



# Companies Act 1985

## 1985 CHAPTER 6

### PART XI

#### COMPANY ADMINISTRATION AND PROCEDURE

### CHAPTER IV

#### MEETINGS AND RESOLUTIONS

##### *Meetings*

###### **366 Annual general meeting.**

F1 .....

##### **Textual Amendments**

**F1** [S. 366](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\)](#), ss. 1295, 1300, **Sch. 16**; [S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

###### **366A Election by private company to dispense with annual general meetings.**

F2 .....

##### **Textual Amendments**

**F2** [S. 366A](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\)](#), ss. 1295, 1300, **Sch. 16**; [S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

*Status: Point in time view as at 01/10/2009.*

*Changes to legislation:* There are currently no known outstanding effects  
for the Companies Act 1985, Chapter IV. (See end of Document for details)

### 367 Secretary of State's power to call meeting in default.

F3 .....

#### Textual Amendments

F3 S. 367 repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 368 Extraordinary general meeting on members' requisition.

F4 .....

#### Textual Amendments

F4 S. 368 repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 369 Length of notice for calling meetings.

F5 .....

#### Textual Amendments

F5 S. 369 repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 370 General provisions as to meetings and votes.

F6 .....

#### Textual Amendments

F6 S. 370 repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 370A Quorum at meetings of the sole member

F7 .....

#### Textual Amendments

F7 S. 370A repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 371 Power of court to order meeting.

F8 .....

*Status: Point in time view as at 01/10/2009.*

*Changes to legislation:* There are currently no known outstanding effects  
for the Companies Act 1985, Chapter IV. (See end of Document for details)

#### **Textual Amendments**

**F8** [S. 371](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### **372 Proxies.**

**F9** .....

#### **Textual Amendments**

**F9** [S. 372](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### **373 Right to demand a poll.**

**F10** .....

#### **Textual Amendments**

**F10** [S. 373](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### **374 Voting on a poll.**

**F11** .....

#### **Textual Amendments**

**F11** [S. 374](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### **375 Representation of corporations at meetings.**

**F12** .....

#### **Textual Amendments**

**F12** [S. 375](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

#### *Resolutions*

### **376 Circulation of members' resolutions.**

**F13** .....

*Status: Point in time view as at 01/10/2009.*

*Changes to legislation:* There are currently no known outstanding effects  
*for the Companies Act 1985, Chapter IV. (See end of Document for details)*

#### Textual Amendments

**F13** [S. 376](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 377 In certain cases, compliance with s. 376 not required.

**F14** .....

#### Textual Amendments

**F14** [S. 377](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 378 Extraordinary and special resolutions.

**F15** .....

#### Textual Amendments

**F15** [S. 378](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 379 Resolution requiring special notice.

**F16** .....

#### Textual Amendments

**F16** [S. 379](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### 379A Elective resolution of private company.

**F17** .....

#### Textual Amendments

**F17** [S. 379A](#) repealed (1.10.2009) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2008/2860, art. 4, Sch. 1](#) (with arts. 5, 7, 8, Sch. 2 (as amended by S.I. 2009/1802, art. 18, Sch.))

### 380 Registration, etc. of resolutions and agreements.

**F18** .....

*Status: Point in time view as at 01/10/2009.*

*Changes to legislation:* There are currently no known outstanding effects  
for the Companies Act 1985, Chapter IV. (See end of Document for details)

#### **Textual Amendments**

- F18** [S. 380](#) repealed (1.10.2009) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2008/2860, art. 4, Sch. 1](#) (with [arts. 5, 7, 8, Sch. 2](#) (as amended by [S.I. 2009/1802, art. 18, Sch.](#)))

### **381 Resolution passed at adjourned meeting.**

**F19** . . . . .

#### **Textual Amendments**

- F19** [S. 381](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with [art. 12](#))

*Written resolutions of private companies*

### **381A Written resolutions of private companies.**

**F20** . . . . .

#### **Textual Amendments**

- F20** [S. 381A](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with [art. 12](#))

### **381B Duty to notify auditors of proposed written resolution**

**F21** . . . . .

#### **Textual Amendments**

- F21** [S. 381B](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with [art. 12](#))

### **381C Written resolutions: supplementary provisions.**

**F22** . . . . .

#### **Textual Amendments**

- F22** [S. 381C](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with [art. 12](#))

*Status: Point in time view as at 01/10/2009.*

*Changes to legislation:* There are currently no known outstanding effects  
for the Companies Act 1985, Chapter IV. (See end of Document for details)

### *Records of proceedings*

#### **382 Minutes of meetings.**

F23 .....

##### **Textual Amendments**

F23 S. 382 repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

#### **382A Recording of written resolutions.**

F24 .....

##### **Textual Amendments**

F24 S. 382A repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

#### **382B Recording of decisions by the sole member**

F25 .....

##### **Textual Amendments**

F25 S. 382B repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

#### **383 Inspection of minute books.**

F26 .....

##### **Textual Amendments**

F26 S. 383 repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

### *I<sup>F27</sup> Appointment of auditors*

##### **Textual Amendments**

F27 New ss. 384–388A inserted (subject to the savings and transitional provisions in [S.I. 1990/355, arts. 4, 10, Sch. 4](#)) by [Companies Act 1989 \(c. 40, SIF 27\), ss. 118, 119\(1\), 213\(2\)](#), (as part of the text inserted to replace Chapter V as mentioned in s. 118 of the 1989 Act)

*Status: Point in time view as at 01/10/2009.*

*Changes to legislation:* There are currently no known outstanding effects  
for the Companies Act 1985, Chapter IV. (See end of Document for details)

### **384 Duty to appoint auditors.**

F28 .....

#### **Textual Amendments**

**F28** [S. 384](#) repealed (1.10.2007 with application to private companies) by [Companies Act 2006 \(c. 46\)](#), ss. 1295, 1300, **Sch. 16**; [S.I. 2007/2194, art. 8](#), Sch. 2 Pt. 1 (with art. 12)

### **385 Appointment at general meeting at which accounts laid.**

F29 .....

#### **Textual Amendments**

**F29** [S. 385](#) repealed (1.10.2007 with application to private companies) by [Companies Act 2006 \(c. 46\)](#), ss. 1295, 1300, **Sch. 16**; [S.I. 2007/2194, art. 8](#), Sch. 2 Pt. 1 (with art. 12)

### **385A Appointment by private company which is not obliged to lay accounts.**

F30 .....

#### **Textual Amendments**

**F30** [S. 385A](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\)](#), ss. 1295, 1300, **Sch. 16**; [S.I. 2007/2194, art. 8](#), Sch. 2 Pt. 1 (with art. 12)

### **386 Election by private company to dispense with annual appointment.**

F31 .....

#### **Textual Amendments**

**F31** [S. 386](#) repealed (1.10.2007) by [Companies Act 2006 \(c. 46\)](#), ss. 1295, 1300, **Sch. 16**; [S.I. 2007/2194, art. 8](#), Sch. 2 Pt. 1 (with art. 12)

### **387 Appointment by Secretary of State in default of appointment by company.**

F32 .....

#### **Textual Amendments**

**F32** [S. 387](#) repealed (1.10.2007 with application to private companies) by [Companies Act 2006 \(c. 46\)](#), ss. 1295, 1300, **Sch. 16**; [S.I. 2007/2194, art. 8](#), Sch. 2 Pt. 1 (with art. 12)

### **388 Filling of casual vacancies.**

F33 .....

*Status: Point in time view as at 01/10/2009.*

*Changes to legislation:* There are currently no known outstanding effects  
for the Companies Act 1985, Chapter IV. (See end of Document for details)

#### Textual Amendments

F33 S. 388 repealed (1.10.2007 with application to private companies) by Companies Act 2006 (c. 46), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1 (with art. 12)

### 388A Certain companies exempt from obligation to appoint auditors

F34 . . . . . ]

#### Textual Amendments

F34 S. 388A repealed (1.10.2007 with application to private companies) by Companies Act 2006 (c. 46), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1 (with art. 12)

F35 389 . . . . .

#### Textual Amendments

F35 S. 389 repealed (01.10.1991) by Companies Act 1989 (c. 40, SIF 27), ss. 212, 213(2), Sch. 24; S.I. 1991/1996, art. 2(1)(c)(i).

#### *Rights of auditors*

### 389A Rights to information.

F36 . . . . .

#### Textual Amendments

F36 S. 389A repealed (6.4.2008) by Companies Act 2006 (c. 46), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8(a), Sch. 2 Pt. 1 (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

### 389B Offences relating to the provision of information to auditors

F37 . . . . .

#### Textual Amendments

F37 S. 389B repealed (6.4.2008) by Companies Act 2006 (c. 46), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8(a), Sch. 2 Pt. 1 (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

### 390 Right to attend company meetings, &c.

F38 . . . . .

*Status: Point in time view as at 01/10/2009.*

*Changes to legislation:* There are currently no known outstanding effects  
for the Companies Act 1985, Chapter IV. (See end of Document for details)

#### **Textual Amendments**

**F38** S. 390 repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

*Remuneration of auditors*

#### **390A Remuneration of auditors.**

**F39** .....

#### **Textual Amendments**

**F39** S. 390A repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

#### **390B Disclosure of services provided by auditors or associates and related remuneration**

**F40** .....

#### **Textual Amendments**

**F40** S. 390B repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

*Removal, resignation, &c. of auditors*

#### **391 Removal of auditors.**

**F41** .....

#### **Textual Amendments**

**F41** S. 391 repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

#### **391A Rights of auditors who are removed or not re-appointed.**

**F42** .....

#### **Textual Amendments**

**F42** S. 391A repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

*Status: Point in time view as at 01/10/2009.**Changes to legislation:* There are currently no known outstanding effects  
for the Companies Act 1985, Chapter IV. (See end of Document for details)**392      Resignation of auditors.**

F43

**Textual Amendments**

F43 S. 392 repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

**392A    Rights of resigning auditors.**

F44

**Textual Amendments**

F44 S. 392A repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 paras. 11(2)(3), 12(2)(4), 13(2), 14(2), 15(2))

**393      Termination of appointment of auditors not appointed annually.**

F45

**Textual Amendments**

F45 S. 393 repealed (1.10.2007) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/2194, art. 8, Sch. 2 Pt. 1](#) (with art. 12)

**394      Statement by person ceasing to hold office as auditor.**

F46

**Textual Amendments**

F46 S. 394 repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 para. 16(2))

**394A    Offences of failing to comply with s. 394.**

F47

**Textual Amendments**

F47 S. 394A repealed (6.4.2008) by [Companies Act 2006 \(c. 46\), ss. 1295, 1300, Sch. 16; S.I. 2007/3495, art. 8\(a\), Sch. 2 Pt. 1](#) (with arts. 7, 12, Sch. 4 para. 16(2))

**Status:**

Point in time view as at 01/10/2009.

**Changes to legislation:**

There are currently no known outstanding effects for the Companies Act 1985, Chapter IV.