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SCOTTISH STATUTORY INSTRUMENTS

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**2011 No. 331**

The Prisons and Young Offenders  
Institutions (Scotland) Rules 2011

**PART 8**

COMMUNICATIONS

PRISONERS' CORRESPONDENCE AND OTHER COMMUNICATIONS

**Provision of writing materials and payment of postage**

**61.**—(1) Subject to paragraphs (2) and (3) every prisoner must be allowed to send one letter every week, the postage for which must be paid for by the Scottish Ministers, and the Governor must provide the prisoner with the necessary writing materials for this purpose.

(2) The writing materials which must be provided by the Governor under paragraph (1) are as follows—

- (a) a ballpoint pen;
- (b) one sheet of writing paper and a reasonable number of further sheets if the prisoner so requires; and
- (c) an envelope.

(3) The Governor may allow the prisoner to send more than one letter every week at the expense of the Scottish Ministers if it appears to the Governor that this is justified in the prisoner's circumstances.

**Changes to legislation:**

There are currently no known outstanding effects for the The Prisons and Young Offenders Institutions (Scotland) Rules 2011, Section 61.