

SCHEDULE

Regulation 6

Report under regulation 6 of the Access to Health Records (Steps to Secure Compliance and Complaints Procedures) (Scotland) Regulations 1991

Name and address of applicant

Name and address of holder of health record

Name and address of health professional who advised the holder under section 7 of the Access to Health Records Act 1990 (if applicable)

Date of application for access to or amendment of health record

Date of complaint regarding non-compliance with the Access to Health Records Act 1990

Here state the response to the complaint and either any action taken as a result of the complaint to comply with a requirement of the Act or, where no such action has been taken, the reasons for taking no action.

Date

Signature of person who prepared report

*Note:* If you consider that the holder of your health record has not complied with the terms of the Access to Health Records Act 1990 you may apply to the court within one year from the date of this report to order compliance with the provisions of the Act.