
SCOTTISH STATUTORY INSTRUMENTS

2003 No. 581

The Pupils' Educational Records (Scotland) Regulations 2003

Requesting information

7.—(1) Any reference in these Regulations to a request by a parent is a reference to a request which—

- (a) is in writing or in another form which, by reason of its having some permanency, is capable of being used for subsequent reference (as, for example, a recording made on audio or video tape);
- (b) states the name of the applicant and an address for correspondence; and
- (c) describes the information requested.

(2) For the purposes of sub-paragraph (a) of paragraph (1) (and without prejudice to the generality of that sub paragraph), a request is to be treated as made in writing where the text of the request is—

- (a) transmitted by electronic means;
- (b) received in legible form; and
- (c) capable of being used for subsequent reference.