

1990 No. 1766

COMPANIES

**The Companies (Forms Amendment No. 2 and
Company's Type and Principal Business Activities)
Regulations 1990**

Made - - - - 20th August 1990

The Secretary of State, in exercise of the powers conferred on him by the enactments specified in Schedule 1 to these Regulations, hereby makes the following Regulations:

1. These Regulations may be cited as the Companies (Forms Amendment No. 2 and Company's Type and Principal Business Activities) Regulations 1990.

2. In these Regulations—

“the 1985 Act” means the Companies Act 1985(a);

“the 1989 Act” means the Companies Act 1989(b);

“the 1985 Regulations” means the Companies (Forms) Regulations 1985(c);

“the VAT Trade Classification” means the edition published by Her Majesty's Stationery Office in August 1981 of the publication of that name prepared by Her Majesty's Customs and Excise;(d)

a reference to an “old section” is a reference to a section of the 1985 Act before its repeal by the 1989 Act;

a reference to a “new section” is a reference to a section of the 1985 Act following its substitution by the 1989 Act; and

“company” includes any body corporate to which new sections 363 to 365 are applied by an enactment.

3.—(1) With effect from 1st October 1990 forms 10, 288 and 691 in Schedule 2 to these Regulations, with such variations as circumstances require, are forms prescribed for the purposes of sections 10(2), 288(2) and 691(1)(b) of the 1985 Act respectively.

(2) With effect from 1st October 1990 the particulars contained in form 692(1)(b) in Schedule 2 to these Regulations are the particulars prescribed for the purposes of section 692(1)(b) of the 1985 Act, and with effect from that date form 692(1)(b) is deleted from Schedule 3 to the 1985 Regulations and the reference to that form in Part I of Schedule 4 to those Regulations is revoked.

(3) With effect from 1st January 1991 forms 10, 288 and 691 in Schedule 3 to the 1985 Regulations are revoked.

4.—(1) Subject to paragraph (4), with effect from 1st October 1990 forms 363a, 363b and 363s in Schedule 2 to these Regulations, with such variations as circumstances require, are the forms prescribed for the purposes of new section 363(2).

(2) Subject to paragraph (4), forms 363b and 363s in Schedule 2 to these Regulations are forms prescribed for the purposes of new section 287(3).

(a) 1985 c.6.
(d) VAT 41.

(b) 1989 c.40.

(c) S.I. 1985/854.

(3) Subject to paragraph (4), form 363s in Schedule 2 to these Regulations is a form prescribed for the purposes of section 288(2) of the 1985 Act, except for the purpose of notifying the appointment of a new director or secretary.

(4) Forms 363b and 363s in Schedule 2 to these Regulations are prescribed only where such a form has been delivered to a company by the registrar of companies for the purposes of an annual return by that company.

(5) With effect from 1st October 1990 a form 288 prescribed by these Regulations if annexed to a return in form 363s in Schedule 2 to these Regulations is a prescribed form for the purposes of new section 363(2) to the extent that it gives information required by new section 364(1)(d) to (f).

(6) With effect from 1st October 1990 form 363 in Schedule 3 to the 1985 Regulations is revoked except for the purposes of old sections 363(2) and 364(1) as continued in force by the Companies Act 1989 (Commencement No. 7 and Transitional and Saving Provisions) Order 1990(a), and except for the purposes of section 139(2) of the 1989 Act.

5.—(1) With effect from 1st October 1990 the classification scheme set out in Part I of Schedule 3 to these Regulations is prescribed for the purposes of new section 364(2).

(2) With effect from 1st October 1990 the VAT Trade Classification, with the addition of the codes set out in Part II of Schedule 3 to these Regulations, is prescribed for the purposes of new section 364(3).

20th August 1990

D. E. Durham
A Grade 4 Officer in the
Department of Trade and Industry

SCHEDULE 1

The Companies Act 1985, section 10(2), section 287(3) (as substituted by section 136 of the Companies Act 1989), section 288(2), sections 363(2) and 364(2) and (3) (as substituted by section 139 of the Companies Act 1989), and sections 691(1)(b), 692(1)(b) and 744.

(a) S.I. 1990/1707.

10

Statement of first directors and secretary and intended situation of registered office

This form should be completed in block.

Company name *(in full)*

<input type="checkbox"/> CN	_____	For official use	<input type="checkbox"/>

Registered office of the company on incorporation.

<input type="checkbox"/> RO	_____

Post town	_____
County/Region	_____
Postcode	_____

If the memorandum is delivered by an agent for the subscribers of the memorandum mark 'X' in the box opposite and give the agent's name and address.

Name	_____
<input type="checkbox"/> RA	_____

Post town	_____
County/Region	_____
Postcode	_____

Number of continuation sheets attached

To whom should Companies House direct any enquiries about the information shown in this form?

Postcode	_____
Telephone	_____
Extension	_____

Company Secretary

Name ***Style/Title**
 Forenames
 Surname
 ***Honours etc**
 Previous forenames
 Previous surname

Address

Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

Consent signature

CS	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
I consent to act as secretary of the company named on page 1	
Signed	Date

Directors

Please list directors in alphabetical order.

Name ***Style/Title**
 Forenames
 Surname
 ***Honours etc**
 Previous forenames
 Previous surname

Address

Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

Date of birth
Business occupation
Other directorships

* Voluntary details

Consent signature

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

I consent to act as director of the company named on page 1	
Signed	Date

Page 2

Directors (continued)

Name *Style/Title
 Forenames
 Surname
 *Honours etc
 Previous forenames
 Previous surname

Address
 Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

Date of birth

Business occupation

Other directorships

* Voluntary details

Consent signature

CD	
AD	
Post town	
County/Region	
Postcode	
Country	
DD	Nationality NA
OC	
OD	
I consent to act as director of the company named on page 1	
Signed	Date

Delete if the form is signed by the subscribers.

Signature of agent on behalf of all subscribers	Date

Delete if the form is signed by an agent on behalf of all the subscribers.

All the subscribers must sign either personally or by a person or persons authorised to sign for them.

Signed	Date
Signed	Date
Signed	Date
Signed	Date
Signed	Date
Signed	Date

288

Change of director or secretary or change of particulars.

This form should be completed in black.

Company number

CN

Company name

Appointment

(Turn over page
for resignation
and change of
particulars).

Date of appointment

Day Month Year
DA

Appointment of director

CD

Appointment of secretary

CS

Please mark the appropriate box.
If appointment is as a director and secretary
mark both boxes.

Name *Style/title

Forenames

Surname

*Honours etc

Previous forenames

Previous surname

Usual residential address

AD

Post town

County/region

Postcode

Country

Date of birth[†]

DO

Nationality[†]

NA

Business occupation[†]

OC

Other directorships[†]

NOTES

Show the full forenames. NOT INITIALS
If the director or secretary is a
Corporation or Scottish firm, show
the name on surname line and
registered or principal office on the
usual residential address line.

Give previous forenames or surname
except:

- for a married woman the name before
marriage need not be given.
- for names not used since the age of 18
or for at least 20 years.

A peer or individual known by a title
may state the title instead of or in
addition to the forenames and surname.

Other directorships.

Give the name of every company of
which the person concerned is a
director or has been a director at any
time in the past 5 years. Exclude a
company which either is, or at all
times during the past 5 years when
the person was a director, was

- dormant
- a parent company which wholly
owned the company making the
return
- a wholly owned subsidiary of the
company making the return
- another wholly owned subsidiary
of the same parent company.

Consent signature

Signed

Date

*Voluntary details [†]Directors only

I consent to act as director/secretary of the above named company

A serving director etc must also sign the form overleaf.

Resignation

(This includes any form of ceasing to hold office e.g. death or removal from office).

Date of resignation etc
 Resignation etc, as director
 Resignation etc, as secretary
 Forenames
 Surname
 Date of birth (*directors only*)

DR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-----------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

XD	<input type="checkbox"/>
-----------	--------------------------

XS	<input type="checkbox"/>
-----------	--------------------------

Please mark the appropriate box.
 If resignation etc is as a director and secretary mark both boxes.

If cessation is other than resignation, please state reason (*eg death*)

Change of particulars

Complete this section in all cases where particulars have changed and then the appropriate section below.

Date of change of particulars
 Change of particulars, as director
 Change of particulars, as secretary
 Forenames } (*name previously notified to Companies House*)
 Surname }
 Date of birth (*directors only*)

DC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-----------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

ZD	<input type="checkbox"/>
-----------	--------------------------

ZS	<input type="checkbox"/>
-----------	--------------------------

Please mark the appropriate box.
 If change of particulars is as a director and secretary mark both boxes.

Change of name (*enter new name*) Forenames
 Surname

DO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-----------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

NN

Change of usual residential address (*enter new address*)

AD

Post town
 County/region
 Postcode

Country

Other change (*please specify*)

A serving director, secretary etc must sign the form below.

Signature

Signed _____ Date _____
 (by a serving director/secretary/administrator/administrative receiver/receiver). (*Delete as appropriate*)

After signing please return the form to the Registrar of Companies at

or
Companies House, Crown Way, Cardiff CF4 3UZ
 for companies registered in England and Wales
Companies House, 100-102 George Street, Edinburgh EH2 3DJ
 for companies registered in Scotland.

To whom should Companies House direct any enquiries about the information on this form?

_____ Tel: _____

363_a Annual Return

This form should be completed in black.

Company number

CN

Company name

Date of this return

The information in this return is made up to

Day Month Year

DA							
----	--	--	--	--	--	--	--

Show date

Date of next return

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

DB							
----	--	--	--	--	--	--	--

Registered Office

Show here the address at the date of this return.

RO

Any change of registered office must be notified on form 287.

Post town

County/Region

Postcode

Principal business activities

Show trade classification code number(s) for principal activity or activities.

PA							
----	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--

If the code number cannot be determined, give a brief description of principal activity.

Register of members

If the register of members is not kept at the registered office, state here where it is kept.

RM _____

 Post town _____
 County/Region _____
 Postcode _____

Register of Debenture holders

If there is a register of debenture holders and it is not kept at the registered office, state here where it is kept.

RD _____

 Post town _____
 County/Region _____
 Postcode _____

Company type

- Public limited company.....
- Private company limited by shares.....
- Private company limited by guarantee without share capital.....
- Private company limited by shares exempt under section 30.....
- Private company limited by guarantee exempt under section 30.....
- Private unlimited company with share capital.....
- Private unlimited company without share capital.....

T1	<input type="checkbox"/>
T2	<input type="checkbox"/>
T3	<input type="checkbox"/>
T4	<input type="checkbox"/>
T5	<input type="checkbox"/>
T6	<input type="checkbox"/>
T7	<input type="checkbox"/>

} Please mark the appropriate box.

Company Secretary

(Please photocopy this area to provide details of joint secretaries).

- Name *Style/Title
- Forenames
- Surname
- *Honours etc
- Previous forenames
- Previous surname

Address

Usual residential address must be given. In the case of a corporation, give the registered or principal office address.

* Voluntary details

Details of a new company secretary must be notified on form 288.

CS _____

AD _____

 Post town _____
 County/Region _____
 Postcode _____ Country _____

Directors

Please list directors in alphabetical order.

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth
Business occupation
Other directorships

Details of new directors must be notified on form 288.

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth
Business occupation
Other directorships

* Voluntary details

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Directors (continued)

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth
Business occupation
Other directorships

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth
Business occupation
Other directorships

* Voluntary details

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Directors (continued)

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth
Business occupation
Other directorships

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DD	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth
Business occupation
Other directorships

* Voluntary details

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DD	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Issued share capital

Enter details of all the shares in issue at the date of this return.

Class	Number	Aggregate Nominal Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Totals	_____	_____

Please mark the appropriate box(es)

There were no changes in the period

on paper not on paper

A list of changes is enclosed

A full list of members is enclosed

List of past and present members
(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

Elective resolutions
(Private companies only)

If an election is in force at the date of this return to dispense with annual general meetings, *mark this box*

If an election is in force at the date of this return to dispense with laying accounts in general meetings, *mark this box*

Certificate

I certify that the information given in this return is true to the best of my knowledge and belief.

I enclose the fee of **£25**.

Make cheques payable to **Companies House**.

Signed **Secretary/Director***
*(*delete as appropriate)*

Date

This return includes continuation sheets.
(enter number)

To whom should Companies House direct any enquiries about the information shown in this return?

_____ **Postcode** _____

Telephone _____ **Extension** _____

When you have signed the return send it with the fee to the Registrar of Companies at

Companies House, Crown Way, Cardiff CF4 3UZ
for companies registered in England and Wales
or
Companies House, 100-102 George Street, Edinburgh EH2 3DJ
for companies registered in Scotland.

363_b Annual Return

of company number	CN <input style="width: 100px;" type="text"/>	<input type="checkbox"/>
company name		

This form should be completed in black.

Date of this return

The information in this return should be made up to a date not later than

If you are making the return up to an earlier date please show the date here.

Date of next return

If you wish to make your next return to a date earlier than the anniversary of this return, please show the date here. Companies House will then send a form at the appropriate time.

Day Month Year																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 2px;">DA</td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> </tr> </table> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> </tr> </table> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 2px;">DB</td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> </tr> </table>	DA												DB					
DA																		
DB																		

Registered Office

This is the address registered by Companies House as at

Use this space to notify a change of registered office address.

RO <input style="width: 90%; border: none;" type="text"/>
<hr style="border: none; border-top: 1px solid black;"/>
Post town <input style="width: 90%; border: none;" type="text"/>
County/Region <input style="width: 90%; border: none;" type="text"/>
Postcode <input style="width: 90%; border: none;" type="text"/>

Principal business activities

Show trade classification code number for principal activity or activities.

If the code number cannot be determined give a brief description of principal activity.

PA <input style="width: 40px;" type="text"/>	<input style="width: 40px;" type="text"/>	<input style="width: 40px;" type="text"/>	<input style="width: 40px;" type="text"/>
<input style="width: 40px;" type="text"/>	<input style="width: 40px;" type="text"/>	<input style="width: 40px;" type="text"/>	<input style="width: 40px;" type="text"/>

Register of members

If the register of members is not kept at the registered office, state here where it is kept.

RM _____

Post town _____

County/Region _____

Postcode _____

Register of Debenture holders

If there is a register of debenture holders and it is not kept at the registered office, state here where it is kept.

RD _____

Post town _____

County/Region _____

Postcode _____

Company type

- Public limited company.....
- Private company limited by shares.....
- Private company limited by guarantee without share capital.....
- Private company limited by shares exempt under section 30.....
- Private company limited by guarantee exempt under section 30.....
- Private unlimited company with share capital.....
- Private unlimited company without share capital.....

T1		}	<i>Please mark the appropriate box.</i>
T2			
T3			
T4			
T5			
T6			
T7			

Company Secretary

(Please photocopy this area to provide details of joint secretaries).

Name ***Style/Title**

Forenames

Surname

***Honours etc**

Previous forenames

Previous surname

Address

Usual residential address must be given. In the case of a corporation, give the registered or principal office address.

* Voluntary details

Details of a new company secretary must be notified on form 288.

CS _____

AD _____

Post town _____

County/Region _____

Postcode _____ Country _____

Directors

Please list directors in alphabetical order.

Name ***Style/Title**
 Forenames
 Surname
 ***Honours etc**
 Previous forenames
 Previous surname

Address

Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

Date of birth
Business occupation
Other directorships

Details of new directors must be notified on form 288.

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Name ***Style/Title**
 Forenames
 Surname
 ***Honours etc**
 Previous forenames
 Previous surname

Address

Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

Date of birth
Business occupation
Other directorships

* Voluntary details

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Directors (continued)

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth
Business occupation
Other directorships

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DD	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth
Business occupation
Other directorships

* Voluntary details

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DD	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Directors (continued)

Name *Style/Title
 Forenames
 Surname
 *Honours etc
 Previous forenames
 Previous surname

Address

Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

Date of birth
 Business occupation
 Other directorships

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Name *Style/Title
 Forenames
 Surname
 *Honours etc
 Previous forenames
 Previous surname

Address

Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

Date of birth
 Business occupation
 Other directorships

* Voluntary details

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Issued share capital

Enter details of all the shares in issue at the date of this return.

Class	Number	Aggregate Nominal Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Totals	_____	_____

Please mark the appropriate box(es)

There were no changes in the period

on paper not on paper

A list of changes is enclosed

A full list of members is enclosed

List of past and present members
(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

Elective resolutions
(Private companies only)

If an election is in force at the date of this return to dispense with annual general meetings, mark this box

If an election is in force at the date of this return to dispense with laying accounts in general meetings, mark this box

Certificate

I certify that the information given in this return is true to the best of my knowledge and belief.

I enclose the fee of **£25**.

Make cheques payable to **Companies House**.

Signed Secretary/Director*
(*delete as appropriate)

Date

This return includes continuation sheets.
(enter number)

To whom should Companies House direct any enquiries about the information shown in this return?

_____ Postcode _____

Telephone _____ Extension _____

When you have signed the return send it with the fee to the Registrar of Companies at

Companies House, Crown Way, Cardiff CF4 3UZ
for companies registered in England and Wales
or
Companies House, 100-102 George Street, Edinburgh EH2 3DJ
for companies registered in Scotland.

LIST OF PAST AND PRESENT MEMBERS

SCHEDULE TO FORM 363

Company Number:		Account of Shares			Remarks
		Number of shares or amount of stock held by existing members at date of this return.	Particulars of shares transferred since the date of the last return, or, in the case of the first return, since the incorporation of the company, by (a) persons who are still members, and (b) persons who have ceased to be members.		
Company Name:			Number	Date of Registration of Transfer	
Name	Address				

Continued overleaf

LIST OF PAST AND PRESENT MEMBERS (continued)

SCHEDULE TO FORM 363

Name	Address	Account of Shares			Remarks
		Number of shares or amount of stock held by existing members at date of this return.	Particulars of shares transferred since the date of the last return, or, in the case of the first return, since the incorporation of the company, by (a) persons who are still members, and (b) persons who have ceased to be members.		
			Number	Date of Registration of Transfer	

363_s

Annual Return

of company number

company name

company type

This form should be completed in black.

The information printed below is taken from Companies House records as at

If this information requires amendment use the spaces opposite.

Date of this return

The information in this return should be made up to a date not later than

Day	Month	Year

If you are making the return up to an earlier date, show the date here.

Day	Month	Year

Date of next return

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

Day	Month	Year

Registered Office

This is the address registered by Companies House.

Principal business activities

Trade classification is

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

If the code number cannot be determined give a brief description of principal activity.

Register of members

The register is kept at

If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.

Register of debenture holders

Any register of debenture holders (or a duplicate) is kept at

Company Secretary

Particulars of a new secretary must be notified on form 288.

Particulars

If this person has ceased to be secretary, please state when.

Day	Month	Year

Directors

Particulars of a new director must be notified on form 288.

Particulars

If this person has ceased to be a director, please state when.

Day	Month	Year

Other directorships.

Directors (continued)

If the information shown needs amendment give details below and the date of any change.

Particulars

If this person has ceased to be a director, please state when.

Day	Month	Year

Other directorships.

Particulars

If this person has ceased to be a director, please state when.

Day	Month	Year

Other directorships.

Particulars

If this person has ceased to be a director, please state when.

Day	Month	Year

Other directorships.

Issued share capital

Enter details of all shares in issue at the date of this return.

Class	Number	Aggregate nominal value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Totals	_____	_____

List of past and present members

(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

Please mark the appropriate box.

There were no changes in the period

The last full members list was at

	on paper	not on paper
A list of changes is enclosed	<input type="checkbox"/>	<input type="checkbox"/>
A full list of members is enclosed	<input type="checkbox"/>	<input type="checkbox"/>

Elective resolutions

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, *mark this box.*

If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, *mark this box.*

Certificate

I certify that the information given in this return is true to the best of my knowledge and belief.

I enclose the fee of **£25**.

Make cheques payable to **Companies House**.

Signed
Secretary/Director*
**(delete as appropriate)*

Date

This return includes continuation sheets.
(enter number)

To whom should Companies House direct any enquiries about the information shown in this return?

Postcode _____
Telephone _____ Ext _____

LIST OF PAST AND PRESENT MEMBERS

SCHEDULE TO FORM 363

Company Number:		Account of Shares			Remarks
Company Name:		Number of shares or amount of stock held by existing members at date of this return.	Particulars of shares transferred since the date of the last return, or, in the case of the first return, since the incorporation of the company, by (a) persons who are still members, and (b) persons who have ceased to be members.		
Name	Address		Number	Date of Registration of Transfer	

Continued overleaf

691

Return and declaration delivered for registration by an overseas company.

This form should be completed in black.

<input type="checkbox"/> CN	_____	For official use	<input type="checkbox"/>
Company name	_____		
Country of incorporation	_____		

Address of place of business in Great Britain	_____

	Post town _____
	County/Region _____
	Postcode _____

Constitution of the company

*(A certified English translation must
be included)*

A certified copy of the: *(mark appropriate box)*

- Charter
- Memorandum and Articles of Association
- Statutes
- Other instrument

constituting or defining the constitution of the company is/are delivered for registration.

Directors

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth

Business occupation
(if any). If none
other directorships.

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Name *Style/Title
Forenames
Surname
*Honours etc
Previous forenames
Previous surname

Address

Usual residential address must be given.
In the case of a corporation, give the
registered or principal office address.

Date of birth

Business occupation
(if any). If none
other directorships.

* Voluntary details

CD	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____
DO	____ ____ ____ ____ ____ ____
	Nationality NA _____
OC	_____
OD	_____

Company Secretary(ies)

Name *Style/Title
 Forenames
 Surname
 *Honours etc
 Previous forenames
 Previous surname

Address

Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

CS	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____

Name *Style/Title
 Forenames
 Surname
 *Honours etc
 Previous forenames
 Previous surname

Address

Usual residential address must be given.
 In the case of a corporation, give the
 registered or principal office address.

CS	_____

AD	_____

	Post town _____
	County/Region _____
	Postcode _____ Country _____

Person(s) authorised

List of some one or more
 persons resident in Great
 Britain authorised to accept
 on the company's behalf
 service of process and any
 notice required to be
 served on it.

*Style/Title
 Forenames
 Surname
 Address

*Voluntary details

Post town _____
County/Region _____ Postcode _____

Person(s) authorised (continued)

List of some one or more persons resident in Great Britain authorised to accept on the company's behalf service of process and any notice required to be served on it.

***Style/Title**

Forenames

Surname

Address

<hr/>
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<hr/>
<hr/>
Post town _____
County/Region _____ Postcode _____

***Style/Title**

Forenames

Surname

Address

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Post town _____
County/Region _____ Postcode _____

***Style/Title**

Forenames

Surname

Address

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Post town _____
County/Region _____ Postcode _____

***Style/Title**

Forenames

Surname

Address

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<hr/>
Post town _____
County/Region _____ Postcode _____

***Voluntary details**

Declaration

Full name and address

I _____
of (address) _____

[†] *delete as applicable*

a [†]director/[†]secretary/[†]person authorised to accept on the company's behalf service of process or any notices required to be served on it, do solemnly and sincerely declare that the company established its place of business in Great Britain on

--	--	--	--	--

(enter date)

and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

Signed _____

Declared at _____

the _____ day of _____

one thousand nine hundred and _____

before me _____

A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths.

Number of continuation sheets attached

To whom should Companies House direct any enquiries about the information on this form?

_____	_____
_____	_____
_____	Postcode _____
Telephone _____	Extension _____

Please ensure the form is fully completed and then send it to the Registrar of Companies at

Companies House, Crown Way, Cardiff CF4 3UZ
for companies establishing a place of business in England and Wales.
Companies House, 100-102 George Street, Edinburgh EH2 3DJ
for companies establishing a place of business in Scotland.

692(1)(b)

Return of alteration in the directors or secretary of an oversea company or in their particulars.

This form should be completed in black.

Company number

CN

Company name

Appointment

(Turn over page for resignation and change of particulars).

Date of appointment

Day Month Year
DA

Appointment of director

CD

Appointment of secretary

CS

Please mark the appropriate box.
If appointment is as a director and secretary mark both boxes.

Name *Style/title

Forenames

Surname

*Honours etc

Previous forenames

Previous surname

Usual residential address

AD

Post town

County/region

Postcode

Country

Date of birth[†]

DO

Nationality[†]

NA

Business occupation[†]
(if any). If none other directorships.

OC

OD

NOTES

Show the full forenames. NOT INITIALS
If the director or secretary is a Corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential address line.

Give previous forenames or surname except:
- for a married woman the name before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years.
A peer or individual known by a title may state the title instead of or in addition to the forenames and surname.

In the case of an individual who has no business occupation but holds other directorships, give particulars of them.

*Voluntary details [†]Directors only

A serving director etc must also sign the form overleaf.

Resignation

(This includes any form of ceasing to hold office e.g. death or removal from office).

Date of resignation etc

Resignation etc, as director

Resignation etc, as secretary

Forenames

Surname

Date of birth (directors only)

If cessation is other than resignation, please state reason (eg death)

DR

XD

XS

Please mark the appropriate box. If resignation etc is as a director and secretary mark both boxes.

DO

Change of particulars

Complete this section in all cases where particulars have changed and then the appropriate section below.

Date of change of particulars

Change of particulars, as director

Change of particulars, as secretary

Forenames } (name previously notified to Companies House)
Surname }

Date of birth (directors only)

Change of name (enter new name)

Forenames

Surname

Change of usual residential address (enter new address)

DC

ZD

ZS

Please mark the appropriate box. If change of particulars is as a director and secretary mark both boxes.

DO

NN

AD

Post town

County/region

Postcode

Country

Other change

(please specify)

A serving director/secretary/person authorised must sign the form below.

Signature

Signed _____ Dated _____

Director/Secretary/Person Authorised (Delete as appropriate)

After signing please return the form to the Registrar of Companies at
if the company establishes a place of business both in England and Wales and in Scotland a separate form must be sent to each Registrar.

Companies House, Crown Way, Cardiff CF4 3UZ
for companies registered in England and Wales
Companies House, 100-102 George Street, Edinburgh EH2 3DJ
for companies registered in Scotland.

To whom should Companies House direct any enquiries about the information on this form?

Tel: _____

SCHEDULE 3

Regulation 5

PART I CLASSIFICATION SCHEME

T1	PUBLIC LIMITED COMPANY
T2	PRIVATE COMPANY LIMITED BY SHARES
T3	PRIVATE COMPANY LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL
T4	PRIVATE COMPANY LIMITED BY SHARES EXEMPT UNDER SECTION 30 OF THE COMPANIES ACT 1985
T5	PRIVATE COMPANY LIMITED BY GUARANTEE EXEMPT UNDER SECTION 30 OF THE COMPANIES ACT 1985
T6	PRIVATE UNLIMITED COMPANY WITH SHARE CAPITAL
T7	PRIVATE UNLIMITED COMPANY WITHOUT SHARE CAPITAL

A company required to deliver an annual return under section 699 or section 718 of the 1985 Act shall give the type of company it is by reference to the category which is, in the opinion of its directors, the most appropriate to its circumstances.

PART II CODES ADDED TO VAT TRADE CLASSIFICATION

9500	HOLDING COMPANY
9600	RESIDENTS PROPERTY MANAGEMENT COMPANY
9999	DORMANT COMPANY

EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations prescribe new forms 10, 288 and 691 as from 1st October 1990, and prescribe new particulars for the purposes of section 692(1)(b) of the Companies Act 1985 as from the same date. This is done to give effect to the requirements to give directors' dates of birth for certain purposes introduced by the Companies Act 1989. The old forms 10, 288 and 691 are revoked as from 1st January 1991 and the old particulars as from 1st October 1990.

These regulations prescribe three new annual return forms for use in relation to 1990 and subsequent years as from 1st October 1990. These are forms 363a, 363b and 363s. Form 363a is a blank form. Forms 363b and 363s are forms which will be provided to companies by the relevant Registrar of Companies, already partly completed from the Registrar's records. Companies will be able to return them amended and completed as necessary.

Companies will also be able to use forms 363b and 363s to notify a change of registered office, as the Regulations prescribe these forms for the purposes of new section 287(2) of the Companies Act 1985 (as substituted by the Companies Act 1989). In addition companies will be able to use form 363s to notify the resignation etc of a director or secretary and changes in the particulars of existing directors and secretaries, but not the appointment of new directors or secretaries. This is because form 363s is prescribed by the Regulations for the purposes of section 288(2) of the 1985 Act, except for the purpose of notifying a new appointment. For this purpose a form 288, as prescribed by these Regulations, will still have to be used.

The Regulations also permit particulars of directors to be given in an annual return in form 363s by giving them a form 288 annexed to it. This is because the Regulations prescribe the new form 288 for the purposes of section 363(2) of the 1985 Act (as substituted by the 1989 Act) to the extent that it gives information required by section 364(1)(d) to (f) of the 1985 Act (as substituted by the 1989 Act).

The Regulations prescribe the classification scheme for giving a company's type in its annual return, as required by section 364(1)(b) of the 1985 Act (as substituted by the 1989 Act). They also prescribe the system of classifying business activities for the purposes of section 364(1)(b) of the 1985 Act (as substituted by the 1989 Act) which requires a company to give its principal business activities in its annual return. The system prescribed for this purpose is the VAT Trade Classification, plus three extra codes. Copies of the VAT Trade Classification are available from local VAT Enquiry Offices free of charge.

The present annual return form is revoked as from 1st October 1990, except that it may continue to be used after that date in respect of years up to and including 1990 under the transitional and saving provisions contained in section 139(2) of the 1989 Act and articles 4 and 5 of the Companies Act 1989 (Commencement No. 7 and Transitional and Saving Provisions) Order 1990.

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