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SCHEDULES

SCHEDULE 3

CHURCH REPRESENTATION RULES

Modifications etc. (not altering text)

- C1** Sch. 3 modified by [Cathedrals Measure 1963 \(No. 2\)](#), **s. 12(3)** (as substituted (1.6.1992) by [Church of England \(Miscellaneous Provisions\) Measure 1992 \(No. 1\)](#), s. 17(1), **Sch. 3 para. 10**; Instrument dated 27.5.1992 made by [Archbishops of Canterbury and York](#)).
- Sch. 3 modified (30.6.1999) by [Cathedrals Measure 1999 \(No. 1\)](#), **ss. 12(4)**, 38(2)(3) (with **ss. 33**, 37, 38(5)(6)).
- C1** Sch. 3 applied by [Churchwardens Measure 2001 \(No. 1\)](#), **s. 5(7)** (as substituted (19.5.2014) by [Church of England \(Miscellaneous Provisions\) Measure 2014 \(No. 1\)](#), s. 21(2), **Sch. 2 para. 15**; S.I. 2014/1369, **art. 2**)

PART II

PAROCHIAL CHURCH MEETINGS AND COUNCILS ANNUAL MEETINGS

- [^{F1}6] (1) In every parish there shall be held not later than the 30th April in each year the annual parochial church meeting (hereafter in these rules referred to as “the annual meeting”).
- (2) All lay persons whose names are entered on the roll of the parish shall be entitled to attend the annual meeting and to take part in its proceedings, and no other lay person shall be so entitled.
- (3) A clerk in Holy Orders shall be entitled to attend the annual meeting of a parish and take part in its proceedings—
- (a) if he is either beneficed in or licensed to the parish or any other parish in the area of the benefice to which the parish belongs; or
- (b)^{F2}
- [^{F3}(b)] if he is resident in the parish and is not beneficed in or licensed to any other parish.
- [^{F4}(c)] if he is not resident in the parish and is not beneficed or licensed to any other parish, the parochial church council with the concurrence of the minister has declared him to be a habitual worshipper in the parish, such declaration being effective until the conclusion of the annual meeting in the year in which a new roll is prepared under rule 2 or his ceasing to be a habitual worshipper in the parish whichever is the earlier, but without prejudice to a renewal of such declaration; or
- (d) if he is a co-opted member of the parochial church council in accordance with rule ^{F5}. . . [^{F6}14(1)(h)].]

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- [^{F7}(4) Without prejudice to paragraphs (2) and (3) of this rule—
- (a) all the members of the team of a team ministry shall be entitled to attend, and take part in the proceedings of, the annual meeting of the parish or each of the parishes in the area of the benefice for which the team ministry is established, and where the area of a group ministry includes the area of a benefice for which a team ministry is established, all the vicars in that ministry shall be entitled to attend, and take part in the proceedings of, the annual meeting of each of the other parishes in the area for which the group ministry is established;
 - (b) all the incumbents and priests in charge in a group ministry shall be entitled to attend, and take part in the proceedings of, the annual meeting of each of the parishes in the area for which the group ministry is established.
- (5) Where two or more benefices are held in plurality and a team ministry is, or is to be, established for the area of one of those benefices, then, if a pastoral scheme provides for extending the operation of the team ministry, so long as the plurality continues, to the area of any other benefice so held, paragraph (4) of this rule shall have effect as if the references to the area of the benefice were references to the combined area of the benefices concerned.]

Textual Amendments

- F1** Rule 6 (originally 5) renumbered (1.1.1995) by [S.I. 1994/3118](#), **para. 8**.
- F2** Rule 5(3)(b) (as originally enacted) repealed by [S.I. 1981/959](#), **para. 2(1)**.
- F3** Rule 5(3)(c) re-lettered “b” by [S.I. 1984/1039](#), **para. 4**.
- F4** Rule 5(3)(c)(d) inserted by [S.I. 1984/1039](#), **para. 4**.
- F5** Words in Sch. 3 rule 6 para (3)(d) omitted (1.1.1996) by virtue of [S.I. 1995/3243](#), **para. 1**.
- F6** Words in Sch. 3 rule 6 para (3)(d) inserted (1.1.1996) by [S.I. 1995/3243](#), **para. 1**.
- F7** Rule 5(4)(5) inserted by [S.I. 1981/959](#), **para. 2(2)**.

Convening of Meeting

- [^{F8}7] (1) The annual meeting shall be convened by the minister of the parish by a notice in the form set out in section 4 of Appendix 1 to these rules affixed on or near to the principal door of every church in the parish and every building licensed for public worship in the parish, for a period including the last two Sundays before the day of the meeting.
- (2) The annual meeting shall be held at such place on such date and at such hour as shall be directed by the previous annual meeting, or by the parochial church council (which may vary any direction given by a previous annual meeting) or in the absence of any such direction as shall be appointed by the minister.
- (3) During the vacancy of the benefice or curacy or when the minister is absent or incapacitated by illness or any other cause, the vice-chairman of the parochial church council, or if there is no vice-chairman, or if he is unable or unwilling to act, the secretary of or some other person appointed by that council shall have all the powers vested in the minister under this rule.
- (4) The annual meeting shall be held at a place within the parish unless the parochial church council decide otherwise.

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- [^{F9}(5) The minister of a new parish created by a pastoral scheme, or, in the absence of the minister, a person appointed by the bishop, shall as soon as possible after the scheme comes into operation convene a special parochial church meeting, and, subject to paragraph (6) of this rule, the provisions of these rules relating to the convening and conduct of the annual general meeting shall apply to a special meeting convened under this paragraph.
- (6) A special meeting so convened and held in the month of November or the month of December may, if the meeting so resolves, be for all purposes under these rules the annual meeting for the succeeding year, and a special meeting so convened shall in any event be for all such purposes the annual meeting for the year in which it is so convened and held.]

Textual Amendments

- F8** Rule 7 (originally 6) renumbered (1.1.1995) by [S.I. 1994/3118](#), [para. 8](#).
F9 Rule 6(5)(6) inserted by [S.I. 1981/959](#), [para. 3](#)

Chairman

- [^{F10}8]
[^{F11}(1) The minister, if present, or, if he is not present, the vice-chairman of the parochial church council, or, subject to paragraph (2) of this rule, if he also is not present, a chairman chosen by the annual meeting shall preside thereat.
- (2) Where a parish is in the area of a benefice for which a team ministry is established, and a vicar in that ministry is entitled to preside at an annual meeting of that parish by virtue of a provision in a pastoral scheme or the bishop's licence assigning to the vicar the duties, or a share in the duties, of the chairmanship of the annual meeting of that parish, then, if both he and the vice-chairman of the parochial church council are not present at that meeting, but the rector in that ministry is present, the rector shall preside thereat.]
- [^{F12}(3) In case of an equal division of votes, the chairman of the meeting shall have a second or casting vote [^{F13}unless it is a case where rule [^{F14}11(8)] applies]; but no clerical chairman shall have a vote in the election of the parochial representatives of the laity.

Textual Amendments

- F10** Rule 8 (originally 7) renumbered (1.1.1995) by [S.I. 1994/3118](#), [para. 8](#).
F11 Rule 7(1)(2) substituted for first sentence of rule 7 by [S.I. 1981/959](#), [para. 4\(1\)](#)
F12 Second sentence of rule 7 numbered para. (3) by [S.I. 1981/959](#), [para. 4\(2\)](#)
F13 Words inserted by [S.I. 1973/1865](#), [para. 6](#)
F14 Words in Sch. 3 rule 8 para. (3) (originally 7(3)) amended (1.1.1995) by [S.I. 1994/3118](#), [para. 63](#), [Sch.](#)

Business

- [^{F15}9] (1) The annual meeting shall receive from the parochial church council and shall be free to discuss:—
- ^{F16}(a)

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[^{F17}(a) a report on changes in the roll since the last annual parochial church meeting or, in a year in which a new roll is prepared, a report on the numbers entered on the new roll;]

^{F18}(b)

^{F18}(c)

^{F18}(d)

^{F18}(e)

[^{F19}(b) an annual report on the proceedings of the parochial church council and the activities of the parish generally;

(c) the financial statements of the parochial church council for the year ending on the 31st December immediately preceding the meeting, independently examined or audited as provided by paragraph (3) hereof;]

[^{F20}(d) [^{F21}the annual fabric report under section 50 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018;]; and

[^{F20}(e) a report on the proceedings of the deanery synod.

^{F22}(2)

[^{F23}(2A) The annual report referred to in paragraph (1)(b) shall include a statement as to whether the council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).]

^{F22}(3)

[^{F24}(2) The council shall cause a copy of the said roll to be available for inspection at the meeting.

^{F24}(3) The said financial statements shall—

- (a) be independently examined or audited in such manner as shall be prescribed in accordance with rule 54(8);
- (b) be considered and, if thought fit, approved by the parochial church council and signed by the chairman presiding at the meeting of the council; and
- (c) be displayed for a continuous period of at least seven days before the annual meeting, including at least one Sunday when the church is used for worship, on a notice-board either inside or outside the church.

^{F24}(4) The annual report referred to in paragraph (1)(b) above and the said financial statements shall be prepared in such form as shall be prescribed in accordance with rule 54(8) hereof for consideration by the annual meeting. Following such meeting the council shall cause [^{F25}copies of the annual report and statement] to be sent within twenty eight days of the annual meeting to the secretary of the diocesan board of finance for retention by the board.]

^{F26}(4)

^{F27}(5)

[^{F28} The annual meeting shall in the manner provided by rule 11—

- [^{F29}(5)] (a) elect in every third year parochial representatives of the laity to the deanery synod;
- (b) elect parochial representatives of the laity to the parochial church council;

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(c) appoint sidesmen;

^{F30}(d)

[appoint the independent examiner or auditor to the council for a term of office ending at the close of the next annual meeting, provided that such person shall not be a member of the council.]

and the elections and appointments shall be carried out in the above order.]

[^{F32} Without prejudice to the foregoing provisions and rule [^{F34}7(6)], a special parochial ^{F33}(6) church meeting convened under rule [^{F34}7(5)] shall, in addition to other business,—

(a) decide on the number of members of the parochial church council who are to be the elected representatives of the laity;

(b) elect in the manner provided by rule [^{F34}11] parochial representatives of the laity to the deanery synod, if such representatives are required to be elected in the year for which that meeting is the annual meeting by virtue of rule [^{F34}7(6)].]

[^{F29}(7)] Any person entitled to attend the annual meeting may ask any question about parochial church matters, or bring about a discussion of any matter of parochial or general interest, by moving a general resolution or by moving to give any particular recommendation to the council in relation to its duties.

[^{F29}(8)] The annual meeting shall have power to adjourn and to determine its own rules of procedure.

[^{F29}(9)] The secretary of the parochial church council (or another person appointed by the meeting in his place) shall act as a clerk of the annual meeting, and shall record the minutes thereof.

Textual Amendments

- F15** Rule 9 (originally 8) renumbered (1.1.1995) by [S.I. 1994/3118, para. 8](#).
- F16** Sch. 3 rule 9(1)(a) omitted (1.1.1995) by virtue of [S.I. 1994/3118, para. 8](#).
- F17** Sch. 3 rule 9 para. 1(a) inserted (1.1.1995) by [S.I. 1994/3118, para. 8](#).
- F18** Sch. 3 rule 9 paras. (1)(b)-(e) omitted (1.5.1997) by virtue of [S.I. 1995/3243, para. 2](#).
- F19** Sch. 3 rule 9 paras. (1)(b)(c) inserted (1.5.1997) by [S.I. 1995/3243, para. 2](#).
- F20** Sch. 3 rule 9 paras. (1)(d)(e) (previously (1)(f)(g)) renumbered (1.5.1997) by [S.I. 1995/3243, para. 2](#).
- F21** [Sch. 3 rule 9\(1\)\(d\)](#) substituted (1.9.2018) by [Ecclesiastical Jurisdiction and Care of Churches Measure 2018 \(No. 3\), s. 99\(2\), Sch. 3 para. 8](#) (with [Sch. 4 Pt. 1](#)); [S.I. 2018/720, art. 2](#)
- F22** Sch. 3 rule 9 paras. (2)(3) omitted (1.5.1997) by virtue of [S.I. 1995/3243, para. 3](#).
- F23** Sch. 3 rule 9(2A) inserted (1.10.2016) by [Safeguarding and Clergy Discipline Measure 2016 \(No. 1\), ss. 5\(4\), 12\(3\)](#); [S.I. 2016/938, art. 2](#)
- F24** Sch. 3 rule 9 paras. (2)-(4) inserted (1.5.1997) by [S.I. 1995/3243, para. 3](#).
- F25** Words in Sch. 3 rule 9(4) substituted (1.1.2005) by [The Church Representation Rules \(Amendment\) Resolution 2004 \(S.I. 2004/1889\), paras. 2, 19\(3\)\(b\)](#)
- F26** Sch. 3 rule 9(4) (originally 8(4)) omitted (1.1.1995) by virtue of [S.I. 1994/3118, para. 10](#).
- F27** Sch. 3 rule 9(5) (originally 8(5)) omitted (1.1.1995) by virtue of [S.I. 1994/3118, para. 10](#).
- F28** Sch. 3 rule 9(4) inserted (1.1.1995) by [S.I. 1994/3118, para. 10](#).
- F29** Sch. 3 rule 9 paras. (5)-(9) (previously (4)-(8)) renumbered (1.5.1997) by [S.I. 1995/3243, para. 3](#).
- F30** Sch. 3 rule 9 para. (4)(d) omitted (1.5.1996) by virtue of [S.I. 1995/3243, para. 4](#).
- F31** Sch. 3 rule 9 para. (4)(d) inserted (1.5.1996) by virtue of [S.I. 1995/3243, para. 4](#).
- F32** Rule 8(6) inserted by [S.I. 1981/959, para. 5](#)

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- F33** Sch. 3 rule 8(6) renumbered as 9(5) (1.1.1995) by S.I. 1994/3118, **para. 10** and renumbered (1.5.1997) as rule 9(6) by S.I. 1995/3243, **para. 3**.
- F34** Words in Sch. 3 rule 9 para. (5) (originally 8(6)) amended (1.1.1995) by S.I. 1994/3118, **para. 63, Sch.**

Qualifications of persons to be chosen or elected by annual meetings

[^{F35}10]^{F36}(1)

[^{F37}(1) Subject to the provisions of rule 1(4) and paragraph (3) of this rule, the qualifications of a person to be elected a parochial representative of the laity to either the parochial church council or the deanery synod are that—

- (a) his name is entered on the roll of the parish [^{F38}and, unless he is under the age of eighteen years at the date of the election, has been so entered for at least the preceding period of six months];
- (b) he is an actual communicant as defined in rule 54(1); and
- [^{F39}(c) he is of sixteen years or upwards.]

^{F36}(1A)

^{F36}(1B)

(2) The qualification of a person to be ^{F40}... [^{F41}appointed] a sidesman is that his name is entered on the roll of the parish.

^{F42}(3)

[No person shall be nominated for election under rule 9—

- ^{F43}(3) (a) to serve on either the parochial church council, or the deanery synod unless he has signified his consent to serve, or there is in the opinion of the meeting sufficient evidence of his willingness to serve;
- (b) to serve on the parochial church council, if he has been disqualified [^{F44}under rule 46A];
- (c) ^{F45}

Textual Amendments

- F35** Sch. 3 rule 10 (originally 9) renumbered (1.1.1995) by S.I. 1994/3118, **para. 11**.
- F36** Sch. 3 rule 10 paras. (1)(1A)(1B) omitted (1.1.1995) by virtue of S.I. 1994/3118, **para. 11**.
- F37** Sch. 3 rule 10 para. (1) inserted (1.1.1995) by S.I. 1994/3118, **para. 11**.
- F38** Words in Sch. 3 rule 10(1)(a) inserted (1.1.2004) by Synodical Government (Amendment) Measure 2003 (No. 1), ss. 1(2), 4(2), **Sch. para. 2** (with s. 3(1)); 2003 No. 2, Instrument made by Archbishops
- F39** Sch. 3 rule 10(1)(c) substituted (1.8.2004) by The Church Representation Rules (Amendment) Resolution 2004 (S.I. 2004/1889), **paras. 3, 19(3)(a)**
- F40** Word in Sch. 3 rule 10 para. (2) omitted (1.1.1995) by virtue of S.I. 1994/3118, **para. 12**.
- F41** Word in Sch. 3 rule 10 para. (2) inserted (1.1.1995) by S.I. 1994/3118, **para. 12**.
- F42** Sch. 3 rule 10 para. (3) omitted (1.1.1995) by virtue of S.I. 1994/3118, **para. 12**.
- F43** Sch. 3 rule 10 para. (3) inserted (1.1.1995) by virtue of S.I. 1994/3118, **para. 13**.
- F44** Words in Sch. 3 rule 10(3)(b) substituted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 2(a), 24(3)**
- F45** Sch. 3 rule 10(3)(c) omitted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 2(b), 24(3)**

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Conduct of Elections at Annual Meetings

- [^{F46}11](1) [^{F47} . . . [^{F49}Subject to the provisions of any resolution under rule 12]for the time being in force] this rule shall apply to all elections at annual meetings.
- (2) All candidates for election at an annual meeting must be nominated and seconded by persons entitled to attend the annual meeting, and in the case of parochial representatives of the laity, by persons whose names are entered on the roll of the parish. A candidate shall be nominated or seconded either before the meeting in writing or at the meeting.
- (3) If the number of candidates nominated is not greater than the number of seats to be filled, the candidates nominated shall forthwith be declared elected.
- (4) If more candidates are nominated than there are seats to be filled, the election shall take place at the annual meeting.
- (5) No clerk in Holy Orders shall be entitled to vote in the election of any parochial representatives of the laity.
- (6) Each person entitled to vote shall have as many votes as there are seats to be filled but may not give more than one vote to any one candidate.
- [^{F50}(7) Votes may be given—
- (a) by show of hands, or
 - (b) if one or more persons object—
 - (i) on voting papers signed by the voter on the reverse thereof; or
 - (ii) if at least one tenth of the persons present and voting at the meeting so request, on numbered voting papers.]
- (8)[^{F51}(a)] Where owing to an equality of votes an election is not decided, the decision between the persons for whom the equal numbers of votes have been cast shall be taken by lot.
- [^{F52}(b)] When an election or any stage of an election is recounted, either on appeal or at the request of the presiding officer or of a candidate, if the original count and the re-count are identical at the point when a lot must be drawn to resolve a tie, the original lot shall be used to make the determination.]
- (9) The result of any election by an annual meeting shall be announced as soon as practicable by the person presiding over the election, and a notice of the result shall in every case be affixed on or near the principal door of every church in the parish and every building licensed for public worship in the parish, and shall bear the date on which the result is declared. The notice shall remain affixed for not less than fourteen days. [^{F53}Thereafter the secretary of the parochial church council shall hold a list of the names and addresses of the members of the council which shall be available for inspection on reasonable notice being given by any person who either is resident in the parish or has his name on the electoral roll, but the secretary shall not be bound to provide a copy of such list.]
- [^{F54}(10) Names and addresses, of parochial representatives of the laity elected to the deanery synod shall be sent by the secretary of the parochial church council to the diocesan electoral registration officer appointed in accordance with rule [^{F55}29] and to the secretary of the deanery synod.]

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[^{F56}(11) Where a vote is conducted in accordance with paragraph (7)(b)(ii) above, a record shall be made of the identity of each person to whom a numbered voting paper is issued and any such record, so long as it is retained, shall be kept separate from the voting papers.]

Textual Amendments

- F46** Sch. 3 rule 11 (originally 10) renumbered (1.1.1995) by [S.I. 1994/3118, para. 14.](#)
- F47** Words in Sch. 3 rule 11 para. (1) omitted (1.1.1995) by virtue of [S.I. 1994/3118, para. 14.](#)
- F48** Words inserted by [S.I. 1980/178, para. 3\(1\).](#)
- F49** Words in Sch. 3 rule 11 para. (1) inserted (1.1.1995) by [S.I. 1994/3118, para. 14.](#)
- F50** Sch. 3 rule 11(7) substituted (1.1.2005) by [The Church Representation Rules \(Amendment\) Resolution 2004 \(S.I. 2004/1889\), paras. 4\(a\), 19\(3\)\(b\)](#)
- F51** Sch. 3 rule 11 para. (8)(a) (originally (8)) renumbered (1.1.1995) by [S.I. 1994/3118, para. 14.](#)
- F52** Sch. 3 rule para. (8)(b) inserted (1.1.1995) by [S.I. 1994/3118, para. 14.](#)
- F53** Words added by [S.I. 1989/2094, para. 1\(1\).](#)
- F54** Sch. 3 rule 10(10) substituted by [S.I. 1989/2094, para. 1\(2\).](#)
- F55** Words in Sch. 3 rule 11 para. (10) amended (1.1.1995) by [S.I. 1994/3118, para. 63, Sch.](#)
- F56** Sch. 3 rule 11(11) added (1.1.2005) by [The Church Representation Rules \(Amendment\) Resolution 2004 \(S.I. 2004/1889\), paras. 4\(b\), 19\(3\)\(b\)](#)

[^{F57} Variation of method of election by scheme

Textual Amendments

- F57** Rule 10A and heading inserted by [S.I. 1980/178, para. 3\(1\)](#)

[^{F58}12] (1) The annual meeting may ^{F59} . . . [^{F60}pass a resolution]which provides that the election of parochial representatives of the laity to the parochial church council or to the deanery synod or to both that council and that synod shall be conducted [^{F61}by the method of the single transferable vote] under rules, with the necessary modifications, made by the General Synod under rule [^{F62}39(7)] and for the time being in force [^{F63}, except that where the vote is conducted in accordance with Rule 11(7)(b)(ii), those rules shall have effect with the omission of any requirement that the voting paper be signed by the voter].

[^{F64}(2) The annual meeting may ^{F59} . . . [^{F60}pass a resolution]which provides that any person entitled to attend the annual meeting and vote in the elections of parochial representatives of the laity to the parochial church council or to the deanery synod or to both that council and that synod may make application in the form set out in section 4A of Appendix I for a postal vote.

(3) Where applications for postal votes have been received by the date specified in the notice convening the annual meeting and where the number of candidates nominated for an election referred to in paragraph (2) of this rule is greater than the number of seats to be filled, the annual meeting shall appoint a presiding officer who shall not be a candidate in the election. Voting papers shall be distributed to each person present at the meeting entitled to vote and completed papers shall be returned into the custody of the presiding officer before the close of the meeting. The presiding officer shall ensure that persons who have made application for a postal vote shall be sent or

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have delivered a voting paper within 48 hours of the close of the meeting such paper to be returned to the presiding officer within such period of not less than 7 days nor more than 14 days from the date of the meeting as the presiding officer shall specify.]

^{F65}(4)

[A resolution passed under this rule shall be invalid unless approved by at least ^{F66}(4) two thirds of the persons present and voting at the annual meeting nor shall it be operative until the next ensuing annual meeting. Such resolution may be rescinded by a subsequent resolution passed in the same manner.]]

Textual Amendments

- F58** Sch. 3 rule para. 12 (originally 10A) renumbered (1.1.1995) by [S.I. 1994/3118, para. 15](#).
- F59** Words in Sch. 3 rule 12 para. (1)(2) omitted (1.1.1995) by virtue of [S.I. 1994/3118, para. 15](#).
- F60** Words in Sch. 3 rule 12 para. (1)(2) inserted (1.1.1995) by [S.I. 1994/3118, para. 15](#).
- F61** Words substituted by [S.I. 1984/1039, para. 6\(1\)](#).
- F62** Words in Sch. 3 rule 12 para. (1) (originally 10A(1)) amended (1.1.1995) by [S.I. 1994/3118, para. 63, Sch.](#)
- F63** Words in Sch. 3 rule 12(1) added (1.1.2005) by [The Church Representation Rules \(Amendment\) Resolution 2004 \(S.I. 2004/1889\), paras. 5, 19\(3\)\(b\)](#)
- F64** Sch. 3 rule 10A(2)(3) inserted by [S.I. 1989/2094, para. 1\(3\)](#).
- F65** Sch. 3 rule 12 para. (4) omitted (1.1.1995) by virtue of [S.I. 1994/3118, para. 16](#).
- F66** Sch. 3 rule 12 para. (4) inserted (1.1.1995) by [S.I. 1994/3118, para. 16](#).

Conduct of Elections of Churchwardens

[^{F67}13 Elections of churchwardens shall be conducted, at a meeting of parishioners, in accordance with the provisions of sections 4 and 5 of the Churchwardens Measure 2001.]

Textual Amendments

- F67** Sch. 3 rule 13 substituted (1.1.2010) by [The Church Representation Rules \(Amendment\) Resolution 2009 \(S.I. 2009/2129\), paras. 1\(3\), 2](#)

Parochial Church Council Members

[^{F68}14](1) [^{F69}Subject to the provisions of rule [^{F70}1(4)] [^{F71}and paragraph (3) of this rule,]] the parochial church council shall consist of:—

- (a) all clerks in Holy Orders beneficed in or licensed to the parish, . . . ^{F72}
- [^{F73}(aa) any clerk in Holy Orders who is duly authorised to act as chairman of meetings of the council by the bishop in accordance with paragraph 5(b) of Appendix II to these rules;]
- [^{F74}(b) any deaconess or lay worker licensed to the parish;]
- [^{F75} in the case of a parish in the area of a benefice for which a team ministry is established, all the members of the team of that ministry;]
- [^{F76}(c)]
- [^{F76}(d)] the churchwardens [^{F77}and any deputy churchwardens who are ex officio members of the parochial church council by virtue of a scheme made under rule 18(4) of these rules,] being ^{F78} . . . [^{F79}actual communicants] whose names are on the roll of the parish;

Status: Point in time view as at 20/12/2018.

Changes to legislation: Synodical Government Measure 1969, Part II is up to date with all changes known to be in force on or before 15 August 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

- ^{F80}(d)
- ^{F76}(e) ^{F81} such, if any, of the readers who are licensed to that parish or licensed to an area which includes that parish and whose names are on the roll of the parish as the annual meeting may determine.]
- ^{F76}(f) all persons whose names are on the roll of the parish and who are lay members of any deanery synod, diocesan synod or the General Synod;
- [(g) ^{F82}six representatives of the laity where there are not more than fifty names on the electoral roll, nine such representatives where there are not more than one hundred names on the roll and, where there are more than one hundred names on the roll, a further three such representatives for every one hundred (or part thereof) names on the roll up to a maximum of fifteen such members, and so that the aforesaid numbers “six”, “nine”, “three” and “fifteen”] may be altered from time to time by a resolution passed at any annual meeting, but such resolution shall not take effect before the next ensuing annual meeting; and
- ^{F76}(h) co-opted members, if the parochial church council so decides, not exceeding in number one-fifth of the representatives of the laity elected under the last preceding sub-paragraph of this paragraph [^{F83}or two persons whichever shall be the greater,], and being either clerks in Holy Orders or ^{F84}. . . [^{F85}actual lay communicants of sixteen] years of age or upwards. The term of office of a co-opted member shall be until the conclusion of the next annual meeting; but without prejudice to his being co-opted on subsequent occasions for a similar term, subject to and in accordance with the provisions of these rules.

^{F86} Any person chosen, appointed or elected as a churchwarden of a parish, being an ^{F87}(2) ^{F88} . . . [^{F89}actual communicant] whose name is on the roll of the parish, shall as from the date on which the choice, appointment or election, as the case may be, is made be a member of the parochial church council of the parish by virtue of this paragraph until he is admitted to the office of churchwarden, and he shall thereafter continue to be a member of that council by virtue of [^{F90}paragraph 1(d)] of this rule unless and until he ceases to be qualified for membership by virtue of that sub-paragraph.]

^{F91}(3)

- ^{F92}(3) A person shall cease to be a member of a parochial church council—
 - (a) if his name is removed from the roll of the parish under rule 1, on the date on which his name is removed;
 - (b) if he refuses or fails to apply for enrolment when a new roll is being prepared, on the date on which the new roll is completed;
 - ^{F93}(c) if he is or becomes disqualified under rule 46A, from the date on which the disqualification takes effect];

but, so far as the provisions of (a) and (b) above are concerned, shall be without prejudice to any right which that council may have to make that person a co-opted member.]

^{F87}(4) Where a group ministry is established the incumbents of all benefices in the group [^{F94}every priest in charge of any benefice therein and where the area of the group ministry includes the area of a benefice for which a team ministry is established, all the vicars in that ministry] shall be entitled to attend meetings of the parochial church councils of all the parishes in the area for which the group ministry is established.

Status: Point in time view as at 20/12/2018.

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They shall be entitled to receive documents circulated to members of councils of which they are not themselves members and to speak but not to vote at meetings of such councils.

^{F95}
F87(5) [Where two or more benefices are held in plurality and a team ministry is, or is to be, established for the area of one of those benefices, then, if a pastoral scheme provides for extending the operation of the team ministry, so long as the plurality continues, to the area of any other benefice so held, paragraphs ^{F96}1(c) and (4)]of this rule shall have effect as if the references to the area of the benefice were references to the combined area of the benefices concerned.]

Textual Amendments

- F68** Sch. 3 rule 14 (originally 12) renumbered (1.1.1995) by S.I. 1994/3118, **para. 17**.
- F69** Words inserted by S.I. 1980/178, **para. 4(1)**.
- F70** Words in Sch. 3 rule 14(1) (originally 12(1)) amended (1.1.1995) by S.I. 1994/3118, **para. 63, Sch.**
- F71** Words in Sch. 3 rule 14 para. (1) inserted (1.1.1995) by S.I. 1994/3118, **para. 17(a)**.
- F72** Words repealed by S.I. 1981/959, **para. 6(1)**.
- F73** Sch. 3 rule 14(1)(aa) inserted (1.1.2004) by Synodical Government (Amendment) Measure 2003 (No. 1), ss. 1(2), 4(2), **Sch. para. 3; 2003 No. 2, Instrument made by Archbishops**
- F74** Rule 12(1)(b) substituted by S.I. 1984/1039, **para. 8**.
- F75** Rule 12(1)(bb) inserted by S.I. 1981/959, **para. 6(1)**.
- F76** Sch. 3 rule 14 para. (1)(c)-(h) (originally (1)(bb)-(g)) relettered (1.1.1996) by S.I. 1995/3243, **para. 5**.
- F77** Words in Sch. 3 rule 14(1)(d) inserted (1.1.2000) by The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 3(a), 24(3)**
- F78** Words in Sch. 3 rule 14(1)(c) (originally 12(1)(c)) omitted (1.1.1995) by virtue of S.I. 1994/3118, **para.17(b)**.
- F79** Words in Sch. 3 rule 14(1)(c) inserted (1.1.1995) by S.I. 1994/3118, **para. 17(b)**.
- F80** Sch. 3 rule 14 para. (1)(d) omitted (1.1.1995) by virtue of S.I. 1994/3118, **para. 18(a)**.
- F81** Sch. 3 rule 14 para. (1)(d) inserted (1.1.1995) by S.I. 1994/3118, **para. 18(a)**.
- F82** Words in Sch. 3 rule 14(1)(g) substituted (1.1.2004) by Synodical Government (Amendment) Measure 2003 (No. 1), ss. 1(2), 4(2), **Sch. para. 4** (with s. 3(2)); 2003 No. 2, Instrument made by Archbishops
- F83** Words inserted by S.I. 1989/2094, **para. 2**.
- F84** Words in Sch. 3 rule 14 para. (1)(g) omitted (1.1.1995) by virtue of S.I. 1994/3118, **para. 18(b)**.
- F85** Words in Sch. 3 rule 14 para. (1)(g) inserted (1.1.1995) by S.I. 1994/3118, 18(b).
- F86** Rule 12(1A) inserted by S.I. 1980/178, **para. 4(2)**.
- F87** Words in Sch. 3 rule 14 paras. (2)-(5) (originally (1A)-(4)) renumbered (1.1.1995) by S.I. 1994/3118, **para. 18(b)**.
- F88** Words in Sch. 3 rule 14 para. (2) omitted (1.1.1995) by virtue of S.I. 1994/3118, **para. 18(b)**.
- F89** Words in Sch. 3 rule 14 para. (2) inserted (1.1.1995) by S.I. 1994/3118, **para. 18(b)**.
- F90** Words in Sch. 3 rule 14(1A) (originally 12(1A)) amended (1.1.1995) by S.I. 1994/3118, **para. 63, Sch.**
- F91** Sch. 3 rule 14 para. (2) renumbered (3) and omitted (1.1.1995) by virtue of S.I. 1994/3118, **paras. 18, 19**.
- F92** Sch. 3 rule 14 para. (3) inserted (1.1.1995) by S.I. 1994/3118, **para. 19**.
- F93** Sch. 3 rule 14(3)(c) substituted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 3(b), 24(3)**
- F94** Words inserted by S.I. 1981/959, **para. 6(2)**.
- F95** Rule 12(4) inserted by S.I. 1981/959, **para. 6(3)**.
- F96** Words in Sch. 3 rule 14(4) (originally 12(4)) amended (1.1.1995) by S.I. 1994/3118, **para. 63, Sch.**

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General Provisions relating to Parochial Church Councils

[^{F97}15] The provisions in Appendix II to these rules shall have effect with respect to parochial church councils, and with respect to the officers, the meetings and the proceedings thereof:

Provided that a parochial church council may, with the consent of the diocesan synod, vary the said provisions, in their application to the council.

Textual Amendments

F97 Sch. 3 rule 15 (originally 13) renumbered (1.1.1995) by [S.I. 1994/3118](#), **para. 20**.

Term of office

[^{F98}16(1)] Subject to the following provisions of these rules, representatives of the laity serving on the parochial church council by virtue of rule 14(1)(g) shall hold office from the conclusion of the annual meeting at which they were elected until the conclusion of the third annual meeting thereafter, one third retiring and being elected each year, but, subject to rule 17, shall on retirement be eligible for re-election.

(2) Where a representative of the laity resigns or otherwise fails to serve for his full term of office the casual vacancy shall be filled for the remainder of his term of office in accordance with rule 48(1).

(3) Notwithstanding the preceding provisions of this rule an annual meeting may decide that the representatives of the laity serving by virtue of rule 14(1)(g) shall retire from office at the conclusion of the annual meeting next following their election, but any such decision shall not affect the terms of office as members of the parochial church council of those due to retire from office at the conclusion of an annual meeting held after that at which the decision was taken.

(4) A decision taken under paragraph (3) above shall be reviewed by the annual meeting at least once every six years; and on any such review the annual meeting may revoke the decision, in which case paragraph (1) above shall apply unless and until a further decision is taken under paragraph (3).

(5) Persons who are members of a parochial church council by virtue of their election as lay members of a deanery synod shall hold office as members of the council for a term beginning with the date of their election and ending with the 31st May next following the election of their successors.

(6) At an annual meeting at which all the representatives of the laity serving by virtue of rule 14(1)(g) are elected to hold office in accordance with paragraph (1) above, lots shall be drawn to decide which third of the representatives is to retire in the first year following that in which the meeting is held, which third is to retire in the second year and which third is to retire in the third year.]

Textual Amendments

F98 Sch. 3 rule 16 substituted (1.1.2004) by [Synodical Government \(Amendment\) Measure 2003 \(No. 1\)](#), ss. 1(2), 4(2), **Sch. para. 5**; 2003 No. 2, Instrument made by Archbishops

Status: Point in time view as at 20/12/2018.

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Limitation on years of service

- [^{F99}17] The annual meeting may decide that no representative of the laity [^{F100}being a member of the parochial church council by virtue of rule 14(1)(g) may hold office after the date of that meeting] for more than a specified number of years continuously and may also decide that after a specified interval a person who has ceased to be eligible by reason of such decision may again stand for election as a representative of the laity on the council.

Textual Amendments

F99 Sch. 3 rule 17 (originally 15) renumbered (1.1.1995) by S.I. 1994/3118, para. 20.

F100 Words in Sch. 3 rule 17 substituted (1.1.2000) by virtue of [The Church Representation Rules \(Amendment\) Resolution 1999 \(S.I. 1999/2112\)](#), paras. 5, 24(3)

Parishes with more than one Place of Worship

- [^{F101}18](1) In any parish where there are two or more churches or [^{F102}places of worship] the annual meeting may make a scheme, [^{F103}which makes provision for either or both of the following purposes, that is to say]:—

- (a) for the election of representatives of the laity to the parochial church council in such manner as to ensure due representation of the congregation of each such church or [^{F104}place][^{F105}and]
- [^{F106}(b) for the election by the annual meeting for any district in the parish in which a church or place of worship is situated of a district church council for that district]

- (2) A scheme for the election of any district church council or councils under the preceding paragraph shall provide for the election of representatives of the laity on to such council, for ex-officio members and for the chairmanship of such council and shall contain such other provisions as to membership and procedure as shall be considered appropriate by the annual meeting.

[^{F107}(3)

- [^{F108}(3) Such a scheme may also provide for the delegation by the parochial church council to a district church council of such functions as may be specified in the scheme and, subject to the provisions of the scheme, the parochial church council may by resolution also delegate to a district church council such of its functions as it shall think fit but not including (in either case) the functions of the parochial church council—

- (i) in respect of producing the financial statement of the parish [^{F109}...];
- (ii) as an interested party under Part I of the Pastoral Measure 1983;
- (iii) under Part II of the Patronage (Benefices) Measure 1986;
- [^{F110}(iv)]

- (4) A scheme may provide for the election or choice of one or two deputy churchwardens . . . [^{F111}], and for the delegation to him or [^{F112}them of such functions of the churchwardens relating to [^{F113}any church or place] as the scheme may specify, and the churchwardens may, subject to the scheme, delegate such of their said functions as they think fit to the deputy churchwarden or churchwardens. [^{F114}The

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scheme may also provide for the deputy churchwardens to be ex officio members of the parochial church council.]

[No scheme under this rule shall be valid unless approved by at least two-thirds of ^{F115}(5) the persons present and voting at the annual meeting nor shall the scheme provide for it to come into operation until such date as the bishop’s council and standing committee may determine being a date not later than the next ensuing annual meeting. Every such scheme shall on its approval be communicated to the bishop’s council and standing committee of the diocesan synod which may determine—

- (a) that the scheme shall come into operation; or
- (b) that the scheme shall not come into operation; or
- (c) that the scheme shall come into operation with specified amendments, if such amendments are approved by an annual or special parochial church meeting and the scheme as amended is approved by at least two-thirds of the persons present and voting at that meeting.]

^{F116} [.....
^{F117}(5A)]

[A special parochial church meeting of a parish to which this rule applies may be ^{F118} convened for the purpose of deciding whether to make such a scheme ^{F120} ..., and ^{F119}(6) where such a meeting is convened the foregoing provisions shall have effect with the substitution for references to the annual meeting of references to the special meeting.]

[..... ^{F122}
^{F121}(6)]

[Where a pastoral scheme establishing a team minstry, or an instrument of the bishop ^{F119}(7) made by virtue of that scheme, makes, in relation to a parish in the area of the benefice for which the team ministry is established, any provision which may be made by a scheme under this rule, no scheme under this rule relating to that parish shall provide for the scheme to come into operation until on or after the date on which the provisions in question of the pastoral scheme or of the instrument, as the case may be, cease to have effect.

[A scheme under this rule may by [^{F123}amended] or revoked by a subsequent scheme ^{F119}(8) [^{F124}passed in accordance with the provisions of paragraph (4) of this rule].

[Every member of the team of a team ministry shall have a right to attend the meetings ^{F119}(9) of any district church council elected for any district in a parish in the area of the benefice for which the team ministry is established.

[This rule shall be without prejudice to the appointment, in parishes with more than ^{F119}(10) one parish church, of two church-wardens for each church under section [^{F125}27(5) of the ^{M1}Pastoral Measure 1983].

[In this rule “place of worship” means a building or part of a building licensed for ^{F119}(11) public worship.]

Textual Amendments

F101 Sch. 3 rule 18 (originally 16) renumbered (1.1.1995) by S.I. 1994/3118, para. 20.

F102 Words substituted by S.I. 1981/959, para. 7(1).

F103 Words substituted by S.I. 1973/1865, para. 10(a).

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- F104** Word substituted by S.I. 1981/959, **para. 7(1)**.
- F105** Word substituted by S.I. 1973/1865, **para. 10(b)**.
- F106** Rule 16(1)(b) substituted by S.I. 1981/959, **para. 7(2)**.
- F107** Sch. 3 Rule 18 para. (3) omitted (1.3.1998) by virtue of S.I. 1998/319, **arts. 1, 5(3)**.
- F108** Sch. 3 Rule 18 para. (3) inserted (1.3.1998) by S.I. 1998/319, **art. 1**.
- F109** Words in Sch. 3 rule 18(3)(i) omitted (1.1.2004) by virtue of Synodical Government (Amendment) Measure 2003 (No. 1), ss. 1(2), 4(2), **Sch. para. 6(a)**; 2003 No. 2, Instrument made by Archbishops
- F110** Sch. 3 rule 18(3)(iv) repealed (17.11.2014) by Bishops and Priests (Consecration and Ordination of Women) Measure 2014 (No. 2), s. 4(2), **Sch.**; 2014 No. 5, art. 2
- F111** Words repealed by S.I. 1984/1039, **para. 9(3)**.
- F112** Words substituted by S.I. 1984/1039, **para. 9(2)**.
- F113** Words substituted by S.I. by virtue of S.I. 1984/1039, **para. 9(4)**.
- F114** Words in Sch. 3 rule 18(4) added (1.1.2000) by The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 6(a), 24(3)**
- F115** Rule 16(5) substituted by S.I. 1984/1039, **para. 9(5)**.
- F116** Sch. 3 rule 18(5A) omitted (1.1.2004) by virtue of Synodical Government (Amendment) Measure 2003 (No. 1), ss. 1(2), 4(2), **Sch. para. 6(b)**; 2003 No. 2, Instrument made by Archbishops
- F117** Sch. 3 Rule 18 para. (5A) inserted (1.3.1998) by S.I. 1998/319, **art. 2**.
- F118** Sch. 3 rule 16(5A) inserted by S.I. 1989/2094, **para. 3**.
- F119** Sch. 3 rule 18 paras. (6)-(11) formerly (5A)-(10) (1.1.1995) by S.I. 1994/3118, **para. 20(a)**
- F120** Words in Sch. 3 rule 18(6) omitted (1.1.2004) by virtue of Synodical Government (Amendment) Measure 2003 (No. 1), ss. 1(2), 4(2), **Sch. para. 6(c)**; 2003 No. 2, Instrument made by Archbishops
- F121** Rule 16(6)-(11) substituted for rule 16(6) by S.I. 1981/959, **para. 7(5)**.
- F122** Sch. 3 rule 16(6) repealed by S.I. 1984/1039, **para. 9(6)**.
- F123** Word in Sch. 3 rule 18(8) substituted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 6(b), 24(3)**
- F124** Words in Sch. 3 rule 18(8) substituted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 6(b), 24(3)**
- F125** Words substituted by S.I. 1984/1039, **para. 9(7)**.

Marginal Citations

- M1** 1983 No. 1 (21:4).

Joint Parochial Church Councils

- [^{F126} (1) Where there are two or more parishes within the area of a single benefice or two or more benefices are held in plurality, the annual meetings of all or some of the parishes in the benefice or benefices may make a joint scheme to provide—^{F127}19]
- [^{F128}(a) for establishing a joint parochial church council (in this rule referred to as ‘the joint council’) comprising—
- (i) the ministers of those parishes; and
 - (ii) lay representatives elected, chosen or appointed in such manner and in such numbers, from among the lay members of the parochial church councils of each of those parishes, as may be specified in the scheme.]
- (b) for the chairmanship, meetings and procedure of the joint council;
- (c) [^{F129}subject to paragraph 20 of Schedule 2 to the Patronage (Benefices) Measure 1986] for the delegation by the parochial church council of each such parish to the joint council of such of its functions, other than its functions as an interested party under Part I of the Pastoral Measure [^{F130}1983]^{F131} ..., as may be so specified.

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- (2) Subject to the scheme and to any pastoral scheme or order made under paragraph 13 of Schedule 3 to the said Measure [^{F132}and to paragraph 20 of Schedule 2 to the Patronage (Benefices) Measure 1986], the parochial church council of any such parish may delegate to the joint council such of its functions, other than its functions as an interested party under the said Part 1 ^{F133} ..., as it thinks fit.
- (3) The joint council shall meet from time to time for the purpose of consulting together on matters of common concern.
- [No scheme under this rule shall be valid unless approved by at least two-thirds of ^{F134}(4) the persons present and voting at the annual meeting nor shall the scheme provide for it to come into operation until such date as the bishop's council and standing committee may determine being a date not later than the next ensuing annual meeting. Every such scheme shall on its approval be communicated to the bishop's council and standing committee of the diocesan synod which may determine—
- (a) that the scheme shall come into operation; or
 - (b) that the scheme shall not come into operation; or
 - (c) that the scheme shall come into operation with specified amendments, if such amendments are approved by an annual or special parochial church meeting and the scheme as amended is approved by at least two-thirds of the persons present and voting at the meeting.]
- (5) ^{F135}
- [A special parochial church meeting of a parish to which this rule applies may be ^{F136}(5) convened for the purpose of deciding whether to join in making such a scheme, and where such a meeting is convened the foregoing provisions shall have effect with the substitution for references to the annual meeting of references to the special meeting.
- [Where a pastoral scheme or order, or any instrument of the bishop made by virtue of ^{F136}(6) such a scheme or order, establishes a joint parochial church council for two or more of the parishes in a single benefice or two or more of the parishes in benefices held in plurality, no scheme under this rule relating to those parishes shall provide for the scheme to come into operation until on or after the date on which the provisions of the pastoral scheme, pastoral order or instrument, as the case may be, establishing the joint parochial church council cease to have effect.
- [Where the provisions of a pastoral scheme or order for the holding of benefices ^{F136}(7) in plurality are terminated under section [^{F137}18(2) of the Pastoral Measure 1983], any provision of a scheme under this rule establishing a joint parochial church council for all or some of the parishes of those benefices and the other provisions thereof affecting that council shall cease to have effect on the date on which the first mentioned provisions cease to have effect.
- [A scheme under this rule may be [^{F138}amended] or revoked by a subsequent scheme ^{F136}(8) [^{F139}passed in accordance with the provisions of paragraph (4) of this rule] to be.]

Textual Amendments

F126 Rule 17 substituted by [S.I. 1981/959, para. 8](#).

F127 Sch. 3 rule 19 (originally 17) renumbered (1.1.1995) by [S.I. 1994/3118, para. 20](#).

F128 Sch. 3 rule 19(1)(a) substituted (1.1.2010) by [The Church Representation Rules \(Amendment\) Resolution 2009 \(S.I. 2009/2129\), paras. 1\(3\), 3\(1\)](#)

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- F129** Words inserted by Patronage (Benefices) Measure 1986 (No. 3, SIF 21:4), s. 41(1), **Sch. 4 para. 13(b)(i)**.
- F130** Word substituted by S.I. 1984/1039, **para. 10(1)**.
- F131** Words in Sch. 3 rule 19(1)(c) repealed (17.11.2014) by Bishops and Priests (Consecration and Ordination of Women) Measure 2014 (No. 2), s. 4(2), **Sch.**; 2014 No. 5, art. 2
- F132** Words inserted by Patronage (Benefices) Measure 1986 (No. 3, SIF 21:4), s. 41(1), **Sch. 4 para. 13(b)(ii)**.
- F133** Words in Sch. 3 rule 19(2) repealed (17.11.2014) by Bishops and Priests (Consecration and Ordination of Women) Measure 2014 (No. 2), s. 4(2), **Sch.**; 2014 No. 5, art. 2
- F134** Rule 17(4) substituted by S.I. 1984/1039, **para. 10(2)**.
- F135** Rule 17(5)(6) (as substituted by S.I. 1981/959, **para. 8**) repealed by S.I. 1984/1039, **para 10(3)**.
- F136** Rule 17(5) to (8) (originally (7) to (10)) renumbered by S.I. 1984/1039, **para. 10(3)**.
- F137** Words substituted by S.I. 1984/1039, **para. 10(4)**.
- F138** Word in Sch. 3 rule 19(8) substituted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 7(b), 24(3)**
- F139** Words in Sch. 3 rule 19(8) substituted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 7(b), 24(3)**

^{F140} Team councils

Textual Amendments

- F140** Rules 17A, 17B inserted by S.I. 1981/959, **para. 9(1)**

[^{F141}20] (1) Where a team ministry is established for the area of a benefice which comprises more than one parish the annual meetings of the parishes in that area may make a joint scheme to provide—

^{F142}(a)

[for establishing a team council comprising—

- ^{F143}(a) (i) the team rector;
- (ii) the members of the team other than the team rector;
- (iii) every assistant curate, deaconess and lay worker licensed to a parish within the team who are not members of the team;
- [^{F144}(iv) lay representatives elected, chosen or appointed in such manner and in such numbers, by and from among the lay members of the parochial church councils of each of the parishes in the area, as may be specified in the scheme.]

Provided that where the total number of persons in sub-paragraphs (ii) and (iii) above would otherwise number more than one quarter of the total membership of the team council they may, and where those persons number more than one third they shall select among themselves which members shall be members of the team council so that the total number of those persons shall not exceed more than one third of the council.]

- (b) for the chairmanship, meetings and procedure of the team council; and
- (c) [^{F145}subject to paragraph 19 of Schedule 2 to the Patronage (Benefices) Measure 1986] for the delegation by the parochial church council of each such parish to the team council of such functions, other than its functions as an interested party under Part I of the Pastoral Measure [^{F146}1983][^{F147} as may be so specified]^{F148}[^{F149} ..., as may be so specified]

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- (2) Subject to the scheme and to any pastoral scheme relating to the team council made under [F150 paragraph 4(3)] of Schedule 3 to the said Measure [F151 and to paragraph 19 of Schedule 2 to the Patronage (Benefices) Measure 1986], the parochial church council of any such parish may delegate to the team council such of its functions, other than its functions as an interested party under the said Part I F152 ..., as it thinks fit.
- (3) The team council shall meet from time to time for the purpose of consulting together on matters of common concern.
- [No scheme under this rule shall be valid unless approved by at least two-thirds of F153 (4) the persons present and voting at the annual meeting nor shall the scheme provide for it to come into operation until such date as the bishop's council and standing committee may determine being a date not later than the next ensuing annual meeting. Every such scheme shall on its approval be communicated to the bishop's council and standing committee of the diocesan synod which may determine—
- (a) that the scheme shall come into operation; or
 - (b) that the scheme shall not come into operation; or
 - (c) that the scheme shall come into operation with specified amendments, if such amendments are approved by an annual or special parochial church meeting and the scheme as amended is approved by at least two-thirds of the persons present and voting at that meeting.]
- (5) F154
- [A special parochial church meeting of a parish to which this rule applies may be F155 (5) convened for the purpose of deciding whether to join in making such a scheme, and where such a meeting is convened the foregoing provisions shall have effect with the substitution for references to the annual meeting of references to the special meeting.
- [Where a pastoral scheme establishing a team ministry, or an instrument of the bishop F155 (6) made by virtue of that scheme, establishes a team council for that ministry, no scheme under this rule relating to that ministry shall provide for the scheme to come into operation until on or after the date on which the provisions of the pastoral scheme or of the instrument, as the case may be, establishing the team council to have effect.
- [A scheme under this rule may be [F156 amended] or revoked by a subsequent scheme F155 (7) [F157 passed in accordance with the provisions of paragraph (4) of this rule] to be.]

Textual Amendments

- F141** Sch. 3 rule 20 (originally 17A) renumbered (1.1.1995) by [S.I. 1994/3118, para. 20](#).
- F142** Sch. 3 rule 20 para. 1(a) omitted (1.1.1995) by virtue of [S.I. 1994/3118, para. 20\(b\)](#).
- F143** Sch. 3 rule 20 para. 1(a) inserted (1.1.1995) by [S.I. 1994/3118, para. 20\(b\)](#).
- F144** Sch. 3 rule 20(1)(a)(iv) substituted (1.1.2010) by [The Church Representation Rules \(Amendment\) Resolution 2009 \(S.I. 2009/2129\), paras. 1\(3\), 3\(2\)](#)
- F145** Words inserted by [Patronage \(Benefices\) Measure 1986 \(No. 3, SIF 21:4\), s. 41\(1\), Sch. 4 para. 13\(c\)\(i\)](#).
- F146** Word substituted by [S.I. 1984/1039, para. 11\(1\)](#).
- F147** Words inserted by [S.I. 1989/2094, para. 4\(1\)](#).
- F148** Words in Sch. 3 rule 20(1)(c) repealed (17.11.2014) by [Bishops and Priests \(Consecration and Ordination of Women\) Measure 2014 \(No. 2\), s. 4\(2\), Sch.;](#) 2014 No. 5, art. 2
- F149** Words in Sch. 3 rule 17A(1)(c) inserted (1.2.1994) by [1993 Measure No. 2, s. 10, Sch. 3 para. 3\(c\)\(i\); Instrument dated 31.1.1994 made by Archbishops of Canterbury and York.](#)
- F150** Words substituted by [S.I. 1989/2094, para. 4\(2\)](#).

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- F151** Words inserted by Patronage (Benefices) Measure 1986 (No. 3, SIF 21:4), s. 41(1), **Sch. 4 para. 13(c)(ii)**.
- F152** Words in Sch. 3 rule 20(2) repealed (17.11.2014) by Bishops and Priests (Consecration and Ordination of Women) Measure 2014 (No. 2), s. 4(2), **Sch.**; 2014 No. 5, art. 2
- F153** Rule 17A(4) substituted by S.I. 1984/1039, **para. 11(2)**.
- F154** Rule 17A(5)(6) (as inserted by S.I. 1981/959, **para. 9(1)**) repealed by S.I. 1984/1039, **para. 11(3)**.
- F155** Rule 17A(5) to (7) (originally (7) to (9)) renumbered by S.I. 1984/1039, **para. 11(3)**.
- F156** Word in Sch. 3 rule 20(7) substituted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 8, 24(3)**
- F157** Words in Sch. 3 rule 20(7) substituted (1.1.2000) by virtue of The Church Representation Rules (Amendment) Resolution 1999 (S.I. 1999/2112), **paras. 8, 24(3)**

Modifications etc. (not altering text)

- C1** In rule 17A(2) as originally passed the reference to the said measure was a reference to the Pastoral Measure 1968.

^{F158} Group councils

Textual Amendments

- F158** Crossheading and rules 17A, 17B inserted by S.I. 1981/959, **para. 9(1)**

- [^{F159}21] (1) Where a pastoral scheme establishes a group ministry, the annual meetings of the parishes in the area for which the group ministry is established may make a joint scheme to provide—
- (a) for establishing a group council comprising—
 - (i) all the members of the group ministry,
 - (ii) every assistant curate, deaconess, and lay worker licensed to any such parish, and
 - [^{F160}(iii)] lay representatives elected, chosen or appointed in such manner and in such numbers, by and from among the lay members of the parochial church councils of each of the parishes in the area for which the group ministry is established, as may be specified in the scheme.]
 - (b) for the chairmanship, meetings and procedure of the group council; and
 - (c) for the delegation by the parochial church council of each such parish to the group council of such functions, other than its functions as an interested party under Part I of the Pastoral Measure [^{F161}1983][^{F162}] and its functions under Part II of the Patronage (Benefices) Measure 1986 [^{F163}]... as may be so specified.
- (2) If the area of a group ministry includes the area of a benefice for which a team ministry is established, a scheme under this rule shall provide for the vicars in that ministry, as well as the rector, and all the other members of the team to be members of the group council.
- (3) Paragraphs (2) to [^{F164}(7)] of rule [^{F165}20] shall apply in relation to a scheme under this rule as they apply in relation to a scheme under that rule with the modification that for the references to a team ministry and a team council there shall be substituted references to a group ministry and a group council respectively [^{F166}] except that the functions of a parochial church

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council under Part II of the Patronage (Benefices) Measure 1986 ^{F167} ... may not be delegated to a group council].]

Textual Amendments

- F159** Sch. 3 rule 21 (originally 17B) renumbered (1.1.1995) by [S.I. 1994/3118, para. 21](#)
- F160** Sch. 3 rule 21(1)(a)(iii) substituted (1.1.2010) by [The Church Representation Rules \(Amendment\) Resolution 2009 \(S.I. 2009/2129\), paras. 1\(3\), 3\(3\)](#)
- F161** Word substituted by [S.I. 1984/1039, para. 12\(1\)](#).
- F162** Words inserted by [Patronage \(Benefices\) Measure 1986 \(No. 3, SIF 21:4\), s. 41\(1\), Sch. 4 para. 13\(d\)\(i\)](#).
- F163** Words in Sch. 3 rule 21(1)(c) repealed (17.11.2014) by [Bishops and Priests \(Consecration and Ordination of Women\) Measure 2014 \(No. 2\), s. 4\(2\), Sch.](#); 2014 No. 5, art. 2
- F164** Word substituted by [S.I. 1984/1039, para. 12\(2\)](#).
- F165** Words in Sch. 3 rule 17B para. (3) amended (1.1.1995) by [S.I. 1994/3118, para. 63, Sch.](#)
- F166** Words added by [Patronage \(Benefices\) Measure 1986 \(No. 3, SIF 21:4\), s. 41\(1\), Sch. 4 para. 13\(d\)\(ii\)](#).
- F167** Words in Sch. 3 rule 21(3) repealed (17.11.2014) by [Bishops and Priests \(Consecration and Ordination of Women\) Measure 2014 \(No. 2\), s. 4\(2\), Sch.](#); 2014 No. 5, art. 2

^{F168} Special Meetings

Textual Amendments

- F168** Sch. 3 rules 18 and 18A substituted for rule 18 by [S.I. 1989/2094, para. 5](#)

- [^{F169}22] (1) In addition to the annual meeting the minister of a parish may convene a special parochial church meeting, and he shall do so on a written representation by not less than one-third of the lay members of the parochial church council; and the provisions of these rules relating to the convening and conduct of the annual meeting shall, with the necessary modifications, apply to a special parochial church meeting.
- (2) All lay persons whose names are entered on the roll of the parish on the day which is twenty-one clear days before the date on which any special parochial church meeting is to be held shall be entitled to attend the meeting and to take part in its proceedings, and no other lay person shall be so entitled.
- (3) A clerk in Holy Orders shall be entitled to attend any such meeting and to take part in its proceedings if by virtue of rule [^{F170}6](3), (4) or (5) he would have been entitled to attend the annual meeting of the parish had it been held on the same date, and no other such clerk shall be so entitled.]

Textual Amendments

- F169** Sch. 3 rule 22 (originally 18) renumbered (1.1.1995) by [S.I. 1994/3118, para. 21](#)
- F170** Words in Sch. 3 rule 6(3) amended (1.1.1995) by [S.I. 1994/3118, para. 63, Sch.](#)

Extraordinary Meetings

- [^{F171}23] (1) On a written representation made to the archdeacon by not less than one-third of the lay members of the parochial church council, or by one tenth of the persons whose names are on the roll of the parish, and deemed by the archdeacon to have been made with sufficient cause, the archdeacon shall convene an extraordinary meeting of the

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parochial church council or an extraordinary parochial church meeting, and shall either take the chair himself or shall appoint a chairman to preside. The chairman, not being otherwise entitled to attend such meeting, shall not be entitled to vote upon any resolution before the meeting.

- (2) In any case where the archdeacon is himself the minister, any representation under paragraph (1) of this rule shall be made to the bishop, and in any such case the references to the archdeacon in paragraph (1) of this rule shall be construed as references to the bishop, or to a person appointed by him to act on his behalf.
- (3) Paragraphs (2) and (3) of rule [F172] shall apply in relation to an extraordinary parochial church meeting under this rule as they apply in relation to a special parochial church meeting under that rule with the modification that for the word “special” in [F172] paragraph (2) of that rule] there shall be substituted the word “extraordinary”.]

Textual Amendments

F171 Sch. 3 rule 23 (originally 18A) renumbered (1.1.1995) by [S.I. 1994/3118](#), [para. 21](#).

F172 Words in Sch. 3 rule 18A(3) amended (1.1.1995) by [S.I. 1994/3118](#), [para. 63](#), [Sch.](#)

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