

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE

Paragraph 2

Form 16.1-D

Rule 16.1(3)(b)

**INFORMATION ABOUT YOUR MEANS**

You are not required by law to fill in this form and return it but it can help both you and the court if you do.

If you decide to plead guilty by letter please complete this form and the Reply Form and return them to the Procurator Fiscal in the pre-paid envelope provided.

If you are found guilty and are fined, the information you give here will help the court to set an amount which you can reasonably afford and to give you the time you need to pay.

If you decide to appear in court, you may hand the form in to a court official when you appear.

The information you give on this form will only be used for your court case and any financial penalty that may result from it. It will not be used for any other purpose.

If the information you have given below changes between now and the court hearing you should tell the clerk of the court – he or she will give you another form to fill in.

**PERSONAL DETAILS** (Please use BLOCK CAPITALS and tick the appropriate box, where required)

1. Your full name: .....	2. Date of birth: .....
3. Your address: .....	
.....	
4. Home telephone number: .....	5. Mobile telephone number: .....
6. Your email address: .....	
7. Are you: Home owner <input type="checkbox"/> Council tenant <input type="checkbox"/> Private tenant <input type="checkbox"/> Other <input type="checkbox"/>	
8. How many children (under 16) do you support? .....	
9. Is there anyone else financially dependent on you?	YES/NO
9a. If YES, what is their relationship to you? .....	
10. Your National Insurance number: .....	
11. Do you own a motor vehicle?	YES/NO
11a. If YES, what is the Vehicle Registration Number: .....	



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**GENERAL DETAILS**

19. Do you have a Bank/Building Society Account?	YES/NO
19a. If YES, please give name and branch of your Bank/Building Society here: . . . . .	
.....	
20. Do you have any other accounts or savings (such as shares, ISAs)?	YES/NO
20a. If YES, please give details here: .....	
21. Your Total Savings: £ .....	
22. If the court decides to fine you, how much do you think you could afford to pay each week? £ . . . . .	
23. Please give any other information about your finances which you would like the court to know here: (You can continue over the page or on a separate paper if you need to)	

**SIGNATURE BOX**

24. I declare that the information I have given in this form is true and complete.	
Signed .....	Date .....