

SCHEDULE 4

Regulations 17, 18, 45, 48 and 69

Information required for accreditation

PART 1

Information required from all applicants making an accreditation application

1. The information referred to in regulation 17(2)(a) is—
 - (a) the address of the property to which the plant for which accreditation is sought provides heat;
 - (b) where the applicant is an individual, the name, date of birth, address, e-mail address (if any) and telephone number (if any) of the applicant;
 - (c) where the applicant is not an individual, the name of the individual making the application on behalf of the applicant, the individual's date of birth, address, e-mail address (if any) and telephone number (if any);
 - (d) where the applicant is a company, the trading or other name by which the applicant is commonly known, its registration number, and the address of its registered office;
 - (e) where the applicant is a private registered provider of social housing, a body registered as a social landlord under Chapter 1 of Part 1 of the Housing Act 1996⁽¹⁾ or registered as a social landlord under section 23 of the Housing (Scotland) Act 2010⁽²⁾, the name by which the applicant is commonly known, the details of its registration, and the address of its registered office;
 - (f) where the applicant is a local authority, the name by which the applicant is commonly known and its address;
 - (g) details of a bank account in the applicant's name which accepts pound sterling deposits in the United Kingdom into which any RHI payments may be paid;
 - (h) the unique reference number or numbers under which the plant for which accreditation is sought is registered on the MCS register;
 - (i) the unique reference number for the Energy Performance Certificate for the property to which the plant for which accreditation is sought provides heat which is the most recent Energy Performance Certificate for the property on the date on which the application is made; and
 - (j) the unique reference number for the Green Deal Assessment for the property to which the plant for which accreditation is sought provides heat, unless the property is an eligible new-build property.

PART 2

Additional information which may be required from an applicant for accreditation

2. The information referred to in regulation 17(2)(b) is—
 - (a) information to enable the Authority to satisfy itself as to the identity of the individual completing the application;

(1) 1996 c.52.
(2) 2010 asp.17.

- (b) where an individual is making an application on behalf of the applicant, evidence which satisfies the Authority that the individual has authority from that person to make the application on its behalf;
- (c) details of the plant for which accreditation is sought, including its make, model and cost;
- (d) evidence regarding the value of any grant from public funds and details of the body from which the grant was given;
- (e) any information held by the applicant about the plant's certification in accordance with regulation 8;
- (f) details of the property to which the plant for which accreditation is sought provides heat, including evidence that the applicant owns or occupies the property;
- (g) if the applicant has indicated to the Authority that paragraph 1(4) of Schedule 3 applies to the property, evidence from the local planning authority, the Historic Buildings and Monuments Commission for England, Historic Scotland, Cadw, Natural England, Scottish Natural Heritage, the Natural Resources Body for Wales; a chartered ecologist's report or a chartered surveyor's report;
- (h) a copy of any Energy Performance Certificate for the property including, if applicable, any Energy Performance Certificate issued on or after the RHI date for the plant;
- (i) if the heat generated by the plant for which accreditation is sought must be metered under regulation 13—
 - (i) in relation to each meter installed under these Regulations, details of the meter's manufacturer, model and serial number;
 - (ii) any readings from all meters and any other measuring instruments as at the RHI date for the plant or up to two weeks prior to that date;
 - (iii) evidence, prepared or verified by the certified installer who was responsible for, or checked, the installation of the meters, that the meters meet the metering requirements;
 - (iv) a schematic or other diagram showing details of the heating arrangements for the property to which the plant for which accreditation is sought provides heat, including all plant providing heat to that property, the location of meters and associated components and such other details as may be specified by the Authority; and
 - (v) such other information as the Authority may specify to enable it to determine whether the metering requirements are met;
- (j) if the plant for which accreditation is sought is a biomass plant—
 - (i) evidence as to the type of fuel used in the plant;
 - (ii) such information as the Authority may specify to enable it to satisfy itself that the requirements set out in Schedule 2 have been met;
- (k) details regarding any other plant which provides heat to the same property as the plant for which accreditation is sought;
- (l) evidence as to any of the other matters for which the applicant has given a declaration; and
- (m) such other information as the Authority may require to enable it to consider the applicant's application for accreditation or to enable evaluation of the operation of the domestic RHI scheme.