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## SCHEDULE

### PART 2

#### Form 20.3A-B Form of notice of requirement to notify police under Part 2 of the Sexual Offences Act 2003

Rule 20.3A(2)

##### NOTICE OF REQUIREMENT TO NOTIFY POLICE

*(This notice contains a summary of the notification requirements you must comply with. It is not a complete statement of the law. If you need further explanation or advice you should consult a solicitor.)*

Case No. ....

You have been convicted of [*or found not guilty by reason of insanity of*] [*or found to be under a disability and to have done the act charged against you in respect of*] a sexual offence covered by the Sexual Offences Act 2003. The details are set out in the certificate of conviction [*or finding*] which is attached to this notice [*or will be sent to you*].

This means that you are now required by law to:

- **Notify the police** within the next 3 days (or, if you are in custody, within 3 days after your release) of your name and any other names you use or have used, your date of birth, your home address (*i.e.* your sole or main residence in the UK or, if you have no such residence, the address or location of any place in the UK where you can regularly be found and, if there is more than one place, your choice of one of these places), and your national insurance number.
- **Notify the police** of any change to your name or home address, or that you have been released from custody, within 3 days after the date of the change, or your release.
- **Notify the police** of any address in the UK where you reside or stay for 7 days or longer. This means either 7 days at a time or a total of 7 days in any 12 month period.
- **Notify the police** of your details every 12 months even if there is no change to those details.
- **Notify the police** 7 days in advance of the date of leaving the United Kingdom of any plans to travel abroad for a period of 3 days or longer.
- **Notify the police** whether you have a passport and in relation to each passport you have, specify the issuing authority, the number, the dates of issue and expiry and the name and date of birth given as being those of the passport holder. Should you lose or cease to have a passport that has been notified or receive a passport that has not been notified, you must notify the police of this within 3 days of the change in circumstances.
- **Notify the police** whether you hold any bank accounts or accounts with credit card providers, in your own name, or jointly with another person, or in the name of an unincorporated business operated by you, or by you jointly with another person and whether you hold any debit cards or credit cards in connection with these accounts. You must provide detailed information in respect of each account including the names of any business in which the account or card is held, the names and addresses of each bank or credit card provider where each account is maintained, the account numbers and sort codes for each account, the number, validation and expiry dates of each card. Where such an account is opened or card is obtained which has not been notified, or any account or card which has been notified is closed or expired or no longer held, or information in relation to an account or card becomes inaccurate or incomplete you must notify the

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police within 3 days of the date the account was opened, closed, or the information changed.

Please note: if you are already subject to the notification requirements because of a previous conviction, or finding for a relevant offence then it is not necessary to make another initial notification. However, you will have to comply with all other notification requirements (including the requirement to notify the police within 3 days of any release from custody or detention).

You must give this notice by going to a designated police station in the police area in which your home is situated and giving it in **person**. If you do not know the designated police station in the police area your home is situated in, or which police stations are in that area, then ask at **any** police station.

These requirements apply to you from [date of conviction or finding] and shall continue to apply for 5 years [or for 7 years][or for 10 years][or for the duration of your probation order][or indefinitely].

If you fail to comply with these requirements without reasonable excuse, or give the police false information, you could be fined, or sent to prison for up to 5 years, or both.