



# Companies Act 2006

## 2006 CHAPTER 46

### PART 13

#### RESOLUTIONS AND MEETINGS

### CHAPTER 3

#### RESOLUTIONS AT MEETINGS

#### *Notice of meetings*

#### **307 Notice required of general meeting**

- (1) A general meeting of a private company (other than an adjourned meeting) must be called by notice of at least 14 days.
- (2) A general meeting of a public company (other than an adjourned meeting) must be called by notice of—
  - (a) in the case of an annual general meeting, at least 21 days, and
  - (b) in any other case, at least 14 days.
- (3) The company's articles may require a longer period of notice than that specified in subsection (1) or (2).
- (4) A general meeting may be called by shorter notice than that otherwise required if shorter notice is agreed by the members.
- (5) The shorter notice must be agreed to by a majority in number of the members having a right to attend and vote at the meeting, being a majority who—
  - (a) together hold not less than the requisite percentage in nominal value of the shares giving a right to attend and vote at the meeting (excluding any shares in the company held as treasury shares), or

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*Status: This is the original version (as it was originally enacted).*

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- (b) in the case of a company not having a share capital, together represent not less than the requisite percentage of the total voting rights at that meeting of all the members.
- (6) The requisite percentage is—
- (a) in the case of a private company, 90% or such higher percentage (not exceeding 95%) as may be specified in the company's articles;
  - (b) in the case of a public company, 95%.
- (7) Subsections (5) and (6) do not apply to an annual general meeting of a public company (see instead section 337(2)).