Status: Point in time view as at 31/01/2024.

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

# SCHEDULES

# SCHEDULE 1

# **Modifications etc. (not altering text)**

- C1 Parliamentary election rules modified (N.I.) (*prosp.*) by Representation of the People Act 1985 (c. 50, SIF 42), s. 10, Sch. 1 paras. 8–23
- C1 Paras. 3–7 of Pt. II of Sch. 1 to Representation of the People Act 1985 (c. 50, SIF 42) have effect (N.I.) (prosp.) by virtue of s. 10 of, and Sch. 1 para. 2 to, that Act as additional rules in Sch. 1 to this Act
- C1 Sch. 1 applied with modifications (S.) by S.I. 1986/2213, Rules 2, 5 Sch. 1 applied (with modifications) (E.W.S.) (28.4.1999) by 1985 c. 50, s. 15(1)(2) (as applied (with modifications) (28.4.1999) by S.I. 1999/1214, reg. 8, Sch. 3) (which S.I. was revoked (23.3.2004) by S.I. 2004/293, reg. 126)
- C1 Sch. 1 modified (E.W.) by S.I. 1986/1081, **regs. 2**, 97, 98, 100 (which S.I. was revoked (23.3.2004) by S.I. 2004/294, **reg. 3**)
- C1 Sch. 1 extended (with modifications) (N.I.) (4.5.1996) by S.I. 1996/1220, art. 6(1)-(4)
- C1 Sch. 1 modified (N.I.) (10.4.2001) by Elections Act 2001 (c. 7), s. 4, **Sch.** (as amended (16.12.2010) by S.I. 2010/2977, arts. 2(2), 6; and (15.9.2014) by S.I. 2014/1116, arts. 1(1), 9)
- C1 Sch. 1 modified (S.) by The Representation of the People (Scotland) Regulations 1986 (S.I. 1986/1111), regs. 2, 95, 96, 98 (as amended (16.1.2023) by The Voter Identification Regulations 2022 (S.I. 2022/1382), regs. 1(3), 36 (with reg. 1(6)(7)))
- C1 Sch. 1 modified (E.W.) (23.3.2004) by The Representation of the People (Combination of Polls) (England and Wales) Regulations 2004 (S.I. 2004/294), reg. 8, Sch. 2 (as amended (22.5.2014) by S.I. 2014/920, regs. 1(1), 2(7), 3-6; (7.5.2015) by S.I. 2015/654, regs. 1(1), 2); (16.1.2023) by The Voter Identification Regulations 2022 (S.I. 2022/1382), regs. 1(3), 37 (with reg. 1(6)(7)) and (with effect in accordance with reg. 1(2) of the amending S.I.) by The Representation of the People (Postal Vote Handling and Secrecy) (Amendment) Regulations 2023 (S.I. 2023/1225), reg. 4)

# APPENDIX OF FORMS

# **Modifications etc. (not altering text)**

- C1 Appendix of Forms applied (with modifications) (N.I.) by S.I. 1986/2250, regs. 2, 3, 5, Sch. 1 Pt. I
  Appendix of Forms applied (with modifications) (N.I.) (4.5.1996) by S.I. 1996/1220, art. 3(1)(5)-(8),
  Sch. 1
  - Appendix of Forms applied (with modifications) (N.I.) (4.5.1996) by S.I. 1996/1220, art. 3(1)(b)(6)(d) (7)
- C2 Appendix of Forms applied (with modifications) (E.W.S.) by S.I. 1986/2209, regs. 2, 3, 5(1)(6)-(8), Sch. 1 Pt. I
- C3 Appendix of Forms applied (with modifications) (31.7.1997) by 1997 c. 61, s. 3, Sch. 3 para. 13 Table 2 Appendix of Forms applied (with modifications) (1.8.2001) by S.I. 2001/2599, art. 3, Sch. 1 (as substituted (10.2.2009) by S.I. 2009/256, arts. 1(2), 3, Sch. 1)

*Note.*—The forms contained in this Appendix may be adapted so far as circumstances require.

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# Form of writ

\*Elizabeth the Second by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories Queen Head of the Commonwealth Defender of the Faith to the Returning Officer for the Constituency Greeting

†Whereas F1...[F2 Parliament has dissolved] We Command you that due notice being first given you do cause election to be made according to law of a Member to serve in Parliament for the said Constituency [F3[‡]]

And that you do cause the name of such Member when so elected, whether he be present or absent, to be certified to Us in Our Chancery without delay

Witness Ourself at Westminster the day of in the year of Our Reign, and in the year of Our Lord 19

\*The name of the sovereign may be altered when necessary.

†This preamble to be omitted except in case of a general election.

[F3‡Except in a general election insert here (as applicable): "as a result of a successful recall petition under the Recall of MPs Act 2015" or "in the place of [A.B.], deceased" or otherwise, stating the cause of vacancy.]

### **Textual Amendments**

- Words in Sch. 1 Appendix of Forms omitted (24.3.2022) by virtue of Dissolution and Calling of Parliament Act 2022 (c. 11), s. 6(3), Sch. para. 8(4)
- F2 Words in Sch. 1 Appendix of Forms substituted (15.9.2011) by Fixed-term Parliaments Act 2011 (c. 14), s. 7(2), Sch. para. 13 (with s. 6)
- F3 Words in Sch. 1 Appendix of Forms substituted (4.3.2016) by Recall of MPs Act 2015 (c. 25), s. 24(3), Sch. 6 para. 1(2); S.I. 2016/290, reg. 2

# Label or direction of writ

To the Returning Officer for the Constituency.

A writ of a new election of a Member for the said Constituency.

# Endorsement

Received the within Writ on the day of , 19

(Signed)

Returning Officer (or as the case may be.)

# Certificate endorsed on writ

I hereby certify, that the Member elected for the written Writ is of in the County of Constituency in pursuance of the within

(Signed)

Returning Officer (or as the case may be.)

[F4Note: in relation to any constituency in Wales, "county" in this form refers to a preserved county (as defined by section 64 of the Local Government (Wales) Act 1994).]

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

### **Textual Amendments**

F4 Sch. 1 Appendix of Forms, Form of certificate to be endorsed on writ: words inserted (1.4.1996) by 1994 c. 19, s. 1(3), Sch. 2 para. 12(2) (with ss. 54(4)(7), 55(5), Sch. 17 paras. 22(1), 23(2)); S.I. 1995/3198, art. 3, Sch. 1

# F5 Form of notice of election

# **Textual Amendments**

F5 Sch. 1 Appendix of Forms: Form of notice of election repealed by Representation of the People Act 1985 (c. 50, SIF 42), s. 28, Sch. 5

# Form of nomination paper

ELECTION OF A MEMBER to serve in Parliament for the Constituency.

We the undersigned, being electors for the said Constituency, do hereby nominate the undermentioned person as a candidate at the said election.

| f <sup>6</sup> [ <sup>F7</sup> Candidate's surname | Other names in full | Commonly<br>used surname<br>(if any) | Commonly<br>used<br>forenames (if<br>any) | Description (if any) |
|--|---------------------|--------------------------------------|---|----------------------|
| SULLIVAN   | Arthur Seymour      | GILBERT                              | W. S.                                     | Independent]         |

# **Textual Amendments**

Sch. 1 Appendix of Forms, Form of nomination paper: in first Table following the words "candidate at the said election", the final column (home address) is repealed (4.9.2009) by Political Parties and Elections Act 2009 (c. 12), ss. 39, 43(1), Sch. 6 para. 8(6)(a), Sch. 7; S.I. 2009/2395, art. 2 (with art. 3)

F7 Sch. 1 Appendix of Forms, Form of nomination paper: Table substituted (1.1.2007 for E.W.S. and 1.7.2008 for N.I.) by Electoral Administration Act 2006 (c. 22), ss. 21(4), 77; S.I. 2006/3412, art. 3, Sch. 1 para. 14(h) (subject to transitional provisions in art. 6, Sch. 2); S.I. 2008/1316, arts. 2, 4

# Signatures Electoral Number (See Note 3)

Distinctive letter Number

Proposer

Seconder

We, the undersigned, being electors for the said Constituency, do hereby assent to the foregoing nomination.

1

2

# Status: Point in time view as at 31/01/2024.

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

3
4
5
6
7
8

### NOTE

The attention of candidates and electors is drawn to the rules for filling up nomination papers and other provisions relating to nomination contained in the parliamentary elections rules in Schedule 1 to the Representation of the MIPeople Act 1983.

# **Marginal Citations**

M1 1983 c. 2.

Where a candidate is commonly known by some title he may be described by his title as if it were his surname.

[F8]F92A Where a candidate commonly uses a name or names—

- (a) that are different from the candidate's full names as stated on the nomination paper, or
- (b) in a different way from the candidate's full names as stated on the nomination paper,

the commonly used name or names may also appear on the nomination paper; but if they do so, the commonly used name or names (instead of any other name) will appear on the ballot paper.]

### **Textual Amendments**

- F8 Sch. 1 Appendix of Forms, Form of nomination paper, Note: paras. 2A, 2B inserted (1.1.2007 for E.W.S. and 1.7.2008 for N.I.) by Electoral Administration Act 2006 (c. 22), ss. 21(5), 77; S.I. 2006/3412, art. 3, Sch. 1 para. 14(h) (subject to transitional provisions in art. 6, Sch. 2); S.I. 2008/1316, arts. 2, 4
- F9 Sch. 1 Appendix of Forms, Form of nomination paper, Note 2A substituted (1.11.2023) by Elections Act 2022 (c. 37), ss. 10(4), 67(1); S.I. 2023/1145, reg. 3(b) (with Sch. para. 1(2))
- 2B But the ballot paper will show the other name if the returning officer thinks—
  - (a) that the use of the commonly used name may be likely to mislead or confuse electors, or
  - (b) that the commonly used name is obscene or offensive.]

### **Textual Amendments**

F8 Sch. 1 Appendix of Forms, Form of nomination paper, Note: paras. 2A, 2B inserted (1.1.2007 for E.W.S. and 1.7.2008 for N.I.) by Electoral Administration Act 2006 (c. 22), ss. 21(5), 77; S.I. 2006/3412, art. 3, Sch. 1 para. 14(h) (subject to transitional provisions in art. 6, Sch. 2); S.I. 2008/1316, arts. 2, 4

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

F103

## **Textual Amendments**

- **F10** Sch. 1 Appendix of Forms, Form of nomination paper: Note 3 repealed (16.2.2001) by 2000 c. 2, ss. 8(a), 15(2), Sch. 1 para. 23(3)(a), Sch. 7 Pt. I; S.I. 2001/116, art. 2(1) (with art. 2(4))
- 4 An elector may not subscribe more than one nomination paper for the same election.
- A person whose name is entered in the register <sup>F11</sup>... may not subscribe a nomination paper if the entry gives as the date on which he will become of voting age a date later than the day fixed for the poll.

# **Textual Amendments**

**F11** Sch. 1 Appendix of Forms, Form of nomination paper: words in Note 5 omitted (16.2.2001) by virtue of 2000 c. 2, s. 8(a), **Sch. 1 para. 23(3)(b)** and the words "electors lists" repealed (16.2.2001) by 2000 c. 2, s. 15(2), **Sch. 7 Pt. I**; S.I. 2001/116, **art. 2(1)** (with art. 2(4))

# Form of Ballot Paper

F12F13Form of Front of Ballot Paper

# **Textual Amendments**

- F12 Sch. 1 Form of Front of Ballot Paper substituted (10.3.2015) by The Representation of the People (Ballot Paper) Regulations 2015 (S.I. 2015/656), regs. 1(1), 2, **Sch. 1** (with reg. 1(2))
- F13 Sch. 1 Appendix of Forms, Form of Front of Ballot Paper: the words "(address in [relevant area])" substituted for the address after "Catherine Angelina Smith" (1.11.2023) by Elections Act 2022 (c. 37), ss. 11(3), 67(1); S.I. 2023/1145, reg. 3(b) (with Sch. para. 1(2))

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

# Election of the Member of Parliamer of constituency] constituency

# Vote for only one candidate by putting box next to your choice

# BASWRA, Paresh

2 The Cottages, Anytown XY8 9JG

# Liberal Democrat

# CRANLEY, Alana

4 The Walk, Anytown XY9 5JJ

# Green Party

# **EDGBASTON**, Richard

(address in the Birmingham Northfield Constituency)

# The Common Good Party

# GUNNIL-WALKER, Roger

33 The Lane, Anytown XY6 3GD

# The Labour Party Candidate

# SMITH, Catherine Angelina

21 The Grove, Anytown XY2 5JP

Indopondent

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

# F14Form of Back of Ballot Paper

# **Textual Amendments**

F14 Sch. 1 Form of Back of Ballot Paper substituted (10.3.2015) by The Representation of the People (Ballot Paper) Regulations 2015 (S.I. 2015/656), regs. 1(1), 3, Sch. 1 (with reg. 1(2))

Status: Point in time view as at 31/01/2024.

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

| Number   |
|--|
| [Other unique identifying mark]  |
| United Kingdom Parliamentary election in the constituency of [insert name of constituency] |
| on20   |

Status: Point in time view as at 31/01/2024.

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

# *I*<sup>F15</sup> Directions as to printing the ballot paper

### **Textual Amendments**

F15 Sch. 1 Directions as to printing the ballot paper substituted (10.3.2015) by The Representation of the People (Ballot Paper) Regulations 2015 (S.I. 2015/656), regs. 1(1), 4, Sch. 2 (with reg. 1(2))

- 1. Nothing is to be printed on the ballot paper except in accordance with these directions.
- 2. So far as is practicable, the arrangements set out in paragraphs 3 to 13 must be observed in the printing of the ballot paper.
- 3. No word may be printed on the face except:

  - (b) within that heading, the name of the constituency;
  - (c) the direction "Vote for only one candidate by putting a cross [X] in the box next to your choice";
  - (d) the particulars of the candidates; and
  - (e) words forming part of the emblems mentioned at paragraph 10 below.
- 4. A box must be printed around:
  - (a) the heading and name referred to in paragraph 3(a) and (b); and
  - (b) the direction referred to in paragraph 3(c);

and the direction referred to in paragraph 3(c) must be separated from the heading and name referred to in paragraph 3(a) and (b) by a horizontal rule extending across the box.

- 5. No rule may be printed on the face except:
  - (a) as part of the box referred to in paragraph 4;
  - (b) the horizontal rule referred to in that paragraph;
  - (c) a horizontal rule above the particulars of the first candidate;
  - (d) horizontal rules separating the particulars of the candidates from one another:
  - (e) a horizontal rule below the particulars of the last candidate;
  - (f) as part of the boxes on the right-hand side of the ballot paper where the vote is to be marked.
- 6. The horizontal rules referred to in paragraph 5(c), (d) and (e) must be equally spaced and the space between each of them must be a minimum of 2.5 centimetres.
- 7. The boxes referred to in paragraph 5(f) must not touch any horizontal rule and each one must be equidistant between the horizontal rule above it and the horizontal rule below it.
- 8. Each of the horizontal rules referred to in paragraph 5(c) and (d) must extend from a point level with the text on the left-hand side of the page to a point directly above the centre of the box below that rule.
- 9. The horizontal rule referred to in paragraph 5(e) must:
  - (a) extend from a point level with the text on the left-hand side of the page to a point directly below the right-hand edge of the box above that rule; and
  - (b) be thicker than the other horizontal rules.

Status: Point in time view as at 31/01/2024.

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- 10. Where a registered emblem is to be printed against a candidate's particulars:
  - (a) it must be printed adjacent to and to the right of the candidate's particulars; and
  - (b) its size as printed must not exceed 2 centimetres square.
- 11. All the words on the front of the ballot paper must appear in the same large type except that:
  - (a) the heading and name referred to in paragraph 3(a) and (b) must appear in very large and bold type;
  - (b) in the direction referred to in paragraph 3(c), the words "only one candidate" must appear in very large and bold type;
  - (c) the remainder of that direction must appear in very large type;
  - (d) the names of the candidates and the descriptions, if any, must appear in bold type.
- 12. The surname of each candidate must appear in capitals and the candidates' other names must be in lower case with initial capitals.
- 13. The number and other unique identifying mark must be printed close to each other on the back of the ballot paper.]

*I<sup>F16</sup>Form of directions for the guidance of the voters in voting* 

### GUIDANCE FOR VOTERS

### **Textual Amendments**

- F16 Sch. 1 Appendix of Forms: Form of directions for the guidance of the voters in voting substituted (1.1.2007 for E.W.S. and 1.7.2008 for N.I.) by Electoral Administration Act 2006 (c. 22), ss. 47, 77, Sch. 1 para. 93(3); S.I. 2006/3412, art. 3, Sch. 1 para. 14(w)(bb)(iii) (subject to transitional provisions in art. 6, Sch. 2); S.I. 2008/1316, arts. 2, 4
- [F17] You must satisfy the presiding officer about your identity by showing an approved form of ID.]

## **Textual Amendments**

- F17 Sch. 1: Appendix of Forms para. 1 inserted (16.1.2023) by Elections Act 2022 (c. 37), s. 67(1), Sch. 1 para. 33(2); S.I. 2022/1401, reg. 2(d)(xiv) (with reg. 3(1))
- [F182.] When you are given a ballot paper go to one of the compartments. Mark a cross (X) in the box on the right hand side of the ballot paper opposite the name of the candidate you are voting for.

# **Textual Amendments**

- **F18** Sch. 1: Appendix of Forms para. 1 renumbered as para. 2 (16.1.2023) by Elections Act 2022 (c. 37), s. 67(1), **Sch. 1 para. 33(3)**; S.I. 2022/1401, **reg. 2(d)(xiv)** (with reg. 3(1))
- Vote for one candidate only. Put no other mark on the ballot paper, or your vote may not be counted. Do not let anyone see your vote.

Changes to legislation: Representation of the People Act 1983, Appendix of forms is up to date with all changes known to be in force on or before 26 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

### **Textual Amendments**

- **F19** Sch. 1: Appendix of Forms para. 2 renumbered as para. 3 (16.1.2023) by Elections Act 2022 (c. 37), s. 67(1), Sch. 1 para. 33(3); S.I. 2022/1401, reg. 2(d)(xiv) (with reg. 3(1))
- [F204.] Fold the ballot paper in two. Show the back of the ballot paper to the presiding officer so as to disclose the number and other unique identifying mark. Put the ballot paper in the ballot box and leave the polling station.

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Textual Amendments
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- **F20** Sch. 1: Appendix of Forms para. 3 renumbered as para. 4 (16.1.2023) by Elections Act 2022 (c. 37), s. 67(1), **Sch. 1 para. 33(3)**; S.I. 2022/1401, **reg. 2(d)(xiv)** (with reg. 3(1))
- [F215.] If by mistake you spoil a ballot paper, show it to the presiding officer and ask for another one.]

# **Textual Amendments**

**F21** Sch. 1: Appendix of Forms para. 4 renumbered as para. 5 (16.1.2023) by Elections Act 2022 (c. 37), s. 67(1), Sch. 1 para. 33(3); S.I. 2022/1401, reg. 2(d)(xiv) (with reg. 3(1))

Form of declaration to be made by the companion of a IF22 voter with disabilities I

# **Textual Amendments**

F22 Sch. 1 Appendix of Forms: words in Form of declaration to be made by the companion of a blind voter substituted (16.2.2001) by 2000 c. 2, s. 13(1)(4)(a); S.I. 2001/116, art. 2(1)

F23 ...

I, A. B., of , having been requested to assist C. D., (in the case of a [F<sup>24</sup>voter with disabilities] voting as proxy add voting as proxy for M. N.) whose number on the register is to record his vote at the election now being held in this constituency, hereby declare that [F<sup>25</sup>I am aged 18 or over] and that I have not previously assisted any [F<sup>26</sup>voter with disabilities] [except E. F., of ] to vote at the said election.

(Signed) A. B.,

day of 19

I, the undersigned, being the presiding officer for the polling station for the Consitiuency, hereby certify that the above declaration, having been first read to the abovenamed declarant, was signed by the declarant in my presence.

(Signed) G. H.,

day of 19 .
minutes past o'clock [a.m.] [p.m.]

 $I^{F27}NOTE$  1.]If the person making the above declaration knowingly and wilfully makes therein a statement false in a material particular, he will be guilty of an offence.

Status: Point in time view as at 31/01/2024.

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[<sup>F28</sup> 2. A voter with disabilities is a voter who has made a declaration under the parliamentary elections rules that he is so incapacitated by his blindness or other incapacity, or by his inability to read, as to be unable to vote without assistance.]

# **Textual Amendments**

- **F23** Words in Sch. 1 Appendix of forms omitted (29.12.2022) by virtue of Elections Act 2022 (c. 37), ss. 9(4)(b), 67(1); S.I. 2022/1270, reg. 2(a) (with reg. 3)
- F24 Appendix of forms: words in "form of declaration to be made by the companion of a blind person" substituted (16.2.2001) by 2000 c. 2, s. 13(1)(4)(a); S.I. 2001/116, art. 2(1)
- F25 Words in Sch. 1 Appendix of forms substituted (29.12.2022) by Elections Act 2022 (c. 37), ss. 9(4)(a), 67(1); S.I. 2022/1270, reg. 2(a) (with reg. 3)
- F26 Appendix of forms: words in "form of declaration to be made by the companion of a blind person" substituted (16.2.2001) by 2000 c. 2, s. 13(1)(4)(a); S.I. 2001/116, art. 2(1)
- F27 Sch. 1 Appendix of Forms, Form of declaration to be made by the companion of a blind voter: Note renumbered as Note 1(16.2.2001) by 2000 c. 2, s. 13(5)(b); S.I. 2001/116, art. 2(1)
- F28 Sch. 1 Appendix of Forms, Form of declaration to be made by the companion of a blind voter: Note 2 inserted (16.2.2001) by 2000 c. 2, s. 13(5)(b); S.I. 2001/116, art. 2(1)

# **Status:**

Point in time view as at 31/01/2024.

# **Changes to legislation:**

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