
SCOTTISH STATUTORY INSTRUMENTS

2016 No. 433

**The Licensing of Relevant Permanent
Sites (Scotland) Regulations 2016**

Application to transfer a Part 1A site licence

4.—(1) An application to transfer a Part 1A site licence must be in writing and in such format as is determined by the local authority.

(2) The information to be provided in an application for consent to transfer a Part 1A site licence is—

- (a) the address of the land in respect of which the application is made;
- (b) the name of the site (if any);
- (c) for each occupier, their name and where that occupier uses or has used one or more other names, each of those names;
- (d) for each transferee, their name and where the transferee uses or has used one or more other names, each of those names;
- (e) for each transferee that is a natural person—
 - (i) the date of birth of the transferee; and
 - (ii) the home address of the transferee for the period of 5 years ending with the application;
- (f) for each transferee that is not a natural person, the name and address of the individual who holds the most senior position within the management structure of the relevant partnership, company or body;
- (g) for each transferee that is a company registered under the Companies Act 2006⁽¹⁾ the company's registered number;
- (h) for each transferee that is a body which is—
 - (i) entered in the Scottish Charity Register⁽²⁾;
 - (ii) registered as a charity in England and Wales in accordance with section 30 of the Charities Act 2011⁽³⁾; or
 - (iii) registered as a charity in Northern Ireland in accordance with section 16 of the Charities Act (Northern Ireland) 2008⁽⁴⁾;that body's charity number;
- (i) the correspondence address for the transferee in relation to the management of the site and any email address to which correspondence may be sent;
- (j) a contact telephone number for the applicant and the transferee;

⁽¹⁾ 2006 c.46.

⁽²⁾ The Scottish Charity Register is kept by the Office of the Scottish Charity Regulator under section 3 of the Charities and Trustee Investment (Scotland) Act 2005.

⁽³⁾ 2011 c.25.

⁽⁴⁾ 2008 c.12.

- (k) the name of any person appointed or to be appointed by the transferee to manage the site (“the Appointed Manager”) and where the Appointed Manager uses or has used one or more other names, each of those names;
- (l) in the case where the Appointed Manager is a natural person—
 - (i) the date of birth of the Appointed Manager; and
 - (ii) the home address of the Appointed Manager for the period of 5 years ending with the date of the application;
- (m) in the case where the Appointed Manager is not a natural person—
 - (i) the name of the individual who is to be directly concerned with the management of the site on behalf of that Appointed Manager and if that individual uses or has used one or more other names, each of those names;
 - (ii) the date of birth of that individual; and
 - (iii) the home address of that individual for the period of 5 years ending with the date of the application; and
- (n) any information relevant to the material falling within section 32O(2) of the Act in relation to—
 - (i) the transferee;
 - (ii) the Appointed Manager; and
 - (iii) any other person whom the local authority is required to be satisfied is a fit and proper person in accordance with section 32E(2)(b) and (d) of the Act.