

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 2

Regulation 3(b)

Application for recording a death

Form BSC 2



**APPLICATION FOR AN ENTRY TO BE MADE IN  
THE BOOK OF SCOTTISH CONNECTIONS**  
(Section 54 of the Local Electoral Administration and Registration  
Services (Scotland) Act 2006)

**DEATH**

This form is to be used to apply for the details of a death that occurred **outwith** Scotland to be recorded in the Book of Scottish Connections.

The person whose death is to be recorded qualifies if

- they were born in Scotland, or
- one of their parents or grandparents was born in Scotland, or
- there is an entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents, or
- the person was normally resident in Scotland at the time of their death

A copy of the entry in the Book will be issued in respect of each application. Additional copies can also be purchased at the time of the application, or at any time later. Full details are given in the accompanying information leaflet which should be read before completing this form.

**SECTION 1 – APPLICANT’S DETAILS**

Name: .....

Postal address: .....

.....

.....

E-mail address: .....

Telephone number: .....

**SECTION 2 – DETAILS OF THE PERSON WHOSE DEATH IS TO BE RECORDED**

Full forename(s): .....

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Full surname(s): .....

Country of death: .....

Date of death (DD/MM/YYYY): .....

**SECTION 3 – DETAILS OF THE SCOTTISH CONNECTION**

**A. The person whose death is the subject of this application was born in Scotland, or has a parent or grandparent who was born in Scotland.**

*(Please give details of the deceased’s birth or details of their parent’s or grandparent’s birth)*

Full forename(s): .....

Full surname(s): .....

Place of birth: .....

Date of birth (DD/MM/YYYY): .....

**OR**

**B. The person whose death is the subject of this application has an existing entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents.**

*(Please give details of the existing event in the Book of Scottish Connections)*

State type of event (birth, death, marriage etc.): .....

Full forename(s): .....

Full surname(s): .....

Country in which event occurred: .....

Date event occurred (DD/MM/YYYY): .....

**OR**

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C. The person whose death is the subject of this application was normally resident in Scotland at the following address at the time of their death:

Postal address: .....  
.....  
.....

**SECTION 4 – SUPPORTING DOCUMENTATION AND FEES**

Please enclose an original or certified copy of the person's death certificate, along with a translation into English of the information contained in that certificate *(if applicable)*.

If additional copies of the entry in the Book are required, please state how many: .....

Please enclose the total fee(s) in pounds sterling *(see information leaflet for details)*: £.....

**SECTION 5 – APPLICANT'S SIGNATURE**

Signed: .....Date: .....

*Please return this form, with the supporting documentation and appropriate fee, to:*

**Book of Scottish Connections Section  
General Register Office for Scotland  
Room 38  
New Register House  
3 West Register Street  
EDINBURGH, Scotland, EH1 3YT  
Tel: 0131 314 4553 (International dialling 44 131 314 4553)**