
SCOTTISH STATUTORY INSTRUMENTS

2004 No. 86

**The Road Traffic (Parking Adjudicators)
(Dundee City Council) Regulations 2004**

PART II

Procedure relating to Appeals

Action upon receipt of notice of appeal and copy

4.—(1) Upon receiving a notice of appeal in accordance with regulation 3, the proper officer shall—

- (a) send an acknowledgement of receipt to the appellant;
- (b) enter particulars of the appeal in the register; and
- (c) send to the parking authority a copy of the notice of appeal and any direction extending the time limit for appealing.

(2) Upon receiving a copy of the notice of appeal in accordance with paragraph (1)(c), the parking authority shall within 21 days send to the proper officer a copy of—

- (a) the original representations;
- (b) the relevant penalty charge notice (if any) issued under section 66(1) of the Act; and
- (c) the notice served under section 71(6) of, or (as the case may be) paragraph 2(7) of Schedule 6 to, the Act.