

SCHEDULES

SCHEDULE 13

PROVISIONS SUPPLEMENTING AND INTERPRETING SECTIONS 324 TO 328

PART IV

PROVISIONS WITH RESPECT TO REGISTER OF DIRECTORS' INTERESTS TO BE KEPT UNDER SECTION 325

- 21 The register must be so made up that the entries in it against the several names appear in chronological order.
- 22 An obligation imposed by section 325(2) to (4) must be fulfilled before the expiration of the period of 3 days beginning with the day after that on which the obligation arises ; but in reckoning that period, a day which is a Saturday or Sunday or a bank holiday in any part of Great Britain is to be disregarded.
- 23 The nature and extent of an interest recorded in the register of a director in any shares or debentures shall, if he so requires, be recorded in the register.
- 24 The company is not, by virtue of anything done for the purposes of section 325 or this Part of this Schedule, affected with notice of, or put upon enquiry as to, the rights of any person in relation to any shares or debentures.
- 25 The register shall—
- (a) if the company's register of members is kept at its registered office, be kept there ;
 - (b) if the company's register of members is not so kept, be kept at the company's registered office or at the place where its register of members is kept;
- and shall during business hours (subject to such reasonable restrictions as the company in general meeting may impose, so that not less than 2 hours in each day be allowed for inspection) be open to the inspection of any member of the company without charge and of any other person on payment of 5 pence, or such less sum as the company may prescribe, for each inspection.
- 26 (1) Any member of the company or other person may require a copy of the register, or of any part of it, on payment of 10 pence, or such less sum as the company may prescribe, for every 100 words or fractional part of 100 words required to be copied.
- (2) The company shall cause any copy so required by a person to be sent to him within the period of 10 days beginning with the day after that on which the requirement is received by the company.
- 27 The company shall send notice in the prescribed form to the registrar of companies of the place where the register is kept and of any change in that place, save in a case in which it has at all times been kept at its registered office.
- 28 Unless the register is in such a form as to constitute in itself an index, the company shall keep an index of the names inscribed in it, which shall—

Status: This is the original version (as it was originally enacted).

(a) in respect of each name, contain a sufficient indication to enable the information entered against it to be readily found; and

(b) be kept at the same place as the register ;

and the company shall, within 14 days after the date on which a name is entered in the register, make any necessary alteration in the index.

29 The register shall be produced at the commencement of the company's annual general meeting and remain open and accessible during the continuance of the meeting to any person attending the meeting.