

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 1

Regulation 3(a)

Application for recording a birth

Form BSC 1



**APPLICATION FOR AN ENTRY TO BE MADE IN
THE BOOK OF SCOTTISH CONNECTIONS**
(Section 54 of the Local Electoral Administration and Registration
Services (Scotland) Act 2006)

BIRTH

This form is to be used to apply for the details of a birth that occurred **outwith** Scotland to be recorded in the Book of Scottish Connections.

The person whose birth is to be recorded qualifies if

- one of their parents or grandparents was born in Scotland, or
- there is an entry in the Book of Scottish Connections in respect of any event relating to one of the person's parents or grandparents.

A copy of the entry in the Book will be issued in respect of each application. Additional copies can also be purchased at the time of the application, or at any time later. Full details are given in the accompanying information leaflet which should be read before completing this form

SECTION 1 – APPLICANT'S DETAILS

Name:

Postal address:

.....

.....

E-mail address:

Telephone number:

SECTION 2 – DETAILS OF THE PERSON WHOSE BIRTH IS TO BE RECORDED

Full forename(s):

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Full surname(s):

Country of birth:

Date of birth (DD/MM/YYYY):

SECTION 3 – DETAILS OF THE SCOTTISH CONNECTION

A. The person whose birth is the subject of this application has a parent or grandparent who was born in Scotland.

(Please give details of the parent's or grandparent's birth)

Full forename(s):

Full surname(s):

Place of birth:

Date of birth (DD/MM/YYYY):

OR

B. The person whose birth is the subject of this application has an existing entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents.

(Please give details of the existing event in the Book of Scottish Connections)

State type of event (birth, death, marriage etc.):

Full forename(s):

Full surname(s):

Country in which event occurred:

Date event occurred (DD/MM/YYYY):

SECTION 4 – SUPPORTING DOCUMENTATION AND FEES

Please enclose an original or certified copy of the person's birth certificate, along with a translation into English of the information contained in that certificate *(if applicable)*.

If additional copies of the entry in the Book are required, please state how many:

Please enclose the total fee(s) in pounds sterling *(see information leaflet for details)*: £.....

SECTION 5 – APPLICANT'S SIGNATURE

Status: *This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

Signed: **Date:**

Please return this form, with the supporting documentation and appropriate fee, to:

Book of Scottish Connections Section

General Register Office for Scotland

Room 38

New Register House

3 West Register Street

EDINBURGH

Scotland, EH1 3YT

Tel: 0131 314 4553 (International dialling 44 131 314 4553)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 2

Regulation 3(b)

Application for recording a death

Form BSC 2



**APPLICATION FOR AN ENTRY TO BE MADE IN
THE BOOK OF SCOTTISH CONNECTIONS**
(Section 54 of the Local Electoral Administration and Registration
Services (Scotland) Act 2006)

DEATH

This form is to be used to apply for the details of a death that occurred **outwith** Scotland to be recorded in the Book of Scottish Connections.

The person whose death is to be recorded qualifies if

- they were born in Scotland, or
- one of their parents or grandparents was born in Scotland, or
- there is an entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents, or
- the person was normally resident in Scotland at the time of their death

A copy of the entry in the Book will be issued in respect of each application. Additional copies can also be purchased at the time of the application, or at any time later. Full details are given in the accompanying information leaflet which should be read before completing this form.

SECTION 1 – APPLICANT’S DETAILS

Name:

Postal address:

.....

.....

E-mail address:

Telephone number:

SECTION 2 – DETAILS OF THE PERSON WHOSE DEATH IS TO BE RECORDED

Full forename(s):

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Full surname(s):

Country of death:

Date of death (DD/MM/YYYY):

SECTION 3 – DETAILS OF THE SCOTTISH CONNECTION

A. The person whose death is the subject of this application was born in Scotland, or has a parent or grandparent who was born in Scotland.

(Please give details of the deceased's birth or details of their parent's or grandparent's birth)

Full forename(s):

Full surname(s):

Place of birth:

Date of birth (DD/MM/YYYY):

OR

B. The person whose death is the subject of this application has an existing entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents.

(Please give details of the existing event in the Book of Scottish Connections)

State type of event (birth, death, marriage etc.):

Full forename(s):

Full surname(s):

Country in which event occurred:

Date event occurred (DD/MM/YYYY):

OR

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

C. The person whose death is the subject of this application was normally resident in Scotland at the following address at the time of their death:

Postal address:
.....
.....

SECTION 4 – SUPPORTING DOCUMENTATION AND FEES

Please enclose an original or certified copy of the person’s death certificate, along with a translation into English of the information contained in that certificate *(if applicable)*.

If additional copies of the entry in the Book are required, please state how many:

Please enclose the total fee(s) in pounds sterling *(see information leaflet for details)*: £.....

SECTION 5 – APPLICANT’S SIGNATURE

Signed:Date:

Please return this form, with the supporting documentation and appropriate fee, to:

**Book of Scottish Connections Section
General Register Office for Scotland
Room 38
New Register House
3 West Register Street
EDINBURGH, Scotland, EH1 3YT
Tel: 0131 314 4553 (International dialling 44 131 314 4553)**

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SCHEDULE 3

Regulation 3(c)

Application for recording a marriage

Form BSC 3



**APPLICATION FOR AN ENTRY TO BE MADE IN
THE BOOK OF SCOTTISH CONNECTIONS**
(Section 54 of the Local Electoral Administration and Registration
Services (Scotland) Act 2006)

MARRIAGE

This form is to be used to apply for the details of a marriage that occurred **outwith** Scotland to be recorded in the Book of Scottish Connections.

The person whose marriage is to be recorded qualifies if

- they were born in Scotland, or
- one of their parents or grandparents was born in Scotland, or
- there is an entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents, or
- the person was normally resident in Scotland at the time of their marriage.

A copy of the entry in the Book will be issued in respect of each application. Additional copies can also be purchased at the time of the application, or at any time later. Full details are given in the accompanying information leaflet which should be read before completing this form.

SECTION 1 – APPLICANT'S DETAILS

Name:

Postal address:

.....

.....

E-mail address:

Telephone number:

SECTION 2 – DETAILS OF THE PERSON WHOSE MARRIAGE IS TO BE RECORDED

Full forename(s):

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Full surname(s):

Country of marriage:

Date of marriage (DD/MM/YYYY):

SECTION 3 – DETAILS OF THE SCOTTISH CONNECTION

A. The person whose marriage is the subject of this application was born in Scotland, or has a parent or grandparent who was born in Scotland.

(Please give details of the person's birth or details of their parent's or grandparent's birth)

Full forename(s):

Full surname(s):

Place of birth:

Date of birth (DD/MM/YYYY):

OR

B. The person whose marriage is the subject of this application has an existing entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents.

(Please give details of the existing event in the Book of Scottish Connections)

State type of event (birth, death, marriage etc.):

Full forename(s):

Full surname(s):

Country in which event occurred:

Date event occurred (DD/MM/YYYY):

OR

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

C. The person whose marriage is the subject of this application was normally resident in Scotland at the following address at the time of their marriage:

Postal address:
.....
.....

SECTION 4 – SUPPORTING DOCUMENTATION AND FEES

Please enclose an original or certified copy of the person’s marriage certificate, along with a translation into English of the information contained in that certificate *(if applicable)*.

If additional copies of the entry in the Book are required, please state how many:

Please enclose the total fee(s) in pounds sterling *(see information leaflet for details)*: £.....

SECTION 5 – APPLICANT’S SIGNATURE

Signed: Date:

Please return this form, with the supporting documentation and appropriate fee, to:

Book of Scottish Connections Section
General Register Office for Scotland
Room 38
New Register House
3 West Register Street
EDINBURGH, Scotland, EH1 3YT
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SCHEDULE 4

Regulation 3(d)

Application for recording a civil partnership

Form BSC 4



**APPLICATION FOR AN ENTRY TO BE MADE IN
THE BOOK OF SCOTTISH CONNECTIONS**
(Section 54 of the Local Electoral Administration and Registration
Services (Scotland) Act 2006)

CIVIL PARTNERSHIP

This form is to be used to apply for the details of a civil partnership that occurred **outwith** Scotland to be recorded in the Book of Scottish Connections.

The person whose civil partnership is to be recorded qualifies if

- they were born in Scotland, or
- one of their parents or grandparents was born in Scotland, or
- there is an entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents, or
- the person was normally resident in Scotland at the time of their civil partnership

A copy of the entry in the Book will be issued in respect of each application. Additional copies can also be purchased at the time of the application, or at any time later. Full details are given in the accompanying information leaflet which should be read before completing this form.

SECTION 1 – APPLICANT’S DETAILS

Name:

Postal address:

.....

.....

E-mail address:

Telephone number:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SECTION 2 – DETAILS OF THE PERSON WHOSE CIVIL PARTNERSHIP IS TO BE RECORDED

Full forename(s):

Full surname(s):

Country of civil partnership:

Date of civil partnership (DD/MM/YYYY):

SECTION 3 – DETAILS OF THE SCOTTISH CONNECTION

A. The person whose civil partnership is the subject of this application was born in Scotland, or has a parent or grandparent who was born in Scotland.

(Please give details of the person's birth or details of their parent's or grandparent's birth)

Full forename(s):

Full surname(s):

Place of birth:

Date of birth (DD/MM/YYYY):

OR

B. The person whose civil partnership is the subject of this application has an existing entry in the Book of Scottish Connections in respect of any event relating to one of their parents or grandparents.

(Please give details of the existing event in the Book of Scottish Connections)

State type of event (birth, death, marriage etc.):

Full forename(s):

Full surname(s):

Country in which event occurred:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Date event occurred (DD/MM/YYYY):

OR

C. The person whose civil partnership is the subject of this application was normally resident in Scotland at the following address at the time of their civil partnership:

Postal address:
.....
.....

SECTION 4 – SUPPORTING DOCUMENTATION AND FEES

Please enclose an original or certified copy of the person’s civil partnership certificate, along with a translation into English of the information contained in that certificate (if applicable).

If additional copies of the entry in the Book are required, please state how many:

Please enclose the total fee(s) in pounds sterling (see information leaflet for details): £.....

SECTION 5 – APPLICANT’S SIGNATURE

Signed:Date:

Please return this form, with the supporting documentation and appropriate fee, to:

Book of Scottish Connections Section
General Register Office for Scotland
Room 38
New Register House
3 West Register Street
EDINBURGH, Scotland, EH11 3YT
Tel: 0131 314 4553 (International dialling 44 131 314 4553)

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SCHEDULE 5

Regulation 4(a)

Entry of birth

BIRTH Recorded in the Book of Scottish Connections		Volume No.	Year	Entry No.
1. Forename(s)			2. Sex	
Surname(s)				
3. Date of birth		4. Place of birth		
5. Mother's forename(s) and surname(s)			6. Mother's maiden surname	
7. Father's forename(s) and surname(s)				
8. When recorded	Year	Month	Day	9. <i>for the Registrar General</i>
10. Scottish connection				
11.				

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SCHEDULE 6

Regulation 4(b)

Entry of death

DEATH		Volume No.	Year	Entry No.
Recorded in the Book of Scottish Connections				
1. Forename(s)			2. Sex	
Surname(s)				
3. Date of birth		4. Age	5. Marital or Civil Partnership status	
6. Date of death		7. Place of death		
8. Forename(s), surname(s) of spouse(s) or civil partner(s)				
9. Mother's forename(s) and surname(s)			10. Mother's maiden surname	
11. Father's forename(s) and surname(s)				
12. When recorded	Year	Month	Day	13. <i>for the Registrar General</i>
14. Scottish connection				
15.				

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SCHEDULE 7

Regulation 4(c)

Entry of marriage

MARRIAGE Recorded in the Book of Scottish Connections				Volume No.	Year	Entry No.
1. Date of marriage						
2. Place of marriage						
3.	Bridegroom			Bride		
Forename(s)						
Surname(s)						
4. Marital or Civil Partnership status						
5. Date of birth	Year	Month	Day	Year	Month	Day
6. Country of birth						
7. Father's forename(s) surname(s)						
8. Mother's forename(s) maiden surname surname(s)						
9. When recorded	Year	Month	Day	10. <i>for the Registrar General</i>		
11. Scottish connection						
12.						

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SCHEDULE 8

Regulation 4(d)

Entry of civil partnership

CIVIL PARTNERSHIP				Volume No.	Year	Entry No.
Recorded in the Book of Scottish Connections						
1. Date of Civil Partnership registration						
2. Place of Civil Partnership registration						
3. Forename(s)						
Surname(s)						
4. Marital or Civil Partnership status						
5. Date of birth	Year	Month	Day	Year	Month	Day
6. Country of birth						
7. Father's forename(s) surname(s)						
8. Mother's forename(s) maiden surname surname(s)						
9. When recorded	Year	Month	Day	10.		
			 <i>for the Registrar General</i>		
11. Scottish connection						
12.						

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SCHEDULE 9

Regulation 5

Fees payable to Registrar General

<i>1</i>	<i>2</i>	<i>3</i>
<i>Local Electoral Administration and Registration Services (Scotland) Act 2006</i>	<i>Services</i>	<i>Fee payable under these Regulations £</i>
Section 54(6)(c)	1. Application for recording an entry	40.00
Section 55(6) Section 55(6)	2. Issue of a copy of an entry	15.00
	3. Particular search for each period of 5 years or part thereof in the BSC index, whether the specified entry is traced or not and application is made—	
	(a) in person; and	3.00
	(b) by any other practicable means	5.00
	4. internet search – per internet search session.	6.00
	5. General search in the BSC index—	
	(a) in a case where a block reservation of 10 places has been made in the limited amount of general search accommodation made available for reservation at this fee – per day or part thereof	9.00 per place reserved
	(b) in any other case—	
	per 2 hour session or part thereof (only one such session being available per person per day) in the limited amount of general search accommodation made available for this purpose	nil
	per day	10.00
	per quarter	440.00
	per year	1,250.00

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SCHEDULE 10

Regulation 6

Fees payable to district registrars

1 Local Electoral Administration and Registration Services (Scotland) Act 2006	2 Services	3 Fee payable under these Regulations £
Section 55(9)	1. Particular search for each period of 5 years or part thereof in the BSC index whether the specified entry is traced or not.	5.00
	2. General search in the BSC index— (a) for the first hour or part thereof; and (b) for the second and each subsequent hour or part thereof.	10.00
	3. Issue of a copy of an entry.	10.00
Section 55(9)		15.00