

1970. No. 182

[C]

CENSUS OF POPULATION

REGULATIONS, DATED 2ND JULY 1970, MADE BY THE MINISTRY OF FINANCE UNDER THE CENSUS ACT (NORTHERN IRELAND) 1969.

The Ministry of Finance in exercise of the powers conferred on it by section 3 of the Census Act (Northern Ireland) 1969(a) and of every other power enabling it in that behalf, hereby make the following regulations:—

Citation

1. These regulations may be cited as the Census of Population Regulations (Northern Ireland) 1970.

Interpretation

2. In these regulations

“Act” means the Census Act (Northern Ireland) 1969;

“census” means the census directed to be taken by the Census of Population Order 1970 (hereinafter referred to as the Census Order);

“census day” means 25th April 1971;

“census district” means a district designated as a census district in a scheme of division having effect for the time being under regulation 3;

“census night” means the night of 25th to 26th April 1971;

“superintendent” means an officer appointed under regulation 5(1);

“enumeration district” means a district designated as an enumeration district in a scheme of division having effect for the time being under regulation 4;

“enumerator” means an officer appointed under regulation 5(2) to perform the duties of an enumerator;

“enumeration book” means a book in which particulars of buildings and dwellings are entered;

“prescribed person” means a person required by the Census Order to make a return.

Census district

3. The Registrar General shall cause to be prepared a scheme for the division of Northern Ireland into census districts and these districts shall, subject to the provisions of any further scheme, be census districts for the purpose of the census.

Enumeration districts

4. The Registrar General shall cause to be prepared a scheme for the division of each census district into enumeration districts and these districts shall, subject to the provisions of any further scheme, be enumeration districts for the purpose of the census.

Appointment and duties of field officers

5. For the purpose of taking the census the Registrar General shall
- (a) appoint for any census district a superintendent who shall perform in that district the duty of superintending the enumeration in accordance with instructions given to him by the Registrar General;
 - (b) appoint such number of officers as may be required to perform, in accordance with instructions given to them by the Registrar General, the duties of enumerators under the Act and these regulations or to assist in the enumeration, and such officers shall perform such duties and assist in the enumeration accordingly.

Undertakings

6. Every superintendent and enumerator, and every person assisting any such enumerator in the performance of his duties, shall sign an undertaking in the form set out in Schedule 1 faithfully to perform his duties under the Act and regulations.

Form of return

7. Every return made by a prescribed person shall be made on the form prescribed in Schedule 2 which is appropriate to his case, and a prescribed person shall comply with any instructions contained in or delivered to him with that form.

Delivery of forms of return

8.—(1) The enumerator shall, within his enumeration district, on such date or dates or within such period as may be specified by the Registrar General, deliver the appropriate forms of return in accordance with the succeeding paragraphs of this regulation and, on delivering each form, shall enter thereon such particulars as the Registrar General may require.

- (2) The enumerator shall deliver
 - (a) to the head, or person for the time being acting as the head, of every private household mentioned in paragraph 1 of column 1 in the First Schedule to the Census Order, the form of return No. 1 in Schedule 2 to these regulations;
 - (b) to the proprietor, manager, chief resident officer or other person for the time being in charge of any premises mentioned in paragraphs 2 or 3 of column 1 in the First Schedule to the Census Order, the number of forms of return Nos. 2 and 4 in Schedule 2 to these regulations, as may be appropriate;
 - (c) to the officer or other person appointed for the purpose, as mentioned in paragraph 4 of column 2 of the First Schedule to the Census Order, in any premises or vessel mentioned in paragraph 4 of column 1 in the First Schedule to the Census Order, the number of forms of return No. 5 in Schedule 2 to these regulations, as may be appropriate;
 - (d) to the captain, master or other person for the time being in charge of any vessel mentioned in paragraph 5 of column 1 in the First Schedule to the Census Order, the number of forms of return Nos. 3 and 4 in Schedule 2 to these regulations, as may be appropriate;
 - (e) to any person mentioned in paragraph 7 of column 1 in the First Schedule to the Census Order, the number of forms of return No. 4 in Schedule 2 to these regulations, as may be appropriate.

(3) An enumerator shall be deemed to have fulfilled the obligation placed upon him to deliver a form of return under this regulation if he hands it to the person mentioned in paragraph (2) or to some responsible person acting on behalf of that person or by leaving the form and any necessary instructions at the dwelling, premises or vessel where persons are to be enumerated.

(4) The person to whom forms are delivered under sub-paragraphs (b) and (d) of paragraph (2) shall deliver a form of return No. 4 to every prescribed person on the premises or vessel who is capable of completing the form, after having caused to be entered on each such form of return the address of the premises or the name of the vessel, as appropriate.

(5) The enumerator shall, if so requested by any prescribed person or by any person acting on his behalf, give such explanations as are reasonably necessary to enable the prescribed person to make a proper return.

(6) When delivering the prescribed forms of return under sub-paragraph (b) of paragraph (2) the enumerator shall make such inquiries as are reasonably necessary to ascertain the nature of the premises and shall enter the information so ascertained on form of return No. 2.

Personal returns

9.—(1) A person with respect to whom a return falls to be made in accordance with paragraph 4 of the Census Order and who is himself capable of completing the form of return, may make a personal return if he fulfils the conditions and complies with the procedure hereinafter prescribed, so far as applicable.

(2) Subject to the foregoing provisions of this regulation, a person entitled to make a personal return as aforesaid (hereinafter in this regulation called "the applicant") or a person acting on his behalf shall apply to the enumerator for a separate form of return.

(3) The enumerator shall then issue to the applicant or the person acting on his behalf a form of return No. 4 and shall, if so requested, give such explanations as are reasonably necessary to enable the applicant to make a proper return.

(4) The applicant shall enter on his separate form of return the required particulars in respect of himself and shall comply with any instructions contained in or delivered to him with that form, so far as they are applicable to him.

(5) The prescribed person who would otherwise have to make a return in respect of the applicant shall enter on his form of return in respect of the applicant no particulars other than the applicant's name and the relationship in which he stands to the prescribed person.

Collection of returns

10.—(1) Where under regulation 8(4) a form of return No. 4 has been delivered to a person on any premises or vessel the person responsible for delivering the form shall collect the completed form on the day after census day or as soon after as is reasonably practicable and have it ready for collection by the enumerator together with completed forms of return Nos. 2 or 3, as the case may be, and forms of return No. 4 which he has completed in respect of himself or in respect of any person who was himself incapable of completing a form of return.

(2) The enumerator shall on the day after census day, or as soon after as is reasonably practicable, collect all forms of return made by or in respect of persons within his enumeration district, and shall examine each return and satisfy himself that the entries thereon are properly and sufficiently made, and shall make all such inquiries as are reasonably necessary for that purpose.

Further duties of enumerators

11. When delivering or collecting the form of return No. 1 in respect of a private household the enumerator shall make such enquiries as are reasonably necessary to ascertain particulars as to the sharing with persons not in the household of any hall, passage, landing or staircase for access or otherwise and any room or rooms, and the number of rooms so shared.

The enumerator shall within such period as may be specified by the Registrar General

- (a) enter in the enumeration book and in any forms of return collected by him such particulars as the Registrar General may require; and
- (b) deliver to the superintendent for his enumeration district the enumeration book and all returns collected by him, duly completed as aforesaid.

Further duties of superintendents

12.—(1) Each superintendent shall examine the enumeration books so delivered to him, and where it appears to him that any book is incomplete he shall require the enumerator from whom it was received to take such steps as may be reasonably necessary to complete the book and to send the book duly completed to him within a specified period.

(2) If so required by the superintendent, the enumerator shall take such steps as may be reasonably necessary to secure the completion of any insufficient return.

(3) Each superintendent shall send to the Registrar General the enumeration books duly completed for all enumeration districts within his census district, together with the returns delivered to him by the enumerator.

Giving of information

13. Every prescribed person shall give to the enumerator such information as he may reasonably require for the performance of his duties under these regulations, and every other person in respect of whom it is the duty of a prescribed person to make a return shall give to that prescribed person such information as he may reasonably require for that purpose.

Replacement of superintendent or enumerator

14. Where a superintendent or enumerator is, for reasons of health or otherwise, unfit to perform his duties in connection with the census, the Registrar General may appoint some fit and proper person in his place to perform such duties.

Safe custody of forms and documents

15. A person having the custody, whether on his own behalf or on behalf of any other person, of any forms of return, enumeration books or other documents containing confidential information relating to a census shall keep such forms, books or other documents in such manner as to prevent any unauthorised person having access thereto.

SCHEDULE 1

Form of Undertaking to be made by certain Persons

I, being a person appointed by the Registrar General to act as a superintendent/enumerator appointed for the purposes of the census, hereby undertake and promise faithfully to perform the duties imposed by the Census Act (Northern Ireland) 1969 and the Census of Population Regulations 1970, so far as applicable to me, and to fulfil all the obligations required of me by the Act and said Regulations, and I hereby state that I have read and understand regulation 15 of the said Regulations and the provisions hereunto annexed of section 7 of the Act.

Signed

In the presence of

SCHEDULE 2

Forms of Return for 1971 Census

Form No. 1 entitled H

Form for Private Households

Form No. 2 entitled L

Form for Hotels, Boarding Houses, Hospitals, Schools and Institutions etc.

Form No. 3 entitled S

Form for Vessels

Form No. 4 entitled P

Form for making a Personal Return

Form No. 5 entitled F

Form for H.M. Forces

Sealed with the Official Seal of the Ministry of Finance for Northern Ireland this 2nd day of July 1970 in the presence of

(L.S.)

Jim Malley,
Assistant Secretary.

Section 7(1)(4) and (5) of the Census Act (Northern Ireland) 1969 is as follows:—

“7.—(1) If any superintendent, enumerator, or other person employed under this Act makes wilful default in the performance of his duties under this Act or any Order in Council or regulations made or instructions issued thereunder, he shall be guilty of an offence and for each such offence be liable on summary conviction to a fine not exceeding ten pounds.

(4) If any person employed under this Act or under any Act under which a census was taken before the passing of this Act uses, publishes or communicates, without lawful authority, any information acquired in the course of his employment, he shall be guilty of an offence and for each such offence be liable—

(a) on conviction on indictment to imprisonment for a term not exceeding two years or to a fine not exceeding one hundred pounds;

(b) on summary conviction to imprisonment for a term not exceeding six months or to a fine not exceeding fifty pounds;

or in either case to both such imprisonment and such fine.

(5) If any person, possessed of any information which to his knowledge has been disclosed in contravention of this Act, uses, publishes or communicates such information, he shall be guilty of an offence and shall for each such offence be liable on summary conviction to a fine not exceeding ten pounds.”

EXPLANATORY NOTE

(This note is not part of the Regulations but is intended to indicate their general purport.)

The Regulations provide for the appointment of officers and for the detailed arrangements necessary for the conduct of the census directed to be taken by the Census of Population Order (Northern Ireland) 1970. The forms of return to be completed by householders, by managers and other persons in charge of premises or vessels and by individual persons in certain premises, vessels and other places are prescribed by the Regulations and listed in Schedule 2.