

### SCHEDULE 3

Regulation 5

#### TABLE OF DETAILED FEES CHARGEABLE BY SOLICITORS FOR PROCEEDINGS IN THE COURT OF SESSION AND SHERIFF COURT

**1. The fee for—**

(1.1) Any time up to the first half hour spent by a solicitor conducting a proof or hearing shall be £20.70;

(1.2) Each quarter hour (or part thereof) subsequent to the first half hour shall be £10.35.

**2. The fee for—**

(2.1) Each quarter hour (or part thereof) spent by a solicitor in carrying out work other than that prescribed in paragraphs 1 and 3 to 8 hereof, provided that any time is additional to the total time charged for under paragraph 1.1 above, shall be £8.60.

(2.2) Each quarter hour (or part thereof) spent by a solicitor's clerk in carrying out work other than that prescribed in paragraphs 3 to 8 hereof shall be £4.30.

**3. The fee for—**

Framing affidavits — per sheet (or part thereof) shall be £7.35.

**4. The fee for—**

Framing and drawing all necessary papers, other than affidavits or papers of a formal character, shall be £4.70.

**5. The fee for—**

(5.1) Each citation of a party, witness or haver including execution thereof;

(5.2) Instructing messengers-at-arms and sheriff officers, including examining execution and settling fee;

(5.3) Agency accepting service of any writ;

(5.4) Lodging first step of process;

(5.5) Lengthy telephone calls (of over 4 minutes and up to 10 minutes duration);

(5.6) Letters, including instructions to counsel — per page (or part thereof), subject to paragraph 7 below;

(5.7) Perusing any document (other than a letter) consisting of not more than 12 sheets — for the first 2 sheets and each 2 sheets thereafter\* shall be £4.25.

\*(NOTE: Where the document perused consists of more than 12 sheets the fee for perusing the whole document shall be charged in accordance with paragraph 2 above).

**6. The fee for—**

(6.1) Attendance at court offices for carrying out formal work including making up process and each necessary lodging in (other than first step), uplifting from or borrowing of process (to include return of same) or enquiry for documents due to be lodged;

(6.2) Revising papers drawn by counsel, open and closed records etc or where revision ordered (per 5 sheets or part thereof);

(6.3) Framing formal papers such as inventories, title pages and accounts of expenses per sheet (or part thereof);

(6.4) Certifying or signing a document;

(6.5) Short telephone calls (of up to 4 minutes duration) shall be £2.05.

**7. The fee for—**

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Short letters of a formal nature, intimations, and letters confirming telephone calls shall be £1.10.

8. Where an exceptional amount of copying proves necessary, a fee of 30 pence shall be paid for each sheet.

### **Interpretation**

In this Table:

“court” means court or tribunal as the case may be;

a “sheet” shall consist of 250 words or numbers;

a “page” shall consist of 125 words or numbers; and

“exceptional” means the production of more than 20 output copy sheets (whether 20 of 1 sheet, 5 of 4 sheets or whatever) when a document has been copied.