

**1989 No. 854**

**ARMS AND AMMUNITION**

**The Firearms Rules 1989**

*Made* - - - - - *17th May 1989*

*Coming into force* - - - - - *1st July 1989*

In exercise of the powers conferred on me by sections 7(1), 9(2), 13(1), 26(1) and (2), 27(2) and (3), 28(2), 33(1), (3) and (5), 37(1), 40(7), 53, 55(1) and 57(4) of the Firearms Act 1968(a) and section 17(2) and (4) of the Firearms (Amendment) Act 1988(b), I hereby make the following Rules:-

**Citation, commencement and extent**

1.—(1) These Rules may be cited as the Firearms Rules 1989 and, subject to paragraph (2) below, shall come into force on 1st July 1989.

(2) Rules 3(5) and 4(5) below shall not have effect, in relation to a certificate granted or renewed before 1st July 1989, during the period for which the certificate was so granted or renewed.

(3) These Rules shall not extend to Scotland.

**Interpretation**

2. In these Rules-

- (a) "the principal Act" means the Firearms Act 1968;
- (b) references to firearms include references to imitation firearms to which the Firearms Act 1982(c) applies;
- (c) any reference to a form includes a reference to any form to the like effect; and
- (d) any reference to a Schedule, except in rule 10(5) below, is a reference to a Schedule to these Rules.

**Firearm certificates**

3.—(1) An application for the grant, renewal or variation of a firearm certificate shall be in the form set out in Part I of Schedule 1.

(2) The information given by an applicant for the grant or renewal of a firearm certificate in answer to the questions numbered 1 to 15 in the form of application referred to in paragraph (1) above shall be verified in the manner specified in rule 5 below.

(3) An application for the grant or renewal of a firearm certificate shall be accompanied by-

- (a) the statement specified in rule 6 below, and

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(a) 1968 c.27, as extended by section 2(1) of the Firearms Act 1982 (c.31). Section 26(2) was amended by sections 9 and 10 of the Firearms (Amendment) Act 1988 (c.45) and sections 53 and 55 were extended by section 25(6) of the 1988 Act.

(b) 1988 c.45.

(c) 1982 c.31.

(b) four photographs of the applicant as specified in rule 7 below.

(4) A firearm certificate shall be granted or renewed subject to the following conditions (whether or not in addition to any other conditions), namely—

- (i) the holder must, on receipt of the certificate, sign it in ink with his usual signature;
- (ii) the holder of the certificate must inform at once the chief officer of police by whom the certificate was granted of the theft or loss in Great Britain of any firearm or ammunition to which it relates;
- (iii) the holder of the certificate must, without undue delay, inform the chief officer of police by whom the certificate was granted of any change in his permanent address;
- (iv) (a) the firearms and ammunition to which the certificate relates must at all times (except in the circumstances set out in paragraph (b) below) be stored securely so as to prevent, so far as is reasonably practicable, access to the firearms or ammunition by an unauthorised person;  
(b) where a firearm or ammunition to which the certificate relates is in use or the holder of the certificate has the firearm with him for the purpose of cleaning, repairing or testing it or for some other purpose connected with its use, transfer, or sale, or the firearm or ammunition is in transit to or from a place in connection with its use or any such purpose, reasonable precautions must be taken for the safe custody of the firearm or the ammunition.

(5) A firearm certificate shall bear a photograph of the holder and shall be in the form set out in Part II of Schedule 1.

#### **Shot gun certificates**

4.—(1) An application for the grant or renewal of a shot gun certificate shall be in the form set out in Part I of Schedule 2 and, in the case of an application for renewal, shall be accompanied by the certificate to be renewed if it is available.

(2) The information given by an applicant in answer to the questions numbered 1 to 15 in—

- (a) the form of application for the grant or renewal of a shot gun certificate, or
- (b) a form of application for the grant or renewal of a firearm certificate which is submitted to the chief officer of police at the same time as the form of application referred to in sub-paragraph (a) above,

shall be verified in the form of application referred to in sub-paragraph (a) above in the manner specified in rule 5 below.

(3) An application for the grant or renewal of a shot gun certificate shall be accompanied by—

- (a) the statement specified in rule 6 below, and
- (b) four photographs of the applicant as specified in rule 7 below.

(4) A shot gun certificate shall be granted or renewed subject to the following conditions, and no others, namely—

- (i) the holder must, on receipt of the certificate, sign it in ink with his usual signature;
- (ii) the holder of the certificate must inform at once the chief officer of police by whom the certificate was granted of the theft or loss in Great Britain of any shot gun to which it relates;
- (iii) the holder of the certificate must, without undue delay, inform the chief officer of police by whom the certificate was granted of any change in his permanent address;
- (iv) (a) the shot guns to which the certificate relates must at all times (except in the circumstances set out in paragraph (b) below) be stored securely so as to prevent, so far as is reasonably practicable, access to the guns by an unauthorised person;

(b) where a shot gun to which the certificate relates is in use or the holder of the certificate has the shot gun with him for the purpose of cleaning, repairing or testing it or for some other purpose connected with its use, transfer or sale, or the gun is in transit to or from a place in connection with its use or any such purpose, reasonable precautions must be taken for the safe custody of the gun.

(5) A shot gun certificate shall bear a photograph of the holder and shall be in the form set out in Part II of Schedule 2.

#### **Verification of application**

5.—(1) The information referred to in rules 3(2) and 4(2) above shall be verified by the signed statement of a person who satisfies the requirements of paragraph (2) below that the information is, to the best of his knowledge and belief, correct.

(2) To satisfy the requirements of this paragraph a person must not be a member of the applicant's family, and must—

- (a) be resident in Great Britain,
- (b) have known the applicant personally for at least two years, and
- (c) be a member of Parliament, justice of the peace, minister of religion, doctor, lawyer, established civil servant, bank officer or person of similar standing.

#### **Statement to accompany application**

6. The statement referred to in rules 3(3)(a) and 4(3)(a) above shall be a signed statement by the person referred to in rule 5 above to the effect that he knows of no reason why the applicant should not be permitted to possess a firearm.

#### **Photographs to accompany application**

7. The photographs referred to in rules 3(3)(b) and 4(3)(b) above shall, in each case, be four identical unmounted photographs showing the current true likeness of the applicant and measuring 45mm by 35mm, of which—

- (a) one shall be signed in ink, on the back of the photograph, with the applicant's usual signature; and
- (b) one shall have set out, on the back of the photograph,
  - (i) a signed statement in ink by the person referred to in rule 5 above to the effect that the photograph is a current true likeness of the applicant, and
  - (ii) the date when the likeness was compared.

#### **Visitors' firearm and shot gun permits**

8.—(1) An application for the grant of a visitor's firearm permit or a group application for the grant of not more than twenty visitors' firearm permits shall be in the form set out in Part I of Schedule 3.

(2) An application for the grant of a visitor's shot gun permit or a group application for the grant of not more than twenty visitors' shot gun permits shall be in the form set out in Part II of Schedule 3.

(3) A visitor's firearm permit shall be in the form set out in Part III of Schedule 3.

(4) A visitor's shot gun permit shall be in the form set out in Part IV of Schedule 3.

#### **Other permits**

9.—(1) A permit issued under section 7(1) of the principal Act (police permit) shall—

- (a) in the case of a permit relating to firearms and ammunition to which section 1 of the principal Act applies, be in the form set out in Part I of Schedule 4, or
- (b) in the case of a permit relating to shot guns only, be in the form set out in Part II of Schedule 4.

(2) A permit issued under section 9(2) of the principal Act (permit for auctioneers) shall—

- (a) in the case of a permit relating to firearms and ammunition to which section 1 of the principal Act applies, be in the form set out in Part III of Schedule 4, or
- (b) in the case of a permit relating to shot guns only, be in the form set out in Part IV of Schedule 4.

(3) A permit issued under section 13(1) of the principal Act (permit to remove firearm from or to a ship or to remove signalling apparatus from or to an aircraft or aerodrome) shall be in the form set out in Part V of Schedule 4.

#### **Firearms dealers**

10.—(1) An application under section 33 of the principal Act for registration as a firearms dealer, or for a new certificate of registration as a firearms dealer, shall be in the form set out in Part I of Schedule 5.

(2) A notification under section 37 of the principal Act (notification that a person registered as a firearms dealer proposes to carry on business as such at a place of business not yet entered in the register) shall be in the form set out in Part II of Schedule 5.

(3) The register to be kept by a chief officer of police under section 33 of the principal Act shall be in the form set out in Part III of Schedule 5.

(4) The register to be kept under section 40(1) of the principal Act by a person who by way of trade or business manufactures, sells or transfers firearms or ammunition (being firearms or ammunition within the meaning of that subsection) shall be in the form set out in Part IV of Schedule 5, and the provisions of Part V of that Schedule shall have effect in relation to the manner in which a register in that form should be kept.

(5) Schedule 4 to the principal Act (particulars to be entered by firearms dealer in register of transactions) shall continue to have effect with the substitution for paragraph 4 of that Schedule of the following paragraph:—

“4. The quantities and description of firearms and ammunition sold or transferred with the names and addresses of the purchasers or transferees and (except in cases where the purchaser or transferee is a registered dealer) the areas in which the firearm certificates were issued, and the dates of the several transactions.”.

#### **Discharge of chief officer's functions**

11. Any of the functions of a chief officer of police under the principal Act may in the event of his illness or absence, or of a vacancy in the office of the chief officer of police, be discharged—

- (a) in the City of London, by an Assistant Commissioner of City of London Police; and
- (b) in the metropolitan police district, by an Assistant Commissioner of Police of the Metropolis.

#### **Revocations**

12. The Firearms Rules 1969(a) and the Firearms (Amendment) Rules 1983(b) are hereby revoked.

Home Office  
17th May 1989

*Douglas Hurd*  
One of Her Majesty's Principal Secretaries of State

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(a) S.I. 1969/1219.  
(b) S.I. 1983/1441.

# SCHEDULE 1

## FIREARM CERTIFICATES: FORMS OF APPLICATION AND CERTIFICATE

Rule 3(1)

PART I

Please read the notes on page 4 carefully before completing this form and write in **BLOCK CAPITALS** except when signing.

# Application for the grant,<sup>2</sup> renewal or variation of a Firearm Certificate

### Part A Personal details

1	Title (eg Mr, Mrs, Ms)		2	Surname
3	Forename(s)			
4	If you have at any time used a name other than those quoted at 2 and 3 above, please give details (including in the case of a married woman, surname before marriage)			
5	Date of birth		6	Place of birth
7	Height		8	Nationality
9	Occupation			
10	Current home address			
	Post code		Telephone number	
11	Permanent home address (if different from 10)			
	Post code		Telephone number	
12	If you have lived elsewhere than at the addresses quoted at 10 and 11 above during the last five years please give details			
	Post code		Telephone number	
13	Business address or place of employment			
	Post code		Telephone number	
14	Have you now or have you ever had:			
	a Epilepsy? yes <input type="checkbox"/> no <input type="checkbox"/>		b Any form of mental disorder? yes <input type="checkbox"/> no <input type="checkbox"/>	
	If yes give details			
15	Have you been convicted of any offence?			
	yes <input type="checkbox"/> no <input type="checkbox"/>			
	If yes give details			

(Note: You are not entitled to withhold information about any offence. This includes convictions in places outside Great Britain.)

**Part B Details of firearms and ammunition**

16 Give details of firearms in your possession at the time of this application: If none write NONE here

Calibre	Maker's name	Type	Serial number

<p>17 Give details of firearms which you are authorised to purchase or acquire by your current certificate and which do not appear above.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Calibre</th> <th style="width: 25%;">Type</th> <th style="width: 10%;">yes</th> <th style="width: 10%;">no</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Calibre	Type	yes	no																					<p>Do you still wish to retain this authorisation? <i>Please tick appropriate box</i></p>	<p>18 Give details of each firearm you wish to purchase, acquire or possess other than those in 17.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Calibre</th> <th style="width: 50%;">Type</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Calibre	Type										
Calibre	Type	yes	no																																			
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<p>19 Amount of ammunition in your possession at the date of this application</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 100%;">Calibre and quantity</th> </tr> </thead> <tbody> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </tbody> </table>	Calibre and quantity					<p>20 Maximum amount of ammunition you wish to have in your possession at any one time</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 100%;">Calibre and quantity</th> </tr> </thead> <tbody> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </tbody> </table>	Calibre and quantity					<p>21 Maximum amount of ammunition to be purchased or acquired at any one time</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 100%;">Calibre and quantity</th> </tr> </thead> <tbody> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </tbody> </table>	Calibre and quantity				
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Calibre and quantity																	
Calibre and quantity																	

22 Give the reasons for requiring each of the firearms and the ammunition listed at 16 to 21. (For example: pest control, target shooting etc.)

23 Where do you intend to use each of the firearms listed?

**Part B Details of firearms and ammunition (continued)**

24 Where will each of the firearms listed and the ammunition listed be kept when not in use and what arrangements have been made for their safe custody?

**Part C Previous Firearm and/or Shot Gun Certificates**

<p>25 Please give details of any previous firearm certificate held if you do not hold a current one.</p> <p>If none, write NONE here <input type="text"/></p> <p>Date of issue <input type="text"/></p> <p>Place of issue <input type="text"/></p>	<p>26 Please give details of any current shot gun certificate held or if you do not hold one, details of any previous such certificate held.</p> <p>If none, write NONE here <input type="text"/></p> <p>Date of issue <input type="text"/></p> <p>Place of issue <input type="text"/></p>
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27 Have you at any time had an application for the grant or renewal of a firearm or shot gun certificate refused or a certificate revoked? yes  no

If yes give details

**Part D This application**

<p>28 I hereby apply to the chief officer of police for: <i>Tick appropriate box</i></p> <p>a A firearm certificate <input type="checkbox"/></p> <p>b The renewal of the firearm certificate <input type="checkbox"/></p> <p>c The variation of the firearm certificate <input type="checkbox"/></p> <p style="margin-left: 150px;"><i>If you ticked b or c please complete question 29</i></p>	<p>29 Number of current certificate <input type="text"/></p> <p>Date of issue <input type="text"/></p> <p>Granted by the chief officer of police for: <input style="width: 100%;" type="text"/></p>
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**Part E Declaration (Read the notes overleaf carefully before signing)**

Note: It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person the grant, renewal or variation of a firearm certificate.

The maximum penalty is six months imprisonment and/or a fine.

**I declare that the statements made on this form are true.**

Usual signature of applicant	<input type="text"/>	Date	<input type="text"/>
Usual signature of parent or guardian (if the applicant is under 17 years of age)	<input type="text"/>	Date	<input type="text"/>

**Part F Countersignature (See notes 6 to 8 overleaf before completing this part)**

I certify that -

*To be completed if this application is for the grant or renewal of a certificate.*

*Please PRINT*

<p>Full name of countersignatory <input style="width: 80%;" type="text"/></p> <p>Full address of countersignatory <input style="width: 80%;" type="text"/></p> <p>Occupation, status or profession of countersignatory <input style="width: 80%;" type="text"/></p> <p>Usual signature of countersignatory <input style="width: 80%;" type="text"/></p>	<p>a to the best of my knowledge and belief the information given in answer to questions 1 to 15 above is true;</p> <p>b I know of no reason why the applicant should not be permitted to possess a firearm;</p> <p>c the photographs enclosed with this application bear a current true likeness to the applicant, and that I have endorsed the back of one of the photographs to this effect together with the date on which the likeness was compared; and</p> <p>d I am resident in Great Britain and have known the applicant for <input type="text"/> years</p> <p>Daytime telephone No. <input style="width: 80%;" type="text"/></p>	<p>Post code <input style="width: 80%;" type="text"/></p> <p>Date <input style="width: 80%;" type="text"/></p>
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For official use only	Fee Paid £	<input type="text"/>	Signature	<input type="text"/>
	Receipt number	<input type="text"/>	Rank/Number	<input type="text"/>
	Date	<input type="text"/>	Station	<input type="text"/>

**Notes**

- 1 This form is for use when making an application for the grant, renewal or variation of a firearm certificate. With certain statutory exemptions, it is an offence for a person to have in his possession, purchase or acquire, any firearm or ammunition to which section 1 of the Firearms Act 1968 applies, without holding a firearm certificate. The certificate will specify the firearms and ammunition which the holder of the certificate is authorised to have in his possession, purchase or acquire.
- 2 Section 1 of the 1968 Act applies to all firearms except:
  - (i) a shot gun within the meaning of the Firearms Acts 1968 to 1988, that is to say a smooth-bore gun (not being an air weapon) which -
    - a has a barrel not less than 24 inches in length and does not have any barrel with a bore exceeding two inches in diameter;
    - b either has no magazine or a non-detachable magazine incapable of holding more than two cartridges; and
    - c is not a revolver gun.
  - (ii) an air weapon, (that is an air rifle, air gun or air pistol not of a type declared by Rules made by the Secretary of State under section 53 of the Act of 1968 to be specially dangerous) and to all ammunition except:
    - (i) cartridges containing five or more shot, none of which exceeds .36 inch diameter;
    - (ii) ammunition for an air gun, air rifle or air pistol; and
    - (iii) blank cartridges not more than one inch in diameter measured immediately in front of the rim or cannellure of the base of the cartridge.
- 3 A firearm certificate is granted subject to the conditions prescribed by the Firearms Rules 1989. A chief officer of police is empowered under the Firearms Act 1968 to impose additional conditions to those prescribed. It is an offence to fail to comply with any condition of a firearm certificate.

**Completion of Application and Guidance to Countersignatory**

- 4 When completing this application form you are not permitted, by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975, to withhold information about a previous conviction on the grounds that it is spent under the Act.
- 5 If the applicant is under the age of 17, a parent or guardian must also sign the Declaration in Part E.
- 6 When you have completed the form, it must be countersigned in ink (in respect of an application made for the grant or renewal of a firearm certificate) by someone who is resident in Great Britain and who has known you personally for at least two years. A relative must not countersign. The countersignatory must also be a Member of Parliament, Justice of the Peace, minister of religion, doctor, lawyer, established civil servant, bank officer or person of similar standing. The countersignatory must also endorse in ink the back of one of the four photographs submitted with any application for the grant or renewal of a firearm certificate by writing the words 'I certify that this is a current true likeness of Mr, Mrs, Ms or title...' and signing it with his usual signature and the date the likeness was compared. A countersignature is not required in respect of an application made for a variation of a firearm certificate.
- 7 The person who countersigns the application is required by the Firearms Rules 1989 to declare that he knows of no reason why the applicant should not be permitted to possess a firearm.

The countersignatory should therefore be aware that the Firearms Act 1968 requires a chief officer to be satisfied that an applicant can be permitted to possess a firearm or ammunition without danger to public safety or the peace, and that the Act prohibits the grant of a certificate to any person whom the chief officer has reason to believe to be prohibited from possessing a firearm, or to be of intemperate habits or unsound mind, or to be for any reason unfitted to be entrusted with a firearm. Countersignatories should bear in mind the character, conduct and mental condition of the applicant in so far as they are relevant to these matters.

- 8 The Firearms Act 1968 also prohibits the possession of firearms for specified periods by persons who have received certain custodial sentences.
- 9 This form must be accompanied by the appropriate fee and, in the case of an application for the grant or renewal of a certificate, by four identical photographs of the applicant. The photographs should be taken full face and without a hat and must bear a current true likeness of the applicant. The size of the photographs should be 45 mm x 35 mm. They should be printed on normal thin photographic paper and be unmounted.
- 10 Unless otherwise advised by the police, the applicant should post or take the completed form together with the fee and photographs to his local police station. In the case of an application for renewal or variation, the current certificate should be included with the application. An application for a variation which results from the disposal of one weapon and the need for authorisation to acquire a new weapon of the same type and calibre (a 'one for one' variation) should be submitted direct to the police force headquarters. A fee is payable in respect of a variation only when the number of weapons held by virtue of the certificate is increased.

If necessary continue on a separate sheet. Close any additional information with your usual signature and date.



# Firearm Certificate

This certificate is granted for the purpose of section 1(1) of the Firearms Act 1968 to the holder named below, and relates to the firearms and ammunition specified

<p><b>Name and address of holder:</b></p>   	<div style="border: 1px solid black; width: 100%; height: 100%; display: flex; align-items: center; justify-content: center;"> <div style="border: 1px solid black; width: 80%; height: 80%;"></div> <div style="margin-left: 10px;"> <p><b>Photograph of holder</b></p> </div> </div> <div style="margin-top: 20px;"> <p><b>Certificate number</b></p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> </div>
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<p><b>Usual signature of holder</b></p>  	<p><b>Stamp of issuing police force:</b></p>  						
<p><b>Date of birth</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; height: 20px;"></td> <td style="width: 30%; height: 20px;"></td> <td style="width: 30%; height: 20px;"></td> </tr> </table>							
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**Conditions**

This certificate is issued subject to the following conditions. It is an offence to fail to comply with any of the conditions below. Maximum penalty for non-compliance: six months imprisonment and/or a fine.

Additional conditions may be added here by the chief officer of police.

- 1 The holder must, on receipt of the certificate, sign it in ink with his usual signature.
- 2 The holder of the certificate must inform at once the chief officer of police by whom the certificate was granted of the theft or loss in Great Britain of any firearm or ammunition to which it relates.
- 3 The holder of the certificate must, without undue delay, inform the chief officer of police by whom the certificate was granted of any change in his permanent address.
- 4 (a) The firearms and ammunition to which the certificate relates must at all times (except in the circumstances set out in paragraph (b) below) be stored securely so as to prevent, so far as is reasonably practicable, access to the firearms or ammunition by an unauthorised person.
- (b) Where a firearm or ammunition to which the certificate relates is in use or the holder of the certificate has the firearm with him for the purpose of cleaning, repairing or testing it or for some other purpose connected with its use, transfer or sale, or the firearm or ammunition is in transit to or from a place in connection with its use or any such purpose, reasonable precautions must be taken for the safe custody of the firearm or the ammunition.

Certificate number

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**Part 1 Firearms possessed or authorised to be purchased or acquired**

**i Firearms possessed - to include calibre, type, maker's name and serial number**

--

**ii Firearms authorised to be purchased or acquired - to include calibre and type**

--

**Part 2 Ammunition**

i Maximum quantity authorised to be possessed at any one time	Calibre	Quantity

ii Maximum quantity authorised to be purchased or acquired at any one time	Calibre	Quantity

This certificate will continue in force for three years from the date shown below:

Signed (Chief Officer of Police)	
Police force	Date

**Part 3 Renewal of Certificate**

**I hereby renew this certificate for three years**  
 From (date)  
 Signed (Chief Officer of Police)

Police force	Date
--------------	------

**I hereby renew this certificate for three years**  
 From (date)  
 Signed (Chief Officer of Police)

Police force	Date
--------------	------

**I hereby renew this certificate for three years**  
 From (date)  
 Signed (Chief Officer of Police)

Police force	Date
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**Part 4 Variation of certificate**

A certificate holder requiring any variation or amendment of his certificate should apply to the chief officer of police.

Entries in this section may be made only by the police and should conclude with the signature and police force of the chief officer of police varying the certificate, and the date of the variation.

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**Note**  
 The certificate holder is requested to report the loss of this certificate to the police at once.

**Instructions to persons from whom the holder of this certificate purchases or acquires firearms or ammunition**

Every person selling, letting on hire, giving or lending a firearm or ammunition to the holder of this certificate must:

- 1 make an appropriate entry in each column of **Table 1 (Firearms)** or **Table 2 (Ammunition)**, showing in column E what statutory authority he has to be in possession of firearms or ammunition;
- 2 sign the certificate in column F and enter the date of signature;
- 3 if the holder of this certificate is unknown to him obtain a receipt for any firearm supplied and keep it for production if required;
- 4 in the case of a firearm, within 7 days from the transaction, send by registered post or the recorded delivery service notice of the transaction to the chief officer of police by whom this certificate was granted; such notice to contain a description of the firearm (including the identification number, if any) and to state the nature of the transaction and the name and address of the holder of this certificate;
- 5 in any case report within 48 hours to the chief officer of police by whom this certificate was granted any circumstances attending the transaction which appear to require investigation.

Certificate number

**Certification**

I certify that the entries I have made in columns A to E alongside are correct and relate to a transaction with the holder of this certificate, that I have inspected the record of the previous transactions, and that I have satisfied myself that the transaction will not place the holder of the certificate in the possession of firearms in excess of or otherwise than as authorised by the certificate

**F**  
Usual signature and date

**Table 1 Firearms**

<b>A</b> Date of sale or transfer	<b>B</b> Name and address of person selling or transferring firearm	<b>C</b> State whether sold, let on hire, given or lent	<b>D</b> Quantity, calibre, maker's name and type of firearm, identification number or other mark	<b>E</b> Authority to possess (eg firearm certificate or dealer's registered number)

Certificate number

**Certification**

I certify that the entries I have made in columns A to E alongside are correct and relate to a transaction with the holder of this certificate, that I have inspected the record of the previous transactions, and that I have satisfied myself that the transaction will not place the holder of the certificate in the possession of ammunition in excess of or otherwise than as authorised by the certificate

F Usual signature and date

**Table 2 Ammunition**

A Date of sale or transfer	B Name and address of person selling or transferring ammunition	C Quantity of ammunition	D Calibre and description of ammunition	E Authority to possess (eg firearm certificate or dealer's registered number)	F Usual signature and date

SCHEDULE 2

SHOT GUN CERTIFICATES: FORMS OF APPLICATION AND CERTIFICATE

Rule 4(1)

PART I

Please read the notes on page 4 carefully before completing this form and write in BLOCK CAPITALS except when signing.

**Application for the grant or renewal of a Shot Gun Certificate**

**Part A Personal details**

1 Title (eg Mr, Mrs, Ms)	<input type="text"/>	2 Surname	<input type="text"/>
3 Forename(s)	<input type="text"/>		
4 If you have at any time used a name other than those quoted at 2 and 3 above, please give details (including in the case of a married woman, surname before marriage)	<input type="text"/>		
5 Date of birth	<input type="text"/>	6 Place of birth	<input type="text"/>
7 Height	<input type="text"/>	8 Nationality	<input type="text"/>
9 Occupation	<input type="text"/>		
10 Current home address	<input type="text"/>		
	Post code <input type="text"/>	Telephone number	<input type="text"/>
11 Permanent home address (if different from 10)	<input type="text"/>		
	Post code <input type="text"/>	Telephone number	<input type="text"/>
12 If you have lived elsewhere than at the addresses quoted at 10 and 11 above during the last five years please give details	<input type="text"/>		
	Post code <input type="text"/>	Telephone number	<input type="text"/>
13 Business address or place of employment	<input type="text"/>		
	Post code <input type="text"/>	Telephone number	<input type="text"/>
14 Have you now or have you ever had: If yes give details	a Epilepsy? yes <input type="checkbox"/> no <input type="checkbox"/> b Any form of mental disorder? yes <input type="checkbox"/> no <input type="checkbox"/>		
	<input type="text"/>		
15 Have you been convicted of any offence? If yes give details	yes <input type="checkbox"/> no <input type="checkbox"/>		
	<input type="text"/>		

(Note: You are not entitled to withhold information about any offence. This includes convictions in places outside Great Britain.)

<b>Part B Details of shot guns in possession</b>		
<b>16 Give details of shot guns in your possession at the time of this application.</b>		If none write NONE here <input style="width: 100px; height: 20px;" type="text"/>
Maker's name	Gauge or Calibre	Description (including identification number if known)
<b>17 Where will the shot guns be kept when not in use and what arrangements have been made for their safe custody?</b>		
<b>Please continue on separate sheet of paper if insufficient space</b>		

**Part C Previous Firearm and/or Shot Gun Certificates**

<p><b>18</b> Please give details of any previous shot gun certificate held if you do not hold a current one.</p> <p>If none, write NONE here <input style="width:150px;" type="text"/></p> <p>Date of issue <input style="width:150px;" type="text"/></p> <p>Place of issue <input style="width:150px;" type="text"/></p>	<p><b>19</b> Please give details of of any current firearm certificate held or if you do not hold one, details of any previous such certificate held.</p> <p>If none, write NONE here <input style="width:150px;" type="text"/></p> <p>Date of issue <input style="width:150px;" type="text"/></p> <p>Place of issue <input style="width:150px;" type="text"/></p>
<p><b>20</b> Have you at any time had an application for the grant or renewal of a firearm or shot gun certificate refused or a certificate revoked? <span style="float:right">yes <input type="checkbox"/> no <input type="checkbox"/></span></p> <p>If yes give details <input style="width:500px; height:20px;" type="text"/></p>	

**Part D This application**

<p><b>21</b> I hereby apply to the chief officer of police for: <i>Tick appropriate box</i></p> <p>a A shot gun certificate <input type="checkbox"/></p> <p>b The renewal of the shot gun certificate <input type="checkbox"/> <i>If you ticked b or c please complete question 22</i></p> <p>c A coterminous shot gun certificate <input type="checkbox"/></p>	<p><b>22</b> Number of current certificate <input style="width:150px;" type="text"/></p> <p>Date of issue <input style="width:150px;" type="text"/></p> <p>Granted by the chief officer of police for: <input style="width:300px;" type="text"/></p>
---	--

**Part E Declaration (Read the notes overleaf carefully before signing)**

Note: It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person the grant or renewal of a shot gun certificate.

The maximum penalty is six months imprisonment and/or a fine.

**I declare that the statements made on this form are true.**

Usual signature of applicant	<input style="width:150px;" type="text"/>	Date <input style="width:150px;" type="text"/>
Usual signature of parent or guardian (if the applicant is under 17 years of age)	<input style="width:150px;" type="text"/>	Date <input style="width:150px;" type="text"/>

**Part F Countersignature (See notes 6 to 8 overleaf before completing this part)**

*\* delete as applicable*

**I certify that—**

a to the best of my knowledge and belief the information given in answer to questions **\*1 to 15 above/ \*questions 1 to 15 on the attached firearm certificate application is true;**

b I know of no reason why the applicant should not be permitted to possess a shot gun;

c the photographs enclosed with this application bear a current true likeness to the applicant, and that I have endorsed the back of one of the photographs to this effect together with the date on which the likeness was compared; and

d I am resident in Great Britain and have known the applicant for  years

*Please PRINT*

Full name of countersignatory	<input style="width:150px;" type="text"/>	
Full address of countersignatory	<input style="width:150px;" type="text"/>	Post code <input style="width:150px;" type="text"/>
Occupation, status or profession of countersignatory	<input style="width:150px;" type="text"/>	Daytime telephone No. <input style="width:150px;" type="text"/>
Usual signature of countersignatory	<input style="width:150px;" type="text"/>	Date <input style="width:150px;" type="text"/>

<b>For official use only</b>	Fee Paid £	<input type="text"/>	Signature	<input type="text"/>
	Receipt number	<input type="text"/>	Rank/Number	<input type="text"/>
	Date	<input type="text"/>	Station	<input type="text"/>

**Notes**

- 1 This form is for use when making an application for the grant or renewal of a shot gun certificate. With certain statutory exemptions, it is an offence for a person to have in his possession, purchase or acquire, any shot gun, without holding a shot gun certificate.
  - 2 A shot gun is defined as:
    - a a smooth-bore gun (not being an air weapon) which -
    - b has a barrel not less than 24 inches in length and does not have any barrel with a bore exceeding two inches in diameter;
    - c either has no magazine or a non-detachable magazine incapable of holding more than two cartridges; and
    - c is not a revolver gun.
 Other smooth bore guns may require a firearm certificate.
  - 3 A shot gun certificate is granted subject to the conditions prescribed by the Firearms Rules 1989. It is an offence to fail to comply with any condition of a shot gun certificate.
- Completion of Application and Guidance to Countersignatory**
- 4 When completing this application form you are not permitted, by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975, to withhold information about a previous conviction on the grounds that it is spent under the Act.
  - 5 If the applicant is under the age of 17, a parent or guardian must also sign the **Declaration in Part E**.
  - 6 When you have completed the form, it must be countersigned by someone who is resident in Great Britain and who has known you personally for at least two years. A relative must not countersign. The countersignatory must also be a Member of Parliament, Justice of the Peace, minister of religion, doctor, lawyer, established civil servant, bank officer or person of similar standing. The countersignatory must also endorse in ink the back of one of the four photographs submitted with any application for the grant or renewal of a shot gun certificate by writing the words "I certify that this is a current true likeness of Mr, Mrs, Ms or title..." and signing it with his usual signature and the date the likeness was compared.
  - 7 The person who countersigns the application is required by the Firearms Rules 1989 to declare that he knows of no reason why the applicant should not be permitted to possess a shot gun. The countersignatory should therefore be aware that the Firearms Act 1968 requires a chief officer of police to be satisfied that

- an applicant can be permitted to possess a shot gun without danger to the public safety or the peace and that the Act prohibits the grant of a certificate to any person whom the chief officer of police has reason to believe is prohibited from possessing a shot gun. Countersignatories should bear in mind the character, conduct and mental condition of the applicant in so far as they are relevant to these matters.
- 8 The Firearms Act 1968 also prohibits the possession of shot guns for specified periods by persons who have received certain custodial sentences.
  - 9 This form must be accompanied by the appropriate fee and by four identical photographs of the applicant. Where an application for the grant or renewal of a shot gun certificate is made at the same time as an application is made for the grant or renewal of a firearm certificate, the applicant should submit 8 photographs, two of which should be certified on the back by the countersignatory as indicated above. The photographs should be taken full face and without a hat and must bear a current true likeness of the applicant. The size of the photographs should be 45 mm x 35 mm. They should be printed on normal thin photographic paper and be unmounted.
  - 10 Unless otherwise advised by the police, the applicant should post or take the completed form together with the fee and photographs to his local police station.

**Use this space for additional information and if necessary, continue on the separate sheet.**

**Close any additional information with your signature and date.**



# Shot Gun Certificate

This certificate is granted for the purpose of Section 2 of the Firearms Act 1968 to the holder named below.

Name and address of holder:   	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border: 1px solid black; height: 100px;"></td> <td style="width: 40%; padding: 5px; vertical-align: top;">                     Photograph of holder    </td> </tr> <tr> <td colspan="2" style="padding: 5px; text-align: right;">                     Certificate number  <input style="width: 150px; height: 20px;" type="text"/> </td> </tr> </table>		Photograph of holder   	Certificate number <input style="width: 150px; height: 20px;" type="text"/>	
	Photograph of holder   				
Certificate number <input style="width: 150px; height: 20px;" type="text"/>					

Usual signature of holder  	
Date of birth <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>	Certificate number <input style="width: 150px; height: 20px;" type="text"/>
Issuing police force <input style="width: 100%; height: 20px;" type="text"/>	
Valid from <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>	to <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>
Stamp of issuing police force  	
Signed (chief officer of police) <input style="width: 100%; height: 20px;" type="text"/>	
Police force <input style="width: 150px; height: 20px;" type="text"/>	Date <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>

**Conditions**

The holder of this certificate is authorised for the purposes of section 2 (1) of the Firearms Act 1968 to possess shot guns, subject to the following conditions -

- 1 The holder must on receipt of the certificate, sign it in ink with his usual signature.
- 2 The holder of the certificate must inform at once the chief officer of police by whom the certificate was granted of the theft or loss in Great Britain of any shot gun to which it relates.
- 3 The holder of the certificate must, without undue delay, inform the chief officer of police by whom the certificate was granted of any change in his permanent address.
- 4 (a) The shot guns to which the certificate relates must at all times (except in the circumstances set out in paragraph (b) below) be stored securely so as to prevent, so far as is reasonably practicable, access to the guns by an unauthorised person.  
 (b) Where a shot gun to which the certificate relates is in use or the holder of the certificate has the shot gun with him for the purpose of cleaning, repairing or testing it or for some other purpose connected with its use, transfer or sale, or the gun is in transit to or from a place in connection with its use or any such purpose, reasonable precautions must be taken for the safe custody of the gun.

**Notes**

- 1 Under the Firearms Acts, a shot gun is: a smooth-bore gun (not being an airgun) which -
  - (i) has a barrel length of not less than 24 inches and does not have any barrel with a bore exceeding 2 inches in diameter;
  - (ii) either has no magazine or has a non-detachable magazine incapable of holding more than two cartridges; and
  - (iii) is not a revolver gun.
 The possession, acquisition or purchase of other smooth-bore guns may require a firearm certificate.
- 2 Section 4 of the Firearms (Amendment) Act 1988 contains requirements for the transfer of shot guns to be notified to the appropriate chief officer of police.
- 3 Details of the shot guns held by virtue of this certificate must be entered below.
- 4 The certificate holder is requested to report the loss of this certificate to the police at once.





**Transfer of shot guns**

Certificate number

**Instructions to transferor**

Every person selling, letting on hire, making a gift of a shot gun, or lending a shot gun for a period greater than 72 hours, to the holder of this certificate must:

- 1 make an appropriate entry in each column of Table 2;
- 2 sign the certificate in column E and enter the date of signature;
- 3 within 7 days from the transaction, send by registered post or recorded delivery, notice of the transaction to the chief officer of police who granted the transferor's certificate or, if the transferor does not hold a certificate, the transferee's certificate; such notice to

contain a description of the shot gun in question (giving the identification number if known) and to state the nature of the transaction and the name and address of the holder of this certificate;

- 4 in any case report within 48 hours to the chief officer of police by whom this certificate was granted any circumstances attending the transaction which appear to require investigation.

**Table 2 Shot guns transferred**

<b>A</b> Date of sale or transfer	<b>B</b> State whether sold, let on hire, given, or lent	<b>C</b> Gauge or calibre, maker's name and description (including identification number where known)	<b>D</b> Name and address of person selling or transferring shot gun	<b>E</b> <b>Certification</b> I certify that the entries in columns A to D are correct Usual signature and date

## SCHEDULE 3

### VISITORS' PERMITS: FORMS OF APPLICATION AND PERMIT

Rule 8(1)

#### PART I

# Application for a Visitor's Firearm Permit

This application must be completed by a person resident in Great Britain on behalf of a visitor to Great Britain. The person making the application is referred to in this form as the sponsor. The completed form should be sent to the sponsor's local chief officer of police.

**Please read these notes carefully before completing this form**

- 1 This form should be used for applications on behalf of visitors wishing to possess firearms to which section 1 of the Firearms Act 1968 applies, whilst in Great Britain.  
This includes any smooth bore gun which has a barrel with a length of less than 24 inches or a bore greater than two inches in diameter, or which has a non-detachable magazine capable of holding more than two cartridges, or a detachable magazine.
- 2 The sponsor must complete Parts A and D of the form.  
Parts B and C may be completed by either the sponsor or the visitor(s).  
Part C is to be completed where a group visit is to take place.

**It is an offence for any person to knowingly make a false statement for the purpose of procuring the grant of a permit.**

#### Part A Sponsor's details

Title <i>(eg Mr, Mrs, Ms)</i>	<input style="width: 100%;" type="text"/>		
1 Surname	<input style="width: 100%;" type="text"/>		Date of birth
2 Forename(s)	<input style="width: 100%;" type="text"/>		<input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>
3 Address	<input style="width: 100%; height: 40px;" type="text"/>		Post code
			<input style="width: 100%;" type="text"/>
4 Daytime telephone number	<input style="width: 100%;" type="text"/>		
5 Have you ever used or been known by any name other than that given at 1 above?	yes <input type="checkbox"/>	no <input type="checkbox"/>	
	If you answered yes to 5, please state such name(s) used: <input style="width: 100%;" type="text"/>		
6 Do you hold a firearm or shot gun certificate or firearms dealer's certificate of registration?	yes <input type="checkbox"/>	no <input type="checkbox"/>	
	If you answered yes to 6, please give details: <input style="width: 100%;" type="text"/>		
7 Are you submitting this application as a representative of a shooting organisation?	yes <input type="checkbox"/>	no <input type="checkbox"/>	
	If you answered yes to 7, please state: Name of organisation <input style="width: 80%;" type="text"/> Position held <input style="width: 20%;" type="text"/>		
8 What arrangements have been made for the safekeeping of the visitor's firearms and ammunition whilst in Great Britain?	<input style="width: 100%; height: 40px;" type="text"/>		

Part B Individual visitor's details			
(This section may be completed either by the sponsor or the visitor)			
Title <i>(eg Mr, Mrs, Ms)</i>	<input style="width: 100%;" type="text"/>		
9 Surname	<input style="width: 100%;" type="text"/>	Date of birth	
10 Forename(s)	<input style="width: 100%;" type="text"/>	<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>
11 Nationality	<input style="width: 100%;" type="text"/>		
12 Permanent Address	<input style="width: 100%; height: 40px;" type="text"/>		
13 Address of visitor whilst in Great Britain	<input style="width: 100%; height: 40px;" type="text"/>		Post code <input style="width: 100%;" type="text"/>
14 Has the visitor been convicted of any offence (including by courts outside Great Britain)?	yes <input type="checkbox"/>	no <input type="checkbox"/>	
	If you answered yes to 14, please give details <input style="width: 100%; height: 30px;" type="text"/>		
15 Give details of firearms to be possessed by the visitor whilst in Great Britain			
Calibre	Maker's name	Type	Serial number
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
16 Give details of the maximum quantity of ammunition to be possessed, purchased and/or acquired by the visitor			
	Calibre	Quantity: To be possessed	Quantity: To be purchased or acquired
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
17 Give reason(s) for the visitor requiring each of the firearms and the ammunition specified in 15 or 16.			
<input style="width: 100%; height: 40px;" type="text"/>			
18 Does the visitor intend to participate in an established shooting event/competition?			
yes <input type="checkbox"/> no <input type="checkbox"/>			
If you answered yes to 18, please give details <input style="width: 100%; height: 30px;" type="text"/>			
If you answered no to 18, please give details of where the visitor intends to use the firearms and ammunition <input style="width: 100%; height: 30px;" type="text"/>			
19 Expected date of arrival in Great Britain			
<input style="width: 100%; height: 20px;" type="text"/>			
20 Period for which permit needs to be valid			
from		to	
<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>

**Part C Group visitors' details (this section may be completed either by the sponsor or by individual group members)**

**Note:** An application may be made on behalf of a group of up to 20 visitors who will be using firearms for sporting purposes on the same private premises during the same period or who will be participating in the same competition or event or series of competitions or events. Please print in **BLOCK CAPITALS** or type

21 Personal details				22 Firearms			23 Ammunition					
a Name	b Date of birth		c Nationality	Permanent address	Address of visitor whilst in Great Britain	Calibre and type	Maker's name	Serial number	Calibre	Quantity: to be possessed	Quantity: to be purchased or acquired	
a												
b												
c												
a												
b												
c												
a												
b												
c												
a												
b												
c												
a												
b												
c												
a												
b												
c												

Part C (Continued)

a Name b Date of birth c Nationality	Permanent address	Address of visitor whilst in Great Britain	Calibre and type	Maker's name	Serial number	Calibre	Quantity: to be possessed	Quantity: to be purchased or acquired
a								
b								
c								
a								
b								
c								
a								
b								
c								
a								
b								
c								
a								
b								
c								
a								
b								
c								

Rule 8(1)

PART I (continued)



Part C (Continued)

a Name b Date of birth c Nationality	Permanent address	Address of visitor whilst in Great Britain	Calibre and type	Maker's name	Serial number	Calibre	Quantity: to be possessed	Quantity: to be purchased or acquired
a								
b								
c								
a								
b								
c								
a								
b								
c								
a								
b								
c								
a								
b								
c								
a								
b								
c								

Rule 8(1)

PART I (continued)

Part C (Continued)	
<p><b>24</b> Has any member of the group been convicted of an offence (including by courts outside Great Britain)?</p>	<p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If you answered yes to 24, please give details</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
<p><b>25</b> Give reason(s) for the members of the group requiring the firearms and ammunition specified in 22 and 23.</p>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>
<p><b>26</b> Do the members of the group intend to participate in an established shooting event/competition?</p>	<p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If you answered yes to 26, please give details</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <p>If you answered no to 26, please give details of where the members of the group intend to use the firearms and ammunition.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
<p><b>27</b> Period for which permits need to be valid</p>	<p>from <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/> to <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/> <input style="width: 20px; height: 15px;" type="text"/></p>

Part D Application and declaration by sponsor	
<p>*Delete as applicable</p>	<p>I hereby apply to the chief officer of police on behalf of</p> <ul style="list-style-type: none"> <li>*the person named in Part B above</li> <li>or</li> <li>*the persons in the group specified in Part C above</li> </ul> <p>for a visitor's firearm permit(s).</p> <p>I declare that, to the best of my knowledge and belief, the above information is true.</p>
<p>Usual signature</p>	<div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p style="text-align: right;">Date <input style="width: 60px; height: 15px;" type="text"/></p>

**This form must be accompanied by the appropriate fee**

**Notes**

**Before submitting this application please ensure that:**

- (i) All relevant sections have been completed
- (ii) You have signed the application
- (iii) You have enclosed the correct fee.

# Application for a Visitor's Shot Gun Permit

This application must be completed by a person resident in Great Britain on behalf of a visitor to Great Britain. The person making the application is referred to in this form as the sponsor. The completed form should be sent to the sponsor's local chief officer of police.

Please read these notes carefully before completing this form

- 1 This form should be used for applications on behalf of visitors wishing to possess shot guns whilst in Great Britain.  
A shot gun within the meaning of the Firearms Acts is a smooth-bore gun (not being an air gun) which
  - (i) has a barrel with a length of not less than 24 inches and does not have any barrel with a bore exceeding two inches in diameter;
  - (ii) either has no magazine or has a non-detachable magazine incapable of holding more than two cartridges; and
  - (iii) is not a revolver gun.
 Other smooth bore guns may require a visitor's firearm permit for which a separate application form is available
- 2 The sponsor must complete Parts A and D of the form. Parts B and C may be completed by either the sponsor or the visitor(s). Part C is to be completed where a group visit is to take place.  
It is an offence for any person to knowingly make a false statement for the purpose of procuring the grant of a permit.

## Part A Sponsor's details

Title <i>(eg Mr, Mrs, Ms)</i>			
1 Surname		Date of birth	
2 Forename(s)			
3 Address			Post code
4 Daytime telephone number			
5 Have you ever used or been known by any name other than that given at 1 above?	yes <input type="checkbox"/> no <input type="checkbox"/>		
	If you answered yes to 5, please state such name(s) used: style="border: 1px solid black; height: 20px;">		
6 Do you hold a firearm or shot gun certificate or firearms dealer's certificate of registration?	yes <input type="checkbox"/> no <input type="checkbox"/>		
	If you answered yes to 6, please give details: style="border: 1px solid black; height: 20px;">		
7 Are you submitting this application as a representative of a shooting organisation?	yes <input type="checkbox"/> no <input type="checkbox"/>		
	If you answered yes to 7, please state: Name of organisation <span style="float: right;">Position held</span> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span style="border: 1px solid black; width: 60%;"></span> <span style="border: 1px solid black; width: 30%;"></span> </div>		
8 What arrangements have been made for the safekeeping of the visitor's shot guns whilst in Great Britain?			

Part B Individual visitor's details		
(This section may be completed either by the sponsor or the visitor)		
Title <i>(eg Mr, Mrs, Ms)</i>	<input style="width: 100%;" type="text"/>	
9 Surname	<input style="width: 100%;" type="text"/>	
10 Forename(s)	<input style="width: 100%;" type="text"/>	Date of birth <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>
11 Nationality	<input style="width: 100%;" type="text"/>	
12 Permanent address	<input style="width: 100%; height: 40px;" type="text"/>	
13 Address of visitor whilst in Great Britain	<input style="width: 100%; height: 40px;" type="text"/>	Post code <input style="width: 100%;" type="text"/>
14 Has the visitor been convicted of any offence (including by courts outside Great Britain)?	yes <input type="checkbox"/> no <input type="checkbox"/>	
	If you answered yes to 14, please give details <input style="width: 100%; height: 30px;" type="text"/>	
15 Give details of shotgun(s) to be possessed by the visitor whilst in Great Britain		
Gauge or calibre	Maker's name	Description (including identification number if known)
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
16 Does the visitor intend to purchase or acquire a shot gun whilst in Great Britain?		
	yes <input type="checkbox"/> no <input type="checkbox"/>	
	If you answered yes to 16, please give details	
	Description <input style="width: 100%; height: 30px;" type="text"/>	Gauge or calibre <input style="width: 100%;" type="text"/>
17 Give reason(s) for the visitor possessing, purchasing or acquiring each of the shotgun(s) specified in 15 or 16.		
<input style="width: 100%; height: 40px;" type="text"/>		
18 Does the visitor intend to participate in an established shooting event/competition?		
	yes <input type="checkbox"/> no <input type="checkbox"/>	
	If you answered yes to 18, please give details <input style="width: 100%; height: 30px;" type="text"/>	
	If you answered no to 18, please give details of where the visitor intends to use the shotgun(s) <input style="width: 100%; height: 30px;" type="text"/>	
19 Expected date of arrival in Great Britain		
	<input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>	
20 Period for which permit needs to be valid		
	from <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>	to <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>

**Part C Group visitors' details (this section may be completed either by the sponsor or by individual group members)**

**Note:** An application may be made on behalf of a group of up to 20 visitors who will be using shot guns for sporting purposes on the same private premises during the same period or who will be participating in the same competition or event or series of competitions or events. Please print in **BLOCK CAPITALS** or type

21 Personal details			22 Shot guns				
a Name	b Date of birth	c Nationality	Permanent address	Address of visitor whilst in Great Britain	Gauge or calibre	Maker's name	Description (including identification number if known)
a							
b							
c							
a							
b							
c							
a							
b							
c							
a							
b							
c							
a							
b							
c							

Part C (Continued)

a Name b Date of birth c Nationality	Permanent address	Address of visitor whilst in Great Britain	Gauge or calibre	Maker's name	Description (including identification number if known)
a					
b					
c					
a					
b					
c					
a					
b					
c					
a					
b					
c					
a					
b					
c					
a					
b					
c					
a					
b					
c					

Please continue overleaf

Rule 8(2)

PART II (continued)

Part C (Continued)

a Name b Date of birth c Nationality	Permanent address	Address of visitor whilst in Great Britain	Gauge or calibre	Maker's name	Description (including identification number if known)
a b c					
a b c					
a b c					
a b c					
a b c					
a b c					
a b c					

Rule 8(2)

PART II (continued)

Part C (Continued)							
<p>23 Does any member of the group wish to purchase or acquire a shot gun whilst in Great Britain?</p>	<p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If you answered <b>yes</b> to 23, please give details</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>						
<p>24 Has any member of the group been convicted of an offence (including by courts outside Great Britain)?</p>	<p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If you answered <b>yes</b> to 24, please give details</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>						
<p>25 Give reason(s) for the members of the group requiring each of the shot gun(s) specified in 22 and 23.</p>	<div style="border: 1px solid black; height: 50px; width: 100%;"></div>						
<p>26 Do the members of the group intend to participate in an established shooting event/competition?</p>	<p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If you answered <b>yes</b> to 26, please give details</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p>If you answered <b>no</b> to 26, please give details of where the members of the group intend to use the shot guns.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>						
<p>27 Period for which permit needs to be valid</p>	<p>from <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table> to <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p>						

Part D Application and declaration by sponsor	
<p><i>*Delete as applicable</i></p>	<p>I hereby apply to the chief officer of police on behalf of</p> <p>*the person named in Part B above</p> <p>or</p> <p>*the persons in the group specified in Part C above</p> <p>for a visitor's shot gun permit(s).</p> <p>I declare that, to the best of my knowledge and belief, the above information is true.</p>
<p>Usual signature</p>	<div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p style="text-align: right;">Date</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

**This form must be accompanied by the appropriate fee**

**Notes**

**Before submitting this application please ensure that:**

- (i) All relevant sections have been completed
- (ii) You have signed the application
- (iii) You have enclosed the correct fee.



# Visitor's Firearm Permit

This permit is issued under section 17(2) of the Firearms (Amendment) Act 1988. The permit allows a visitor to Great Britain to possess only those firearms to which it relates, and to possess, purchase or acquire such ammunition as is specified, during the period of its validity

**Name of holder**

**Nationality**

**Address in Great Britain**

---

**Usual signature of holder**

**Date of birth**

**Permit number**  **Date of issue**

**Issuing police force**

**Valid from**    **to**

**Stamp of issuing police force**

**Signed (chief officer of police)**

**Date**

Conditions to be inserted by the chief officer of police  
 It is an offence to fail to comply with any of the conditions

## Part 1 Authority to possess the following firearms

Calibre	Maker's name	Type	Serial number



# Visitor's Shot Gun Permit

This permit is issued under section 17(2) of the Firearms (Amendment) Act 1988. The permit allows a visitor to Great Britain to possess, purchase or acquire only those shot guns to which it relates for the period of its validity.

**Name of holder**

**Nationality**

**Address in Great Britain**

**Usual signature of holder**

**Date of birth**

**Permit number**  **Date of issue**

**Issuing police force**

**Valid from**    **to**

**Stamp of issuing police force**

**Signed (chief officer of police)**

**Date**

Conditions to be inserted by the chief officer of police  
 It is an offence to fail to comply with any of the conditions

## Part I Authority to possess the following shot guns

Gauge or calibre	Maker's name	Description (including identification number if known)

Permit number

--

**Part 2 Authority to purchase or acquire the following shot guns**

Gauge or calibre	Maker's name	Description (including identification number if known)

**Part 3 Shot guns purchased or acquired by permit holder**

Gauge or calibre	Maker's name	Description (including identification number if known)

**Notes**

- 1 A visitor's shot gun permit is required for the possession, purchase or acquisition of a shot gun and should be produced when shot gun ammunition is purchased.
- 2 A shot gun is defined as:  
a smooth bore gun (not being an airgun) which -
  - (i) has a barrel length of not less than 24 inches and does not have any barrel with a bore exceeding two inches in diameter;
  - (ii) either has no magazine or has a non-detachable magazine incapable of holding more than two cartridges, and
  - (iii) is not a revolver gun.
 Other smooth bore guns may require a visitor's firearm permit.
- 3 Any shot gun imported into Great Britain must be declared to H.M. Customs and Excise together with this permit.
- 4 The permit holder is requested to report the loss of this permit to the issuing police force at once.



Permit number

**Permit to possess a firearm and/ or ammunition****Notes**

- 1 Under section 3(2) of the Firearms Act 1968 it is an offence for a person to sell or transfer to any person in the United Kingdom, other than a registered firearms dealer, any firearm or ammunition to which this permit relates, unless that other person produces a firearm certificate authorising him to purchase or acquire it, or shows that he is by virtue of the Firearms Acts entitled to purchase or acquire the firearm or ammunition without holding a certificate.
- 2 Under section 42 of the Firearms Act 1968, a person who sells, lets on hire, gives or lends a firearm or ammunition to which this permit relates to another person in the United Kingdom, not being a registered firearms dealer must, unless the other person shows he is by virtue of this Act entitled to purchase or acquire the firearm or ammunition without holding a firearm certificate, comply with any instructions contained in the certificate produced, and in the case of a firearm he shall, within 7 days from the transaction, send by registered post or recorded delivery service notice of the transaction to the chief officer of police by whom the certificate was issued.  
It is an offence for a person to fail to comply with these requirements.

<b>Permit to possess Shot Guns</b>	<b>This permit is issued under section 7 of the Firearms Act 1968.</b>
--	--

Permit number	Expiry date
Name of holder	
Address	
Postcode	
Issuing police force	
Stamp of issuing police force	
Signed (chief officer of police)	
Date	

The holder of this permit is hereby permitted to have in his possession (but not to purchase or acquire) the shot guns specified below on the terms that the holder shall:

Shot Guns		
Gauge or calibre	Maker's name	Description (including identification number if known)

**The permit holder is requested to report the loss of this permit to his local police at once.**

Permit number

**Permit to possess Shot Guns**

**Notes**

- 1 Under section 3(2) of the Firearms Act 1968 it is an offence for a person to sell or transfer to any person in the United Kingdom, other than a registered firearms dealer, a shot gun to which this permit relates, unless that other person produces a shot gun certificate, or shows that he is by virtue of the Firearms Acts entitled to possess it without holding a certificate.
- 2 Section 4 of the Firearms (Amendment) Act 1988 contains requirements for the transfer of shot guns to be notified to the appropriate chief officer of police.  
It is an offence for a person to fail to comply with these requirements.



# Auctioneer's Firearm Permit

This permit is issued under section 9(2) of the Firearms Act 1968.

Permit number	Expiry date
<input type="text"/>	<input type="text"/>
Name of holder	
<input type="text"/>	
Address	
<input type="text"/>	
Postcode	
<input type="text"/>	
Issuing police force	
<input type="text"/>	
Stamp of issuing police force	
<input type="text"/>	
Signed (chief officer of police)	
<input type="text"/>	
Date	
<input type="text"/>	<input type="text"/>

The holder of this permit is hereby permitted to sell by auction, to expose for sale by auction and to have in his possession for sale by auction, the firearms and ammunition specified below, in the police force area indicated below, on the terms that the holder shall:

## Firearms

Calibre	Maker's name	Type	Serial number

## Ammunition

Quantity	Calibre	Quantity	Calibre

The permit holder is requested to report the loss of this permit to his local police at once.

Permit number

--

**Auctioneer's Firearm Permit**

**Notes**

- 1 Under section 3(2) of the Firearms Act 1968 it is an offence for a person to sell or transfer to any person in the United Kingdom, other than a registered firearms dealer, any firearm or ammunition to which this permit relates, unless that other person produces a firearm certificate authorising him to purchase or acquire it, or shows that he is by virtue of the Firearms Acts entitled to purchase or acquire the firearm or ammunition without holding a certificate.
- 2 Under section 42 of the Firearms Act 1968 a person who sells, lets on hire, gives or lends a firearm or ammunition to which this permit relates to another person in the United Kingdom, not being a registered firearms dealer must, unless the other person shows he is by virtue of this Act entitled to purchase or acquire the firearm or ammunition without holding a firearm certificate, comply with any instructions contained in the certificate produced, and in the case of a firearm he shall, within 7 days from the transaction, send by registered post or recorded delivery service notice of the transaction to the chief officer of police by whom the certificate was issued.

It is an offence for a person to fail to comply with these requirements.

# Auctioneer's Shot Gun Permit

This permit is issued under section 9(2) of the Firearms Act 1968.

The holder of this permit is hereby permitted to sell by auction, to expose for sale by auction and to have in his possession for sale by auction, the shot guns specified below, in the police force area indicated below on the terms that the holder shall:

Permit number	Expiry date
<input type="text"/>	<input type="text"/>
Name of holder	
<input type="text"/>	
Address	
<input type="text"/>	
Postcode	
Issuing police force	
<input type="text"/>	
Stamp of issuing police force	
Signed (chief officer of police)	
<input type="text"/>	
Date	
<input type="text"/>	<input type="text"/>

## Shot Guns

Gauge or calibre	Maker's name	Description (including identification number if known)

The permit holder is requested to report the loss of this permit to his local police at once.

Permit number

**Auctioneer's Shot Gun Permit**

**Notes**

- 1 Under section 3(2) of the Firearms Act 1968 it is an offence for a person to sell or transfer to any person in the United Kingdom, other than a registered firearms dealer, any shot gun to which this permit relates, unless that other person produces a shot gun certificate, or shows that he is by virtue of the Firearms Acts entitled to possess it without holding a certificate.
- 2 Section 4 of the Firearms (Amendment) Act 1988 contains requirements for the transfer of shot guns to be notified to the appropriate chief officer of police.

It is an offence for a person to fail to comply with these requirements.

# Permit to remove a firearm from or to a ship or a signalling apparatus from or to an aircraft or aerodrome

Permit number <input style="width: 90%;" type="text"/>	Expiry date <input style="width: 90%;" type="text"/>
Name of holder <input style="width: 100%;" type="text"/>	
Address <input style="width: 100%; height: 40px;" type="text"/>	
Postcode <input style="width: 80%;" type="text"/>	
Issuing police force <input style="width: 100%;" type="text"/>	
Stamp of issuing police force <input style="width: 100%; height: 60px;" type="text"/>	
Signature of police officer <input style="width: 100%; height: 20px;" type="text"/>	
Rank/Number <input style="width: 80%;" type="text"/>	Date <input style="width: 20%; height: 20px;" type="text"/> <input style="width: 20%; height: 20px;" type="text"/> <input style="width: 20%; height: 20px;" type="text"/>

The holder of this permit is hereby granted permission to remove the following:

Firearm  Signalling apparatus

(Tick appropriate box)

from/to (state particulars of the ship, aircraft or aerodrome, and also where situated)

to/from (state the address to or from which the firearm or signalling apparatus is to be removed)

for the following purpose—

## Firearms

Calibre	Maker's name	Type	Serial number

**This permit authorises only the removal of the firearm or signalling apparatus specified between the places named above. Possession of a firearm or a signalling apparatus otherwise than in accordance with the terms of this permit may constitute an offence under the Firearms Act 1968.**

# SCHEDULE 5

## FIREARMS DEALERS: FORMS OF APPLICATION, NOTIFICATION AND REGISTERS

Rule 10(1)

PART I

### Firearms dealers: Application for registration or for new Certificate of Registration

Please complete this form in **BLOCK CAPITALS** except when signing.

**Note**

**Part A** must be completed where an application is made by an individual wishing to be registered as a firearms dealer. **Parts B** and **C** must be completed where an application is made on behalf of a company. In all cases **Parts D** and **E** must be completed.

#### Part A Personal details

1	Title (eg Mr, Mrs, Ms)	<input type="text"/>	2	Surname	<input type="text"/>
3	Forename(s)	<input type="text"/>			
4	If you have at any time used a name other than those quoted at 2 and 3 above, please give details (including in the case of a married woman, surname before marriage)				
5	Date of birth	<input type="text"/>	6	Place of birth	<input type="text"/>
7	Nationality	<input type="text"/>			
8	Occupation	<input type="text"/>			
9	Current home address				
	Post code	<input type="text"/>	Telephone number	<input type="text"/>	
10	Permanent home address (if different from 9)				
	Post code	<input type="text"/>	Telephone number	<input type="text"/>	
11	If you have lived elsewhere than at the addresses quoted at 9 and 10 above during the last five years please give details				
	Post code	<input type="text"/>	Telephone number	<input type="text"/>	
12	Have you previously been registered as a firearms dealer in Great Britain?				
	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	
	If yes state police force area				
	<input type="text"/>				
	Name under which you were registered				
	<input type="text"/>				
	Period of registration				
	from	<input type="text"/>	to	<input type="text"/>	

**Part A Continued**

13 Have you ever had an application for the grant or renewal of a firearm or shot gun certificate refused or a certificate revoked?      yes       no

If yes give details

14 Have you ever had an application for registration as a firearms dealer refused, or been removed from a police register of dealers?      yes       no

If yes give details

15 Have you been convicted of any offence?      yes       no

If yes give details

(Note: You are not entitled to withhold information about any offence. This includes convictions in places outside Great Britain.)

**Part B Company details**

16 Full name of company

17 Registered number of company

18 Has the company ever traded under a different name?      yes       no

If yes, state full name of such company

19 Has the company been registered as a firearms dealer in another police force area, under this or any other name?      yes       no

If yes, state police force and certificate of registration number

20 Principal nature of the business with which the company is concerned

21 Names of the officers of the company (including Chairperson, Secretary, Directors, etc)

22 Do any of the above named officers hold a firearms dealer's certificate of registration?      yes       no

If yes, state full name of such officers

**Part B Continued**

23 Is any officer of the company also an officer of another company which holds a firearms dealer's certificate?      yes       no

If yes, state details

24 Has the company trading under this or any other name, ever been removed from a police register of firearms dealers?      yes       no

If yes, state details

25 Has a court ever ordered any of the officers of the company not to be registered as a firearms dealer?      yes       no

If yes, state details

26 Has a court ever ordered the company not to be registered as a firearms dealer?      yes       no

If yes, state details

27 Has the company been convicted of any offence?      yes       no

If yes, state details

**Part C Officer making an application on behalf of a company**

28 Title (eg Mr, Mrs, Ms)

29 Full name

30 Date of birth

31 Position held in company

32 Length of time in position stated in question 31?



Part D Places of business		
<b>33 Details of places of business</b>		
Name and address of business	Nature of business: eg manufacturing, wholesale, retail, full or part time	Nature of any other business conducted at this address
a)          Telephone No. <input style="width: 150px;" type="text"/>		
b)          Telephone No. <input style="width: 150px;" type="text"/>		
c)          Telephone No. <input style="width: 150px;" type="text"/>		
<b>34</b> If this is an initial application, please give details of previous experience of handling firearms		
<b>35</b> Proposals for ensuring the safe custody of firearms and/or ammunition if the application is granted		

Part E Application and declaration																
<p><b>36</b> I hereby apply to the chief officer of police*/ I hereby submit this application on behalf of the company named in Part B above*</p> <p style="text-align: center;"><i>*delete as appropriate</i></p> <p>a) for registration as a firearms dealer <input type="checkbox"/>      b) for a new certificate of registration <input type="checkbox"/></p> <p><b>Note:</b> It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person registration as a firearms dealer or the entry of any place of business on a register of firearms dealers.</p> <p><b>I declare that the above statements are true</b></p> <p>Usual signature of applicant</p> <div style="border: 1px solid black; width: 350px; height: 25px; margin-bottom: 5px;"></div>	<p>Date</p> <div style="border: 1px solid black; width: 150px; height: 25px; margin-bottom: 5px;"></div>															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border: none;">For official use only</td> <td style="width: 15%; border: none;">Fee Paid £</td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 15%; border: none;">Signature</td> <td style="width: 35%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Receipt number</td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: none;">Rank/Number</td> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Date</td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: none;">Station</td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table>	For official use only	Fee Paid £		Signature			Receipt number		Rank/Number			Date		Station		
For official use only	Fee Paid £		Signature													
	Receipt number		Rank/Number													
	Date		Station													

# Notification by a Registered Firearms Dealer of a place of business not already entered in the register

Please complete this form in **BLOCK CAPITALS** except when signing.

This form should be completed by a registered firearms dealer when notifying a new place of business to the chief officer of police in whose area he is registered.

## Part A Details of new place of business

<b>1</b>	Name of firearms dealer	<input style="width: 95%;" type="text"/>
<b>2</b>	Certificate number	<input style="width: 60%;" type="text"/>
<b>3</b>	Name of proposed business	<input style="width: 95%;" type="text"/>
<b>4</b>	Address of proposed place of business	<input style="width: 95%; height: 40px;" type="text"/>
<b>5</b>	Principal nature of the business to be carried on at the premises	<input style="width: 95%; height: 30px;" type="text"/>
<b>6</b>	Other business (if any) which will be carried on at the proposed address (ie by whom carried on, nature of business and name under which business will be carried on)	<input style="width: 95%; height: 60px;" type="text"/>
<b>7</b>	Full name of applicant or person submitting the application on behalf of a company	<input style="width: 95%;" type="text"/>
<b>8</b>	Telephone number	<input style="width: 60%;" type="text"/>

## Part B Declaration

I, being registered as a firearms dealer in this police force area, hereby notify the chief officer of police that I propose to carry on business as a firearms dealer at a place of business in this area which is not entered in the register.

I declare that the statements made on this form are true

Usual signature of applicant or person acting on behalf of the company

Date

For official use only	Fee Paid £	<input style="width: 95%;" type="text"/>	Signature	<input style="width: 95%;" type="text"/>
	Receipt number	<input style="width: 95%;" type="text"/>	Rank/Number	<input style="width: 95%;" type="text"/>
	Date	<input style="width: 95%;" type="text"/>	Station	<input style="width: 95%;" type="text"/>

Rule 10(3)

**PART III**

**FORM OF POLICE REGISTER OF FIREARMS DEALERS**

Name of Firearms Dealer .....

Particulars of places of business at date of registration:—

Addresses	Name of business at each address	Nature of business at each address

Date of registration.....

Particulars of places of business notified subsequently:—

Addresses	Name of business at each address	Nature of business at each address	Notified on	Entered in register by

Rule 10(4)

**PART IV**

**FORM OF A FIREARMS DEALER'S REGISTER OF TRANSACTIONS**

**Part I:**

Quantities and descriptions of firearms and ammunition manufactured:—

Date of completion of manufacture	Quantity		Description	
	Firearms	Ammunition	Firearms	Ammunition

**Part II:**

Quantities and description of firearms and ammunition purchased, acquired or accepted:—

Date of transaction	Name, address and status* of seller or transferor	Quantity		Description		Nature of transaction†
		Fire-arms	Ammu-nition	Firearms	Ammuni-tion	

**Part III:**

Quantities and description of firearms and ammunition sold or transferred:—

Date of transaction	Particulars as to the purchaser or transferee‡	Quantity		Description		Nature of transaction§
		Fire-arms	Ammu-nition	Firearms	Ammuni-tion	

\*State whether he is a registered firearms dealer, or holds a firearm certificate, or, if he is an exempted person, the nature of his exemption.

†State whether purchased, hired, borrowed, accepted as a gift, or accepted for sale, repair, test, proof, cleaning, storage, destruction or other purpose.

‡The particulars as to the purchaser or transferee must include (1) his name and address; (2) if he has a firearm certificate, the police area in which the certificate was issued; (3) otherwise, particulars of his authority to purchase, acquire or possess without a firearm certificate and, if he is unknown to the dealer particulars sufficient for identification. Any particulars which cannot be conveniently entered in the column may be entered in another place in Part III, provided that such place is clearly indicated in the column.

§State whether sale, hire, loan, gift, or other form of transfer, including return of firearms accepted for sale, repair, test, proof, cleaning, storage, destruction or other purpose.

**Part IV:**

Quantities and description of firearms and ammunition in possession for sale, transfer, or other purposes at the date of the last stocktaking or other date in each year:—

Date	Quantity		Description	
	Firearms	Ammunition	Firearms	Ammunition

*Directions as to the manner of keeping a register in the form set out in Part IV of this Schedule*

## 1. The register may be kept in the following manner—

- (i) the four Parts of the register may be kept in separate books;
- (ii) each Part may be divided into separate sections for firearms and ammunition;
- (iii) each Part or section may be so arranged that entries relating to one or more different descriptions of firearms or ammunition are made either in separate divisions of the column or columns headed "Description" or in separate sections or subsections of that Part;
- (iv) Part II and Part III may each be divided into separate sections or subsections according to the nature of the transaction or transactions;
- (v) a separate section or subsection of Part IV may be provided for firearms in possession for purposes other than sale or hire:

## Provided that—

- (a) the nature of the contents of each section or subsection is indicated at the beginning of the section or subsection, and
- (b) the Parts, sections and subsections are so kept as to be readily available for inspection.

2. Parts or columns of the register which relate to a class of business which is not carried on may be dispensed with, provided that a statement of the class of business carried on is entered at the beginning of each Part.

3. In Parts I, II and III of the register, the totals of the entries in the columns headed "Quantity" should be shown at the foot of each completed page as "carried forward" and at the head of the next page as "brought forward".

4. The description of firearms or ammunition or the headings of the columns in which entries under the heading "Description" are made should indicate clearly—

- (a) in the case of firearms—
  - (i) the class of firearms (e.g. shot gun, rifle, revolver or pistol);
  - (ii) the make, type or distinctive name of the firearm;
  - (iii) the calibre;
  - (iv) the number or other distinguishing mark, if it is practicable to give it; and
  - (v) except in Part I of the register, the maker's name;
- (b) in the case of ammunition—
  - (i) the make, type or distinctive name of the ammunition;
  - (ii) the nature of the explosive (e.g. smokeless powder);
  - (iii) the calibre; and
  - (iv) except in Part I of the register, the maker's name.

5. No abbreviations should be used, unless their meaning is made plain to any person inspecting the register.

6. Where any entries other than the prescribed particulars are made in the register, they should be made in such a way as not to interfere with or obscure the entries of the prescribed particulars.

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## EXPLANATORY NOTE

*(This note is not part of the Rules)*

These Rules prescribe the forms to be used in connection with the grant of certificates and permits for the purposes of the Firearms Acts 1968 to 1988, and the registration of firearms dealers, and also the form of the register of transactions to be kept by such dealers.

The Rules supersede the Firearms Rules 1969 (as amended by the Firearms (Amendment) Rules 1983) and the changes of substance are mainly those made to take account of provisions of the Firearms (Amendment) Act 1988. Rules 3(3)(a), 4(3)(a) and 6 require an application for a firearm or shot gun certificate to be accompanied by a statement from the person verifying the application (who need no longer be a British subject, but must be resident in Great Britain, and who may additionally be an established civil servant) to the effect that he knows of no reason why the applicant should not be permitted to possess a firearm. Rules 3(3)(b), 4(3)(b) and 7 require the application to be accompanied by four photographs of the applicant, one of which is to be signed by the applicant and one is to be verified by the person who verifies the application. Rules 3(5) and 4(5) provide for a firearm certificate and a shot gun certificate to bear a photograph of the holder of the certificate.

The prescribed form of shot gun certificate in Schedule 2 to the Rules reflects the new requirement in section 28 of the Firearms Act 1968, as amended by the 1988 Act, that the description of the shot guns to which the certificate relates should be specified in the certificate, and the form contains instructions with which the transferor of a shot gun to the holder of the certificate must comply. The Rules also prescribe the forms to be used in connection with the grant of visitors' firearm and shot gun permits (rule 8).

In addition a single form is now prescribed for applications for the grant or renewal of a shot gun certificate (instead of the two separate forms previously prescribed). The conditions of a firearm certificate prescribed by rule 3(4) now include a revised safe-keeping condition for the firearms and ammunition to which the certificate relates, and rule 4(4) prescribes a similar condition for a shot gun certificate to ensure the safe-keeping of the shot guns to which the certificate relates.

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