

1980 No. 1442 (S. 117)

REGISTERS AND RECORDS, SCOTLAND
Act of Sederunt (Amendment of Fees in the Scottish
Record Office) 1980

Made - - - - - 25th September 1980

Coming into Operation 20th October 1980

The Lords of Council and Session, under and by virtue of the powers conferred upon them by section 10 of the Public Records (Scotland) Act 1937(a), as amended by section 1(7) of the Public Registers and Records (Scotland) Act 1948(b), and of all other powers competent to them in that behalf, and with the approval of the Treasury, do hereby enact and declare:

Citation and commencement

1. This Act of Sederunt may be cited as the Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1980 and shall come into operation on 25th October 1980.

Amendment of fees

2. The fees chargeable by the Scottish Record Office in respect of the matters specified in the left hand column of the Schedule to this Act of Sederunt are the fees specified in relation to those matters in the right hand column of that Schedule, and the fees so chargeable shall be payable on and after the date on which this Act of Sederunt comes into operation.

Revocation

3. The Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1979(c) is revoked.

And the Lords appoint this Act of Sederunt to be inserted in the Books of Sederunt.

Edinburgh
25th September 1980.

Emslie,
Lord President,
I.P.D.

(a) 1937 c. 43.

(b) 1948 c. 57.

(c) S.I. 1979/804.

SCHEDULE

I. INSPECTION FEES

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| 1. For the inspection of each volume, document or process | 65p |
| 2. For the inspection of minute books and indexes of the Registers of Sasines, Registers of Inhibitions and Adjudications and other public records, affecting one property or one person for the following periods: | |
| not exceeding 5 years | £2·00 |
| each additional period of 5 years, or part thereof | ·60p |

Note: Fees are remitted for the inspection of records for historical or literary purposes in terms of section 10 of the Public Records (Scotland) Act 1937.

II. SEARCH FEE

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| For searches in records arising from postal enquiries, for each search | £10·00 |
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Note: (1) For persons unable to make a personal search in records the Scottish Record Office may conduct searches over such periods and subject to such conditions as the Keeper of the Records of Scotland may prescribe for particular classes of records. The Keeper has discretion to reduce or waive the charge in appropriate cases and reserves the right to decline searches.

(2) The Keeper may require a deposit of a sum not exceeding £15 in the case of requests for estimates of large scale copying.

III. COPYING FEES

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| 1. Reprographic Charges (to which are added, as appropriate, handling, authentication and posting and packing charges): | |
| (1) <i>Copies by an electrostatic process or similar method:</i> | |
| not exceeding 210 × 297mm per sheet | ·20p |
| 297 × 420mm per sheet | ·45p |
| 420 × 594mm per sheet | ·90p |

Note: Copying by an electrostatic process is undertaken solely at the discretion of the Keeper of the Records of Scotland. It will not be undertaken where there is a risk of damage to documents or to the binding of volumes.

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| (2) <i>Electrostatic Prints from Microfilm:</i> | |
| Prints from existing film, per print | ·45p |
| Where no film exists, per print | ·90p |

Note: This applies where copying by an electrostatic process from original documents is not permitted

(3) *Microfilm:*

Standard charge, per reel of 100 feet	£85·00
per foot	£1·00
minimum charge	£10·00
Duplicate copies of existing film, per reel of 100 feet	£28·00
per foot	·40p
minimum charge	£4·00

Note: The Scottish Record Office reserves the right to retain the master negative of any microfilm.

(4) *Photographic Copies:*

Estimates supplied on request.

2. Handling Charge:

Per volume or document, in addition to reprographic charge	£1·10
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Note: The handling charge is remitted or reduced for orders by an electrostatic process or similar methods, placed personally in the Search Rooms with the documents to be copied clearly identified and where an inspection fee has already been incurred or remitted. The handling charge may also be remitted or reduced at the discretion of the Keeper of the Records of Scotland for approved educational or historical purposes. Additions may be made for difficult work or orders requiring special attention.

3. Authentication:

For each Extract or Certified Copy, in addition to reprographic charge and handling charge	·90p
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Note: No authentication is given for microfilm or for Search Room copies.

4. Postage and Packing:

Per order	In accordance with current cost of postage and with a charge for packing.
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IV. OTHER SERVICES

1. For the record retransmitted or transmitted to any court, or exhibited therein, at the instance of a party, in accordance with the Rules of Court governing such transmissions or exhibitions	£3·50
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| 2. For attendance by an officer of the Scottish Record Office at any court to produce a record in evidence, for each day or part of a day, in addition to travelling expenses | £42·00 |
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Note: A sum not exceeding £42·00 a day or £7 per hour, may be applied at the discretion of the Keeper of the Records of Scotland where an officer of the Scottish Record Office attends with records for any purpose approved by the Keeper. Travelling expenses may also be charged in the case of attendance outside the Scottish Record Office.

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| 3. For each Certificate issued under the Judgments Extension Act 1868 (1868 c. 54) | £2·60 |
| 4. For each Certificate of Custody that a deed is retained for permanent preservation | £2·60 |
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EXPLANATORY NOTE

(This Note is not Part of the Act of Sederunt)

This Act of Sederunt makes provision for increasing certain fees chargeable by the Scottish Record Office.

SI 1980/1442
ISBN 0-11-007442-4

