## 2006 No. 521

## POLICE

# The Police Act 1997 (Criminal Records) (Scotland) Amendment Regulations 2006

Made	26th October 2006
Laid before the Scottish Parliament	1st November 2006
Coming into force	15th December 2006

The Scottish Ministers, in exercise of the powers conferred by section 112(1)(a)(a), 113A(1)(a)(b), 113B(1)(a)(c), 114(1)(a)(d) and 116(1)(a)(e) of the Police Act 1997(f), and of all other powers enabling them in that behalf, hereby make the following Regulations:

#### **Citation and commencement**

**1.** These Regulations may be cited as the Police Act 1997 (Criminal Records) (Scotland) Amendment Regulations 2006 and shall come into force on 15th December 2006.

#### Amendment of the Police Act 1997 (Criminal Records) (Scotland) Regulations 2006

**2.** For the form set out in Schedule 2 to the Police Act 1997 (Criminal Records) (Scotland) Regulations  $2006(\mathbf{g})$ , substitute the form set out in the Schedule to these Regulations.

*CATHY JAMIESON* A member of the Scottish Executive

St Andrew's House, Edinburgh 26th October 2006

<sup>(</sup>a) Section 112(1)(a) was amended by S.S.I. 2006/50.

<sup>(</sup>b) Section 113A was inserted by the Serious Organised Crime and Police Act 2005 (c.15) (the "2005 Act"), section 163(2).

<sup>(</sup>c) Section 113B was inserted by the 2005 Act, section 163(2).

<sup>(</sup>d) Section 114 was amended by the 2005 Act, section 163(3) and Schedule 14, paragraph 2 and S.S.I. 2006/50.

<sup>(</sup>e) Section 116 was amended by the 2005 Act, section 163(3) and Schedule 14, paragraph 3 and S.S.I. 2006/50.

<sup>(</sup>f) 1997 c.50. By virtue of section 126(3) of the Police Act 1997, as amended by the 2005 Act, section 166(2), in the application of Part 5 of that Act of 1997 to Scotland references to the Secretary of State must be construed as references to the Scottish Ministers (except in sections 118(2A)(d) and 124A(1) and (2)). See section 125(1) for the meaning of "prescribed", as read with section 126(3).

<sup>(</sup>g) S.S.I. 2006/96.

## SCHEDULE

Regulation 2

# Disclosure

FOR OFFICIAL USE ONLY

# **Disclosure Application**

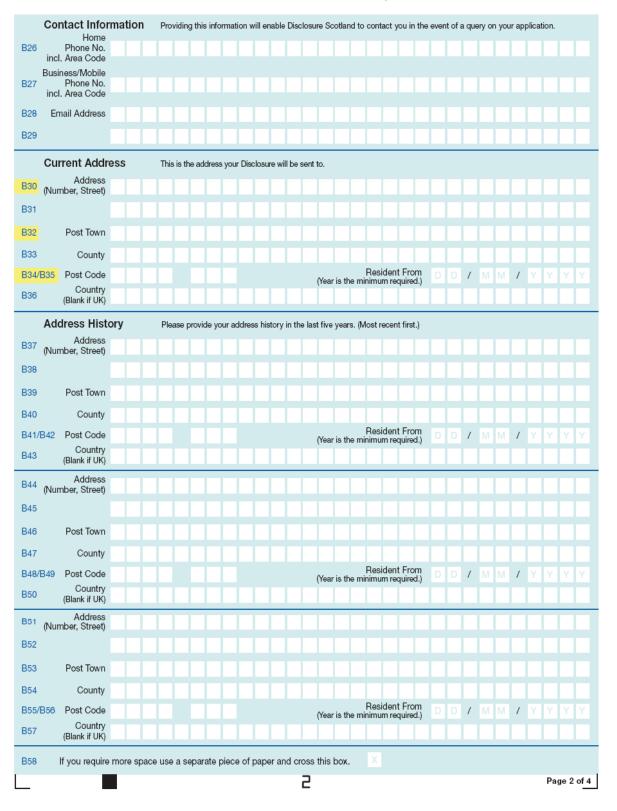
#### • PLEASE REFER TO THE ACCOMPANYING GUIDANCE NOTES AS YOU COMPLETE THE FORM.

- Please print in CAPITAL letters within the white boxes and do not make a mark on any other part of the form. We recommend you use blue or black ink.
- Applicants should complete PARTS A, B and C on pages 1, 2 and 3 of the form which are coloured blue. The Applicant may also have to complete PART D depending on whether or not they are paying for the Disclosure. Please check payment arrangements before completing PART D.
- Mandatory fields are highlighted in yellow, you must provide information in these fields or your application will be returned to you.

• Please make a note of the Barcode Number at the top to assist with any future query.

	PARIA Type of	АР	piicat	ION	(Reac		ne.	<u>A)</u>																			
A1	Basic	Х			Stan	dard	Х				En	hanc	ed	Х		С	ross	(X)	one	box	only						
	PART B Persona	l De	etails	(Re	ad No	te B	3)																				
	Name(s)																										
B1	Mr		Mrs		Ms		Ν	Aiss			Ot	her															
B2	Present Surname																										
B3	Present Forenames																										
B4																											
B5	Mother's Maiden (or Family) Name																										
B6	Are you now, have you ev	er be	en, or v	vere	you at b	oirth k	now	/n by	a di	ffere	ent n	ame	? \	/es			No		lf 'Y	′es',	plea	se e	nter	the	detai	ils be	əlow.
B7	Surname											Т															
B8	Forenames																										
B9																											
B10	Surname																										
B11	Forenames																										
B12																											
B13	If you require more space	use	a separ	ate p	piece of	pape	ər an	d cro	oss t	his ł	box.																
	Birth Details																										
B14/	B15 Date of Birth		D /		M			Y								(	Geno	ler		M	ale				Fem	ale	
B16	Town of Birth																										
B17	Registration District																										
B18	Country of Birth																										
	Additional Informat	tion		_		_	_			-		-	-	_	-	_			_	_	_		_	_	_	_	_
B19	National Insurance No.	lion																									
B20/																	lo #k	via a	1112	Doo		+0	Yes			No	
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B22/	B23 Driving Licence No.																	D	ivin	g Lic	ence	e?	Yes			No	
B24	Electricity Supplier No.																										
B25	Previous Disclosure No.																										
										ւ															Paç	je 1	of 4

# **Contact Details and Address History**



# □ Declaration and Payment

	PART C	Decla <u>ration</u>	(Read Note C)				
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	l declare that is full and co to verify the WARNING It obtain, a Dis	t, to the best of r rrect in every res particulars given is an offence if y closure. The wor	ny knowledge and beli pect. I undertake to su and also to inform Dis ou knowingly make a k of Disclosure Scotlar	ef, all of the infor pply any addition closure Scotland false statement fo includes check	mation that I have given i nal information that may b immediately of any altera or the purpose of obtainir ing that all the informatio	be required by Disclosur ations in these particular and, or enabling another p	e Scotland s.
	By signing a	C1 you are agre	eing to the above con	ditions of applica	tion.		
C1/0	Applicant Signatu				Signature Date		
	forwarding th PART D blan	e form to the Re k and forward th	gistered Body for cour e form directly to them	ntersignature. If th	paying for this Disclosure ne Registered Body is pay ne form directly to Disclos	ying for it on your behalf	, leave
	PART D	Payment (Re	ad Note D)				
D1	Is this applica	tion in respect of a	a volunteer in the volunta	ry sector working	with children or adults at ris	sk? Yes	No
D2	If this Disclos and complet		l for by a Registered B	ody, the Register	ed Person should cross t	his box	
D3	Method of	Payment					
	Registered Bo	ody Invoice	Cheque	VISA	Master Card	Switch	
		Maestro	Solo	Delta	Postal Order	Voucher	
	Please make ch	eques payable to 'D	isclosure Scotland'. We reco	ommend the cheque	is completed in blue or black i	nk.	
	Credit/Deb	it Card Payme	ents				
D4	Card Number					This is the large number writte middle of your card. Do not lea	
D5	Expiry date	/					
D6	Issue Number Name of	If you	ir card has one.				
D7	Cardholder						
D8/D	9 Signature Cardhold				Signature Date		
	Voucher Pa	ayments					
D10	Voucher Numb	er					
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	- 5		E	BASIC DISCLOS			
	FOR DISCL	OSURE SCOTI	AND USE ONLY. D	O NOT WRITE	BELOW THIS LINE		
	Correct Payme	nt	Amount	•	Sort Coo	de	
	Account Numb	er		Cheque Nur	nber		
	Other						
	Initials						
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# Countersignature

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This section to	be completed by a Registered Person only.
	Counterrationations (Dood Mate D)

	PART E	Coun	ter	signa	ature	e (Rea	ad No	ote E)															
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E2	Positio Applied F	on																					
E3	Applied I																						
E4	Will the work b	e carried	d out	at the	e Hom	e Add	ress of	f the Ap	oplican	t?									1	/es D	K	No	X
	Exempted C						•							-						(			
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E6	As Registered		do y	ou co	nfirm t	hat the	e certi	licate is	s requi	ed for	a Presc	ribed	Purpo	se?					1	(es )	X	No	
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E9	Registere Body Nan																						
E10	Registere Body Coe																						
E11	Register Person Nan																						
E12	Registere Person Co																						
	Confirmation of Identity The Registered Person must satisfy themselves as to the identity of the Applicant. It is recommended that at least three forms of identity are checked, if possible, at least one should be photographic. These should confirm the name, the date of birth and the current Home Address of the Applicant. Cross the appropriate boxes below to confirm what has been checked.																						
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### **EXPLANATORY NOTE**

### (This note is not part of the Regulations)

These Regulations amend the Police Act 1997 (Criminal Records) (Scotland) Regulations 2006 by substituting a new application form for that previously prescribed in respect of applications for criminal conviction certificates, criminal record certificates and enhanced criminal record certificates under Part 5 of the Police Act 1997.

## SCOTTISH STATUTORY INSTRUMENTS

# 2006 No. 521

# POLICE

The Police Act 1997 (Criminal Records) (Scotland) Amendment Regulations 2006

£9.40

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