

Status: Point in time view as at 26/10/2023.

Changes to legislation: Companies Act 2006, Cross Heading: Who may deliver documents to the registrar is up to date with all changes known to be in force on or before 20 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)



Companies Act 2006

2006 CHAPTER 46

PART 35

THE REGISTRAR OF COMPANIES

[^{F1}Who may deliver documents to the registrar

Textual Amendments

- F1** [S. 1067A](#) and cross-heading inserted (26.10.2023 but only so far as it confers a power to make regulations or relates to the exercise of the power, otherwise prosp.) by [Economic Crime and Corporate Transparency Act 2023 \(c. 56\)](#), [ss. 72\(4\)](#), [219\(1\)\(2\)\(b\)](#)

1067A Delivery of documents: identity verification requirements etc

- (1) An individual may not deliver a document to the registrar on their own behalf unless—
 - (a) their identity is verified (see section 1110A), and
 - (b) the document is accompanied by a statement to that effect.
- (2) An individual (A) may not deliver a document to the registrar on behalf of another person (B) who is of a description specified in column 1 of the following table unless—
 - (a) the individual is of a description specified in the corresponding entry in column 2, and
 - (b) the document is accompanied by the statement specified in the corresponding entry in column 3.

Status: Point in time view as at 26/10/2023.

Changes to legislation: Companies Act 2006, Cross Heading: Who may deliver documents to the registrar is up to date with all changes known to be in force on or before 20 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

	<i>1</i>	<i>2</i>	<i>3</i>
	<i>Description of person on whose behalf document delivered (B)</i>	<i>Description of individual who may deliver document on B's behalf (A)</i>	<i>Accompanying statement</i>
1	Firm	Individual who is an officer or employee of the firm and whose identity is verified (see section 1110A).	Statement by A— (a) that A is an officer or employee of the firm, (b) that A is delivering the document on the firm's behalf, and (c) that A's identity is verified.
2	Firm	Individual who is an officer or employee of a corporate officer of the firm and whose identity is verified.	Statement by A— (a) that A is an officer or employee of a corporate officer of the firm, (b) that A is delivering the document on the firm's behalf, and (c) that A's identity is verified.
3	Firm	Individual who is an authorised corporate service provider (see section 1098A).	Statement by A— (a) that A is an authorised corporate service provider, and (b) that A is delivering the document on the firm's behalf.
4	Firm	Individual who is an officer or employee of an authorised corporate service provider.	Statement by A— (a) that A is an officer or employee of an authorised corporate service provider, and (b) that A is delivering the document on the firm's behalf.
5	Individual	Individual whose identity is verified.	Statement by A— (a) that A is delivering the document on B's behalf, and (b) that A's identity is verified.
6	Individual	Individual who is an authorised corporate service provider.	Statement by A— (a) that A is an authorised corporate service provider, and

Status: Point in time view as at 26/10/2023.

Changes to legislation: Companies Act 2006, Cross Heading: Who may deliver documents to the registrar is up to date with all changes known to be in force on or before 20 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

	<i>1</i>	<i>2</i>	<i>3</i>
	<i>Description of person on whose behalf document delivered (B)</i>	<i>Description of individual who may deliver document on B's behalf (A)</i>	<i>Accompanying statement</i>
			(b) that A is delivering the document on B's behalf.
7	Individual	Individual who is an officer or employee of an authorised corporate service provider.	Statement by A— (a) that A is an officer or employee of an authorised corporate service provider, and (b) that A is delivering the document on B's behalf.

- (3) In relation to a corporate officer that has only corporate officers, the reference in row 2 of the table to an individual who is one of its officers is to—
- (a) an individual who is an officer of one of those corporate officers, or
 - (b) if the officers of those corporate officers are all corporate officers, an individual who is an officer of any of the corporate officers' corporate officers, and so on until there is at least one individual who is an officer.
- (4) The Secretary of State may by regulations—
- (a) create exceptions to subsections (1) or (2) (which may be framed by reference to the person by whom or on whose behalf a document is delivered or by reference to descriptions of document or in any other way);
 - (b) amend this section for the purpose of changing the effect of the table in subsection (2).
- (5) Regulations under subsection (4)(a)—
- (a) may require any document delivered to the registrar in reliance on an exception to be accompanied by a statement;
 - (b) may amend this section.
- (6) The Secretary of State may by regulations make provision requiring a statement delivered to the registrar under subsection (2) to be accompanied by additional statements or additional information in connection with the subject-matter of the statement.
- (7) Regulations under this section are subject to affirmative resolution procedure.
- (8) In this section “corporate officer” means an officer that is not an individual.]

[^{F2}1067B] **Disqualification from delivering documents**

- (1) An individual who is a disqualified person may not deliver documents to the registrar on their own behalf or on behalf of another.
- (2) An individual may not deliver a document to the registrar on behalf of a disqualified person unless—

Status: Point in time view as at 26/10/2023.

Changes to legislation: Companies Act 2006, Cross Heading: Who may deliver documents to the registrar is up to date with all changes known to be in force on or before 20 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

- (a) the individual is an authorised corporate service provider (see section 1098A),
or
 - (b) the individual is an officer or employee of an authorised corporate service provider.
- (3) A document delivered to the registrar must be accompanied by the following two statements made by the individual delivering it.
- (4) The first is a statement that the individual is not a disqualified person.
- (5) The second is—
- (a) a statement that the individual is delivering the document on their own behalf,
 - (b) a statement that the individual is delivering the document on behalf of another person who is not a disqualified person, or
 - (c) a statement that the individual is delivering the document on behalf of a disqualified person.
- (6) For the purpose of this section “disqualified person” means a person who is disqualified under the directors disqualification legislation (see section 159A(2)).
- (7) The Secretary of State may by regulations amend this section for the purposes of changing who may deliver a document to the registrar on behalf of a disqualified person.
- (8) Regulations under subsection (7) are subject to the affirmative procedure.]

Textual Amendments

- F2** [S. 1067B](#) inserted (26.10.2023 but only so far as it confers a power to make regulations or relates to the exercise of the power, otherwise prosp.) by [Economic Crime and Corporate Transparency Act 2023](#) (c. 56), [ss. 73, 219\(1\)\(2\)\(b\)](#)

Status:

Point in time view as at 26/10/2023.

Changes to legislation:

Companies Act 2006, Cross Heading: Who may deliver documents to the registrar is up to date with all changes known to be in force on or before 20 July 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations.