

---

SCOTTISH STATUTORY INSTRUMENTS

---

**2015 No. 369**

**The Private Rented Housing Panel (Tenant and Third Party Applications) (Scotland) Regulations 2015**

**PART 3**

Process of the application

**Directions**

**11.**—(1) On its own initiative, or on the application of any party, the committee may give directions to the parties relating to the conduct or progress of the application.

(2) The power to give directions is to be exercised subject to any specific provision of these Regulations.

(3) Directions must be intimated to every party and may be given orally or in writing.

(4) Directions of the committee may, in particular—

- (a) relate to any matter concerning the preparation for a hearing;
- (b) set time limits for something to be done;
- (c) vary any such time limit given in previous directions;
- (d) provide for—
  - (i) a matter to be dealt with as a preliminary issue;
  - (ii) a party to provide further details of that party's case, or any other information which appears to be necessary for the determination of the application;
  - (iii) any witnesses to be heard;
  - (iv) the manner in which any evidence is to be given;
- (e) require any party to lodge and serve—
  - (i) statements of any evidence which will be put forward at the hearing;
  - (ii) a paginated and indexed bundle of all the documents which will be relied on at the hearing;
  - (iii) a skeleton argument which summarises the submissions which will be made at the hearing and cites all the authorities which will be relied on, identifying any particular passages to be relied on;
  - (iv) a list of witnesses whom any party wishes to call to give evidence.

(5) When making directions the committee must take into account the ability of parties to comply with the directions.