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## SCHEDULE

Regulation 4(1)

Form No. 1





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Regulation 58(1)



**Value Added Tax Return**  
For the period  
to

For Official Use

Registration number  Period

You could be liable to a financial penalty if your completed return and all the VAT payable are not received by the due date.

Due date:

For official use D O R only	<input type="text"/>
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Fold here

Before you fill in this form please read the notes on the back and the VAT leaflet "Filling in your VAT return". Fill in all boxes clearly in ink, and write 'none' where necessary. Don't put a dash or leave any box blank. If there are no pence write "00" in the pence column. Do not enter more than one amount in any box.

		£	p
For official use	<b>1</b>	VAT due in this period on sales and other outputs	
	<b>2</b>	VAT due in this period on acquisitions from other EC Member States	
	<b>3</b>	Total VAT due (the sum of boxes 1 and 2)	
	<b>4</b>	VAT reclaimed in this period on purchases and other inputs (including acquisitions from the EC)	
	<b>5</b>	Net VAT to be paid to Customs or reclaimed by you (Difference between boxes 3 and 4)	
	<b>6</b>	Total value of sales and all other outputs excluding any VAT. Include your box 8 figure	00
	<b>7</b>	Total value of purchases and all other inputs excluding any VAT. Include your box 9 figure	00
	<b>8</b>	Total value of all supplies of goods and related services, excluding any VAT, to other EC Member States	00
	<b>9</b>	Total value of all acquisitions of goods and related services, excluding any VAT, from other EC Member States	00
Retail schemes. If you have used any of the schemes in the period covered by this return, enter the relevant letter(s) in this box. <input style="width: 100px;" type="text"/>			

If you are enclosing a payment please tick this box.  <input type="checkbox"/>	DECLARATION: You, or someone on your behalf, must sign below. I, ..... declare that the (Full name of signatory in BLOCK LETTERS) information given above is true and complete. Signature ..... Date ..... 19..... A false declaration can result in prosecution.
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VAT 100

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Form No. 5

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Regulation 58(4)



**Final Value Added Tax Return**  
For the period  
to

For Official Use

Registration number

Period

You could be liable to a financial penalty if your completed return and all the VAT payable are not received by the due date.

Due date:

For official use D O R only	
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Fold here

Before you fill in this form please read the notes on the back and the VAT leaflet "Filling in your VAT return". Fill in all boxes clearly in ink, and write 'none' where necessary. Don't put a dash or leave any box blank. If there are no pence write "00" in the pence column. Do not enter more than one amount in any box.

		£		p
<b>For official use</b>	<b>1</b>	VAT due in this period on sales and other outputs		
	<b>2</b>	VAT due in this period on acquisitions from other EC Member States		
	<b>3</b>	Total VAT due (the sum of boxes 1 and 2)		
	<b>4</b>	VAT reclaimed in this period on purchases and other inputs (including acquisitions from the EC)		
	<b>5</b>	Net VAT to be paid to Customs or reclaimed by you (Difference between boxes 3 and 4)		
	<b>6</b>	Total value of sales and all other outputs excluding any VAT. Include your box 8 figure		
	<b>7</b>	Total value of purchases and all other inputs excluding any VAT. Include your box 9 figure		
	<b>8</b>	Total value of all supplies of goods and related services, excluding any VAT, to other EC Member States		
	<b>9</b>	Total value of all acquisitions of goods and related services, excluding any VAT, from other EC Member States		
Retail schemes. If you have used any of the schemes in the period covered by this return, enter the relevant letter(s) in this box. <input style="width: 100px;" type="text"/>				

If you are enclosing a payment please tick this box.  <input style="width: 20px; height: 20px;" type="checkbox"/>	DECLARATION: You, or someone on your behalf, must sign below.  I, ..... declare that the (Full name of signatory in BLOCK LETTERS) information given above is true and complete.  Signature ..... Date .....19.....  <p style="text-align: center;"><b>A false declaration can result in prosecution.</b></p>
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VAT 193

Form No. 6



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9. Have you exercised the OPTION TO MAKE THE PLACE OF SUPPLY THE UK, although you have NOT exceeded the UK threshold? (see note 9)

Tick one box

NO  Go to 10

YES  and the option was exercised in  on

Please enter the date of your first taxable supply in the UK

10. Do you intend to make distance sales of GOODS LIABLE TO EXCISE DUTY to the UK?

NO  Go to 12

YES  Please enter the estimated date of your first taxable supply in the UK.

11. (See note 11 - this is VERY IMPORTANT)

I am REQUIRED TO BE REGISTERED from

But I would LIKE TO BE REGISTERED from this earlier date  Go to 13

12. Do you intend to exercise the OPTION TO MAKE THE PLACE OF SUPPLY of your distance sales the UK?

NO

YES  Please enter the estimated date of your first taxable supply in the UK

The date from which I wish to be registered is

13. Please enter the ESTIMATED VALUE OF DISTANCE SALES you expect to make to the UK in the next 12 months

£

14. Declaration

I .....  
(Full name in BLOCK LETTERS)

declare that all the entered details and information in any accompanying documents are correct and complete

Signature .....

Tick one box

Proprietor  Partner  Director

Company Secretary  Authorised Official (including tax representative)  Trustee





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**4. Declaration**

We, ..... and  
(Full name of PRINCIPAL in BLOCK LETTERS)

.....  
(Full name of TAX REPRESENTATIVE in BLOCK LETTERS)

declare that all the entered details and information in any accompanying documents are correct and complete

Signature of Principal ..... Date .....

**Tick one box**

Proprietor <input type="checkbox"/>	Partner <input type="checkbox"/>	Director <input type="checkbox"/>
Company Secretary <input type="checkbox"/>	Authorised Official <input type="checkbox"/>	Trustee <input type="checkbox"/>

Signature of Tax Representative ..... Date .....

**Tick one box**

Proprietor <input type="checkbox"/>	Partner <input type="checkbox"/>	Director <input type="checkbox"/>
Company Secretary <input type="checkbox"/>	Authorised Official <input type="checkbox"/>	Trustee <input type="checkbox"/>

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Regulation 10A

## Appointment of Tax Representative

You should read the notes in the registration booklet "Should I be registered for VAT? - Distance Selling " which will help you to answer these questions.

**Please write clearly in black ink.**

**1. Who is the business owned by? Please give the persons full name and address of the principal place of business.**


Phone No.  Postcode

Please give the VAT Registration number in EC country of origin

Please give the UK VAT Registration number (if any)

**2. Enter the full name and address of the UK Tax Representative**


Phone No.  Postcode

**3. Please give the date of appointment of Tax Representative and VAT registration number (if any)**

Date of appointment

VAT Registration number

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#### 4. Declaration

We, ..... and  
(Full name of PRINCIPAL in BLOCK LETTERS)

.....  
(Full name of TAX REPRESENTATIVE in BLOCK LETTERS)

declare that all the entered details and information in any accompanying documents are correct and complete

Signature of Principal ..... Date .....

**Tick one box**

Proprietor

Partner

Director

Company Secretary

Authorised Official

Trustee

Signature of Tax Representative .....

..... Date .....

**Tick one box**

Proprietor

Partner

Director

Company Secretary

Authorised Official

Trustee