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SCHEDULE 1

Regulations 2 and 3

APPLICATION FOR CONSENT TO EXERCISE RIGHT TO BUY

Official Use	
Code	APP
Received Date	



Land Reform (Scotland) Act 2016: Part 5 Right to Buy Land to Further Sustainable Development
Section 54(5)(a) and (c) of the Land Reform (Scotland) Act 2016
Application by a Part 5 Community Body for Consent to Exercise the Right to Buy Land to Further Sustainable Development

Notes:

1. This form is to be used by a Part 5 community body applying for consent to exercise the right to buy under Part 5 of the Land Reform (Scotland) Act 2016 ("the Act"). This form may be used to apply for consent to exercise a right to buy land or a tenant's interest. If applying to acquire both land and a tenant's interest you must complete separate forms.
2. Only a Part 5 community body within the meaning of section 49 of the Act is entitled to make this application. Note that under subsection 49(7) of the Act, a body can only be regarded as a Part 5 community body once the Scottish Ministers have given it written confirmation that they, the Scottish Ministers, are satisfied that the body's main purpose is consistent with furthering the achievement of sustainable development.
3. Before making this application, a Part 5 community body must have conducted a ballot in accordance with section 57 of the Act. The ballot must have been conducted during the period of 6 months which immediately preceded the date on which this application is made.
4. Before making this application, a Part 5 community body must have submitted a written request to the owner of the land to transfer the land to the community body or, as the case may be, to a third party purchaser using the form specified in schedule 2 of the Right to Buy Land to Further Sustainable Development (Applications, Written Requests, Ballots and Compensation) (Scotland) Regulations 2020. Where the application relates to a tenant's interest, a Part 5 community body must have submitted a written request to the tenant to assign the tenant's interest to the community body or, as the case may be, to a third party purchaser, using the form in schedule 2 of those Regulations. The request must have been made before the period of 6 months ending on the day on which the application is made.
5. You may print this form and complete it manually or you may download it and complete it electronically.
6. If you complete the form manually, you must do so using black or blue ink and capital letters.
7. Whether you complete the form manually or electronically, you may continue any answer on a separate sheet of paper. If you do this, please –
 - o indicate on the form where any answer is given or continued on a separate sheet,

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- o indicate on each separate sheet the question number(s) to which the sheet relates.
8. For more information and guidance on the right to buy for sustainable development please visit www.gov.scot and search for "right to buy".
9. You may submit the completed form and attached documents -
- o electronically to crtb@gov.scot, or
 - o by post to Community Land Team, Q Spur, Saughton House, Broomhouse Drive, Edinburgh, EH11 3XD.

SECTION 1 — WHO IS APPLYING

1.1 Please provide the name of the Part 5 community body ("CB") applying for consent to exercise a right to buy for sustainable development.

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SECTION 2 — DETAILS OF WHO IS APPLYING

2.1 Please supply details of the registered or principal office of the CB.

Postal Address:	
Town:	
County:	
Country:	
Postcode:	
E-mail:	

2.2 Please supply the address the CB wishes correspondence in relation to the right to buy process to be issued to.

Contact Name:	
Postal Address:	
Town:	
County:	
Country:	
Postcode:	
Telephone:	
Email:	

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2.3 Please mark an "X" in the relevant box to confirm the type of CB and enter its official number.

- | | | |
|--------------------------|---|----------------------|
| <input type="checkbox"/> | Company Limited by Guarantee (CLBG)
and its company number is: | <input type="text"/> |
| <input type="checkbox"/> | Scottish Charitable Incorporated Organisation (SCIO)
and its charity number is: | <input type="text"/> |
| <input type="checkbox"/> | Community Benefit Society (BenCom)
and its registration number is: | <input type="text"/> |
| <input type="checkbox"/> | A body corporate having a written constitution and its
official number is: | <input type="text"/> |
| <input type="checkbox"/> | If your CB has nominated a third party purchaser, please also tick this box and confirm the name and address of the third party, as well as its status (e.g. charity, public body, private firm), and its relationship to the CB. | |

<p>Name of Third Party Purchaser:</p> <p>Postal Address:</p> <p>Town:</p> <p>County:</p> <p>Country:</p> <p>Postcode:</p> <p>Telephone:</p> <p>Email:</p> <p>Status:</p> <p>Relationship to CB:</p>
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- This application must be accompanied by a copy of the CB's governing documents (i.e. articles of association, constitution or registered rules) and evidence of the company, charity or registration number (e.g. its official number). Please mark an "X" confirming that such a copy and evidence accompanies this application.

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2.4 Please provide the definition of the community as set out in the CB's governing document in accordance with section 49(2)(a), 49(3)(a), 49(4)(a), or 49(5)(a) of the Act, as the case may be.

2.5 This application must be accompanied by one or more maps or drawings which:

- (a) is/are prepared to the specifications referred to in regulation 3 of the Right to Buy Land to Further Sustainable Development (Applications, Written Requests, Ballots and Compensation) (Scotland) Regulations 2020, and
- (b) describe(s) the area of the community to which the CB relates.

Please confirm the total number of such maps, plans or other drawings relating to the community area which accompany this application.

2.6 Please provide:

(A) The total number of members in the CB.

(B) A breakdown of the total number of each type(s) of membership as stated in the CB's governing document (i.e. articles of association, constitution or registered rules).

(C) The membership details (i.e. name, address and membership type of each of the CB's members).

SECTION 3 — THE LAND IN RESPECT OF WHICH THE RIGHT TO BUY IS SOUGHT TO BE EXERCISED

Please confirm whether this application is in respect of land ("land" includes mineral rights or salmon fishings) or a tenant's interest over land by ticking the appropriate box:

Land ("land" includes mineral rights or salmon fishings)

Tenant's interest

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If applying to buy a tenant's interest please do not complete section 3A below and complete section 3B instead.

SECTION 3A — THE LAND IN RESPECT OF WHICH THE RIGHT TO BUY IS SOUGHT TO BE EXERCISED

3A.1 If this application is seeking to purchase salmon fishings or mineral rights, please tick this box to confirm that a separate application in respect of the land to which the salmon fishings or mineral rights relate has or is simultaneously being made, or that this application is being submitted during the relevant period as defined under section 47(3) of the Act.

3A.2 Please mark an "X" in the relevant box(es) to indicate the type(s) of land to which this application relates.

- | | | | |
|-------------------|--------------------------|-------------------|--------------------------|
| Buildings | <input type="checkbox"/> | Mineral rights | <input type="checkbox"/> |
| Woodland | <input type="checkbox"/> | Brown field site | <input type="checkbox"/> |
| Water | <input type="checkbox"/> | Farm/grazing land | <input type="checkbox"/> |
| Industrial site | <input type="checkbox"/> | Salmon fishings | <input type="checkbox"/> |
| Recreational land | <input type="checkbox"/> | Foreshore | <input type="checkbox"/> |

Other (please specify):

3A.3 What is the estimated total area of the land?

3A.4 What land register county is the land located in?

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3A.5 Please provide a written description of the land to which this application relates (e.g. the location of such land; postcodes covering the land; the condition of the land; its northern, southern, eastern and western boundaries and measurements, if applicable).

3A.6 This application must be accompanied by one or more maps or drawings, which:

- (a) is/are prepared to the specifications referred to in regulation 3 of the Right to Buy Land to Further Sustainable Development (Applications, Written Requests, Ballots and Compensation) (Scotland) Regulations 2020, and
- (b) describe(s) the land to which this application relates.

Please confirm the total number of such maps, plans or other drawings which accompany this application.

3A.7 Please mark an “X” in one box which you consider best describes the community's connection to the land in relation to which this application is made.

- A significant number of the members of the community have a connection with the land.
- The land is sufficiently near to land with which those members of the community have a connection.
- The land is in, or is sufficiently near to, the area of the community (the community being the community as defined in response to question 2.4).

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Please provide details to explain why the relevant box has been marked with an "X" above.

3A.8 Please describe what the land is currently used for.

3A.9 Please confirm whether the land, or any part of the land, has been officially designated (for example, as internationally important wetlands or an area of special scientific interest) and, if so, please confirm the type of designation.

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SECTION 3B — THE TENANT'S INTEREST IN RESPECT OF WHICH THE RIGHT TO BUY IS SOUGHT TO BE EXERCISED

3B.1 Please tick this box to confirm that a separate application in respect of the land to which the tenant's interest relates has or is simultaneously being made, or that the conditions under section 48(5) of the Act have been met.

3B.2 Please mark an "X" in the relevant box(es) to indicate the type(s) of land covered by the tenancy to which this application relates.

- | | | | |
|-------------------|--------------------------|-------------------|--------------------------|
| Buildings | <input type="checkbox"/> | Mineral rights | <input type="checkbox"/> |
| Woodland | <input type="checkbox"/> | Brown field site | <input type="checkbox"/> |
| Water | <input type="checkbox"/> | Farm/grazing land | <input type="checkbox"/> |
| Industrial site | <input type="checkbox"/> | Salmon fishings | <input type="checkbox"/> |
| Recreational land | <input type="checkbox"/> | Foreshore | <input type="checkbox"/> |

Other (please specify):

3B.3 What is the estimated total area of the land covered by the tenancy?

3B.4 What land register county is the land covered by the tenancy located in?

3B.5 Please provide a written description of the land covered by the tenancy to which this application relates (e.g. the location of such land; postcodes covering the land; the condition of the land; its northern, southern, eastern and western boundaries and measurements, if applicable).

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3B.6 This application must be accompanied by one or more maps or drawings, which:

- (a) is/are prepared to the specifications referred to in regulation 3 of the Right to Buy Land to Further Sustainable Development (Applications, Written Requests, Ballots and Compensation) (Scotland) Regulations 2020, and
- (b) describe(s) the land covered by the tenancy to which this application relates.

Please confirm the total number of such maps, plans or other drawings which accompany this application.

3B.7 Please mark an "X" in one box which you consider best describes the community's connection to the land covered by the tenancy in relation to which this application is made.

- A significant number of the members of the community have a connection with the land.
- The land is sufficiently near to land with which those members of the community have a connection.
- The land is in or sufficiently near to the area of the community (the community being the community as defined in response to question 2.4).

Please provide details to explain why the relevant box has been marked with an "X" above.

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3B.8 Please describe what the land to which the tenancy relates is currently used for.

3B.9 Please confirm whether the land to which the tenancy relates, or any part of that land, has been officially designated (for example, as internationally important wetlands or an area of special scientific interest) and, if so, please confirm the type of designation.

SECTION 4 — OWNER/TENANT & INTERESTS

4.1 Please provide the contact details of the owner of the land to which this application relates.

<p>Contact Name:</p> <p>Postal Address:</p> <p>Town:</p> <p>County:</p> <p>Country:</p> <p>Postcode:</p> <p>Company No. (If applicable):</p> <p>E-mail:</p>	
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4.2 If the owner has an agent or representative, please provide their contact details.

Contact Name:	
Postal Address:	
Town:	
County:	
Country:	
Postcode:	
Company No. (If applicable):	
E-mail:	

4.3 If there is more than one owner (e.g. the land is in joint or common ownership between a number of owners), then please provide the contact details for the other owner(s), using a separate sheet if necessary.

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4.4 If this application is in respect of a tenant's interest, please provide the contact information for the tenant whose interest in the tenancy this application relates.

Contact Name:	
Postal Address:	
Town:	
County:	
Country:	
Postcode:	
Company No. (If applicable)	
E-mail:	

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4.5 If there is more than one tenant (e.g. the tenancy is held jointly between more than one tenant), then please provide the contact details for the other tenant(s), using a separate sheet if necessary.

4.6 Please confirm the checks carried out (including by whom and when) to establish who owns the land to which this application relates or who is the tenant having the interest to which this application relates and whether there are any creditors in a standard security with a right to sell the land or the tenant's interest.

4.7 Please indicate, by ticking "Yes" or "No", whether you are aware of the existence of either of the matters listed. You may disregard any obligation that would be suspended, once the application is made, by regulation 11 of the Right to Buy Land to Further Sustainable Development (Eligible Land, Specified Types of Area and Restrictions on Transfers, Assignations and Dealing) (Scotland) Regulations 2020.

An enforceable personal obligation on the owner of the land to sell it to someone else or, if the application is in respect of a tenant's interest, an enforceable personal obligation on the tenant of the land to assign the tenancy to someone else:

YES **NO**

Anything else preventing the owner of the land from selling it or, if the application is in respect of a tenant's interest, anything else preventing the tenant from assigning the tenancy:

YES **NO**

If you ticked "Yes" for either matter listed at 4.7, please provide details for each matter, using a separate sheet if necessary. You should attach evidence to support any matters you raise where possible.

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4.8 If this application is for the purchase of land, please indicate by ticking "Yes" or "No" whether there are any tenancies in relation to the land or any part of it.

YES NO

If you ticked "Yes" at 4.8, please provide details for each tenancy, using a separate sheet if necessary, but based on the following details.

Name of Tenant(s): Contact Name (if different): Postal Address: Town: County: Country: Postcode: E-mail:	
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4.9 Please indicate, by ticking "Yes" or "No", whether there are any standard securities in relation to the land, any part of it or, in relation to a tenancy over the land or any part of it.

YES NO

If you ticked "Yes" at 4.9, please provide details for each standard security, using a separate sheet if necessary but based on the following details.

Name of Creditor holding security: Contact Name (if different): Postal Address: Town: County: Country: Postcode: E-mail: Details of standard security:	
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4.10 Please indicate, by ticking "Yes" or "No" for each of the planning rights or interests known to the CB, whether that right or interest applies to the land or to any part of it or, in relation to a tenancy over the land, or any part of it.

- Planning permission applied for (by any person) but not yet granted **YES** **NO**
- Planning permission granted but not yet fully utilised **YES** **NO**
- Suitable for development under the local development plan **YES** **NO**
- Subject to a compulsory purchase order **YES** **NO**
- Any other restriction on the use of the land **YES** **NO**

4.11 If you ticked "Yes" for any of the rights or interests listed at 4.10 please give details.

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4.12 Please indicate, by ticking "Yes" or "No", whether you know of any other existing rights or interests in the land or any part of it, or a tenancy over the land or any part of it.

YES **NO**

4.13 If you ticked "Yes" at 4.12, please provide details of the holder of each right or interest, using a separate sheet if necessary.

<p>Name of Person Holding Interest:</p> <p>Contact Name (if different):</p> <p>Postal Address:</p> <p>Town:</p> <p>County:</p> <p>Country:</p> <p>Postcode:</p> <p>E-mail:</p> <p>Nature of Right or Interest:</p>	
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4.14 Where possible, please attach at least one map or drawing that shows the location of the rights and interests identified under this section (4.1 – 4.13) in relation to the land.

Please confirm the total number of such maps, plans or other drawings which accompany this application.

If you are aware of rights and interests but are not able to show them via drawings or maps, please explain why this is.

SECTION 5 — COMMUNITY SUPPORT

5.1 Please indicate, by ticking the appropriate box how the ballot result is being / has been notified to the Scottish Ministers. **You must select one option.**

Ballot results attached to application

Ballot results already notified to Ministers

Please note that the ballot result must be/have been notified to Ministers in the form specified in regulation 12 of the Right to Buy Land for Sustainable Development (Applications, Written Requests, Ballots and Compensation) (Scotland) Regulations 2020.

If you indicated at 5.1 that the ballot result has already been notified to the Scottish Ministers, please give the date of notification.

SECTION 6 — STEPS TAKEN TO BUY LAND

6.1 Please provide the date when the CB sent the request for the transfer of the land to the owner or, where the application is to buy a tenant's interest, the date when the CB sent the request for the tenant to assign their interest using the official form provided in Part A of schedule 2 of the Right to Buy Land to Further Sustainable Development (Applications, Written Requests to Owner and Tenant, Ballots and Compensation) (Scotland) Regulations 2020. Please include copies of the form sent to the owner of the land or the form sent to the tenant as well as any other correspondence in relation to this including, in particular, any response from the land owner made

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using the official form provided for in Part B of schedule 2 of the Right to Buy Land to Further Sustainable Development (Applications, Written Requests, Ballots and Compensation) (Scotland) Regulations 2020.

<p>Offer Date:</p> <p>Terms (including amount offered and conditions:</p> <p>Land owner response to offer:</p>
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SECTION 7 — PROPOSALS FOR THE LAND

7.1 Please explain how the CB proposes to use, develop and manage the land to which this application relates or, if you're applying for the right to buy a tenant's interest, the land to which the tenant's interest relates.



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7.2 Please explain why the transfer of the land or, if applicable, the tenant's interest, is likely to further the achievement of sustainable development in relation to the land.

7.3 Please explain why you believe that the transfer of the land or, if this is application is in respect of a tenant's interest, transfer of the tenant's interest is in the public interest.

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7.4 Please explain how the transfer of land or, if this application is in respect of a tenant's interest, the transfer of the tenant's interest is likely to result in significant benefit to members of the community to which the Part 5 CB relates.

7.5 Is the transfer of the land or, if this application is in respect of a tenant's interest, the assignation of the tenant's interest, the only practicable, or the most practicable, way of achieving the significant benefit referred to in question 7.4?

YES **NO**

7.6 If you answered "yes" to question 7.5, please explain why the transfer of land or the assignation of the tenant's interest is the only practicable, or the most practicable, way of achieving a significant benefit to members of the community to which the CB relates?

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7.7 Please say why not granting consent to the transfer of land, or if applicable, to the assignation of the tenant's interest, would be likely to result in harm to the community to which the CB relates.

*The Scottish Ministers cannot grant a Part 5 transfer of land or an assignation of a tenant's interest unless they are satisfied that not granting consent for the transfer is likely to result in harm to the community.

7.8 Please use the space below to tell us about any further information that you believe is relevant in support of your application.

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- We, the undersigned, have been authorised by the CB to provide the information in this form, the proposals detailed within it and any supporting documents.
- The CB understands that, if it makes any inaccurate statements or provides inaccurate information (deliberate or accidental) at any stage during the right to buy process, or if it knowingly withholds any information, this could result in Scottish Ministers deciding not to consent to the exercise of the right to buy.
- The CB has not altered or deleted the original wording of this form.
- The CB understands that this form requires each signatory (2 board members, charity trustees or committee members) to this form to provide his/her full names and home address for the purposes of prevention and detection of fraud.
- The CB confirms that it is a community body within the requirements of section 49 of the Land Reform (Scotland) Act 2016.
- The CB understands that this form and supporting documents may appear in the Register of Applications by Community Bodies to Buy Land.
- We, the undersigned, understand that all or part of the information contained in this form and all information related to this application, may be publicly available via the Register of Applications by Community Bodies to Buy Land.
- We, the undersigned, have read and understand the terms of this declaration.

We, the undersigned on behalf of the CB specified in section 1, apply for consent to exercise the right to buy land under Part 5 of the Act.	
Name	
Address	
Date	
Position	
Signature
Name	
Address	
Date	
Position	
Signature

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Where a third party purchaser has been appointed, please have the third party purchaser or, where the third party purchaser is an organisation, two representatives on behalf of the third party purchaser, complete the following declaration:

I/We, the undersigned on behalf of the third party purchaser specified in at section 2.3, confirm that I/we consent to the foregoing application under Part 5 of the Act.	
Name	
Address	
Date	
Position
Signature
Name	
Address	
Date	
Position
Signature