(b) If it is found that the number of papers contained in a box is more than is shown by the ballot paper account, the Returning Officer shall forthwith suspend the count and shall, in the presence of the candidates or their agents, cause each paper found in the box to be re-examined, extracting therefrom any papers which do not bear the official mark or which bear no serial number or a serial number not borne by any of the ballot papers supplied to the station. If it be found, after such extraction, that the number of papers in the box is still excessive and, on further examination, that two or more ballot papers bearing the same serial number and marked with the official mark are in the box, the Returning Officer shall forthwith terminate the proceedings in relation to that Electoral Division or Ward and shall declare the election null and void: unless he be satisfied that cven if every elector allocated to the Station had legitimately cast his vote against the
successful candidate or candidates, the result would not have been affected.

Provided that if the station in which the box was used was one of two or more stations situated in the same room and the number of ballot papers found in the boxes of the other stations is jointly or severally smaller than the number shown by the ballot paper accounts by an amount equal to or greater than the excess found in the box, and if the Returning Officer is satisfied that the cause of the discrepancies was solely the deposit by voters of their marked ballot papers in the wrong box, the procedure set out in this paragraph need not be followed or may be modified in such manner as is, in the opinion of the Returning Officer, appropriate.
(c) If, in pursuance of the last preceding paragraph, the Returning Officer is satisfied that a new election is unnecessary, then an unsuccessful candidate shall not be called upon to forfeit his deposit unless the addition to the number of votes cast for him of the total number which could have been legitimately cast in the box, the contents of which are suspect, would not enable him to attain the quota necessary to safeguard his deposit.
(d) If it is found that the number of papers contained in a box is less than the number of papers shown in the ballot paper account and the station in which the box was used was not one of two or more in a room nor one at which the poll for any other election was simultaneously held, the Returning Officer shall inform the agents of the candidates of the deficiency but shall admit the contents of the box to the count.
(e) If it is found that the number of papers contained in a box is less than the number of papers shown in the ballot paper account and the station was one at which the poll for another election was simultaneously held, then :-
(i) If any papers deposited in the wrong box have been received, in accordance with Regulation 46 hereof, from the Returning Officer for the other election, the Returning Officer shall examine such papers and shall add to the contents of the deficient box such of them as are proper thereto, and, unless the addition of such papers results in an excess, in which event paragraph (b) of this Regulation shall apply, the Returning Officer shall admit the contents of the box to the count ;
(ii) If no papers deposited in the wrong box have been received and the deficiency is inconsiderable, the

Returning Officer shall inform the candidates' agents of the deficiency and shall proceed with the count, but any wrongly deposited papers subsequently received, which are proper to the deficient box shall be taken into account before the result of the poll is declared;
(iii) If no papers deposited in the wrong box have been received and the total deficiency is so considerable as to be likely to have a material effect upon the result of the election for the particular Electoral Division or Ward, the Returning Officer shall suspend the count for that Division or Ward, taking all proper precautions for the safekeeping of the ballot papers during such suspension until it has been ascertained with certainty that the deficiency cannot be made good by the receipt from the Returning Officer for the other election of wrongly deposited papers, but as soon as it has been so ascertained the Returning Officer shall resume the count.
(f) If on commencing the count for any Electoral Division or Ward it is found that the box from any station is missing, or has been tampered with and the contents abstracted or destroyed, in whole or in part, the Returning Officer shall declare the election null and void, and shall, as soon as practicable, furnish a full statement of the circumstances to the Ministry.
(g) If, pursuant to the provisions of this Regulation, the election for any Electoral Division or Ward is declared by the Returning Officer null and void, he shall proceed to a fresh election and in relation to the abandonment of the original election and the holding of the fresh election the procedure set out in Regulation 17 hereof (for use in the event of the death of a candidate) shall, with such modifications as may be appropriate, apply.
49.-(1) The Returning Officer shall proceed to count the votes other than Tendered Votes and whilst so doing shall keep the ballot papers with their faces upward, and take all proper precautions for preventing any person from seeing the numbers printed on the backs of such papers.
(2) The Returning Officer shall not count the Tendered Ballot papers, but shall deal with the packets thereof transmitted by the Presiding Officers as provided in Regulation 54 hereof without examination.
50. The Returning Officer shall, as far as practicable, proceed continuously with counting the votes, allowing only time for refreshment, and excluding if and so far as he thinks it necessary, the hours between the close of the poll and $9 \mathrm{a} . \mathrm{m}$. on the succeeding morning.
51. The Returning Officer shall endorse "rejected" on any ballot paper that he may reject as invalid, and shall add to the endorsement " rejection objection to" if an objection be, in fact, made by any candidate or his election agent to the decision.
52. The Returning Officer shall draw up and certify a statement, in the form prescribed in the Fourth Schedule hereto, showing in respect of each polling station, the number of ballot papers issued as shown on the ballot paper account and the number of papers counted from each ballot box. For the purpose of this statement, in determining the number of ballot papers counted from each box, there shall be included any ballot papers transferred to a box under Regulation 45 or Regulation 46 hereof. The Returning Officer shall also, on request, allow any candidate or his election agent to copy such statement.
53. The Returning Officer shall draw up and certify a statement, in the form prescribed in the Fourth Schedule hereto, showing the number of votes obtained by each candidate and the number of ballot papers rejected and not counted by him under the heads :- -
(a) want of official mark;
(b) voting for more candidates than entitled to;
(c) writing or mark by which voter could be identified;
(d) unmarked or void for uncertainty;
and shall, on request, allow any candidate or his agent to copy such statement.
54.-(1) On the completion of the count, the Returning Officer shall place in separate sealed packets-
(a) the counted ballot papers;
(b) the rejected ballot papers;
(c) the counterfoils of all ordinary ballot papers used with the certificates (if any) given by the Returning Officer under sub-section (7) of Section twenty-three of the Act of 1946 .
(d) the tendered ballot papers used and their counterfoils.

He shall mark on the outside of each packet the nature of the contents thereof and shall place these packets in a parcel which he shall seal.

He shall also place in a parcel-
(i) the marked copy of the Register used at each Polling Station ;
(ii) the Ballot Paper Accounts ;
(iii) the lists of tendered votes;
(iv) the lists of voters assisted by the Presiding Officer ;
(v) the statement of the rejected ballot papers;
(vi) the statement of the contents of the boxes;
(vii) the prescribed declarations of secrecy;
(viii) the candidates' nomination papers, whether valid or invalid; and shall endorse on the parcel the description of its contents, the date of the election, and the name of the Division or Ward for which such election was held.
(2) The Returning Officer shall retain for six months all the documents mentioned in the preceding paragraph and then, unless otherwise directed by an Order of a Court or Tribunal having cognisanice of any question relating to the election, shall cause them to be destroyed with due regard to the maintenance of the secrecy of the ballot until such destruction is complete.
55. No person shall be allowed to inspect any rejected ballot papers in the custody of the Returning Officer, except under the Order of the Court or Tribunal aforesaid to be granted by such Court or Tribunal on being satisfied by evidence on oath that the inspection or production of such ballot papers is required for the purpose of instituting or maintaining the prosecution for an offence in relation to ballot papers, or for the purpose of a petition questioning an election or return; and any such Order for the inspection or production of ballot papers may be made subject to such conditions as to persons, time, place, and mode of inspection or production as the Court or Tribunal making the same may think expedient, and shall be obeyed by the Returning Officer.
56. No person shall, except by Order of a Court or Tribunal as aforesaid, open the sealed packet of counterfoils after it has once. been sealed up, or be allowed to inspect any counted ballot papers in the custody of the Returning Officer. Such Order may be made subject to such conditions as to persons, time, place, and mode of opening or inspection as the Court or Tribunal making the Order may think expedient ; provided that on making and carrying into effect any such order, care shall be taken that the mode in which any particular elector has voted shall not be discovered until he has been proved to have voted, and his vote has been declared by a competent court to be invalid.
57. All documents in the unsealed parcel in the custody of the Returning Officer shall be open to public inspection at his office during the normal office hours on payment of a fee of five shillings. The Returning Officer shall also supply copies of, or extracts from, the said documents to any person demanding the same, on payment :of. a fee of one shilling per folio. Any fees so received shall be credited to the account of the Local Authority concerned.
58. Where an Order has been made by a Court or Tribunal as aforesaid for the production by the Returning Officer of any document in his possession relating to any specified Local Government election the production by such officer or his agent of the document ordered, in such manner as may be directed by such Order, or by an Order of the court having power to malke such first-mentioned Order, shall be conclusive evidence that such document relates to the specified election; and any endorsement appearing on any packet of ballot papers produced by such Returning Officer or his agent shall be evidence of such papers being what they are stated to be by the endorsement.

The production from proper custody of a ballot paper purporting to have been used at any election, and of a counterfoil marked with the same printed number and having a number marked thereon in writing, shall be prima facie evidence that the person who voted by such ballot paper was the person who at the time of such election had affixed to his name in the Register of Voters at such election the same number as the number written on such counterfoil.

## Result of Poll.

59. On the completion of the counting of the votes the Returning Officer shall determine and declare the result of the poll as follows :-
(a) Where only one vacancy is to be filled, the candidate who has received the greatest. number of votes shall be declared elected.
(b) Where two or more vacancies are to be filled, first the candidate who has received the greatest number of votes and thereafter those candidates who hàve received the number of votes next highest in succession, up to the number of vacancies to be filled, shall be declared elected.
(c) Where an equality of votes is found to exist between any candidates and the addition of a vote would enable any of such candidates to be declared elected, the Returning Officer shall determine by lot which of the candidates whose votes are equal shall be elected.
(d) The statement of the result of the poll shall be in the form prescribed in the Fourth Schedule hereto.
(e) As soon as he has declared the result of the poll, the Returning Officer shall cause a copy of the declaration to be exhibited outside the building in which the votes have been counted.
60. The Returning Officer shall, as soon as practicable after the result of the poll is declared, give public notice, in the form prescribed in the Fourth Schedule hereto; of the result of the elections for the Local Government Electoral Area for which he is responsible.

He shall also cause a copy of the said public notice to be displayed in the room in which the meetings of the Council are held; and shall also send a copy of the said public notice to each person elected or deemed to be elected.

## General.

## Declaration of Secrecy.

61. Every Returning Officer, and every officer, clerk and agent authorised to attend at a polling station, and also every officer, clerk or agent authorised to attend at the counting of the votes, and also every person admitted by the Returning Officer in exercise of his discretion under paragraph (d) of Regulation 43 hereof, shall, before being admitted either to the poll or to the Count, make a statutory declaration of secrecy in the form prescribed in the Fourth Schedule hereto, in the presence, if he is a Returning Officer, of a Justice of the Peace, and if he is any other officer or an agent or a person admitted at the discretion of the Returning Officer, of a Justice of the Peace or of the Returning Officer; but any such Returning Officer, clerk, agent, or person admitted as aforesaid shall not, save as aforesaid, be required, as such, to make any declaration or take any oath on the occasion of any election.
62.-(1) Every officer, clerk, agent and person in attendance at a polling station shall maintain and aid in maintaining the secrecy of the voting in such station, and shall not communicate, except for some purpose authorised by law, before the poll is closed, to any person any information as to the name or number in the Register of Voters of any elector who has or has not applied for a ballot paper or voted at that station, or as to the official mark, and no such officer, clerk, agent, or person whatsoever, shall interfere with or attempt to interfere with a voter when marking his vote, or otherwise attempt to obtain in the polling station information as to the candidate for whom any voter in such station is about to vote or has voted, or as to the number on the back of the ballot paper given to any voter at such station: No person shall directly or indirectly induce any voter to display his ballot paper after he shall have marked the same, or to make known to any person the name of a candidate for or against whom he has so marked his vote.
(2) Every officer, clerk, agent, and person in attendance at the counting of the votes shall maintain and aid in maintaining the secrecy of the voting, and shall not attempt to ascertain at such counting the number on the back of any ballot paper or communicate any information obtained at such counting as to the candidate for whom any vote is given in any particular ballot paper.

## Certificate under Section 23 (7) of the Act of 1946.

63. The Certificate given by the Returning Officer in accordance with the provisions of sub-section (7) of Section twenty-three of the

Act of 1946 shall be in the form set out in the Fourth Schedule hereto.

Validity of acts done in absence of Agents.
64. Where in these Regulations any expressions are used requiring or authorising or inferring that any act or thing is to be done in the presence of the agents of the candidates such expressions shall be deemed to refer to such agents of the candidates as may be authorised to attend, and as have in fact attended, at the time and place where such act or thing is being done, and the nonattendance of any agents or agent at such time and place shall not, if such act or thing be otherwise duly done, in any way invalidate the act or thing done.

## Returning Officer acting as Presiding Officer.

65. If the Returning Officer presides at any polling station, the provisions of these Regulations relating to a Presiding Officer shall apply to such Returning Officer, mutatis mutandis, as to things to be done by the Returning Officer to the Presiding Officer, or by the Presiding Officer to the Returning Officer.

## Disability for appointment by Returning Officer.

66. No person shall be appointed by a Returning Officer for the purposes of an election, who has been employed by any other person in or about the election.

Candidate acting as own Agent.
67. A candidate may himself undertake any of the duties proper to any agent appointed by him for all or any of the purposes of the election, provided that any person acting by virtue of this Regulation shall, before so doing, make the statutory declaration as to secrecy required by Regulation 61 hereof.

## Power to substitute an Agent.

68. If any person appointed an agent for all or any of the purposes of an election dies, or becomes incapable of acting during the time of the election, another agent may be appointed in his place and notice shall forthwith be given to the Returning Officer in writing of the name and address of any agent so appointed.

Prohibition on disclosure of Vote.
69. No person who has voted at an election shall, in any legal proceeding to question the election or retirn, be required to state for whom he has voted.

## Non-complianse with Regulations:

70. No election shall be declared invalid by reason of a defect in the title or appointment of the Returning Officer, or deputy

Returning Officer, or of a non-compliance with the provisions of the Act of 1946, or of these Regulations, if it appears to the Court or Tribunal having cognizance of the question that the election was conducted in accordance with the principles laid down in the said Act and Regulations, and that such non-compliance or mistake did not affect the result of the election.

## Use of School and Public Room for Poll.

71. The Returning Officer may use friee of charge, for the purpose of taking the poll, hearing objections to nemination papers, and for counting the votes of such election, any room in a school receiving a grant out of monies provided by Parliament, and any room the expense of maintaining which is payable out of any local rate, but he shall make good any damage done to such room, and defray any expense incurred by the person or body of persons, corporate or incorporate, having control over the same, on account of its being used for the purpose of taking the poll or for counting the votes as aforesaid.
This Regulation shall not apply to any school which is an "independent school" within the meaning of the Education Act (Northein Ireland), 1947, nor shall it apply to any school adjoining or adjacent to any church or other place of worship, nor to a school connected with à convent or other religious establishment.

The use of any unoccupied premises, or of any unoccupied portion of any premises, for taking the poll shall not render any person liable to be rated or to pay any rate for such premises or such portion thereof.

## Mark instead of Signature.

72. In place of any signature required by these Regulations it shall be sufficient for the signatory to affix his mark if it be witnessed by two Eocal Government electors.

## Misnomer-Inaccurate Description.

73. No misnomer nor inaccurate description of any person or place named in any notice or nomination paper under these Regulàtions shall hinder the full operation of such notice or paper with respect to that person or place, provided the description of that persory or place is such as to be commonly understood.

## Offences and Penal Provisions.

74.-(1) Every person who acts in contravention of the provisions of Regulation 62 hereof, (which deal with infringement of secrecy.), shall be liable, on summary conviction before a Resident Magistrate, to the penalty prescribed for the like offence in relation to a Parliamentary Election.
(2) If any person forges or fraudulently defaces or fraudulently destroys any nomination paper, or delivers to the Returning Officer any forged nomination paper, knowing it to be forged, he shall be guilty of a misdeameanour, and shall be liable to imprisonment for any term not exceeding six months, with or without hard labour.

An attempt to commit any such offence shall be pünishable as the offence is punishable.
(3) Every person who-
(a) forges or counterfeits or fraudulently defaces or fraudulently destroys any ballot paper, or the official mark on any ballot paper ; or
(b) without due authority supplies any ballot paper to any person; or
(c) fraudulently puts into any ballot box any paper other than the ballot paper which he is authorised by law toput in ; or
(d) fraudulently takes out of the polling station any ballot paper ; or
(e) without due authority destroys, takes, opens, or otherwise interferes with, any ballot box or packet of ballot papers then in use for the purposes of the election;
shall be guilty of a misdemeanour, and be liable, if he is a Returning Officer or an officer or clerk in attendance at a polling station, to imprisonment for any term not exceeding two years, with or without hard labour, and if he is any other person, to imprisonment for any term not exceeding six months, with or without hard labour.

Any attempt to commit any offence specified in this sub-paragraph shall be punishable as the offence itself is punishable.

In any indictment or other prosecution for an offence in relation to the ballot boxes, ballot papers and marking instruments at an election, the property in such papers, boxes, and instruments may be stated to be in the Returning Officer at such election as well as the property in the counterfoils.
$(f)$ Every Returning Officer, Presiding Officer, and Clerk who is guilty of any wilful misfeasance or any wilful act or omission in contravention of the Act of 1946, or of these Regulations shall, in addition to any other penalty or liability to which he may be subject, forfeit to any person aggrieved by such misfeasance, act or omission a penal sum not exceeding $£ 100$. No Returning Officer or officer appointed by him in connection with any Local Government election, nor any partner or clerk of any such officer, shall act as agent for any candidate in the management or conduct of his election.

If any Returning Officer or officer appointed by him, or the partner or clerk of any such officer, shall so act he shall be guilty of a misdemeanour.
(g) If a person who has undertaken to act as Returning Officer or deputy Returning Officer, neglects or refuses to conduct or declare the election in manner provided by the Act of 1946, and these Regulations, he shall for every such offence be liable to a fine not exceeding $£ 100$, recoverable by action.

An action under this sub-paragraph shall not lie after three months from the neglect or refusal.

## Forms.

75. Any regulation hereof (except Regulation 27) prescribing the form to be used for any particular purpose shall be deemed to be complied with if the form used is one to the like effect.

## Expenses.

76.-(1) Any sum which may be payable to the Returning Officer in respect of his services in taking a poll, or in respect of expenses incurred in relation to such poll, or any other sum which may be payable to such Returning Officer, in respect of his services in the conduct of the election, or in respect of expenses incurred in relation to the election, shall be paid as directed by paragraph (2) of Article 6 of the Schedule to the Local Government (Application of Enactments) Order, 1898.
(2) Where elections for two different Local Authorities are being held simultaneously in the same Polling Station or Stations the cost of the conduct of the elections in such Station or Stations shall be borne equally. by the Local Authorities concerned.
77. The Orders and Regulations specified in the Fifth Schedule hereto are hereby revoked, but without prejudice to anything duly done or suffered, or to any right, privilege, obligation or liability acquired, or accrued or incurred thereunder.

Sealed with the Official Seal of the Ministry of Home Affairs for Northern Ireland the tenth day of February, nineteen hundred and forty-nine in the presence of

## J. B. O'NEILL,

Assistant Secretary.

FIRST SCHEDULE.
(a) -Times for the Proceedings at Ordinary Triennial Elections.


Note :- In counting a number of days for the purposes of the foregoing timetable, no days are to be excluded.
(b)-Tme for the Proceedings at Elections to fill casual vacancies for Councillors in County Borought and Boroughs.

| Proceeding. | Time: |
| :---: | :---: |
| Notice of Election. | Not later than seven days before nomination day. |
| Nomination Day | Such day as may be fixed by the Returning Officer being not later than twenty-one days after the date of the occurrence of the vacancy. |
| Receipt of nomination papers | Between 10 a.m. and 3 p.m. on nomination day. |
| Withdrawal of Candidates | Not later than 3 p.m. on the day following nomination day. |
| Notice to be sent to validily nominated candidates and to candidates whose nomination has been declared invalid: | As soon as practicable after the latest time for withdrawals and not later than noon on the third day after nomination day. |
| Publication of statement of persons validly nominated |  |
| Notice of Poll | Not later than five days before the Day of Election. |
| Day of Election | The fourteenth day after nomination day. |
| Note :-In determining the day on which any thing has to be done or in counting any number of days for the purposes of the foregoing timetable Christmas Day, Boxing Day, Good Friday, Easter Monday, the twelfth day of July, any other day proclaimed as a public holiday, and any Sunday shall be excluded and any act falling to be done on any one of those days shall be done on the next day following which is not one of the days so excluded. |  |

SECOND SCHEDULE.
Forms to be used' in proceedings prior to the Poll.

| Form. | Subject. | Authorising Regulation. |
| :---: | :---: | :---: |
| $\left.\begin{array}{l} \text { No. } 1 \text { C.R. } \\ \text { No. } 1 \text { C.B.B. } \\ \text { No: } 1 \text { U.T. } \end{array}\right\}$ | Notice of Election | 8 |
| No. 2 | Nomination | 9 |
| No. 3 | Notice to Candidates as to validity of nomination | 13 |
| $\left.\begin{array}{l} \text { No. } 4 \text { C.B.B. } \\ \text { No. } 4 \text { C.R.U.T. } \end{array}\right\}$ | Statement of persons validly nominated . . | 14 |
| No:.5а | Notice to Candidate where no Poll is to be taken | $15$ |
| No. 5 b | Notice to retiring member of intention to declare re-elected | 15 |
| No. 6 | List of Polling Stationṣ . . . | 19 |
| No. 7 | Notice of Puplication of List of Polling Stations | 19 |

## Form No. 1 C.R. <br> FORM OF NOTICE OF ELECTION TO BE USED IN COUNTY AND RURAL DISTRICT COUNCIL ELECTIONS.

County/Rural District of.
Notice of Election of County/Rural District Councillors. Notice is Hereby Given that:-

1. The day of election of Councillors for all County/District Electoral Divisions of the said. d...

2. The number of County/Rural District Councillors to be elected is as follows :For each of the County/District Electoral Divisions of :-
(insert names of County Electoral Divisions or District Electoral Divisions, as appropriate): (insert number of Councillors to be elected"for each Counity Electoral Division or District Electoral Division, as appropriate).
*Alternative paragraph to be used where it is not desired to insert in detail the names of all County/
Rural
District
Electoral
Divisions.
$\dagger$ For use at the discretion of the Returning Officer, at the election of County Councillors.
*[The number of County/Rural District Councillors to be elected is (insert number. of Councillors to be elected) for each County/District Electoral Division within the Administrative County].
3. Each Candidate for Election must be nominated in writing and must signify in writing his consent to his nomination and his intention to take his seat if elected. The prescribed form of Nomination and Consent, copies of which may be obtained, free of charge, on application to my Office, situate at
.. (the Office for the purpose of the Election), must be completed in all respects and $\dagger$ [either] returned to me at my Office by the Candidate or by his proposer or seconder in person together with a deposit of twenty-five/ten pounds, between the hours of 10 a.m. and 3 o'clock p.m. on Nomination Day which is Tuesday the. day of May, 19........, †[or delivered to me by Registered Post at my Office not later than 3 p.m. on Tuesday the...........................day of May, 19........].
4. Any candidate nominated for election may, not later than 3 o'clock p.m. on Wednesday the day of May, 19......., withdraw his candidature by delivering in person, or causing to be delivered by his proposer or seconder in person, to me at my Office, a Notice in writing, signed by. him, of such withdrawal.
5. If the number of Candidates standing duly nominated for a County/District Electoral Division, after the expiration of the time fixed for withdrawals, still exceeds that of the number of persons to be elected, a poll will be taken on Thursday the.......................day of June, 19........, due notice of which will be given.

Dated this...........................day of......................................... 19

Returning Officer.
Office for the purpose of Election.
Note:-
Take Notice that every person having any claims against a returning officer for work, labour, material, services or expenses in respect of any contract made with him by or on behalf of the returning officer, for the purposes of the election shall, within fourteen days after the day on which the return is made of the person or persons elected at the election, transmit to the returning officer the detailed particulars of such claim, in writing, and the returning officer shall not be liable in respect of anything which is not duly stated in such particulars.

# FORM OF NOTICE OF ELECTION TO BE USED IN COUNTY BOROUGH AND BOROUGH COUNCIL ELECTIONS. 

County Borough /Borouge of.

## Notice of Election of Aldermen and Councillors.

## Notice is hereby given that:-

1. The day of election of Aldermen and Councillors for *[all wards of $]$ the said County Borough/Borough will be Wednesday, the. $\qquad$ .day of May, 19. $\qquad$
$\qquad$ day of
*Omit if divided into wards.
2. The numbers of Aldermen and Councillors to be elected *[for the said wards are :-(Heye insert a statement of the numbers of Aldermen and Councillors to be elected, naming, where applicable, the wards and the numbers to be elected for each).
$\dagger$ The numbers of Aldermen and Councillors to be elected are (insert number $\dagger$ Alternative of Aldermen and Councillors to be elected) for each of the wards contained in the County Borough/Borough.]
paragraph to be used where it is not
3. Each candidate for election must be nominated in writing and must signify in writing his consent to his nomination and his intention to take his seat if elected. The prescribed form of Nomination and Consent, copies of which may be obtained, free of charge, on application to my Office, situate at (the Office for the purpose of the desired to insert the names of all election), must be completed in all respects and returned to me at my Office by the candidate or by his proposer or seconder in person together with a deposit of twenty-five pounds between the hours of $10 \mathrm{a} . \mathrm{m}$. and 3 o'clock p.m. on Nomination Day which is Wednesday, the. day of May, 19.........
4. Any candidate nominated for election may, not later than 3 o'clock p.m. on Thursday, the. $\qquad$ day of May, 19. $\qquad$ withdraw his candidature by delivering in person, or causing to be delivered by his proposer or seconder in person, to me at my Office a Notice in writing, signed by him, of such withdrawal.
5. If the number of candidates standing duly nominated for any ward, after the expiration of the time fixed for withdrawals, still exceeds that of the number of persons to be elected, a poll will be taken on Wednesday, the diay of May, 19........, due notice of which will be given.

Dated this
day of
19.

Retarning Officer.
Office for the purpose of Election.

## Note:-

TAKE Notrce that every person having any claims against a returning officer for work, labour, material, services or expenses in respect of any contract made with him by or on behalf of the returning officer, for the purposes of the election shall, within fourteen days after the day on which the return is made of the person or persons elected at the election, transmit to the returning officer the detailed particulars of such claim, in writing, and the returning officer shall not be liable in respect of ariything which is not duly stated in such particulars.

# FORM OF NOTICE OF ELECTION TO BE USED IN URBAN DISTRTCT COUNCIL ELECTIONS AND IN ELECTIONS OF TOWN COMMISSIONERS. 

Urban Districti/Town.

Notice of Election of Councillors/Towní Commisisioners.<br>Notice is hereby given that:-

*Omit if Urban District/Town is not divided into wards.
$\dagger$ Alternative paragraph to be used where it is not desired to insert the names of all wards.

1. The day of election of Councillors/Commissioners for *[all wards of $]$ the said Urban District/Town will be Wednesday, the.......................day of May, 19. $\qquad$
2. The number(s) of Councillors/Commissioners to be elected *[for the said wards] is/are:-(Here insert a statement of the number (s) of Counicillors/Comimissioners to be elected, naming, where applicable, the wards and the numbers to be elected for each).
$\dagger$ [The number of Councillors/Commissioners to be elected is (insert number to be elected) for each of the wards contained in the Urban District/Town.]
3. Each candidate for election must be nominated in writing and must signify in writing his consent to his nomination and his intention to take his seat if elected. The prescribed form of Nomination and Consent, copies of which may be obtained, free of charge, on application to my Office, situate at (the Office for the purpose of the election), must be completed in all respects and returned to me at my Office by the candidate or by his proposer or seconder in person together with a deposit of ten pounds between the hours of $10 \mathrm{a} . \mathrm{m}$. and $3 . o^{\prime} \mathrm{clock}$ p.m. on Nomination Day which is Wednesday, the. day of May, 19
4. Any candidate nominated for election may, not later than 3 o'clock p.m. on Thursday; the. $\qquad$ day of May, 19 $\qquad$ withdraw his candidature by delivering in person, or causing to be delivered by his proposer or seconder in person, to me at my Office, a Notice in writing, signed by him, of such withdrawal.
5. If the number of candidates standing duly nominated *[for any ward], after the expiration of the time fixed for withdrawals, still exceeds that of the number of persons to be elected, a poll will be taken on Wednesday, the
day of May, $19 \ldots . . .$. , due notice of which will be given.
$\qquad$
Dạted this
day of
19:.......

Returning Officer.

Office for the purpose of Election.
Note:-
Take Noxice that every person having any claims against a returning officer for worls, labour, materials, services or expenses in respect of any contract made with him by or on behalf of the returning officer, for the purposes of the election shall, within fourteen days after the day on which the return is made of the person- or persons elected at the election, transmit to the returning officer the detailed particulars of such claim, in writing, and the returning. officer shall not be liable in respect of anything which is not duly stated in such particulars..

Form No. 2.
FORM OF NOMINATION AND CONSENT OF CANDIDATE TO NOMINATION.

County/County Borough/Borouge/Urban District/Töwn/Rural
District of.
FORME OF NOMINATION PAPER. (See overleaf for instiuctions for filling up this Form).

Electoral Division/Ward of.

Election of *
for the above Electoral Division/Ward in the year 19
*Insert description of office to be filled.

We, the undersigned, being Local Government electors of the said Electoral Division/Ward, do hereby nominate the undermentioned person as a Candidate at the said Election:-


Signature of Proposer.
Place of Abode
Number in Register of Electors.

## Consent of Candidate to Nomination.

I.
........................ of
hereby consent to my Nomination as a Candidate for Election as Alderman/ Councillor for the Electoral Division/ Ward of.
and I declare my intention to take my seat if I am elected.

Signature of Candidate.

Signature of Seconder
Place of Abode
Number in Register of Electors
Consent on behalf of a Candidate WHO IS PREVENTED BY ILLNESS OR OTHER SUFFICIENT CAUSE FROM SIGNIFYING CONSENT.
$I_{2}, \ldots . . . . . . . . . . . . . . . . . . . . . . . ., ~ o f . ~$
being a Local Government elector of the Electoral Division/Ward of.
hereby on behalf of.
of...................................................................
his nomination as a Candidate for Election as Alderman/Councillor for the Electoral Division/Ward of and I hereby declare that I have been duly authorised by the said.
of........................................................................... such consent, and to declare his intention to take his seat if he is elected.

Signature.
Number in Register of Electors.


## Returning Officer.

## INSTRUCTIONS FOR. FILLING UP NOMMNATION PAPER.

1. The Surname of only one Candidate for Election must be inserted in Column 1. The Candidate's number in the Register; if any, must be inserted in the space provided at the bottom of Column 1
2. The other names of the Candidate must be inserted in full in Column 2.
3. Insert in Column 3 the place of abode of the Candidate.
4. In Column 4 state the occupation, if any., of the Candidate. If the Candidate has no occupation, insert some such description as "gentleman," or " married woman," or "spinster," or " widow," as the case may be.
5. No person is eligible for nomination as a candidate for election to any Local Authority unless he is registered as a Local Government elector for the area of the Local Authority to which he seeks election, or unless he is the owner of property held by freehold, leasehold or any other tenure within that area, or unless he has during the whole of the twelve months immediately preceding the election resided within that area.

If the candidate has more than one of such qualifications, it will be sufficient to insert in Column 5 one of them; but all may be inserted.
6.-(1) The paper must be signed by two Local Government electors of the County/District Electoral. Division or Ward, and no more-by one as Proposer, and by the other as Seconder. The places of abode of the Proposer and Seconder, and their numbers in the Register, must also be inserted. Instead of signing, the Proposer or Seconder may affix his mark, if it is witnessed by two Local Government electors.
(2) A Local Government elector must not sign more Nomination Papers for the County/District Electoral Division or Ward than there are vacancies to be filled, and he must not sign a Nomination Paper for such County/District. Electoral Division or Ward unless he is registered as a Local Government elector in respect of a qualification therein.
7. Each Candidate for election must deposit, or cause to be deposited, with the Returning Officer at his Office, notlater than 3 p.m. on Nomination Day, the sum in that regard specified by Section 30 of the Elections and Franchise Act (N.I.), 1946 (Reprint to 1948), viz:-

Candidates for election to a County, County Borough or
Borough Council $\quad \because \quad . . . \quad . \quad . \quad$. 250.0
Candidates for election to an Urban or Rural District Council, or as Commissioners of a Town
£10 0.0
8. The nomination is not complete and valid unless it includes the consent of, or on behelf of, the Candidate to nomination and a declaration that he intends to tale his seat if elected. The appropriate form of consent embodied in the Nomination Paper must, therefore, be completed in every case.

Form No. 3.

## FORM OF NOTICE TO CANDIDATE AS TO VALIDITY OR INVALIDITY OF NOMINATION.


A. I hereby give you notice that you stand validly nominated as canclidate for the above election.
*No poll will be taken and in due course you will be declared elected.
*Omit words inapplic-

* A poll will be taken on .of which able.
public notice will be given.
$\dagger$ B. I hereby give you notice that the nomination paper(s) lodged by you, or on your behalf, as candidate for the above election have been declared invalid for the following reason(s) :-:

1
(Here insert reason(s) for declaring nomination(s) invalid).
and that, accordingly, you do not stand validly nominated as a candidate for the said election.

Office for purposes of Election.

Date.

## Form No. 4 C.B.B. <br> STATEMENT OF PERSONS VALIDLY NOMINATED. <br> County Borough/Borough of <br> $\qquad$ <br> WARD <br> $\qquad$

ORDINARY TRIENNLAL ELECTION 19. $\qquad$
The persons whose names, places of abode and descriptions are set out below have been validly nominated.

Election of Alderman [or Aldermen];

| Ward. <br> 1. | Persons Nominated. |  |  | Proposed by$5$ | Seconded by <br> 6. |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Names (Surname first). 2. | Place: of abod'e. $3 .$ | Description. <br> 4. |  |  |
| $\cdots$ | $\cdots$ | $\vdots$ $\vdots$ $\vdots$ $\vdots$ | - |  |  |

Election of Councillors.

| Ward. <br> 1. | Persons Nominated. |  |  | Proposed by$5 .$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Names (Surname first). 2. | Place of abode. 3. | Description. <br> 4. |  | Seconded by $6 .$ |
| . <br>  <br>  <br>  |  | $\vdots$ <br> $\vdots$ <br> $\vdots$ <br> $\vdots$ <br> $\vdots$ <br> $\vdots$ | . |  |  |

Dated this day of. 19

Returning Officer.

## Office for purpose of Election.

Nore :-For the purpose of an election of a councillor or councillors only, e.g., to fill a casual vacancy or vacancies this Form is to be adapted by the omission of the table relating to Aldermen and by the appropriate amendment of the description of the election in the heading.
Where a Borough is not divided into wards Column 1 and the reference to "Ward" in the heading are to be omitted.

## STATEMENT OF PERSONS VALIDLY NOMITNATED.



Electoral Division
Wavd
ORDINARY TRIENNIAL ELECTION, 19. $\qquad$
The persons whose names, places of abode and descriptions are set out below have been validly nominated.

Election of Councillors/Tiown Commissioners.


Dated this day of.
19.

Returning Officer.
Office for purpose of Election.
Note :-This form is to be adapted to accord with the nature of the area to which it relates, e.g., by the omission of Column 1, and the reference to "ward" in the heading in the case of an Urban District not divided into wards.

# Form No. 5a. <br> FORM OF NOTICE TO CANDIDATE WHERE NO POLL IS TO BE TAKEN 

$\qquad$ Councie:
Ordinary Triennial Election of Aldermen/Councillor(s) for
Electoral Division/Ward.

To: $\qquad$
$\qquad$

I hereby give you notice that the number of Candidates standing validly nominated for election as Alderman/Councillor(s) for the above-named Electoral Division/Ward is less than the number of vacancies/equal to the number of vacancies to be filled and that, accordingly, you, being one of the Candidates/the only Candidate standing validly nominated, will be declared to be elected as Alderman/ Councillor for the said Electoral Division/Ward.
$\qquad$

Form No. 5b.
FORM OF NOTICE TO RETIRING MEMBER OF INTENTION TO DECLARE RE-ELECTED.

Council.

Ordinary Triennial Eifection of Alderman/Councillor(s) for. Electoral Division/Ward.

To: $\qquad$
$\qquad$
I hereby give you notice that no candidate has/an insufficient number of candidates has been validly nominated for election as Alderman/Councillor(s) for the above-mentioned electoral division/ward and that accordingly you, as a/the retiring member for the said division/ward will be declared to be deemed to be re-elected.

If you are prepared to accept office the attached Form of Consent must be completed and returned to my office within 7 days from the date of this notice.

Office for the purpose of election.
Returning Officer.
Date


FORM OF LIST OF POLLING STATIONS FOR LOCAL GOVERNMENT ELECTIONS.

County/Co. Borough of.

List of Polling Stations to be used for all County and District/County Borough Local Government elections in the
*Urban District/Rural District/Borough of. from the date hereof until 3lst March, 19.
*In the County Boroughs of Belfast and Londonderry the lists should be made up in Wards.

| Polling Districts. <br> (1) | Polling Places. <br> (2) | Polling Stations. (3) | Approximate number of voters assigned to each Polling Station. <br> (4) | (a) Serial numbers in Register of voters assigned to Polling Stations or (b) Streets, Townlands or Electoral Divisions so assigned. |
| :---: | :---: | :---: | :---: | :---: |
|  |  | - | . |  |

Returning Qfficer.

Office of Council.

Date.

Form No. 7.
FORM OF PUBLIC NOTICE OF PUBLICATION OF LIST OF POLLING
STATIONS.
Polling Stations
FOR
Local Government Eiections
IN
The County of.
and all Boroughs,
Urban and Rural Districts contained therein.

Notice is hereby given that a list of Polling Stations to be used at all Local Government elections held between the date hereof and 31st March, 19........, in the County of................................................................................and in all Boroughs and Urban and Rural Districts contained therein has been prepared. A copy of the complete list may be inspected at my office during ordinary office hours from .............................................................................................................. both days inclusive, and so much of the list as relates to any Borough, Urban District or Rural District may be inspected during the same period at the Office of the Clerk to the Borough or District Council.

Any Cocal Government elector who desires to make representations in regard to any inclusions in or omissions from the list relating to the Polling District in which he is registered as an elector, or in regard to the allocation of voters among the Stations in that Polling District, should furnish his representations in writing to me at my Office not later than 18th April, 19.

Address of County Council Office.
Returning Officer for the
County of
Note :-This notice is to be suitably adapted in the case of the County Boroughs of Belfast and Londonderry.

## THIRD SCHEDULE.

Forms to be used if a Poll is to be taken.

| Form. | Subject. | Authorising Regulation. |
| :---: | :---: | :---: |
| No. 8 | Notice of Poll | 20 |
| No. 9(a) | Appointment of Presiding Officer |  |
| No. 9(b) | Appointment of Poll Clerk | 21 |
| No. 10 | Ballot Paper .. . . | 27 |
| No. 11 | Directions to Voters | 29 |
| No. 12 | List of Assisted Voters | 32 |
| No. 13 | List of Tendered Votes | 33 |
| No. 14. | Ballot Paper Account .. .- | 37 |
| No. 15 | Presiding Officer's Packet No. 1 |  |
| No. 16 | Presiding Officer's Packet No. 2 | 38 |
| No. 17 | Presiding Officer's Packet No. 3 \} |  |
| No. 18. | Declaration by agent that an offence of Personation has been committed.. | 34 |
| No. 19 | Return of persons given into custody .. . . | 39 |

Form No. 8.
FORM OF NOTICE OF POLL.

Notice of Poll.
(Insert name of Local Government Electoral area and of electoral division or ward in which poll is to be held.)

Election of. $\qquad$ (state whether Councillor(s) or Aldermen
or both). $\qquad$ for the above. $\qquad$ in the year 19. $\qquad$

Notice is hereby given:-
(1)-That a Poll [or Polls] for the election of. (state number and nature of Office(s) to be filled)................................for the above-named (state division or ward) will be held on (insert date of poll) 19........, between the hours of 8-30 a.m. and 8-30 p.m.
(2)-That the names in alphabetical order, numbers in Register, if any, places of abode, and descriptions of the Candidates for election, and the names and numbers in the Register of their respective proposers and seconders are as follows :-
(Where an Alderman or Aldermen are to be elected in addition to Coinncillors, a separate table for each kind of office should be used.)

| Names of <br> Candidates <br> (Surname <br> first) | No. in <br> Register | Place of <br> abode | Descrip- <br> tion | Names of <br> Proposer <br> (Surname <br> first) | Proposer's <br> No. in <br> Register | Names of <br> Seconder <br> (Surname <br> first) | Seconder's <br> No. in <br> Register |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |

(3)-That no person may vote in respect of more than one qualification, other than a Company qualification, in the.
(insert Local Government Electoval area for which election is being held). (Even if a person is, in error, registered more than once in any Local Government Electoral area as qualified to vote at an election of members of the Council of that area, it is an offence to vote, or to attempt to vote, more than once. But if a person is registered as the nominee of one or more Limited Companies possessing Gompany qualifications he is entitled to vote once on behalf of each of such Companies in any Local Government Electoral area in addition to voting once in the area in respect of a qualification possessed by himself.)
(4)-The Polling Stations to be used for the election and the description of the persons entitled to vote thereat are as follows:-

[Note to be added to the table of Polling Stations where appropriate :-
" Attention is directed to the entry in the above list of Polling Stations marked *.
The Station therein named [is additional to the Stations set out in the general list of Polling Stations approved in April, 19........] or [is in substitution for Station No $\qquad$ as described in the general list of Polling Stations approved in April, 19............, and this substitution has been approved by the Ministry of Home Affairs $]$.]
(5) - That the Poll will be taken by Ballot, and that the Colour of the ordinary Ballot Paper used in the election will be. .. (this paragraph to be adapted to the circumstances of the election in accordance with the provisions of Regulation 27).
(6)-That each voter when applying for a Ballot Paper must produce a Document of Identity, which may be one of the following :-
(i) A National Registration Identity Card;
(ii) A valid British Passport;
(iii) A Travel Identity Card;
(iv) A Motor Driver's Licence issued in Northern Treland;
(v) A Document of Identity issued by a Head or other Constable of the R.U.C. in charge of a Station;
which bears a description or particulars of the holder sufficient to identify him with the entry in the Register in respect of which he is applying to vote. Unless one of these Documents of Identity is produced a Ballot Paper will not be issued.
(7)-That any voter, who, by reason of total or partial blindness, defective vision, illiteracy, or any physical disability, is unable himself to mark a Ballot Paper, may, when applying for a Ballot Paper, request the Presiding Officer to assist him to record his vote and it will be the duty of the Presiding Officer to give this assistance with due regard to the secrecy of the Ballot.

Dated this day of 19

Office for the purpose of Election.

## FORM OF APPOINTMENT OF PRESIDING OFFICER. <br> (Insert name of Local Government Electoral Area).

Election of...................................(State nature of office for which election is being held).
County/District Electoral Division [or Ward] of. $\qquad$
Day of Poll
Hours of Poll .. .. .. 8-30 a.m. to 8-30 p.m.

## APPOINTMENT OF PRESIDING OFFICER.

I, the undersigned, being the Returning Officer for the above-named Election, hereby appoint-
(Name)
(Address)
to act as Presiding Officer at.
Polling Station No................................situated at.
and to exercise and perform all the powers and duties of a Presiding Officer at such Polling Station for the purpose of the said Election.
[I also appoint you to exercise and perform all the powers and duties of Senior Presiding Officer in respect of Polling Stations Numbers.
Plac...............................at................................(insert name and situation of Polling

Place)].
The allowance for such services will be to include Refreshment and all other out-of-pocket expenses.

The Presiding Officer will require to be at his Station not later than 8-0 o'clock a.m.

The lower portion of this form to be filled up and returned to the undersigned not later than................................................................together with the Statutory Declaration of Secrecy.

Dated this......................................day of........................................................... 19

Returning Officer.
(Office for the purpose of Election).

Election of. $\qquad$ (state nature of office for which election is being held).

Date of Election
I accept the appointment of Presiding Officer at $\qquad$ Polling Station No.
..I have made my Declaration of Secrecy which I enclose herewith.

> (Name)
(Address) $\qquad$

To the Returning Officer

## Date.

(Office for the purpose of Election).

# FORM OF APPOINTMENT OF POLL CLERK. (Insert name of Local Government Electoral Area). 

```
County/District Electoral Division [or Ward] of.
Election of.
    .(state nature of office for which election is being held).
    Day of Poll
    Hours of Poll :. . .. .. 8-30 a.m. to 8-30 p.m.
        APPOINTMENT OF POLL CLERK.
```

    I, the undersigned, being the Returning Officer for the aboye-named Election,
    hereby appoint-
(Name)
(Address)
to act as Poll Clerk at.
Polling Station No.
situated at.
The allowance for such services will be....................................................to include
Refreshment and all other out-of-pocket expenses.
The Poll Clerk will require to report at his Station not later than 8 o'clock a.m.
The lower portion of this form to be filled up and returned to the undersigned.
Dated this.
day of.
19.
Returning Officer.
(Office for the purpose of Election).
Election of.
(state nature of office for which election is being held).
Date of Election.
I accept the appointment of Poll Clerk at.
Polling Station No........................................I have made my Declaration of Secrecy.
(Name)
(Addvess)
$\qquad$

To the Returning Officer :
(Office for purpose of Election).

FORM OF BALLOT PAPER.
(a) Form of Front of Ballot Paper.

| Counterfoil <br> No................. | 1 | BROWN. <br> (John Brown, of 10 High Street, Merchant.) |  |
| :---: | :---: | :---: | :---: |
| (The number on the counterfoil to correspond with the number on the back of the Ballot Paper.) | 2. | JONES. <br> (William George. Jones, of 26 North Street, Accountant.) |  |
|  | 3 | SMITH <br> (Harold Smith, of Park View, Highfield Road, Farmer.) |  |
|  | 4 | WILSON. <br> (James Peter Wilson, of 14 Belgrave Square, Medical Practitioner.) |  |

(b) Form of Back of Ballot Paper.

|  | Number.......................... (This nuwiber is to corvespond with the number on the front of the counterfoil.) |
| :---: | :---: |
| (Nothing to be printed on the back of the | Election for $\qquad$ (Name of Local Government Electoral Area.) |
| counterfoil | Date. $\qquad$ (Year only.) <br> (Nothing else may be printed or marked on the back of the Ballot Paper.) |

## Diregtions for Printing of Ballot Paper.

1.-(a) The Ballot Paper shall be printed on paper of the colour prescribed by Regulation 27.
(b) No words shall be printed on the front of the Paper except the names and descriptions of the candidates, nor shall anything be printed on the front of the counterfoil except the number.
(c) Nothing shall be printed on the back of the counterfoil and nothing shall be printed on the back of the Ballot Paper except the number, corresponding to the number on the front of the counterfoil, the year of the Election and the description of the Election.
(d) No rule shall be printed on the front of the Ballot Paper except the horizontal rules separating the particulars of the candidates from one another, and the vertical rules separating those particulars from the numbers on the left-hand side and the spaces on the right where the vote is to be marked.
(e) The whole space between the top and bottom of the Paper shall be equally divided between candidates by the rules separating their particulars, and there shall be no margin either between the perforation and the column containing the numbers or between the right-hand side of the space where the vote is to be marked and the right-hand edge of the Paper.
2. The surname of each candidate shall be printed by itself in type of the same size and prominence.
The full particulars of each candidate shall be set out below his surname so printed in type of smaller size, as indicated in the specimen form overleaf; in setting out the particulars of any candidate, small capitals shall be used :-
(a) if his surname is the same as another candidate's for his other names; and
(b) if his other names are also the same as the other candidate's, either for his description or for his residence unless each of them is the same as that of another candidate with the same surname and other names; and
(c) If the surname, other names, residence and normal description of two or more are identical, for any special description added in each case to distinguish the one from the other as indicated above.

Form No: 11.

## FORM OF DIRECTIONS TO VOTER.

## Directions to Voter.

(1) Use the white Baliot Paper to vote for [the Rural District] Councillor(s) [and the green Paper to vote for the [Alderman] [County Councillor(s)].]
(2) You may vote for not more than [Rural District] Councillor(s) [and not more than [Aldermen] [County Councillors]. If you vote for more than these numbers your vote will be wasted.
(3) Make sure that the Ballot Paper you have received from the Presiding Officer has the official mark stamped on it. It is no use without it.
(4) Go into one of the compartments provided; look at the Ballot Paper carefully and in the space provided at the right-hand side of the paper mark an $X$ opposite the name of the Candidate for whom you wish to vote. If you are entitled to vote for more than one Candidate, mark an $X$ opposite each one for whom you wish to vote.
(5) Under no circumstances write anything else on the paper; if you do you destroy your vote. If by accident you damage your paper or if you mark it in such a way that it may be condemned as spoilt, or if you mark it in the wrong place, take the paper back to the Presiding Officer, tell him what has happened and ask him for a fresh paper.
(6) When you have marked your paper fold it once so that the front of the paper is inwards, hiding your vote, and take it back to the table of the Presiding Officer from whom you got it. Hold out the folded paper so that the Presiding Officer can see the stamped official mark showing through the back. You will see on the table a Ballot Box [two Ballot Boxes] [one] with a; white label [and the other with a green label]. Put the white paper into the white box. [and the green paper into the green box].
(7) You must not either take your Ballot Paper out of the Polling Station or put any other paper into a Ballot Box. If you do, you will commit a serious offence and will be liable to heavy penalties.
(8) When you have voted, leave the Polling Station at once.

Nore:-
For any election this Form is to be adapted, e.g., by the omission of inappropriate words and by the use of singular or plural references, to suit the circumstances of the election, but no material alteration is to be made in either form or substance.

## FORM OF LIST OF ASSISTED VOTERS.

List of Voters assisted to Vote by the Presiding Officer.
(Insert name of Local Government Electoral area).

Election of $\qquad$ (insert particulars of office for which Election is being held) for (name of Electoral Division or Ward).

Polling Station No. $\qquad$ situated at. $\qquad$


No. of Voters assisted because of total or partial blindness.
No. of Voters assisted because of other physical disability. $\qquad$
No. of. Voters assisted because of illiteracy $\qquad$

Dated this
day of.

Form No. 13.
FORM OFILIST OF TENDERED VOTES.

## Tendered Votes List.

(Insert name of Local Government Electoval avea).

Election of
(insert particulars of office
for which Election: is: being helid) for (name of Electoral Division or Ward).

Polling Station No. $\qquad$ situated at


Dated this
day of 19.

Form No. 14.
FORM OF BALLOT PAPER ACCOUNT.
$\qquad$ .
(Insert name of Local Government Electoval Avea).

| Election of. $\qquad$ (insert particulars of office for which election is being held) $\qquad$ for. $\qquad$ (electoral division or ward). |  |  |
| :---: | :---: | :---: |
| Polling Station No.. | ....situated at |  |
| Ordinary Ballot Paper Account., |  |  |
| Number of Ballot Papers received by Presiding Officer. | How accounted for: |  |
| Ballot Papers (state colour) | Number of Papers issued and not returned as spoilt |  |
|  | Number of Papers issued but returned as spoilt |  |
| - | Number of Papers not issued | $\qquad$ |
|  | Total |  |

Tendered Ballot Paper Account.


Form No. 15.
FORM OF COVER OF PRESIDING OFFICER'S PACKET NO. 1.

|  | Packet No. 1. |
| :---: | :---: |
| Election of. | the...........(Division |
| or Ward) of. | (Local |
| Government Electoral area). |  |
| (Insert Date). |  |
| Polling Station No |  |

The Ballot Paper Account.

Presiding Officer.

FORM OF COVER OF PRESIDING OFFICER'S PACKET No.2.


NOTE:-The Tendered Ballot Papers used should be Sealed within a separate Envelope mariked "Tendered Ballot Papers" before being placed in this Packet.

Form No. 17.
FORM OF COVER OF PRESIDING OFFICER'S PACKET No. 3.


# FORM OF DECLARATION BY AGENT THAT AN OFFENCE OF PERSONATION HAS BEEN COMMITTED. 

County/County Borough of.<br>County/District Electoral Division [or Ward] of<br>Polling Station No<br>Situated at

Election of
(State nature of office for which election is being held).

## DECLARATION TO BE MADE BY THE AGENT BEFORE A VOTER CHARGED WITH THE OFFENCE OF PERSONATION IS GIVEN INTO CUSTODY.

I,

## of

appointed under the Parliamentary and Local Government Elections Act (N. Ireland) 1930, as Agent.for
a Candidate at the said Election(s), do hereby declare that I verily believe and undertake to prove that*
of.
for a ballot paper in the name of.
the person applying of: has by so applying for a ballot paper [or by tendering his vote] [or voting] at the polling station done an act which is an offence of personation as defined in the Parliamentary and Local Government Elections Act (Northern Ireland), 1930, and the Elections and Franchise Act (Northern Ireland), 1946 (Reprint to 1948).
(Signed) $\qquad$

Witness.

## Presiding Officer.

$\qquad$
$\qquad$

* Name and address to be filled in here if known.


## County/County Borough of

$\qquad$
County/District Electoral Division (ori Ward) of. $\qquad$ Polling Station No $\qquad$ Situated at. $\qquad$
Election of.
(State nature of office for which the election is being held).
STATEMENT OF PERSONS CHARGED WITH PERSONATION.

Name and Description of Person Arrested.

| , Name | (a) Description. |
| :---: | :---: |
|  |  |
| ....... |  |
|  |  |
| . .............. |  |
|  |  |

(b) Offence with which the Person is charged.

Name of Officer by whom the Person was Charged: State whether Presiding Officer, Poll Clerk, Polling Agentor Constable under "Office."

I, the undersigned, being the Presiding Officer at Polling Station No ....................situated at.......................................for the County/District Electoral Division (or Ward) of..................
Dated this...........................day of.
...in the County/County Borough of.
do hereby Certify that ., 19.........

Presiding Officer.
(a) Give address and occupation; (b) Fill in nature of offence (by the Elections and Franchise Act (N.I.), 1946 (Reprint to 1948 ), certain other offences are to be dealt with in the same manner as personation) ; (c) e.g. "Voting in name of (as in Register)" or "Asking for à Ballot Paper when not entitled to Vote."

## FOURTH SCHEDULE.

Forms to be used in proceedings subsequent to the Poll.

| Form. | Subject. | Authorising Regulation. |
| :---: | :---: | :---: |
| No. 20 | Vertification of Ballot Paper Accounts | 52 |
| ,, 21 | Statement of the numbers of ballot papers in ballot boxes; the number of papers rejected, and the number of votes obtained by each candidate | 53 |
| ", 22 | Declaration of the result of the Poll | 59 |
| ,". 23 | Public Notice of the Result of the Elections for a Local Government Electoral Area . . | 60 |
| " $24 a$ | Statutory Declaration of Secrecy .. .. | 61 |
| , 24 b | Declaration to be made by the Guide or Companion of a blind voter | 32 |
| "25 | Form of Certificate under Section 23 (7) of the Elections and Franchise Act (Northern Ireland), 1946 (Reprint to 1948) . . | 63 |

FORM OF VERIFICATION OF BALEOT PAPER ACCOUNTS.
(Insert name of Local Government Electoral Area).

Election of.
(State nature of office for which the election is being held).
Electoral Division [or Ward] of

## RETURN OF BALLOT PAPERS COUNTED FROM BALLOT BOXES



I certify that I have verified the Ballot Paper Account furnished by the Presiding Officer at each of the Polling Stations set out above and have compared the numbers of papers issued with the numbers of papers counted from the respective Ballot Boxes and that the result of this verification and comparison is as shewn hereon.

## Returning Officer.

Dated this
day of.
.. 19

FORM OF STATEMENT OF THE NUMBER OF BALLOT PAPERS IN BALLOT BOXES ; THE NUMBER OF PAPERS REJECTED ; AND THE NUMBER OF VOTES OBTAINED BY EACH CANDIDATE.
(Insert name of Local Government Electoral Area).
Eiection of..............................................................................(state nature of offce for which the election is being held) FOR THE.

Electoral Division (or Ward) of of. held the
day of 19.

Returning Officer's Analysis of Votes cast.


I hereby certify that the above is a correct statement of the number of Ballot Papers in each Ballot Box, as shown in Form No. 20; the number of Ballot Papers rejected by me, and the number of votes obtained. by each candidate at this Election.

Dated this
day of
19
(Office for the purpose of Ilection).

Form No. 22.

## FORM OF DECLARATION OF THE RESULT OF THE POLL.

Declaration of Result of Poll.
(Insert name of Local Government Electoral Area.)

Electoral Division (or Ward) of

Election of $\qquad$
(State nature of Office for which Election has been held.)
for the above-named (Division or Ward) in the year 19 . $\qquad$



[^0]Form No. 23.
FORM OF PUBLIC NOTICE OF THE RESULT OF THE ELECTIONS FOR A LOCAL GOVERNMENT ELECTORAL AREA.

Notice of Result of Elections.
(Insert name of Local Government Electoral Area.)
Election of. $\qquad$ (state nature of offices for which Elections were held) for the above-named. in the year 19 .

I, the undersigned, being the Returning Officer at the Election of. for the said. do hereby give notice that the persons whose names are entered in column 6 of the Statement hereunder opposite to the numbers entered in column 5 have been declared duly elected and I hereby declare thiat the persons whose names are entered in the said columin 6 [or in column $7^{*}$ ], and opposite to whose names no numbers are entered in column 5 , where no Polls have been taken, were duly elected [or deemed to be re-elected*].
for the.
(Divisions/Wards)
opposite to the names of which in column 1 the names of such candidates are entered.

## Aldermen/Councillors $\dagger$ <br> $\dagger$ Where both Aldermen and Councillors have been elected use a separate table for each.

| Electoral Division or Ward. <br> (1) | Names of Candidates. |  | Places of Abode. <br> (4) | No. of Votes recorded. <br> (5) | Names of Candidates elected. <br> (6) | Names of retiring Aldermen/ Councillors deemed to be re-elected. (7) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Surname. <br> (2) | Other Names. <br> (3) |  |  |  |  |
| . | $\cdots$ | . | . |  |  |  |

(Office for the purpose of Election.)
Returning Officer.
*If the Election is an Election to fill a casual vacancy or if no persons were deemed to be re-elected, omit these words and column 7.

## FORM OF STATUTORY DECLARATION OF SECRECT.

(Insert name of Local Government Electoral Area.)

Eiection of
(State nature of office for which Election is being held.)
for the.
Electoral Division [Ward] of
Date of Election

Staturory Declaration of Secrecy.

I solemnly promise and declare that I will not at this Election of.
 anything forbidden by Regulation 62 of the Electoral (Local Government Elections) Regulations (N.I.), 1948, which has been read to me.

## (Signature)

(Address)
The above Declaration was made and subscribed before me this day of. Regulations 62 and 74 (1) of the Electoral (Local Government Elections) Regulations (N.I.), 1948, having been first read to him by me.
(Signature)
(Description)*
*Returning Officer, or Justice of the Peace.

## REGULATIONS 62 AND 74 (1) OF THE ELECTORAL (L̇OCAL GOVERNMENT ELECTIONS) REGULATIONS (N.I.), 1948.

62. Every officer, clerli, agent and person in attendance at a polling station shall maintain and aid in maintaining the secrecy of the voting in such station, and shall not communicate, except for some purpose authorised by law, before the poll is closed, to any person any information as to the name or number in the Register of Voters of any elector who has or has not applied for a ballot paper or voted at that station, or as to the official mark, and no such officer, clerk, agent, or person whatsoever, shall interfere with or attempt to interfere with a voter when marking his vote, or otherwise attempt to obtain in the polling station information as to the candidate for whom any voter in such station is about to vote or has voted, or as to the number on the back of the ballot paper given to any voter at such station.

No person shall directly or indirectly induce any voter to display his ballot paper after he shall have marked the same, or to make known to any person the name of a candidate for or against whom he has so marked his vote.
74.-(1) Every person who acts in contravention of the provisions of Regulation 62 hereof, which deal with infringement of secrecy, shall be liable, on summary conviction before a Resident Magistrate, to $\dagger$ the penalty provided for the like offence in relation to a Parliamentary Election.
$\dagger$ This penalty is one of imprisonment for any term not exceeding six months, with or without hard labour.

## FORM OF DECLARATION TO BE MADE BY THE GUMDE OR COMPANION OF A BLIND VOTER.

I,
having been permitted to remain with whose number in the Register is , whilst he records his vote, hereby Declare that I will not divulge to any person whatsoever the name of the Candidate for or against whom the said
records his vote.

Signature $\qquad$

Date $\qquad$
I, the undersigned, being the Presiding Officer for the Polling Station for the hereby certify that the above Declaration, having been first read to the above-named Declarant, was signed by the Declarant in my presence.

Signature $\qquad$ Date $\qquad$ -

## FORM OF CERTIFICATE TO BE ISSUED BY THE RETURNING OFFICER UNDER SECTION 23 (7) OF THE ACT OF 1946,

I, the Returning Officer for (heve insert name and description of Local' Government Electoval Area), hereby certify that A. B., being numbered the register of voters for the Polling District of the above-mentioned Area is employed by me for purposes in connection with an election for the said Area, and that the circumstances of his employment are, in my opinion, such as to prevent him from voting at the Polling Station at which he would otherwise be entitled to vote and I accordingly authorize him to vote at the Polling Station
at the
Polling Place.

## FIFTH SCHEDULE.

## Orders and Regulations Revoised.

County Boroughs and Boroughs.
The Aldermen and Councillors of County Boroughs (Northern Ireland) Election (Consolidation) Order, 1929 (S.R. \& O. 1929, No. 135).
The Aldermen and Councillors of County Boroughs (Northern Ireland) Election Order, 1930 (S.R. \& O. 1930, No. 80).
The Aldermen and Councillors of County Boroughs (Northern Ireland) Election Order, 1931 (S.R. \& O. 1931, No. 11).
The Aldermen and Councillors of County Boroughs (Northern Ireland) Election Order, 1936 (S.R. \& O. 1936, No. 36).
The Aldermen and Councillors of Boroughs (Northern Ireland) Election Order, 1927 (S.R. \& O. 1927, No. 146).
The Aldermen and Councillors of Boroughs (Northern Ireland) Election Order, 1929 (S.R. \& O. 1929, No. 46).
The Aldermen and Councillors of Boroughs (Northern Ireland) Election Order, 1930 (S.R. \& O. 1930, No. 79).
The Aldermen and Councillors of Boroughs (Northern Ireland) Election Order, 1931 (S.R. \& O. 1931, No. 10).
The Aldermen and Councillors of Boroughs (Northern Ireland) Election Order, 1936 (S.R. \& O. 1936, No. 37).
The Electorai (Election of Aldermen and Councillors of County Boroughs and Boroughs) Regulations (Northern Ireland) 1946 (S.R. \& O. 1946, No. 118).

County and Ruval Districts.
The County and Rural District Councillors (Northern Ireland) Election Order, 1924 (S.R. \& O. 1924, No. 2).
The County and Rural District Councillors (Northern Ireland) No. 2 Election Order, 1924 (S.R. \& O. 1924, No. 36).
The County and Rural District Councillors (Northern Ireland) Election Order, 1929 (S.R. \& O. 1929, No. 43).
The County and Rural District Councillors (Northern Ireland) Election Order 1930 (S.R. \& O. 1930, No. 81).
The County and Rural District Councillors (Northern Ireland) Election Order, 1931 (S.R. \& O. 1931, No. 12).
The Electoral (Election of County and Rural District Councillors) Regulations (Northern Ireland), 1946 (S.R. \& O. 1946, No. 117).

Urban Districts.
The Urban District Councillors and Town Commissioners (Ireland) Election Order 1898 (S.R. \& O. 1899, No. 210), as amended by Order dated 29 th November, 1901 (S.R. \& O. 1901 , No. 957), and by. Order dated 11th September, 1914 (S.R. \& O. 1914, No. 1436).

The Urban District Councillors and Town Commissioners (Northern Ireland) Election Order, 1922 (S.R. \& O. 1922, No. 71).
The Urban District Councillors and Town Commissioners (Northern Ireland) Election Order, 1929 (S.R. \& O. 1929, No. 45).
The Urban District Councillors and Town Commissioners (Northern Ireland) Election Order, 1930 (S.R. \& O. 1930, No. 84).
The Urban District Councillors and Town Commissioners (Northern Ireland) Election Order, 1931 (S. R. \& O. 1931, No. 14).
The Urban District Councillors and Town Commissioners (Northern Ireland) Election Order, 1936 (S. R. \& O. 1936, No. 35).
The Electoral (Election of Urban District Councillors and Town Commissioners) Regulations (Northern Ireland), 1946 (S.R. \& O. 1946, No. 116).

General.
The Electoral (Returning Officer's Certificate) Regulations (Northern Ireland), 1946 (S.R. \& O. 1946, No. 129).


[^0]:    And I do hereby declare that the said is duly elected

    Dated this
    day of
    for the said 19

