
DRAFT STATUTORY INSTRUMENTS

2022 No.

The Passport (Fees) Regulations 2022

Interpretation

2.—(1) In these Regulations—

“appointment” means the appointment referred to in paragraph (3)(a);

“collective passport” means a collective travel document issued to parties of young persons pursuant to the “European agreement on travel by young persons on collective passports between the member countries of the Council of Europe” done at Paris, on 16th December 1961⁽¹⁾;

“dependant” in relation to another person (“P”), means a person who is P’s husband, wife, civil partner, son, daughter, stepson, stepdaughter, father, mother, grandson, granddaughter, grandfather or grandmother and who is financially dependent on P on the date on which the application is made by or in respect of P;

“fast track collect service” means the service under which—

- (a) an application for a passport is administered under the fast track service; and
- (b) the prospective passport holder or another person acting on their behalf collects the passport in person;

“fast track service” means a service under which the administration of an application for a passport is to be completed within eight working days of that application having been made;

“frequent traveller passport application” means an application for a passport which, if successful, would result in the issue of a passport of 50 pages;

“over-16 prospective passport holder” means a prospective passport holder who is aged 16 years or over;

“premium service” means a service under which—

- (a) the administration of an application for a passport is to be completed at the time the application is made or within 24 hours of that time; and
- (b) the prospective passport holder or another person acting on their behalf collects the passport in person;

“priority services” means the fast track service, the fast track collect service and the premium service;

“prospective passport holder” means a person who makes an application to be issued with a passport, or in respect of whom such an application is made;

“standard fee”, in respect of a passport application, means the fee, specified in the table in paragraph 2 of the Schedule, which—

- (a) corresponds with the category (specified in the first column of the table) into which the prospective passport holder falls; and

- (b) applies where the application is made online and the prospective passport holder lives in the United Kingdom;

“standard passport application” means any application for a passport which is not—

- (a) administered under the priority services;
- (b) a frequent traveller passport application; or
- (c) an application for a collective passport;

“under-16 prospective passport holder” means a prospective passport holder who is aged under 16 years;

“working day” means a day which is not a Saturday or Sunday, Christmas Day, Good Friday or a bank holiday under the Banking and Financial Dealings Act 1971(2) in the part of the United Kingdom in which the application is administered.

(2) For the purposes of these Regulations, references to the administration of an application for a passport include—

- (a) where necessary, arranging an appointment;
- (b) receiving and processing all necessary evidence supporting the application;
- (c) processing the application; and
- (d) arriving at a decision on whether or not to issue the passport.

(3) An application for a passport is deemed to have been made—

- (a) in the case of an application to be administered under the priority services, when the prospective passport holder or a person acting on their behalf attends an appointment at Her Majesty’s Passport Office with the necessary documentation enabling the administration of the application to be completed;
- (b) for the purposes of any other application, when Her Majesty’s Passport Office has all the necessary information enabling the administration of the application to be completed.

(4) Subject to regulation 3(6), in these Regulations, any reference to the age of a prospective passport holder is a reference to their age on the day on which the application for a passport is made by or in respect of them.