

SCHEDULE 1

Regulations 11, 12 and 13

PROCEDURES FOR DESIGNATIONS AND WITHDRAWAL OF DESIGNATIONS

PART I

Designations of protected roads

1. Before making a designation of a protected road the road works authority shall publish a notice of their intention to make the designation and specifying a time, not less than one month, within which objections may be made, in one or more newspapers circulating in the locality in which the road to which the proposed designation relates is situated.

2. The road works authority shall not later than the date on which the publication required by paragraph 1 above is made serve a copy of that notice on—

- (a) every undertaker which the authority know to have apparatus in any road to which the proposed designation refers or which has given notice under section 113 of his intention to execute road works in any such road;
- (b) every local authority (other than the road works authority) in whose area any road to which the proposed designation relates is situated;
- (c) the owners or reputed owners, and the occupiers or reputed occupiers of any land which is adjacent to the road;
- (d) any person who has requested the road works authority in writing to be given notice of a proposed designation.

3. If within the specified period no objection is received by the road works authority, or if all objections have been withdrawn, that authority may make the designation.

4. If within that period an objection is received by the road works authority from any person on whom a copy of a notice is required to be served under paragraph 2 above or from any other person appearing to the road works authority to be affected by the proposed designation and the objection is not withdrawn the road works authority shall before making the designation cause a local inquiry to be held.

5. Where a local inquiry has been held the road works authority shall consider the objections and the report of the person who held the inquiry and may make the designation, with or without modifications, or may decide not to make the designation, as they think fit.

PART II

Designation of roads with special engineering difficulties and traffic-sensitive roads

6. Before making a designation of a road either as a road with special engineering difficulties or as a traffic-sensitive road the road works authority shall give notice of its proposal specifying a time, not less than one month, within which objections may be made, to—

- (a) every undertaker which the authority know to have apparatus in any road to which the proposed designation refers or which has given notice under section 113 of his intention to execute road works in any such road;
- (b) every local authority (other than the road works authority) in whose area any road to which the proposed designation relates is situated;

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(c) any person who has requested the road works authority in writing to be given notice of a proposed designation.

7. If within the specified period no objection is received by the road works authority, or if all objections have been withdrawn, that authority may make the designation.

8. If within that period an objection is received by the road works authority from any person on whom notice is required to be served under paragraph 7 above or from any other person appearing to the road works authority to be affected by the proposed designation and the objection is not withdrawn the road works authority shall before making the designation consider the objection and may make the designation, with or without modifications, or may decide not to make the designation, as they think fit.

PART III

9. A road works authority may at any time withdraw—

- (a) the designation of a road as a protected road;
- (b) the designation of a road as traffic-sensitive.

10. Subject to the provisions of paragraph 12 below, a road works authority may at any time withdraw the designation of a road as a road with special engineering difficulties.

11. No withdrawal as mentioned in paragraph 11 above shall occur without prior consultation with the transport authority or undertaker at whose request the designation was made, or without the consent of the Secretary of State where the designation was made in pursuance of a direction by him.

12. If a road works authority withdraws such a designation they shall publish a notice in one or more newspapers circulating in the locality in which the road to which the withdrawn designation related.

13. The road works authority shall ensure that the road works register records the making or withdrawal of a designation within 7 days of the making or withdrawal.

PART IV

14. In this Schedule—

“designation” means a designation of a road as a protected road within section 120, as a road having special engineering difficulties within section 122, or as traffic-sensitive within section 123.

SCHEDULE 2

Regulation 4

PRESCRIBED FORM OF NOTICE

The notice prescribed by regulation 4 shall be in the following form:—

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PART N		NEW ROADS & STREET WORKS ACT 1991 NOTIFICATION & RESPONSES											
TO		PURPOSE				Notice		Follow up Notice					
		Road Works Authority Response				Other Response							
		REFERENCE No. RECIPIENT'S		Part				of					
		CROSS REF. No.		Part				of					
		REFERENCE No. ORIGINATOR'S		Part				of					
		CROSS REF. No.		Part				of					
FROM		DATE OF ISSUE						d	m	y			
		TIME OF ISSUE (Emergency & Urgent Only)											
		EXPECTED START DATE											
		EXPECTED COMPLETION DATE											
NOTICE PERIOD		TYPE OF WORKS											
		EMER'CY	URGENT (SPECIAL CASES)	URGENT	MINOR NO EXCAV.	MINOR (WITH EXCAV)		STANDARD		MAJOR		REINSTATEMENT	
NOTICE	CONFIRM START DATE					NOTICE	CONFIRM START DATE	NOTICES REQUIRED	REMEDIAL DANGEROUS	REMEDIAL (OTHER)			
ROAD STATUS	NON TRAFFIC SENSITIVE	WITHIN 2 HOURS OF WORK STARTING	WITHIN 2 HOURS OF WORK STARTING	WITHIN 2 HOURS	-	NOTIFY BY DAILY WHEREABOUTS		7 DAYS		1 MONTH	7 DAYS	WITHIN 2 HOURS OF WORK STARTING	BY DAILY WHEREABOUTS
	TRAFFIC SENSITIVE SITUATION			2 HRS IN ADV	3 DAYS	1 MONTH	7 DAYS	1 MONTH	7 DAYS				3 DAYS
IS SPECIAL ENGINEERING DIFFICULTY INVOLVED?		YES/NO	IF YES	HAS THE RELEVANT AUTHORITY APPROVED THE WORKS?				YES/NO					
LOCATION DESCRIPTION OR HOUSE NAME OR NUMBER ROAD NAME LOCAL AREA NAME DISTRICT POST CODE <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> NATIONAL GRID REF. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>													
DESCRIPTION OF WORKS (INCL. CONSTRUCTION METHODS - IF KNOWN) COMMENTS (TRAFFIC MANAGEMENT OR OTHER)													
												ESTIMATED INSPECTION UNITS <input type="text"/> <input type="text"/> <input type="text"/>	

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PART R1	NEW ROADS & STREET WORKS ACT 1991 WHOLE LIFE OF WORKS									
TO	Has part N been sent? (Y/N)									
	PART R2 Give number of R2 continuation sheets									
	REFERENCE No. RECIPIENT'S CROSS REF. No.	Part of								
	REFERENCE No. ORIGINATOR'S CROSS REF. No.	Part of								
	REFERENCE No. ORIGINATOR'S CROSS REF. No.	Part of								
FROM	ALL WORKS ON THIS NOTICE COMPLETE? (Y/N)									
	IF Y, ACTUAL INSPECTION UNITS									
	No. of barholes/core drills plugged									
	date	d m								
LOCATION										
DESCRIPTION OR HOUSE NAME OR NUMBER										
ROAD NAME										
LOCAL AREA NAME										
DISTRICT										
POST CODE <input style="width: 100px;" type="text"/> NATIONAL GRID REF. <input style="width: 150px;" type="text"/>										
DESCRIPTION OF WORKS COMMENTS (TRAFFIC MANAGEMENT OR OTHER)										
REINSTATEMENT CLOSING DIMENSIONS		GUARANTEE START DATE								
Item	Location	Length	Width	C.F or V	Deep Ex	Interim			Permanent	
						d	m	y	d	m
1										
2										
3										
4										
5										

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PART R2	NEW ROADS & STREET WORKS ACT 1991 WHOLE LIFE OF WORKS										
CONTINUATION SHEET No. <input style="width: 50px;" type="text"/>					REFERENCE No. RECIPIENT'S CROSS REF. No.		Part			of	
							Part			of	
ADD ITEM NUMBERS AS NEEDED TO CONTINUE FROM PREVIOUS SHEET(S)					REFERENCE No. ORIGINATOR'S CROSS REF. No.		Part			of	
							Part			of	
REINSTATEMENT CLOSING DIMENSIONS LOCATION						GUARANTEE START DATE					
Item	Location	Length	Width	C.F or V	Deep Ex	Interm			Permanent		
						d	m	y	d	m	y