## **SCHEDULE 2**

## INCIDENTAL PROVISIONS RELATING TO TRUSTEES

## Meetings of trustees

- **6.** The trustees shall hold a meeting once in every month, or more or less often as the trustees shall think fit, on such day, at such hour and at such place in Peterhead, or such alternative location, as they shall from time to time appoint.
- 7. At all meetings of the trustees, five shall be a quorum and no business shall be transacted at any meeting of the trustees unless a quorum shall be present at such meeting and every meeting of the trustees may be adjourned from time to time whether a quorum be present or not.
  - 8. The trustees may hold extraordinary meetings which may be called by either
    - (a) the convenor or vice-convenor;
    - (b) any two trustees; or
    - (c) the chief executive.
- **9.** All meetings to be held under the authority of this Order shall be called or announced by an intimation of an agenda specifying the business to be transacted at the meeting, and the day, hour and place when and where the same are to be held, which shall be delivered to, left at the usual place of abode or place of business of, or posted by ordinary first-class post to, each trustee not less than 48 hours before such meeting.